

CITY COUNCIL SYNOPSIS – JANUARY 13, 2014

1. Mayor Rich presented the “State of the City Address.”
2. Provided gifts and words of appreciation to former Councilor Rick Coen.
3. Introduced new Finance Director Ron Harker.
4. Made Commission Chair Appointments:
Airport Commission – Tom Ryan
Historic Resources Review Commission – Mike Hilton
Parks and Recreation Commission – Bob Cotterell
Economic Development Commission – Lew Marks
Public Works Commission – Steve Kaser
5. Made the following Commission Appointments:
Airport Commission – Gary Crowe, Clint Newell
Economic Development Commission – Tim Allen, Mickey Beach, Alex Palm, Misty Ross, Paul Zegers
Historic Resources Review Commission – Nicholas Lehrbach, James Peterson
Parks and Recreation Commission – Kyle Bailey, Robert Grubbs, Leila Heislein, Marty Verberkmoes
Public Works Commission – Noel Groshong, Nathan Reed
6. Postponed additional appointments to the Budget Committee and Public Works Commission.
7. Elected Tom Ryan to serve as Council President.
8. Appointed Matthew Powell and Jesse McLean to the Planning Commission.
9. Heard request from Lorelei O’Connor to adopt an ordinance addressing chronic nuisance calls.
10. Heard comments from Rick Roberts regarding neighborhood and camping issues.
11. Adopted minutes of regular and special meetings of December 16, 2013.
12. Endorsed OLCC change of ownership for Silverback Bar & Grill, 1969 SE Stephens.
13. Endorsed OLCC change of ownership for Scoreboard Tavern, 920 SE Stephens.
14. Adopted Ordinance No. 3421 – Vacation of Alley Between Oak and Cass.

CITY COUNCIL SYNOPSIS – JANUARY 27, 2014

1. Interviewed candidates for Ward 3 Council vacancy; Victoria Hawks, Jessie Liebowitz-Willis, John McDonald and Robert Scott.
2. Appointed Victoria Hawks to City Council Ward 3 Position 2.
3. Appointed Richard Weckerle and Sam Hollenbeck to the Budget Committee.
4. Appointed Vernon Munion to the Public Works Commission.
5. Appointed Lew Marks to The Partnership Board.
6. Heard request from Jessie Liebowitz-Willis to consider annual funding for Casa de Belen.

7. John McDonald commended Community Development Staff on their work on the island annexations.
8. Approved Minutes of January 13, 2014 meeting.
9. Adopted Planning Commission findings of fact for AN-13-4 and ZC-13-5, Ramp Island.
10. First reading Ordinance No. 3422, Ramp Island Annexation, Zone Change and Withdrawal from Fire District No. 2.
11. Adopted Planning Commission findings of fact for AN-13-2, CPA-13-2 and ZC-13-3, Vine Island.
12. First reading Ordinance No. 3423, Vine Island Annexation, Zone Change, Comprehensive Plan Amendment and Withdrawal from Fire District No. 2.
13. Adopted Planning Commission findings of fact for AN-13-3 and ZC-13-4, Parker Island.
14. First reading Ordinance No. 3424, Parker Island Annexation, Zone Change and Withdrawal from Fire District No. 2.
15. Received Municipal Court report for quarter ended December 31, 2013.
16. Awarded purchase of playground equipment for Eastwood Park renovation project to Ross Recreation for \$66,656.
17. As Urban Renewal Board, approved minutes of December 16, 2013.
18. As Urban Renewal Board, awarded purchase of playground equipment for Micelli Park to Ross Recreation for \$64,212.
19. As Urban Renewal Board, approved the design concepts presented, including keeping Rose Street to two-way traffic, to be incorporated into the design of the Washington, Oak and Kane Improvement Project.

CITY COUNCIL SYNOPSIS – FEBRUARY 10, 2014

1. Conducted special session to review 2012-2013 CAFR, financial report for quarter ended December 31, 2013 and 2014-2015 budget planning.
2. Accepted Quentin Clark's resignation from the Budget Committee.
3. Approved minutes of regular and special meetings of January 27, 2014.
4. Endorsed OLCC ownership change, Anderson Market, 1030 W Harvard.
5. Endorsed new OLCC outlet, Lil Pantry, 2611 NW Edenbower.
6. Adopted Resolution No. 2014-1 – Replacing Transportation System Charge Methodology.
7. First reading Ordinance No. 3425 – Replacing RMC Chapter 4.08 regarding Transportation System Development Charge.
8. Discussed fee level for Transportation System Development Charge. Staff to prepare data comparing prior fees and proposed fees for single family dwellings and commercial development based on intervals up to 100%.
9. Adopted Ordinance No. 3422 – Ramp Island Annexation, Zone Change & Withdrawal from Fire District 2 as amended.

10. Adopted Ordinance No. 3423 – Vine Island Annexation, Zone Change, Comprehensive Plan Amendment & Withdrawal from Fire District 2 as amended.
11. Adopted Ordinance No. 3424 – Parker Island Annexation, Zone Change and Withdrawal from Fire District 2 as amended.
12. Adopted Ordinance No. 3426 – Clearly Communications Telecom Franchise.

CITY COUNCIL SYNOPSIS – FEBRUARY 24, 2014

1. Approved minutes of regular and special meetings of February 20, 2014.
2. Awarded Dump Truck purchase from Peterbilt & GMC Truck for \$89,271.
3. Endorsed OLCC license for Vapor Krave, 250 NE Garden Valley #3.
4. Adopted Ordinance No. 3425 – Transportation System Development Charges.
5. Received annual report from The Partnership
6. Awarded Highway 138 water main improvements engineering design to Civil West Engineering Services for an amount not to exceed \$85,000.
7. Set Transportation System Development Charges at 25% of the maximum allowed under the methodology.

CITY COUNCIL SYNOPSIS – MARCH 10, 2014

1. Proclaimed April as “Sexual Assault Awareness Month.”
2. Consensus to place future equipment purchases on the consent agenda, noting that any item may be removed from consent upon request from a Councilor.
3. Received comments from Kerry Atherton encouraging Council to retain plans to provide for back-in parking in selected areas downtown.
4. Approved minutes of February 20, 2014 special meeting.
5. Cancelled May 26, 2014 regular meeting.
6. Approved minutes of February 24, 2014 as amended.
7. Approved purchase of trailer-mounted vacuum excavator from RDO Equipment Company for \$48,195 with trade-in.
8. Adopted Resolution No. 2014-2, Transportation System Development Charges Fees.
9. Endorsed OLCC new outlet for Windmill Inn, 1450 NW Mulholland.
10. Adopted Resolution No. 2014-3 authorizing use of interstate cooperative purchasing and exemption from competitive bidding to award purchase of an Elgin Crosswind Street Sweeper to Owen Equipment Company for \$235,977.80 with a trade-in.
11. Approved contract with Murray Smith & Associates for engineering at a cost of \$68,512 for Phase 1 of the Main Reservoir Piping Improvements project.
12. Approved contract amendment in the amount of \$36,936 with Murray Smith & Associates for the 24-inch transmission main.
13. Announced Fire Chief Mike Lane’s retirement effective at the end of June, with appointment of Division Chief Gregg Timm to fulfill the position.

14. Scheduled special meeting for 4:30 p.m. on March 13, 2014, to discuss a potential ordinance in response to legislation regarding medical marijuana dispensaries.
15. As Urban Renewal Agency Board, awarded task order for design services for the Apron Rehabilitation Project to Mead & Hunt for an amount not to exceed \$153,651.
16. Scheduled a special Urban Renewal Agency Board meeting for March 17, 2014, at 7:00 p.m. to discuss the Washington/Oak/Kane improvement project and engineering contract amendments.

CITY COUNCIL SYNOPSIS – MARCH 24, 2014

1. Approved minutes of March 10, 2014 regular meeting.
2. Approved minutes of March 13, 2014 special meeting.
3. Authorized second extension agreement with Charter Communications.
4. Endorsed OLCC change of ownership for Salud, 537 SE Jackson.
5. Adopted Resolution No. 2014-4, supplemental budget.
6. First reading, Ordinance No. 3428, Vacation of Stephens/Grandview Alleyway.
7. Adopted Ordinance No. 3427, Medical Marijuana Dispensaries Moratorium, as amended.
8. Directed City Manager to establish a citizen advisory committee to assist with possible regulations of marijuana dispensaries.
9. Adopted Resolution No. 2014-5, Local Government Grant Application for Fir Grove play improvements.
10. Received status report on the Land Use and Development Ordinance update.

CITY COUNCIL SYNOPSIS – APRIL 14, 2014

1. Presented “Key to the City” to Roseburg High School Wrestling Coach Steve Lander in honor of the team’s sixth State championship.
2. Proclaimed April as “National Service and Recognition Month.”
3. Proclaimed April as “Volunteer Recognition Month” and presented gifts of appreciation to City volunteers.
4. The following were accepted to serve on the medical marijuana dispensary advisory committee: Marty Katz, Bob Cotterell, Scotty Ingeman, Jim Hoyt, Dr. Darrel George and John Sajo. Pending appointments for a representative from ADAPT and a business operator.
5. Heard concerns from Kathy Brown regarding transient criminal activity in the Mill-Pine Neighborhood.
6. Heard comments from John Sajo regarding marijuana distribution.
7. Approved minutes of March 24, 2014 regular meeting.
8. Endorsed 2014 OLCC license renewals.
9. Adopted Ordinance No. 3428 – Vacation of Stephens/Grandview alleyway.

CITY COUNCIL SYNOPSIS – APRIL 28, 2014

1. Proclaimed May as “Historic Preservation Month.”
2. Received petition from Marty Verberkmoes to reconsider downtown streetscape plans.
3. Approved minutes of April 14, 2014 meeting
4. Approved Skenzick industrial park lease and assignment.
5. Adopted Resolution No. 2014-4 – Blue Sky Program Challenge.
6. Awarded Ballf Street Storm improvement project to KSH Construction for \$817,817.
7. Received quarterly Municipal Court report.
8. Received quarterly financial report.
9. Discussed status of removal of structures damaged by fire.

CITY COUNCIL SYNOPSIS – MAY 12, 2014

1. Approved minutes of April 28, 2014 meeting.
2. Approved U-TRANS Services contract with United Community Action Network.
3. Adopted Ordinance No. 3429, Charter Communications Franchise.
4. Awarded Chestnut Signal Project 12UR01 to Knife River for \$275,944.
5. Awarded Nebo/Brown Water Main Improvements to Knife River for \$162,283.

CITY COUNCIL SYNOPSIS – JUNE 9, 2014

1. Proclaimed June 22-29 as “Camp Millennium Week.”
2. Proclaimed June 16th as “Ride to Work Day.”
3. Endorsed U-Trans application for a Transportation Growth Management Program grant to complete a public transit plan.
4. Supported participation in a Mental Health Court program with a \$25,000 allocation.
5. Heard comments from Marty Verberkmoes regarding the downtown streetscape project.
6. Received appreciation from Rick Weisenberg for support of the Mental Health Court.
7. Approved minutes of May 12, 2014 meeting.
8. Adopted Resolution No. 2014-7 for \$2,500 budget appropriation transfer in Golf Fund.
9. Adopted Resolution No. 2014-8 adopting the 2014-15 budgets with a \$25,000 transfer from Contingency to Municipal Court.
10. Endorsed OLCC new outlet for Roseburg Cinemas, 1750 NW Hughwood.
11. Adopted Resolution No. 2014-9, annual fee adjustments.
12. Adopted Resolution No. 2014-10, annual water fee adjustments.
13. Approved five-year contract with Mead & Hunt for airport related engineering services.
14. Ratified three-year contract with IBEW Local 659.

15. Authorized \$1.6 million intergovernmental agreement with ODOT for Highway 138 Corridor Solutions Project.
16. Verified that agenda review meetings will continue to be held on the Thursday afternoon prior to the Council meetings.
17. As Urban Renewal Board, approved minutes of May 12, 2014 meeting.
18. As Urban Renewal Board, authorized Highway 138 Intergovernmental Agreement.
19. As Urban Renewal Board, adopted Resolution No. UR-14-01 adopting 2014/15 budget.

CITY COUNCIL SYNOPSIS – JUNE 23, 2014

1. Honored retiring Fire Chief Mike Lane.
2. Proclaimed June 27, 2014 as “HIV Testing Day.”
3. Announced Councilor Katz would replace Cotterell as liaison for the Veterans Forum.
4. Announced Kuki City (formerly Shobu) wishes to re-establish Sister City relationship.
5. Heard concerns from James Walker regarding proposed amendments to the derelict building process and fees.
6. Approved minutes of June 9, 2014 Council meeting.
7. Endorsed OLCC ownership change for Yellow Flamingo #2, 177 NW Garden Valley.
8. Rejected all bids for 2014 Slurry Seal project with Staff to rebid the project.
9. Endorsed OLCC ownership change for Sandy’s Place, 647 SE Jackson.
10. Consensus to proceed with land use changes proposed by the medical marijuana dispensary advisory committee.
11. Directed Staff to draft a resolution amending the fee schedule to increase derelict building fees, to investigate the possibility of fines for noncompliance and to make recommendation for potential amendment to the derelict/dangerous building ordinance.
12. As Urban Renewal Board, approved minutes of June 9, 2014, meeting.
13. As Urban Renewal Board, awarded the Court Street wall repair project to Jack Mathis Construction for \$57,507.

CITY COUNCIL SYNOPSIS – JULY 14, 2014

1. Received 2013 Certificate of Achievement for Excellence in Financial Reporting with commendation to Debbie Keller and Della Mock.
2. Received report regarding climate change forum.
3. Approved minutes of June 23, 2014.
4. Adopted Resolution 2014-11 authorization to apply for Recreational Trails Program Grant for a section of multi-use path in Stewart Park.
5. Endorsed OLCC ownership change for Uncle Bob’s Bar & Grill, 1969 SE Stephens.
6. Authorized agreement with Oregon Department of Aviation for 2014 Statewide Airport Pavement Maintenance Program (slurry seal).

7. First reading, Ordinance No. 3429 – Unlawful tethering and throwing away of lighted materials.
8. Received quarterly Municipal Court Report.
9. Extended appreciation to staff and volunteers who assist with Fourth of July events, Wings & Wheels and the Music on the Half Shell.

CITY COUNCIL SYNOPSIS – JULY 28, 2014

1. Proclaimed August 10, 2014 as Roseburg Open Streets Experience Day.
2. Approved 2% salary increase for Municipal Judge Ken Madison.
3. Consensus provided to begin process to consider a Community Development Block Grant for UCAN to build a Head Start headquarters on the UCAN campus.
4. Approved minutes of July 14, 2014 meeting.
5. Adopted Ordinance No. 3429 – unlawful tethering and throwing away of lighted materials.
6. First reading, Ordinance No. 3430 – amending taxi driver applications.
7. First reading, Ordinance No. 3431 – derelict building standards.
8. Adopted Resolution No. 2014-12 – derelict building fees.
9. Awarded bid for four police vehicles to Auto Additions for \$172,583.86.
10. Awarded bid for Apron and Taxilane Rehabilitation Project to LTM, dba Knife River Materials for \$1,288,024.85.
11. Adopted Resolution No. 2014-13 – accepting \$1,550,000 FAA grant for airport apron rehabilitation and airspace analysis.
12. Approved Mead & Hunt task order for apron rehabilitation construction administration services in an amount not to exceed \$223,623.
13. Rejected all slurry seal bids.
14. As Urban Renewal Board, approved minutes of June 23, 2014 meeting.
15. As Urban Renewal Board, awarded rehabilitation bid and Mead & Hunt ask order as outlined above under Council action.

CITY COUNCIL SYNOPSIS – August 11, 2014

1. Approved minutes of July 28, 2014 meeting.
2. Authorized purchase of two Toro 72-inch four-wheel drive mowers to Western Equipment Distributors, Inc. for \$52,945.98 utilizing the ORPIN State contract.
3. Adopted Ordinance No. 3430 – Amending RMC 9.08 re: Taxi Driver Applications.
4. Adopted Ordinance No. 3431 – Derelict Building Standards.
5. Adopted Ordinance No. 3432 – Accessline Communications Franchise.

CITY COUNCIL SYNOPSIS – August 25, 2014

1. Proclaimed September 2014 as “Look Me In the Eye Month.”
2. Proclaimed week of September 8, 2014 as “Muscular Dystrophy Association Week.”

3. Accepted resignation from Mike Hilton, declared City Council Position 1 in Ward 1 as vacant and directed Staff to place the matter of an appointment on the September 8, 2014 agenda.
4. Approved minutes of August 11, 2014 regular meeting.
5. Adopted Planning Commission Findings of Fact for File No. LUDO-14-1 zoning designations for medical marijuana dispensaries.
6. First reading, Ordinance No. 3433 – Amending LUDO for Provision of Medical Marijuana Dispensaries.
7. Awarded Main Reservoir Piping Improvement Project 14WA06 to Cradar Enterprises for \$498,364.
8. Approved Reservoir Hill Water Main Construction Manager Services Contract with Murray, Smith and Associates for an amount not to exceed \$83,975.
9. As Urban Renewal Board, approved minutes of July 28, 2014 meeting.
10. As Urban Renewal Board, authorized change order to the Apron & Taxilane Rehabilitation Project contract with Knife River Materials for \$71,212 to accomplish additional paving work between the taxilanes and the hangars.
11. Directed Staff to recommend a process to recover from airport users the Urban Renewal funds spent on the additional airport paving.
12. Authorized Staff to process proposed Urban Renewal District project list through the Public Works Commission and Planning Commission for ultimate inclusion in the Five-Year Capital Improvement Plan.

CITY COUNCIL SYNOPSIS – September 8, 2014

1. Honored outgoing City Councilor Mike Hilton for his service on the Council.
2. Proclaimed September as “Attendance Awareness Month.”
3. Received proposed amendments to the City Manager evaluation process and form.
4. Decided to take no action on the Ward I Council vacancy until after the November General Election at which time the candidate receiving majority vote shall be asked to serve in the position.
5. Implemented the annual City Manager performance evaluation process.
6. Received invitation to a forum on climate change scheduled for September 10th.
7. Adopted Minutes of the August 20 and 25, 2014 Council meetings.
8. Set November 1, 2014 as the common effective date for all ordinances and fees related to medical marijuana dispensaries.
9. Directed Staff to place all ordinances and resolutions regarding medical marijuana dispensaries on the September 22, 2014 Council agenda.
10. First reading Ordinance No. 3434, adding RMC Chapter 9.24 regarding business regulations for medical marijuana dispensaries.
11. First reading, Ordinance No. 3435, repealing Ordinance 3427 and lifting the dispensary moratorium effective November 1, 2014.
12. Received annual report from the Downtown Roseburg Association.

CITY COUNCIL SYNOPSIS – September 22, 2014

1. Proclaimed October 8, 2014 as “Walk and Bike to School Day.”
2. Approved Minutes of September 8, 2014 meeting.
3. Adopted Resolution No. 2014-15 – DBE (Disadvantaged Business Enterprise) Goal.
4. Adopted Ordinance No. 3433 – LUDO provisions for medical marijuana facilities.
5. Adopted Ordinance No. 3434 – Adding RMC Chapter 9.14 establishing regulations for operation of medical marijuana facilities.
6. Adopted Ordinance No. 3435 – Lifting medical marijuana dispensary moratorium.
7. Heard objections from Dennis Rogers regarding zoning restrictions for dispensaries.
8. Adopted Resolution No. 2014-14 – medical marijuana dispensary fees.
9. Adopted Resolution No. 2014-16 – Ending Fund Balance Policy.
10. Approved amendment to RH2 Engineering contract for transmission main cathodic protection in an amount not to exceed \$7,583.
11. Approved amendment to Civil West Engineering Services for waterline design work in an amount not to exceed \$21,700.
12. Granted request to extend the deadline on the petition for review of the Kellim nuisance and to remand the matter to the City Manager for further consideration.

CITY COUNCIL SYNOPSIS – October 13, 2014

1. Received comments from Councilor Marks regarding drug usage and crime.
2. Accepted John McDonald's resignation from the Planning Commission.
3. Received report from Councilor Kaser regarding his visit to Sister City Aranda de Duero, Spain.
4. Approved minutes of September 22, 2014 meeting.
5. Endorsed OLCC license for Blackbird Bistro, 1969 SE Stephens.
6. Adopted revised City Manager performance evaluation form.
7. Adopted Planning Commission Findings of Fact No. CPA-14-1/ZC-14-1.
8. First reading, Ordinance No. 3436, Harvard Medical Park Comprehensive Plan Amendment and Zone Change.
9. First reading, Ordinance No. 3437, repealing Small Business Loan Program.
10. First reading, Ordinance No. 3438, establishing tax on recreational marijuana.
11. Received pre-audit budget report from Finance Director.

CITY COUNCIL SYNOPSIS – October 27, 2014

1. Informed by Pacific Power that Roseburg exceeded its goal to add 500 participants in the Blue Sky Challenge.
2. Heard comments from John Reed, Marty Verberkmoes, Maria Crince, Wayne Anderson and Roxana Grant regarding the downtown streetscape project.
3. Heard comments from Jessie Leibowitz regarding assisting the homeless.
4. Approved minutes of October 13, 2014 meeting.
5. Adopted Ordinance No. 3436, Harvard Medical Park Comprehensive Plan Amendment and Zone Change.
6. Adopted Ordinance No. 3437, Repealing RMC 3.24, Small Business Loan Program.
7. Adopted Ordinance No. 3438, Imposing Non-Medical Marijuana Sales Tax.
8. Received quarterly Municipal Court report.
9. Approved change order for Nebo/Brown Water Main Improvement contract with Knife River for \$88,641.40.

CITY COUNCIL SYNOPSIS – November 10, 2014

1. Approved minutes of October 27, 2014 regular meeting.
2. Cancelled December 22, 2014 City Council meeting.
3. Endorsed new OLCC outlet, El Dorado Restaurant, 368 NE Winchester.
4. Adopted Ordinance No. 3439, Ionex Communications North Telecommunications Franchise.
5. Adopted Urban Renewal component of the Five-Year Capital Improvement Plan.
6. Received update on potential medical education facility. The Partnership Board has voted to move forward with the project, but lots of work remains ahead in terms of fundraising and necessary approvals.

7. As Urban Renewal Board, adopted minutes of August 25, 2014.
8. As Urban Renewal Board, adopted Urban Renewal component of the Five-Year Capital Improvement Plan.

CITY COUNCIL SYNOPSIS – November 24, 2014

1. Lance Colley presented with “Open Door Award” from Boys and Girls Club.
2. Approved contract amendments for City Manager.
3. Approved minutes of November 10, 2014 meeting.
4. Endorsed OLCC Ownership Change, Bob’s Deli, 1147 NE Stephens.
5. Endorsed OLCC Privilege Change, Garden Valley Liquor, 780 NW Garden Valley.
6. Adopted Findings of Fact for File No. CPA-14-1/ZC-14-2 (Douglas Electric Co-op).
7. First reading, Ordinance No. 3440, Comp Plan Amendment/Zone Change for Property Along NE Vine Street.
8. Awarded Spruce/Parrott Street Improvement Project design contract to Pinnacle Western for \$92,265.
9. Authorized intergovernmental agreement with ODOT for Highway 138E Corridor Solutions Project including the Transportation Enhancement Grant with funding commitment not to exceed \$1.8 million.
10. Directed Staff to prepare an ordinance amending RMC 7.02.140(A) to address daytime noise disturbances.
11. Authorized contract with Tyler Technologies for financial software for \$182,003 plus estimated travel costs of \$29,596.
12. As Urban Renewal Board, approved minutes of November 10, 2014 meeting.
13. As Urban Renewal Board, awarded Spruce/Parrott Street Improvement Project design contract to Pinnacle Western for \$92,265.
14. As Urban Renewal Board, approved contract amendment with i.e. Engineering for \$28,392 for the Washington/Oak/Kane improvement project design.

CITY COUNCIL SYNOPSIS – December 8, 2014

1. Acknowledged General Election results.
2. Honored outgoing Councilor Bob Cotterell.
3. Approved minutes of November 24, 2014, meeting.
4. Endorsed OLCC ownership change for ARS-Fresno, 2610 NW Edenbower.
5. Adopted Ordinance No. 3440 – Douglas Electric Co-Op Comprehensive Plan Amendment and Zone Change.
6. Awarded five-year pavement management program engineering contract to Murray, Smith and Associates.