

### **CITY COUNCIL SYNOPSIS – January 14, 1991 (evening meeting)**

1. Administered Oath of Office to Mayor and Council
2. Elected Jeri Kimmel as Council President
3. Accepted Bill Miller's resignation from Council
4. Proclaimed January 20-26, 1991 as Jaycee Week
5. Approved Eagle Scout project to paint a mural on a retaining wall in City right-of-way
6. Approved Minutes of December 20, 1990 as amended
7. Endorsed liquor license for 7-11 at 2646 W Harvard
8. Endorsed OLCC change of ownership for Brutke's Wagon Wheel, 227 NW Garden Valley
9. Adopted Resolution #91-1 designating bank signatories
10. Adopted Resolution #91-2 establishing public hearing regarding property withdrawal from Douglas County Fire District #2
11. Approved \$21,164 for 100,000 color brochures for Visitors & Convention Bureau
12. Approved postponement of Ordinance #2742 – John Atkinson Zone Change
13. Adopted Resolution #91-3 – Establishing Site Review Fees for Signs
14. Appointed Dave Roberts to the Planning Commission

### **CITY COUNCIL SYNOPSIS – January 23, 1991 (special noon meeting)**

1. New Councilor Orientation
2. Discussed potential impact of Ballot Measure # 5

### **CITY COUNCIL SYNOPSIS – January 28, 1991 (noon meeting)**

1. Held Executive Session
2. Authorized quiet title pursuit for the remaining Denn-Nora properties

### **CITY COUNCIL SYNOPSIS – January 28, 1991 (Work Study meeting)**

1. Continued discussion on potential impact of Ballot Measure #5

### **CITY COUNCIL SYNOPSIS – January 28, 1991 (evening meeting)**

1. Mayor John gave the State of the City Address
2. Proclaimed the month of February, 1991 as American History Month
3. Accepted Brenda Gardner's resignation from the Planning Commission
4. Appointed the following – Ron Preston to Visitors & Convention; Pat Early and Dick Nichols to Parks & Recreation; Lee Holmes and Neal Walker to Public Works, Al Grono, Wes Wilhite, Steve Skenzick and Heidi Land to Economic Development; Milt Bartholomew and Ken Glass to Utility; Vi Cornutt and Gene Parr to Golf, BJ Shirley, Lee Swanson and John Winslow to Budget; Lois Giles to Historic Resource Review; and Steve Kaser to Downtown.

5. Appointed Jeff Pugh, Fred Dayton, Neal Walker, Don Bentz, Jim Moorhouse, Mike Troutman, Jim Pratt, Charles Ricketts, Mike King, Tammy Rondeau and Carol McCullum to serve on the Mayor's Public Involvement Committee.
6. Approved Minutes of January 14, 1991
7. Endorsed change of license classification for Round Table Pizza at 2040 Stewart Parkway
8. First Reading Ordinance #2745 – Withdrawal of properties annexed from Fire District #2
9. Continued public hearing on Oregon Community Development Block Grants

**CITY COUNCIL SYNOPSIS – January 30, 1991 (Goal Setting)**

1. Established Goals and identified priorities of goals

**CITY COUNCIL SYNOPSIS – February 1, 1991 (special meeting)**

1. Discussed process used for labor negotiations

**CITY COUNCIL SYNOPSIS – February 6, 1991 (special noon meeting)**

1. Council interviews; appointed Steve Skenzick

**CITY COUNCIL SYNOPSIS – February 11, 1991 (noon meeting)**

1. Planning Commission interviews; appointed Bruce Winter and Richard Weckerle

**CITY COUNCIL SYNOPSIS – February 11, 1991 (evening meeting)**

1. Appointed Commission Chairs – Randy Garrison to Public Works, Jeff Pugh and Steve Skenzick to Economic Development; Shirley Neal to Golf, Brad Kelsay to Parks, Mikeal Jones to Visitors & Convention; Susie Osborn to Historic; Jeri Kimmel as liaison to Downtown Development and Doug John to Utility
2. Approved Minutes of January 23 and January 28, 1991
3. Approved Resolution #91-4 adopting 1991 Council Goals
4. Endorsed change of ownership for liquor license for PB Claytons at 968 NE Stephens
5. Endorsed change of ownership for Los Dos Amigos at 537 SE Jackson
6. Awarded purchase of a utility truck for \$10,753.95
7. Awarded water inventory products from United Pipe & Supply for \$11,137.15
8. Awarded 2 year contract for vehicle maintenance to Riverside Tire
9. Released \$458.45 retainage for Oak Avenue Street Light Retrofit project to Sims Electric
10. Continued public hearing on the Community Development Block Grant
11. Staff to sponsor a housing rehabilitation grant application.
12. Adopted Ordinance #2746 – Withdrawal of properties annexed from Fire District #2
13. Adopted Ordinance #2747 – Limited General Obligation Bond Sale
14. Established public hearing date to hear Keasey Street right of way vacation request

**CITY COUNCIL SYNOPSIS – February 25, 1991 (noon meeting)**

1. Discussed potential revenue sources as related to Ballot Measure #5
2. Agreed to new fees/charges/revenues and identified existing fees to be increased

3. Staff to develop a new list as outlined with proposed total revenues.
4. Requested additional information from other cities regarding hotel/motel tax charges

**CITY COUNCIL SYNOPSIS – February 25, 1991 (evening meeting)**

1. Administered Oath of Office to new Councilor Steve Skenzick
2. Appointed Wally Farmer to Economic Development Commission
3. Approved Minutes of January 1, February 1, 6 and 11 meetings
4. Awarded Charter Oaks Main Replacement Project # 90-12 to Evergreen Pipeline Co. for \$18,189.50
5. Approved consumption of alcoholic beverages at the 1991 Arts Festival on June 28-30
6. Approved Variance with conditions, for HPS Electric at 3801 NW Stewart Parkway to construct a warehouse structure
7. Staff to modify HPS Electric current lease to include the second parcel of land
8. Approved extension of option to purchase Pacific Coast Technology

**CITY COUNCIL SYNOPSIS – March 11, 1991 (noon meeting)**

1. Adopted Resolution #91-5 – Awarding Limited General Obligation Bonds
2. Interviewed applicants for Planning Commission Vacancy
3. Appointed Dallas Horn to Planning Commission

**CITY COUNCIL SYNOPSIS – March 11, 1991 (evening meeting)**

1. Approved appointing Ann Gridley to Visitors & Convention Commission

**CITY COUNCIL SYNOPSIS – February 11, 1991 (evening meeting)**

1. Proclaimed support of the 1993 and 1996 American Legion Baseball World Series to be hosted in Roseburg
2. Directed Staff to advertise the Parks Commission vacancy
3. Approved the Minutes of the February 25, 1991 meetings
4. Approved \$21,000 of Dr. Stewart Trust Funds for Legion Field and Stewart Park projects
5. Approved purchase of new parks vehicle from Hansen Motor Company for \$12,496
6. Postponed consideration of the John Atkinson Zone Change request
7. First Reading Ordinance #2748 – Marylou McKee (Obsidian Subdivision) Zone Change
8. First Reading Ordinance #2749 - Adair Property Zone Change
9. First Reading Ordinance #2750 – Warewood Valley Subdivision Property Zone Change
10. Held Executive Session regarding labor negotiations

**CITY COUNCIL SYNOPSIS – March 25, 1991 (noon meeting)**

1. Approved amending 1% hotel/motel Policy as recommended by V&C Commission
2. Adopted Ordinance #2748 – Marylou McKee (Obsidian Subdivision) Zone Change
3. Adopted Ordinance #2749 – Adair Property Zone Change

4. Adopted Ordinance #2750 – Warewood Valley Subdivision Property Zone Change
5. Authorized State Hazardous Team contract upon City Attorney approval as well as any other Intergovernmental Agreements with other agencies

**CITY COUNCIL SYNOPSIS – March 25, 1991 (evening meeting)**

1. Proclaimed support for American Ex-Prisoner's of War Daisy Sale April 1-9, 1991
2. Accepted resignation of Steve Phillippi from the Golf Commission
3. Appointed Nancy Lehrbach to Parks Commission and John Dunn to Golf Commission
4. Approved Minutes of March 11, 1991 meetings
5. Released \$1,225.32 retainage to Shorey Concrete for Harvey Avenue Sidewalk Extension Project
6. Adopted Resolution #91-6 – amending fee schedule to increase golf fees
7. First Reading Ordinance #2751 – Keasey Street right-of-way vacation
8. Approved request for special historic property assessment for 1435 SE Pine St
9. Awarded Flegel Center Elevator Funding – Jim Warner for \$2,800 concrete; Sims Electric \$2,296 for electrical, Victory Builders \$7,500 for stucco, Keogh Brothers for \$18,726 for framing and \$2,964 to Empire Concrete Cutting for concrete sawing

**CITY COUNCIL SYNOPSIS – April 8, 1991 (noon meeting)**

1. Discussed Ballot Measure 5
2. Advised Budget meetings commence April 23, 1991

**CITY COUNCIL SYNOPSIS – April 8, 1991 (evening meeting)**

1. Approved Minutes of March 25, 1991 meetings
2. Adopted Resolution #91-7 – approving Community Development Block Grant application
3. Adopted Resolution #91-8 – supporting Douglas County's application for an Oregon Community Development Block Grant for an open door clinic
4. Adopted Ordinance #2751 – Restricting location and use of tobacco vending machines.
5. Supported Roseburg Town Center proposal to create additional revenue with conditions

**CITY COUNCIL SYNOPSIS – April 22, 1991 (noon meeting)**

1. Reaffirmed Policies and Implementation Procedures concerning Flegel Center occupancy.
2. City Manager to work with current tenant to remain on a month to month basis but allow for fair compensation by abating the rent fee through the end of August

**CITY COUNCIL SYNOPSIS – April 22, 1991 (evening meeting)**

1. Accepted Wally Farmers resignation from Economic Development Commission
2. Approved appointment of Bill Miller to Economic Development Commission
3. Approved Minutes of April 8, 1991 meetings
4. Approved annual liquor license renewals

5. Awarded materials purchase for Jackson Street Main Replacement to Pacific Water Works Supply for \$11,023.20
6. Awarded rough terrain forklift for Water Department for \$10,000
7. Awarded Stewart Park Dr/Harvard Ave traffic signal to Sims Electric for \$85,697
8. Released \$8,675.47 retainage for Harvard Avenue Storm Sewer to Roseburg Paving
9. Released \$3,907 retainage for Gaddis Park Parking Lot to Roseburg Paving
10. Adopted Resolution #91-9 – approving traffic signal maintenance agreement with ODOT
11. Approved \$4,590 of Dr Stewart Trust Funds for astroturf for Legion Field batting cage
12. Approved waiving no alcohol requirement for function at Flegel Center on July 6, 1991
13. Approved purchase of new police uniforms from Future in Uniforms for \$9,806.69
14. Staff to proceed with proposed annexation of Grandview Area
15. Adopted Resolution #91-10 – Amending Fee Schedule

**CITY COUNCIL SYNOPSIS – April 29, 1991 (noon meeting)**

1. Authorized May 1991 debt payment for the Airport

**CITY COUNCIL SYNOPSIS – May 6, 1991 (noon meeting)**

1. Discussed request for Stewart Parkway driveway access request by WalMart

**CITY COUNCIL SYNOPSIS – May 8, 1991 (special meeting)**

1. Ratified International Brotherhood of Electrical Workers contract
2. Cancelled May 27, 1991 meeting
3. Ratified Resolution #91-11 – Supporting Oregon Roads Financing Committee Recommendations
4. Continued discussion on Request by WalMart for Stewart Parkway Driveway Access
5. Agreed to keep Stewart Parkway driveway access issue open for further consideration after the Stewart Parkway Traffic Analysis is completed and available

**CITY COUNCIL SYNOPSIS – May 13, 1991 (evening meeting)**

1. Approved Minutes of April 22, 29 and May 6, 1991 meetings
2. Endorsed change of ownership for liquor license for the Lariat Room, 711 SE Pine
3. Awarded purchase of Public Works dump truck from DSU Peterbilt & GMC for \$45,607.25
4. Awarded Jackson Street Main Replacement Project to Larry Blake Const for \$46,490
5. Awarded Finance Department purchase of computer upgrade from Far West Data Control for \$17,000 and IBM Corp for hardware for \$33,607
6. Approved Resolution #91-12 – increasing cable franchise fees for Falcon Community Ventures I
7. Adopted Ordinance #2752 – John Atkinson Zone Change
8. First Reading Ordinance #2753 – Gas Utility Franchise as amended
9. Directed that an RFP be prepared for the Chamber to provide V&C Services.

10. Approved transfer of the RUSA sewer plant property in Stewart Park to the City
11. Approved OLCC renewal for Abby's Pizza at 1661 NE Stephens and Safeway at 1539 NE Stephens

**CITY COUNCIL SYNOPSIS – May 29, 1991 (noon meeting)**

1. Authorized letter of support to Douglas County for their intent to sue the United States Fish & Wildlife Service under the Endangered Species Act.
2. Adopted Resolution #91-13 – Supporting an Environmental Impact Statement on the Critical Habitat of the Northern Spotted Owl.

**CITY COUNCIL SYNOPSIS – June 10, 1991 (noon meeting)**

1. Approved Minutes of May 8, 13 and 29, 1991 meetings
2. Approved work order with Murray, Smith & Associates for \$391,375 for engineering services during construction of Phase IV at the Winchester Water Treatment Plant
3. Awarded Hickory Storm Drainage Improvements to JBS Construction for \$171,470
4. Awarded Pine-Stephens Neighborhood Street Reconstruction to Roseburg Paving Co for \$168,788
5. Awarded Pavement Management System Slurry Seals to Blackline for \$79,434.50
6. Awarded radio maintenance contract to Clackamas Communications for \$731.50/month
7. Awarded 1991-92 fuel service contract to ED Dirksen & Sons – at cost plus \$.12
8. Released \$20,023.05 retainage for Keasey Street Improvement to Roseburg Paving
9. Released \$13,692.88 retainage of Mill/Pine Neighborhood Street Improvement to Roseburg Paving
10. Authorized agreement with Douglas County for slurry seal of county streets and for County to reimburse City for their costs
11. Approved Stewart Parkway access relocation and Renann Street access specific to the proposed development and with conditions as identified

**CITY COUNCIL SYNOPSIS – June 10, 1991 (evening meeting)**

1. Held public hearing on proposed Grandview area annexation; continued to July 8, 1991; Staff to develop preliminary projects with timelines
2. Staff to not proceed with RFP for Visitors and Convention services with the Chamber
3. Staff to develop a resolution allowing the City to contract with the Chamber as sole provider; requested the V&C review said resolution and make a recommendation
4. Discussed Ordinance #2751 – Vacating a portion of NW Keasey; continued to June 24, 1991.
5. Adopted Ordinance #2753 - Gas Utility Franchise
6. Adopted Ordinance #2754 – Amending Water Rules and Regulations
7. Adopted Ordinance #2755 – Amending Storm Drainage Utility
8. Approved call for bids for the Hamilton/Waite/Thompson Street Improvements

9. Staff to develop ordinance and policy amendment concerning special events permits and facilities use agreements
10. Staff to waive special events permit fees for applicants who do not charge or accept donations for goods or entertainment or provide a significant contribution to the community and to refund fees already paid by organizations who meet this criteria.
11. Approved proceeding with final design, beginning the bidding process and applying for necessary wetland permits for the Stewart Parkway "S" Curve Realignment
12. Staff to begin bidding process for the Stewart Parkway Bridge reconstruction project
13. Staff to initiate vacation of a portion of Hill Place as requested by Garden Valley Shopping Center and provide notice to the Dogwood Neighborhood residents
14. Approved agreement with Douglas County Fire District outlining the procedure for withdrawal of properties upon annexation

#### **CITY COUNCIL SYNOPSIS – June 24, 1991 (noon meeting)**

1. Approved Minutes of June 10, 1991 meetings as corrected
2. Awarded Warewood Water Reservoir Project and main extension to Roseburg Paving for \$305,885
3. Awarded purchase of 12 bleacher units from Northwest Recreation for \$8,140
4. Approved agreement for 1991-92 Biennium with State Building Codes Agency regarding electrical permit program
5. Declined to approve the Bradford Street Sidewalk Improvement Project without further public input. Requested Public Works Commission reconsider the project
6. Staff to schedule a work study session to discuss procedures for public notification
7. Adopted Resolution #91-14 – Authorizing Budget Reappropriations
8. Adopted Resolution #91-15 – Abatement of Dangerous Buildings
9. Notice be provided to area businesses and residents of a request to serve alcohol on the 300 block of Jackson Street with the applicant paying for the cost of said notice
10. Authorized an offer on property to construct affordable housing contingent upon receipt of grant monies and agreed to sponsor Oregon Community Development Block Grant pre-application for said housing
11. Requested staff negotiate with property owners adjacent to the Downtown Walkway for architectural control of the walkway walls
12. Adopted Resolution #91-16 – Pacific Coast Technology Assignment & Sale of property

#### **CITY COUNCIL SYNOPSIS – June 24, 1991 (evening meeting)**

1. Accepted resignations – Bill Kramer from Planning Commission; Heidi Land from Economic Development Commission.
2. City Attorney to prepare an ordinance prohibiting citizens to jump off from city facilities
3. Denied appeal of Tamara Jones weed abatement assessment and directed that a lien be filed if payment is not made in accordance with RMC
4. Adopted Ordinance #2756 (formerly #2751) – Vacating a portion of NW Keasey Street

5. First Reading Ordinance #2757 – Urban Growth Boundary Adjustments
6. Adopted Resolution # 91-17 – System Development Charges and Methodologies
7. Adopted Resolution #91-18 – Establishing Fees and Charges for Utility Services
8. Adopted Resolution #91-19 – Designation of the Chamber as supplier of specific services
9. Adopted Ordinance #2758 – Adoption of 1991-92 City Budget
10. Directed Staff to prepare resolution allowing the City Manager authorization to sell the Denn-Nora lots to the current occupants at fair market value with conditions
11. Requested a report on the cost of notifications for the Bradford sidewalk issue

**CITY COUNCIL SYNOPSIS – June 28, 1991 (noon meeting)**

1. Developed a public statement regarding the 1991-92 adopted budget.
2. Directed staff to distribute the statement to the news media.

**CITY COUNCIL SYNOPSIS – July 8, 1991 (evening meeting)**

1. Approved extending the contract for the Municipal Judge until December 31, 1991.
2. Received input from the Firefighters regarding the 1991-92 budget and cuts.
3. Reopened the Grandview Annexation public hearing and received input
4. Staff to develop an annexation ordinance for the Grandview Area.
5. Authorized agreement with the Chamber to provide Visitors & Convention services
6. Approved Minutes of June 24 and June 28, 1991 meetings
7. Adopted Resolution # 91-20 – disposal of the Denn-Nora properties
8. Authorized agreement with Douglas County for repair of Stewart Parkway Bridge for \$40,000
9. Awarded Hamilton/Waite/Thompson St improvements to Roseburg Paving for \$320,689
10. Awarded Jackson St Sidewalk Improvement Project to Shorey Const. for \$16,650.25
11. Awarded purchase of a service body & crane package for 1991 Chevrolet cab/chassis from Oregon Metalcraft for \$8,608
12. Awarded Bradford Street Sidewalk Improvement Project to Cradar Enterprises for \$15,501.50
13. Adopted Ordinance #2757 – Urban Growth Boundary Adjustments
14. Adopted Ordinance # 2759 – Issuance of Tax and Revenue Anticipation Notes
15. Approved waiving the alcohol prohibition on City property for the Octoberfest activities on September 28 & 29, 1991.
16. Ratified Roseburg Police Employees Association contract

**CITY COUNCIL SYNOPSIS – July 22, 1991 (noon meeting)**

1. Approved Minutes of July 8, 1991 meeting
2. Awarded Pavement Management System Asphalt Overlay to Roseburg Paving for \$159,175

3. Awarded Winchester Water Treatment Plant, Phase IV to John Hyland Construction, Inc. for \$3,214,525
4. Endorsed OLCC change of ownership for Trails End at 805 SE Stephens and change the trade name to The Wild Rose Restaurant & Saloon.
5. Adopted Resolution #91-21 – approving agreement with RUSA for installation of sanitary sewer during construction of the Hamilton/Waite/Thompson Street Improvement Project.
6. Released \$961.39 retainage for Charter Oaks Drive Main Replacement Project to Evergreen Pipeline
7. Agreed to make repairs with the transfer of property for the walkway to the parking garage and retain the architectural control.
8. Ratified appointment of Mikeal Jones to represent Council on the screening committee for the Visitors & Convention Bureau.
9. City Manager to finalize and sign the labor agreement with the IAFF
10. Discussed feasibility of the local ambulance service district.

#### **CITY COUNCIL SYNOPSIS – July 22, 1991 (evening meeting)**

1. Recognized Brad Kelsay and Jerry Hassler volunteer work with youth sports.
2. Continued the public hearing on Hill Place Street Vacation to date uncertain.
3. Held Public Hearing on waiver to construct sidewalks on Excello Drive. Approved staff recommendation with three proposed conditions for said sidewalk construction.
4. Approved request for Special Assessment of Historic Property for 1416 SE Pine and 1516 SE Mill Streets.
5. Denied request for variance to construct a fence on public right of way at 1522 NW Keasey Street
6. Directed Planning Commission to consider standards for fences surrounding pools.
7. Approved request for an earlier hearing date for a Comprehensive Plan Amendment for Douglas Electric Co-Op along NE Stephens Street
8. Requested City Manager investigate the memo from Public Works regarding sidewalks along Bradford at Shenandoah and Fair Street.

#### **CITY COUNCIL SYNOPSIS – August 12, 1991 (noon meeting)**

1. Proclaimed support for the Military Order of the Public Heart for sale of violets week of August 14-17, 1991.
2. Appointed Jeri Kimmel as Council's Umpqua Regional Council of Governments representative
3. Approved Minutes of July 22, 1991 meetings
4. Approved agreement with State Building Code Agency regarding manufactured dwellings.
5. Approved agreement with Douglas County for the Stewart Parkway Bridge Repair with minor revisions from the City Attorney as clarified
6. Staff to develop appeal process for dangerous buildings with Council acting as an appeal board.

### **CITY COUNCIL SYNOPSIS – August 12, 1991 (evening meeting)**

1. Recognized Chad Guthrie for construction of the Stewart Park playground equipment
2. Heard public input regarding the re-establishment of an Airport Commission.
3. Staff to prepare an ordinance re-establishing an Airport Commission
4. Staff to research limiting burn barrels and report the results to Council.
5. Denied request to extend a “Going Out of Business Sale” for Robert’s Furniture
6. First Reading Ordinance # 2760 – Comp Plan Amendment/1227 SE Douglas Ave
7. First Reading Ordinance #2761 – Grandview Area Annexation

### **CITY COUNCIL SYNOPSIS – August 19, 1991 (special noon meeting)**

1. Agreed to grant preliminary approval for driveway requests to Stewart Parkway and Renann to Supermarket Development Corp
2. Directed preliminary approval for above project contingent upon additional conditions

### **CITY COUNCIL SYNOPSIS – August 26, 1991 (noon meeting)**

1. Amended proposed Ordinance to re-establish an Airport Commission
2. Postponed discussion on proposed ordinance on Dangerous Building Abatement.

### **CITY COUNCIL SYNOPSIS – August 26, 1991 (evening meeting)**

1. Adopted Ordinance #2762 – Dangerous Building Abatement
2. Established September 23, 1991 to take public testimony concerning City manager evaluation and to hear status of 1991 goals and projects
3. Scheduled Executive Session to conduct City Manager evaluation on October 28, 1991
4. Staff to investigate citizen concern regarding property at 945 Rifle Range Rd and notify complainant of any remedies.
5. Approved minutes of August 12 and 19, 1991 meetings
6. Approved agreement with Douglas County for the Troost Street storm drainage project not to exceed \$30,000
7. Staff to respond to the State Speed Control Board concurring with the Board’s recommendation to increase the speed limit on Winchester Street to 35 mph
8. Adopted Ordinance #2760 – Comp Plan Amendment/1227 SE Douglas Ave
9. Adopted Ordinance #2761 – Grandview Area Annexation
10. Adopted Resolution #91-22– Redesignating Public Purpose Pool Maintenance Trust Fund

### **CITY COUNCIL SYNOPSIS – September 9, 1991 (noon meeting)**

1. Conducted Planning Commission interviews
2. Appointed Bob Deane and Daryl Grenz to the Planning Commission.

### **CITY COUNCIL SYNOPSIS – September 9, 1991 (evening meeting)**

1. Conceptually approved locating a roller skating facility within the park system; Staff to proceed with evaluation of the park site at the intersection of Stewart Parkway and Valley View as well as other potential sites.
2. Approved Minutes of August 23, 1991 meetings
3. Adopted Resolution #91-23 – amending fee schedule to include dangerous building abatement appeal to City Council
4. Released \$820.71 retainage to Cradar Enterprises for Bradford Sidewalk Project #92-506
5. Released \$1,352.01 retainage to Cradar Enterprises for Wright Avenue Widening Project # 90-514
6. Approved purchase of playground equipment from Northwest Recreation for \$20,000.
7. Reviewed changes to Ordinance #2763 – Airport Commission re-establishment
8. Adopted Ordinance #2763 – Airport Commission Re-establishment as amended
9. First Reading Ordinance #2764 – East Oakland Annexation Comp Plan Amendment and Zone Change

### **CITY COUNCIL SYNOPSIS – September 16, 1991 (noon meeting)**

1. Discussed franchise fees
2. Agreed to eliminate the use of burn barrel permits; Staff to develop an ordinance to allow open burning.
3. City Attorney to draft ordinance prohibiting jumping from City facilities as previously discussed.

### **CITY COUNCIL SYNOPSIS – September 23, 1991 (noon meeting)**

1. Received report from City Manager regarding 1991-92 Goal Review.
2. Staff to prepare an ordinance amendment repealing the alarm permit and inspection process from the RMC and develop a definition for a false alarm.

### **CITY COUNCIL SYNOPSIS – September 23, 1991 (evening meeting)**

1. Ratified appointments of Jeff Byers, Paul Bentley and John Atkinson to the Dangerous Building Board of Appeals.
2. Ratified appointment of David Soder to the Economic Development Commission
3. Proclaimed September 1991 as American Business Women's Month.
4. Approved Minutes of September 9 and 16 meetings.
5. Endorsed change of ownership for liquor license for J&J Market at 303 NE Jackson
6. Endorsed change of ownership for liquor license for PB Clayton's at 968 NE Stephens
7. Released \$9,769.28 retainage to JBS Construction for Hickory Street Storm Drainage Project # 88-513
8. Released \$3,877.35 retainage to Blackline for PMS Slurry Seal Portion Project #91-501(B)

9. Awarded Lookingglass Road Main Extension Project #91-07 to Larry Blake Construction for \$58,380
10. Public hearing concerning criteria for City Manager evaluations; hearing none elected to use the criteria from Kirksville, Missouri.
11. Scheduled Executive Session for October 21, 1991 to review City Manager Evaluations
12. Adopted Ordinance #2764 – East Oakland Annexation Comp Plan Amendment & Zone Change
13. Staff to pursue an FAA grant for the airport runway overlay and advertise for a consultant for design services and administration of the grant contract.

**CITY COUNCIL SYNOPSIS – October 14, 1991 (noon meeting)**

1. Received report on public notice procedures
2. Agreed to delete the requirement that the City Recorder give firefighters notice when they have violated the restriction of taking fire equipment outside the city limits.
3. Staff to notify affected property owners through neighborhood meetings of Public Works projects and that testimony be allowed at a Public Works Commission meeting following the Commission's conceptual approval.

**CITY COUNCIL SYNOPSIS – October 14, 1991 (evening meeting)**

1. Proclaimed October, 1991 as Crime Prevention Month
2. Approved Minutes of September 23, 1991 meetings
3. Approved agreement with the State of Oregon for Stephens Street Planting Island to provide for landscape maintenance.
4. Set October 28 to review proposed Riverview Mobile Home Estates mobile home park
5. Approved detective license for Robert Price.
6. Adopted Resolution #91-24 – New Affordable Housing Grant Application
7. First Reading Ordinance #2765 – Restrictions on Outdoor Burning
8. First Reading Ordinance #2766 – Alarm System Amendments as modified
9. First Reading Ordinance #2767 – Prohibiting Jumping or Diving from City facilities
10. Adopted Resolution #91-25 – Fee Schedule as modified
11. Adopted 1991-91- and 1992-93 non-represented employees pay plan

**CITY COUNCIL SYNOPSIS – October 21, 1991 (noon meeting)**

1. Approved Municipal Judge Request for Proposals
2. Approved proposed sale of industrial park property to Cagle Communications
3. Staff to negotiate lease/purchase of industrial park property by Southern Oregon Telecom (Wayne Lancaster) and Kit Burum
4. Approved increasing the City Manager's salary by 5% effective November 1, 1991

### **CITY COUNCIL SYNOPSIS – October 28, 1991 (noon meeting)**

1. Adopted Resolution #91-26 –outdoor burning permit fees
2. Approved lease of Airport Industrial Park property to Kit Burum & Wayne Lancaster
3. Approved cancellation of the November 11 and December 23, 1991 meetings
4. Approved change order with John Hyland Corp for \$220,000 for work at the Water Treatment Plant
5. Approved Basic Level Planning Assistance Grant Agreement from DLCD for \$2,500
6. Approved Flegel Center lease to Project Literacy Umpqua Region for 3 years
7. Approved use of Dr. Stewart Trust Funds of \$75,000 for improvements to Stewart Park and Legion Field.
8. Approved recommendation of 35 mph speed for Douglas Avenue
9. Approved execution of historic preservation fund agreement with SHPO
10. Approved David Evans & Associates for engineering and administration services for overlay of the runway at the Airport
11. Endorsed liquor license to Omar & Bonnie Tibbets for the Sawmill at 624 Cass
12. Approved the Minutes of October 14, 1991 as amended
13. Approved the Minutes of October 21, 1991
14. Staff to prepare a revocable permit for use of right-of-way to James Hansen for existing carport at 1521 SE Thompson upon Planning Commission approval of a variance.

### **CITY COUNCIL SYNOPSIS – October 28, 1991 (evening meeting)**

1. Approved Airport Commission– Dave Leonard, Lynn Herbert, Bill Miller, Steve Skenzick, Brad Keitzman, Ron Piatt, Van Bishop, and Michael Danielle
2. Upheld Planning Commission approval of Riverview Mobile Estates Mobile Home Park,
3. Following Public Hearing recommended OLCC deny application for Cowgirls.
4. Adopted Ordinance #2765 – Prohibiting Outdoor Burning
5. First Reading Ordinance #2766 – Amending Alarm Ordinance Provisions as amended
6. Adopted Ordinance #2767 – Prohibiting jumping or diving from City facilities
7. Suggested appointments to the Public Works and Visitors & Convention Commissions should include disabled persons.

### **CITY COUNCIL SYNOPSIS – November 4, 1991 (Special noon meeting)**

1. Authorized contract with the City Manager for 1991-92.
2. Postponed a decision for access request from Pacific Region Development Company until November 13 for clarification on driveway location
3. Adopted Resolution #91-27 – Wetlands Planning Assistance Grant

### **CITY COUNCIL SYNOPSIS – November 25, 1991 (noon meeting)**

1. Accepted John Winslow's resignation from Budget Committee.

2. Adopted Resolution #91-28 – Supporting the alternative to exclude Douglas County from the designation of critical habitat for the Northern spotted owl
3. Approved Minutes of October 28 and November 4, 1991 meetings.
4. Released \$,284.85 retainage to Sims Electric for Harvard/Stewart Park Drive (Fir Grove) traffic signal
5. Awarded design and administration of the PMS contracts to CHECK Consultants for a not to exceed amount of \$10,605
6. Endorsed OLCC change of ownership for Fast Stop Market #3 at 1967 SE Stephens
7. Endorsed OLCC change of ownership to for Scotty's Foodmart & Deli, 2646 W Harvard
8. Approved Airport Industrial Park lease with HPS Electric.
9. Awarded bid for Jackson Street Main Replacement Project to Sims Electric for \$9,874
10. Released \$2,470.68 retainage to Larry Blake Const for Jackson St Main Replacement
11. City Manager to negotiate contract with Murray, Smith and Associates for engineering for the Water System Master Plan & Capital Improvement subject to final review by the Utility Commission.
12. Staff to work with Jerry Straughn of 628 SE Fisher Drive regarding replacement of existing retaining wall on right-of-way.
13. Adopted Ordinance # 2766 – Amending Alarm Ordinance Provisions
14. First Reading Ordinance # 2768 – Obsidian Subdivision Zone Change ZC-91-3
15. First Reading Ordinance #2769 – Warewood Valley Subdivision Zone Change ZC-91-4
16. Adopted Ordinance #2770 – Douglas Electric Cooperative CPA-91-4 & ZC-91-5
17. First Reading Ordinance #2771 – New Affordable Housing CPA-91-6/ZC-91-7
18. Approved request for Special Assessment for Taft/1019, 1021 and 1105 SE Pine

**CITY COUNCIL SYNOPSIS – December 9, 1991 (noon meeting)**

1. Agreed to fees for permits/licenses as proposed by City Recorder.

**CITY COUNCIL SYNOPSIS – December 9, 1991 (evening meeting)**

1. Accepted Gretchen Koester's resignation from the Downtown Development Board
2. Adopted Resolution #91-29 – America 2000 Program
3. Approved Minutes of November 25, 1991 meetings
4. Adopted Resolution #91-30 – designating the City Recorder as the City's Record Manager
5. Approved purchase of replacement patrol vehicles for \$41,721
6. Approved agreement with City of Myrtle Creek regarding Municipal Judge services.
7. Adopted ordinance #2768 – Obsidian Subdivision Zone Change ZC-91-3
8. Adopted Ordinance #2769 – Warewood Valley Subdivision Zone Change ZC-91-4
9. Adopted Ordinance #2771 – New Affordable Housing CPA-91-6/ZC-91-7
10. Adopted Ordinance #2772 – Downtown Development District Extension

11. Agreed to proceed with changing the name of the airport to Roseburg Regional Airport

**CITY COUNCIL SYNOPSIS – December 16, 1991 (noon meeting)**

1. Staff to prepare an ordinance in response to Senate Bill #66 as discussed
2. Staff to contact the Landlord & Tenants Association for input on said ordinance
3. Tentatively scheduled January 27, 1992 for public hearing to review proposed Ordinance