

CITY COUNCIL SYNOPSIS – JANUARY 14, 2013

1. Mayor Rich provided the “State of the City Address”
2. The Mayor appointed Chairs of the various City Commissions
3. Ratified appointments and re-appointments to the various City Commissions.
4. Reappointed Ron Hughes, John McDonald and Patrick Parson to the Planning Commission
5. Elected Tom Ryan as Council President
6. Directed staff to schedule interviews for the Planning Commission vacancy for February 11 and to extend the deadline to accept applications until February 1
7. Approved Minutes of December 10, 2012 special and regular Council meetings
8. Approved Minutes of January 7, 2013 special Council meeting
9. Rejected bids for the asphalt patching contract due to price exceeding budgetary resources
10. Following public hearing, recommended approval of OLCC off-premises sales license for Oregon Gifts Online located at 2196 NE Stephens
11. Adopted ordinance #3406 – Level 3 Communications Telecom Franchise
12. Received City Manager’s Report

CITY COUNCIL SYNOPSIS – JANUARY 28, 2013

1. Conducted City Council orientation.
2. Requested Budget Committee applicants be invited to the February 11th special session regarding budgetary matters.
3. Accepted Melissa Smith’s resignation. Applications for City Councilor Ward IV to be accepted through March 1 with interviews to be conducted on March 11, 2013.
4. Heard presentation regarding proposed medical educational facility. Council consideration of \$30,000 financial assistance request for feasibility study to be placed on next agenda.
5. Approved minutes of January 14, 2013 regular meeting.
6. Endorsed OLCC new location for Backside Brewing, 1640 NE Odell Avenue.
7. Received quarterly Municipal Court report.
8. Adopted 2013 meeting schedule.

CITY COUNCIL SYNOPSIS – FEBRUARY 11, 2013

1. Conducted special meeting to review CAFR, quarterly financial report and budget calendar.
2. Presented portrait and plaque to outgoing Councilor Melissa Smith.
3. Budget Committee Appointments: Mike Baker, Ashley Hicks, Quentin Clark, Nick Marshall and Ken Fazio.
4. Approved minutes of January 28, 2013 regular and special meetings.

5. Approved minutes of January 31, 2013 special meeting.
6. Endorsed new OLCC outlet, Dogbarrell LLC, 1092 SE Stephens.
7. Adopted Ordinance No. 3407, AT&T Corp. Telecommunications Franchise.
8. Directed Staff to prepare Resolution adjusting storm drainage utility fees.
9. Directed Manager to enter into agreement to provide \$30,000 for medical education facility feasibility study contingent upon full amount of study cost is raised and City receives a copy of the completed report.
10. As Urban Renewal Agency, declared property at 468 and 488 NE Ward Street as surplus to the Agency's list and directed Staff to list the property with contracted realtor.

CITY COUNCIL SYNOPSIS – FEBRUARY 25, 2013

1. Met in special session to conduct Planning Commission interviews.
2. Received Oregon Heritage All-Star Designation from Oregon Heritage Commission.
3. Appointed Daniel Onchuck to the Planning Commission.
4. Seventeen people approached Council during audience participation to support Josh Tibbetts for the Ward 4 Council position. Received comments from Tibbetts regarding his desire to be appointed.
5. Heard presentation from Bicycle/Pedestrian Coalition.
6. Received annual report from The Partnership Director Alex Campbell.
7. Approved minutes of special and regular meetings of February 11, 2013
8. Endorsed OLCC change of ownership for My Coffee, 1700 NW Garden Valley.
9. Endorsed OLCC change of ownership for Chrome, 2455 NE Diamond Lake.
10. Adopted Resolution No. 2013-1 – Storm Drainage Fee adjustments.
11. First reading, Ordinance No. 3408 – LUDO Amendments
12. First reading, Ordinance No. 3409 – Amending 11.04.010 regarding adoption date for LUDO.
13. Adopted Resolution No. 2013-2 regarding goals.
14. Adopted Resolution 2013-3 regarding property acquisition of Chestnut/Stephens traffic signal.
15. Awarded golf course concessionaire contract to L & H Lumber Co.
16. Approved declaration of covenants and restrictions in regard to Stewart Parkway wetland mitigation areas.

CITY COUNCIL SYNOPSIS – MARCH 11, 2013

1. Appointed Lew Marks to the Ward IV Council positions.
2. Approved minutes of February 25, 2013 regular and special meetings.
3. Adopted Ordinance No. 3408 – LUDO Amendments.
4. Adopted Ordinance No. 3409 – LUDO Adoption Date.
5. Adopted Ordinance No. 3410 – Teleport Communications America Franchise.
6. Adopted Ordinance No. 3411 – Cricket Communications Franchise.
7. First reading Ordinance No. 3412 – Electronic Media
8. Received Visitors and Convention Bureau Annual Report.

CITY COUNCIL SYNOPSIS – MARCH 25, 2013

1. Heard comments from citizens opposed to an exclusion zone ordinance which may be proposed by the Downtown Roseburg Association.
2. Approved minutes of March 11, 2013 special and regular meetings.
3. Endorsed OLCC ownership change for Albertson's, 3013 NW Stewart Parkway.
4. Adopted Resolution No. 2013-4 – Grant Application for Eastwood Park.
5. Adopted Ordinance No. 3412 – Amending RMC 2.34.085 – Electronic Media.
6. Authorized intergovernmental agreement with Douglas County for joint paving project on NE Stephens and Pioneer Way.
7. As Urban Renewal Agency Board, directed staff to prepare a resolution to allow for expansion of the Urban Renewal Plan area through a third amendment (expansion of 14+ acres in vicinity of Micelli Park and Templin Beach.)

CITY COUNCIL SYNOPSIS – APRIL 8, 2013

1. Issued the following proclamations:
Volunteer Recognition Month – April 2013
Boys & Girls Club Week – April 7-13, 2013
National Service Recognition Day – April 9, 2013
2. Presented certificates and gifts to City volunteers
3. Approved minutes of March 25, 2013 regular meeting.
4. Approved intergovernmental agreement with Douglas County for engineering and inspection services.
5. Endorsed OLCC ownership change for Stewart Park Golf Course, 1005 NW Stewart Parkway.
6. Directed Staff to prepare an ordinance updating RMC 5.04 regarding monthly demand charges for every meter in the system.
7. Approved visitors' services contract with the Roseburg Area Chamber of Commerce. Comments from Visitors and Convention Commission member Misty Ross referred to the City Manager.
8. Received report that the consultant team will return to Roseburg in late spring to continue analysis of the downtown plaza proposal.
9. Noted that the proposed medical education facility is not impacted by the decision between Peace Health and Mercy Medical to not consolidate their hospitals.

CITY COUNCIL SYNOPSIS – APRIL 22, 2013

1. Approved minutes of April 8, 2013 regular meeting.
2. Endorsed OLCC Ownership Change, Brutke's Wagon Wheel, 227 NW Garden Valley
3. Endorsed renewal of all 2013 OLCC licenses.
4. Adopted Resolution No. 2013-5 – transferring Housing Rehab Program and associated funds to NeighborWorks Umpqua, with contract amendments regarding successor language and annual reporting,
5. Received quarterly Municipal Court report.

6. Received financial report for quarter ended March 31, 2013

CITY COUNCIL SYNOPSIS – MAY 13, 2013

1. Proclaimed May as “Historic Preservation Month.”
2. Received presentation from Jocelyn Campbell, Jenna Smith and Miranda Campbell from the JoLane Middle School Student Council regarding a proposed portable water tap.
3. Responded to Elaine Isaac’s questions regarding the need for the Stewart Parkway improvement project.
4. Approved minutes of April 22, 2013.
5. Approved transit services agreement with United Action Community Network.
6. Adopted Resolution No. 2013-6 regarding fee amendments.
7. Adopted Resolution No. 2013-7 regarding water fee amendments.
8. Ratified three-year contract with IAFF Local 1110.
9. Awarded bid for 24-inch transmission main phase 2 to Laskey-Clifton Corporation for \$1,341,343.65.
10. Awarded bid for Laurelwood crossing waterline to Apex Direction Drilling for \$345,462.70.
11. Supported the Highway 138 DAP plans as presented and requested that ODOT consider an exception to eliminate bike lanes on Stephens Street.
12. Received update on the proposed downtown plaza and construction of the eagle pavilion.

CITY COUNCIL SYNOPSIS – June 10, 2013

1. Proclaimed June 24 – July 1 as “Camp Millennium Week.”
2. Proclaimed June 17 as “Ride to Work Day.”
3. Announced Sister City program is put on hold until 2015 while the newly combined Kuki City determines whether to continue the relationship.
4. Staff to prepare media information clarifying misunderstandings regarding the purpose of the Stewart Parkway improvement project in the vicinity of the s-curves.
5. Accepted Ken Averett’s resignation from the City Council.
6. Referred Paul Hubbard’s request regarding speed humps on Fair Street to Public Works.
7. Approved minutes of May 13, 2013 regular meeting as amended.
8. Endorsed OLCC ownership change for Little Brothers Pub, 428 SE Main.
9. Endorsed OLCC ownership change for Loggers Tap House, 2060 NW Stewart Parkway (former Madre’s location).
10. Amended 2013-14 budget to include \$20,000 in City Manager’s Office for Casa de Belen and decrease contingency by \$20,000.
11. Directed Staff to prepare a proposed policy regarding funding of non-profits via Revenue Sharing.
12. Adopted Resolution No. 2013-8 adopting 2013-14 budget with revised appropriations.

13. Remanded O'Dell Area Legislative Zone Change back to the Planning Commission to address citizen concerns expressed at Council hearing.
14. First reading, Ordinance 3413 – Population Forecast and adopted related findings of fact.
15. Adopted Resolution No. 2013-9 – Roberts Creek Enterprise Zone Amendment.
16. Awarded Fir Grove West (Guardians of Heroes) Parking Lot project to Knife River for \$169,869.
17. Denied protest regarding Laurelwood River Crossing Replacement Project and affirmed award to low bidder Apex Directional Drilling for \$345,462.70
18. As Urban Renewal Agency Board, adopted Resolution UR-13-01, adoption of 2013-14 budget.
19. As Urban Renewal Agency Board, adopted Resolution UR-13-02, recommending City Council approve minor boundary amendment for Urban Renewal District.

CITY COUNCIL SYNOPSIS – June 24, 2013

1. Appointed Mike Hilton to serve as Visitors and Convention Commission Chair.
2. Proclaimed June 27, 2013 as “HIV Testing Day.”
3. Approved minutes of June 10 and 17, 2013 meetings.
4. Awarded slurry seal bid to VSS International for \$89,872.
5. Adopted Ordinance No. 3413 – Population Forecast.
6. Adopted Resolution No. 2013-10 Urban Renewal Minor Plan Amendment.
7. Accepted Dixonville Water Association Membership Certificates up until June 30, 2018 with a phase-out schedule.
8. Adopted Resolution No. 2013-11 – Budget Appropriation Transfers

CITY COUNCIL SYNOPSIS – July 8, 2013

1. Approved salary adjustment for Municipal Court Judge.
2. Approved minutes of June 24, 2013 Council meeting.
3. Approved extension of Building Services Intergovernmental Agreement with Douglas County.
4. Approved proceeding with withdrawal of 6.02 of property at 3314 North Umpqua Highway from Fire District No 2 at the time of annexation.
5. Adopted Planning Commission findings of fact for File AN-13-1.
6. First reading, Ordinance No. 3414 – Annexation of property at 3314 NE Diamond Lake Boulevard.
7. Expressed appreciation to City Staff for assistance with the Music on the Half Shell Concert and the Fourth of July Celebration.
8. Completed in record time!

CITY COUNCIL SYNOPSIS – July 22, 2013

1. Received presentation regarding proposed downtown plaza
2. Introduced News Review new “City beat” reporter Christina George
3. Approved minutes of July 8, 2013 regular meeting

4. Awarded Overlay Project to LTM dba Knife River materials for \$408,408.50
5. Endorsed OLCC new location, Blac-N-Bleu Bistro, 1700 NW Garden Valley #101
6. Adopted Ordinance No. 3414 – 3314 N Umpqua Highway Annexation
7. Declared Willis Park Surplus with certain conditions
8. As Urban Renewal Board, adopted minutes of June 10, 2013
9. As Urban Renewal Board denied bid protest by Knife River Materials and awarded Templin/Micelli Multi-Use Path Project to Professional Underground Services for \$116,980.57

CITY COUNCIL SYNOPSIS – August 12, 2013

1. Appointed and administered Oath of Office to Ken Fazio for Ward 1 Position 2 Council position.
2. Approved minutes of regular and special meetings of July 22, 2013.
3. Adopted Resolution No. 2013-12 – Park Rules and Regulations update.
4. Endorsed OLCC new location, Paul O'Brien Winery, 606 SE Stephens.
5. Authorized Staff to proceed with presentation of an ordinance regulating second-hand property dealers.
6. Staff to bring proposal regarding facade grant program to Urban Renewal Agency Board on August 26, 2013.
7. Received report that a request to sell bonds to pay off PERS pension transition liability will be forthcoming.

CITY COUNCIL SYNOPSIS – August 26, 2013

1. Accepted Ken Fazio's resignation from the Budget Committee.
2. Proclaimed September as "Look Me in the Eye Month."
3. Heard from citizens requesting the Council assist with establishing a homeless camp, including consideration of the Willis House.
4. Heard from Vicki Hokanson who wished to make clear efforts were being made to purchase the Willis House.
5. Approved minutes of the August 12, 2013 regular meeting.
6. Approved minutes of the August 19, 2013 special meeting.
7. Approved AT&T/Velocitel cell tower ground lease amendment.
8. Authorized purchase of Toro mower from Western Equipment Distribution for \$54,822.11.
9. Adopted Planning Commission Findings of Fact for No. ZC-13-1.
10. First reading Ordinance No. 3415, O'Dell Area Zone Change.
11. Adopted Resolution No. 2013-13, Pension Obligation Bonds.
12. Discussed how to deal with individuals that disrupt the Council meetings or attempt to circumvent proper processes.
13. As Urban Renewal Agency Board, approved implementation of facade grant program.

CITY COUNCIL SYNOPSIS – September 9, 2013

1. Reviewed the City Manager evaluation process.
2. Chose Katz to serve as voting delegate and Marks as alternate for the League of Oregon Cities Conference.
3. Heard request from Josh Tibbetts that Council meeting procedures not be changed; also apologized for his behavior at a prior meeting.
4. Heard comments from Tom Booth regarding Harvard and Garden Valley curb cuts, tree trimming and the homeless.
5. Approved minutes of August 26, 2013 meeting.
6. First reading Ordinance No. 3416, Coastal property zone change and Comprehensive Plan Amendment.
7. Accepted \$215,000 offer from Jon and Susan Weston for the Willis property at 744 and 734 SE Rose under outlined conditions and restrictions.
8. Adopted Ordinance No. 3415, O'Dell area zone change.
9. Received annual report from Downtown Roseburg Association.
10. Directed staff to initiate annexation of the "Vine" and "Parker" unincorporated islands.
11. Agreed to have Staff present an ordinance outlining new legislation regarding small procurements.

CITY COUNCIL SYNOPSIS – September 23, 2013

1. Proclaimed October 9th as "Walk & Bike to School Day".
2. Announced Umpqua Bank granted the City \$100,000 toward development of a children's play area in Micelli Park.
3. Heard comments from Rick Roberts about police stops.
4. Received appreciation from Burt Tate for City assistance with the open streets event on August 11.
5. Approved minutes of September 9, 2013 meeting.
6. Approved ODOT flexible services maintenance agreement.
7. Adopted Ordinance No. 3416 – Coastal Property Zone Change and Comprehensive Plan Amendment.
8. First reading, Ordinance No. 3417 – Amending RMC re: Small Procurements.
9. Directed Staff to provide public notification of the availability of the draft Transportation System Development Charge Methodology Report with a 90-day public comment period.
10. Approved division of assets agreement with Douglas County Fire District No. 2.
11. Adopted Resolution No. 2013-14, amending Resolution 2013-13 regarding pension bonds.
12. As Urban Renewal Agency Board, authorized a task order with Mead & Hunt to perform an obstruction survey with a not to exceed amount of \$65,000 (90% to be reimbursed by FAA).

CITY COUNCIL SYNOPSIS – October 14, 2013

1. Proclaimed October 24th as "Food Day."

2. Heard statements from Danny Lang, Murray Bryant, Michael Saylor and Brandi Marquis-Morego regarding DUI arrests which were eventually dismissed but resulted in information posted on the internet.
3. Approved minutes of September 23, 2013 meeting.
4. Adopted Ordinance No. 3417 regarding small procurements.
5. Declined to adopt resolution establishing non-profit contribution policy.
6. Ratified three-year contract with Roseburg Police Employees Association.
7. Requested Governmental Channel transmission problems be addressed.
8. Shared impressions of League of Oregon Cities Conference.

CITY COUNCIL SYNOPSIS – OCTOBER 28, 2013

1. Accepted Virginia Elandt's resignation from Economic Development Commission.
2. VFW Post 2468 Commander Mike Eakin shared information about the VFW Remembrance Wall being built at 1127 NE Walnut.
3. Approved minutes of October 24, 2013, regular meeting.
4. Adopted Resolution No. 2013-16 – Park Division Banner Policy Revision
5. Endorsed OLCC new outlet, Umpqua Local Goods at 736 SE Cass.
6. Awarded storm drainage improvement design contract for Harvard/Balf area to i.e. Engineering for a cost not to exceed \$47,670.
7. Received quarterly Municipal Court report.
8. Received report on recommendation to adjust parking rental, parking meter and parking citation rates – to be presented for adoption at ensuing meeting.
9. Staff to return with options on policy regarding donations to non-profit organizations.
10. Requested update on the eagle statue pavilion project.
11. As Urban Renewal Board, awarded contract for design of Washington/Oak/Kane improvements to i.e. Engineering for \$54,115.

CITY COUNCIL SYNOPSIS – NOVEMBER 18, 2013

1. Received presentation regarding recent visitation to Kuki City, Japan.
2. Approved minutes of October 28 and November 6, 2013 meetings.
3. Endorsed OLCC greater privilege for Loggers Tap House, 2060 NW Stewart Parkway.
4. Approved adjustments in YMCA swim schedule and fees for public swim times.
5. Adopted Resolution No. 2013-17, fee adjustments re: parking and collections.
6. Adopted Resolution No. 2013-18, supplemental budget re: pension bonds.
7. Adopted Ordinance No. 3418, TNCI Operating Co. Telecommunications Franchise.
8. First reading, Ordinance No. 3419, repealing Visitors and Convention Commission.
9. First reading, Ordinance No. 3420, amending Economic Development Commission.
10. Adopted Resolution No. 2013-19, non-profit contribution policy.

11. Took no action on request to establish a homeless camp within the City.
12. Due to time constraints, postponed previously advertised Urban Renewal Agency Board meeting and executive session.

CITY COUNCIL SYNOPSIS – DECEMBER 16, 2013

1. Adopted the 2014-2018 Capital Improvement Plan with the elimination of the Military Avenue Project.
2. Expressed appreciation to retiring Finance Director Cheryl Guyett.
3. Councilors asked to consider restructuring Commissions to provide for co-chair assignments.
4. Accepted Rick Coen's resignation as City Councilor Ward 2; Staff to solicit applications.
5. Upon completion of positive performance evaluation, adjusted City Manager's salary.
6. Approved minutes of November 18, 2013 meeting.
7. Adopted Resolution No. 2013-10, bank signatories.
8. Approved extension agreement for Charter Communications cable franchise.
9. Authorized \$20,365 to complete landscaping and brick installation for Fir Grove West Parking Lot Project 13PW07.
10. First reading, Ordinance No. 3421, vacation of alley between Oak and Cass.
11. Adopted Ordinance No. 3419, repealing Visitors and Convention Commission.
12. Adopted Ordinance No. 3420, amending Economic Development Commission.
13. Directed Staff to do more work on the proposed secondhand property dealer ordinance and return to Council.
14. Received update on medical education facility study.
15. As Urban Renewal Agency Board, adopted minutes of December 4, 2013 meeting.
16. As Urban Renewal Agency Board, authorized contract amendment for \$41,723 for Pace Engineer's design of the Chestnut/Stephens signal project.