

CITY COUNCIL SYNOPSIS – January 13, 2015

1. Rich delivered the “State of the City” Address.
2. Following Commission Chair Appointments were made:
 - Airport Commission – Tom Ryan
 - Economic Development Commission – Lew Marks
 - Historic Resources Review Commission – Marty Katz
 - Parks and Recreation Commission – Ken Fazio
 - Public Works Commission – Steve Kaser
 - MedCom Board – Victoria Hawks
3. The following Commission appointments were made:
 - Airport Commission – Daniel Sprague
 - Budget Committee – Knut Torvik, Elias Minaise, Robert Scott
 - Economic Development Commission – Don Baglien, Gary Leif, Michael Widmer, Angela Brown
 - Historic Resources Review Commission – Lisa Gogal, Bentley Gilbert
 - Parks and Recreation Commission – Diana Wales, Robert Walker, Bob Cotterell
 - Public Works Commission – Fred Dayton, Jr, Ryan Forsloff
4. Tom Ryan was elected to serve as Council President.
5. Reappointed Scotty Ingeman and Daniel Onchuck to the Planning Commission; Staff to schedule interviews for current vacancy.
6. Councilor McDonald leave authorized to mid-February.
7. Heard comments from Dan Eman regarding homelessness, a Martin Luther King, Jr parade and a gay pride parade.
8. Approved minutes of December 8, 2014.
9. Endorsed OLCC ownership change for R-Mart, 2646 W Harvard.
10. Approved Murray Smith & Associates task order for NE Stephens pavement rehabilitation project for an amount not to exceed \$94,695.
11. Endorsed OLCC new outlet for Chi’s Restaurant, 1023 NE Stephens.
12. Endorsed OLCC new outlet for Purple Parrott, 3011 NW Stewart Parkway Suite 101

CITY COUNCIL SYNOPSIS – January 26, 2015

1. Heard presentation from NeighborWorks Umpqua regarding the housing rehabilitation program.
2. Auditor Tom Davidson reviewed the 2014/2015 Comprehensive Financial Report.
3. Finance Director Ron Harker reviewed the quarterly financial report for quarter ended December 31, 2014.
4. The 2015-2016 Budget Calendar was presented.
5. Staff to prepare ordinance amending the Code eliminating the requirement that existing Commission members must submit written application for reappointment.
6. Requested status report on the proposed noise ordinance amendment.
7. Heard comments from Jillann Michell regarding the Rocky Ridge 4 development; deferred to Planning Commission hearings.
8. Approved minutes of January 13, 2015.
9. Awarded bid for Highway 138 Waterline Project #14WA06 to Cradar Enterprises for \$983,362.
10. Awarded Highway 138 Construction Management Services Contract to Integrated Consulting for an amount not to exceed \$84,982.
11. Cancelled requests for proposals for Parrott/Spruce design engineering.
12. Reviewed Emergency Response Plan.

CITY COUNCIL SYNOPSIS – February 9, 2015

1. Conducted Planning Commission interviews and appointed Brook Reinhard to the Commission.
2. Heard presentation from Mickey Beach of NeighborWorks Umpqua regarding the NeighborWorks/SERVICE/Downtown Roseburg Association branding project.
3. Received complaint from Jackie Pearson regarding noise in the Eden Street area.
4. Approved minutes of January 26 and 27, 2015 meetings.
5. First reading Ordinance No. 3423, vacation of a portion of NW Stewart Parkway right-of-way.
6. First reading Ordinance No. 3424, amending Commission appointment requirements.
7. Received status report on potential amendment of the noise ordinance.

CITY COUNCIL SYNOPSIS – February 23, 2015

1. Held special meeting regarding elected officials ethics and risk management.
2. Adopted Resolution No. 2015-01 adopting goals.
3. Approved minutes of February 9, 2015 meeting.
4. Accepted Marty Katz's resignation as City Councilor Ward 2 Position 2.
5. Endorsed OLCC ownership change for Little Brothers Pub, 428 SE Main.
6. Approved removal of parking meters from Oak and Washington Avenues.
7. Approved intergovernmental agreement with RUSA for Washington/Oak improvements.
8. Endorsed OLCC new location for Downtown Market, 741 SE Jackson.
9. Adopted Resolution No. 2015-02 exempting concrete construction services for the Oak/Kane/Washington project from competitive selection.
10. First reading Ordinance No. 3425, Annexation, Zone Change, Boundary Line Adjustment and Withdrawal of property at Stephens/Edenbower from Fire District No. 2.
11. Adopted Ordinance No. 3423, Stewart Parkway Right-of-Way Vacation.
12. Adopted Ordinance No. 3424, Commission Appointment Requirements.
13. Received invitation to participate in SMART program fundraiser on March 12th.

CITY COUNCIL SYNOPSIS – March 9, 2015

1. Noted John McDonald will serve as the City Council's Veterans' liaison.
2. Heard comments from Janice Blanton regarding Willis Park and homeless individuals.
3. Received request from Allen Pike for a buffer between motels and marijuana dispensaries.
4. Heard comments from Bruce Hanna regarding marijuana dispensaries.
5. Received invitation from County Commission Tim Freeman to meet regarding the County's budget process.
6. Adopted minutes of the February 23, 2015 regular and special meetings.
7. Adopted Ordinance No. 3443, Withdrawal of Property at Stephens/Edenbower From Fire District No. 2.
8. Adopted Resolution No. 2015-03 – Spray Park Grant Application.
9. Received annual report from The Partnership Director Alex Campbell.

CITY COUNCIL SYNOPSIS – March 23, 2015

1. Approved minutes of March 9, 2015 meeting.

2. Adopted Resolution No. 2015-04, authorizing submission of application for re-designation of the Roberts Creek Enterprise Zone and E-Commerce Zone.
3. Received annual Visitors Bureau report from the Chamber of Commerce.
4. Authorized Murray, Smith & Associates Task Order for development of a five-year pavement maintenance plan in an amount not to exceed \$58,311.

CITY COUNCIL SYNOPSIS – April 13, 2015

1. Appointed Beverly Brandt to City Council Ward 2 Position 2.
2. Proclaimed April as “Volunteer Recognition Month.”
3. Announced receipt of 21st GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2014 Comprehensive Annual Financial Report.
4. Approved minutes of March 23, 2015 regular meeting.
5. Approved minutes of April 7, 2015 special meeting.
6. Endorsed 2015 renewal of all liquor licenses.
7. Reversed the Planning Commission’s approval of amendment of the Rocky Ridge PUD, File No. AMD-14-2.
8. Adopted Ordinance No. 3444, Ring Central Telecommunications Franchise.
9. First reading Ordinance No. 3445, Amending Noise Ordinance.
10. Requested a report on the status of the State Veterans Home which had been approved for location in Roseburg.

CITY COUNCIL SYNOPSIS – April 27, 2015

1. Proclaimed May as “Historic Preservation Month.”
2. Heard request from Terry Mooney that park rental fees be waived for the traveling Vietnam War memorial wall.
3. Heard presentation from Tim Freeman regarding Douglas County budgetary situation.
4. Approved minutes April 13, 2015 regular and special meetings.
5. Cancelled May 25, 2015 Council meeting.
6. Adopted Resolution No. 2015-05, Supplemental Budget.
7. Adopted Ordinance No. 3445, Amending Noise Ordinance
8. Received status report regarding Universal Field Services contract for property acquisition services.
9. Adopted findings of fact and decision denying File No. AMD-14-2, Rocky Ridge PUD amendment.
10. Received notification from Oregon Department of Veterans Affairs that Roseburg remains in line to have the next State Veterans’ Home.
11. Requested Staff report regarding park permitting process and fees be scheduled for the next meeting.

CITY COUNCIL SYNOPSIS – May 11, 2015

1. Accepted Beverly Brandt’s resignation from Ward 2 Council position; Staff to solicit applications.
2. Received petition from Stuart Liebowitz requesting Council reconsider river overlooks that are included in the Capital Improvement Plan.
3. Approved minutes of April 27, 2015 meeting.
4. Rejected bids for the Transmission Main Cathodic Protection project; Staff to rebid.
5. Approved term amendments for Tom Thumb lease.

6. Postponed decision regarding KC's Exchange nuisance abatement to allow an additional opportunity for business operator and Staff to reach a compromise agreement.
7. Adopted Resolution No. 2015-08, exempting from competition in public contracting for construction management services for the Oak/Washington Improvement Project.
8. Authorized contract with i.e. Engineering for construction management services for the Washington/Oak Improvement Project for an amount not to exceed \$117,092.
9. Tabled issue of waiving of park permit fees for military events.
10. Awarded Stewart Park Path Renovation Project to LTM for \$117,421.10.
11. Awarded bid for Oak/Washington Improvement to Brown Contracting for \$2,059,682.
12. As Urban Renewal Board, approved minutes of April 27, 2015 meeting.
13. As Urban Renewal Board awarded Oak/Washington improvement project to Brown Contracting for \$2,059,682.
14. As Urban Renewal Board authorized contract with i.e. Engineering for construction management services for the Oak/Washington improvement project for an amount not to exceed \$117,092.

CITY COUNCIL SYNOPSIS – June 8, 2015

1. Appointed Andrea Zielinski to City Council Ward 2, Position 2. Sworn into office.
2. Proclaimed week of June 21st as "Camp Millennium Week."
3. Heard concerns from William Schmidt regarding lack of bus service on Saturdays.
4. Approved minutes of May 11, 2015 meeting.
5. Approved U-TRANS service agreement for 2015-16.
6. Endorsed OLCC relocation for Mariachi Loco, 647-649 SE Jackson.
7. Adopted Resolution No. 2015-09, adopting the 2015-16 budget.
8. First reading, Ordinance No. 3446 – Vermillion Street name change to Boulder Drive.
9. Endorsed new OLCC outlet, True Kitchen & Bar, 629 SE Main.
10. Adopted Ordinance No. 3447 – Masergy Communications Telecom Franchise.
11. Adopted Resolution No. 2015-06 – amending fees.
12. Adopted Resolution No. 2015-07 amending water systems development charges.
13. Authorized contract with Houston-Galveston Area Council.
14. Heard comments from Councilor Hawks regarding limiting use of water rights.
15. Reported that a compromise agreement had been reached with KC's Exchange to continue business operations in a residential area.
16. As Urban Renewal Agency Board, adopted Resolution UR-15-01 adopting the 2015-16 budget.

CITY COUNCIL SYNOPSIS – June 22, 2015

1. Proclaimed Roseburg as "A Purple Heart City."
2. Accepted Scotty Ingeman's resignation from the Planning Commission; Staff to solicit applications.
3. Approved minutes of June 8 regular and special meetings.
4. Endorsed OLCC privilege changes for Idle Hour Tavern, 216 NE Jackson.
5. First reading Ordinance No. 3448, LUDO Update Phase 2.
6. Adopted Ordinance No. 3446 – Vermillion Street Name Change to Boulder Drive.
7. Awarded Spruce/Parrott Street Improvement Project design contract to i.e. Engineering for an amount not to exceed \$101,144.
8. Awarded bid for Indianola Storm Drainage Improvements to Cradar Enterprises for \$191,015.

9. Awarded slurry seal bid award to VSS International for \$108,500.
10. Awarded bid for Stephens Street improvements to Knife River for \$812,861.80.
11. Authorized Murray, Smith & Associates task order for \$107,094 for construction management services for the Stephens Street Improvement Project.
12. Requested work study session to discuss project engineering and construction to be done in conjunction with a goal review.
13. Discussed potential placement of portable toilets in downtown district.
14. As Urban Renewal Board:
 - A. Approved minutes of June 8, 2015 meeting.
 - B. Awarded Spruce/Parrott Street design contract to i.e. Engineering for an amount not to exceed \$101,144.
 - C. Authorized task order with Murray, Smith & Associates for \$107,094 for construction management services for Stephens Street Improvement Project.
 - D. Awarded Charles Gardiner Multi-Use Path Renovation Project to LTM for \$116,440.

CITY COUNCIL SYNOPSIS – July 13, 2015

1. Approved contract with Ken Madison for Municipal Judge services.
2. Received kudos and report from Stacey Crowe regarding the downtown improvement project and the City's participation with the flower basket program.
3. Approved minutes of June 22, 2015 meeting.
4. Adopted Resolution No. 2015-10 repealing temporary t-hangar rental rates.
5. Endorsed OLCC new outlet – HV Cellars, 1247 SE Pine.
6. Adopted Ordinance No. 3448 – LUDO Update Phase 2.
7. Took no action on a request to remove Mosher and Lane Avenue waterfront overlooks from the Capital Improvement Plan.
8. Authorized contract with Johnson Controls for \$49,745 to upgrade the City Hall HVAC control system.

CITY COUNCIL SYNOPSIS – July 27, 2015

1. Granted \$10,000 of Revenue Sharing Funds to UCC Foundation for construction of the Health, Nursing and Science Center.
2. Approved minutes of July 13, 2015 meeting.
3. Endorsed new OLCC location for Starbucks Coffee, 1122 NW Garden Valley.
4. Adopted Ordinance No. 3449, Prohibited Deposit of Refuse.
5. Authorized Staff to work with Downtown Association to identify locations upon which portable toilets shall be placed for a trial period.
6. Tabled a motion to direct Staff to prepare an ordinance to be referred to the voters in the November General Election prohibiting six marijuana related activities.
7. Directed Staff to prepare an ordinance prohibiting medical marijuana dispensaries from selling recreational marijuana.

CITY COUNCIL SYNOPSIS – AUGUST 10, 2015

1. Accepted Jesse McLean's resignation from the Planning Commission.
2. Appointed Kerry Atherton and Duane Haaland to the Planning Commission.
3. Scheduled a special meeting for 6:00 p.m. on October 12, 2015 to discuss potential referral to the voters regarding commercial marijuana activities.
4. Approved minutes of July 27, 2015 meeting.
5. Adopted Resolution No. 2015-12 imposing "C" Rose T-Hangar rental rates.

6. Authorized purchase of a 90-inch Toro mower from Western Equipment Distributors for \$50,849.03.
7. Authorized purchase of Pierce fire engine through H-GAC for an amount not to exceed \$500,000.
8. Declined to hold first reading on an ordinance prohibiting early sales of recreational marijuana.
9. Ratified three-year contract with IAFF Local 1110.

CITY COUNCIL SYNOPSIS – AUGUST 24, 2015

1. Announced that plans are underway to determine the most appropriate way in which to honor Roseburg resident Alek Skarlatos who was involved in disarming a gunman on a train in France.
2. Jim Barnett indicated he would like to display in City Hall a bronze eagle commemorating General Marion Carl's induction into the Clackamas Hall of Valor.
3. Received report from OSU Engineering Student/Intern Kyle Morris regarding his work experience with the City.
4. Approved minutes of August 10, 2015 meeting.
5. Authorized purchase of 2014 CAT 420F backhoe from Peterson CAT for \$106,677.13.
6. Authorized purchase of Vermeer Chipper from RDO utilizing NJPA pricing of \$48,255.
7. Accepted lease/purchase offer of \$210,000 from Raymond Bartram for the Willis property.
8. Authorized Staff to move forward with UCAN application for CDBG grant for construction of Head Start facilities.
9. Authorized amendment to the ODOT intergovernmental agreement to add work to the Highway 138 project at a cost not to exceed \$123,000.
10. Awarded engineering design contract for South Stewart Parkway Project to Century West Engineering for \$580,521.
11. Directed Staff to draft a resolution establishing policy for waiving certain park fees for recognized veteran organizations.

CITY COUNCIL SYNOPSIS – SEPTEMBER 14, 2015

1. Proclaimed September 27th as "Walk to End Alzheimer's Day."
2. Outlined procedure for annual City Manager evaluation.
3. Received information from Ashley Hicks and Kasi Clauson regarding the 4th Annual South Umpqua River Cleanup on September 26th.
4. Approved minutes of August 24, 2015 meeting.
5. Endorsed new OLCC outlet, Wild Rose Tavern, 805 SE Stephens.
6. Reissued authorization to proceed with an application request by UCAN for a Community Development Block Grant.
7. Adopted Resolution No. 2015-11, waiving park fees for veteran organizations under certain circumstances.
8. Received annual Downtown Roseburg Association report.
9. Consensus to give further consideration to extension of smoking prohibitions in public parks and adding prohibitions to City parking lots and abutting sidewalks.
10. Heard request from McDonald that a task force be formed to potential community impacts as a result of the marijuana legalization.
11. As Urban Renewal Board, approved minutes of June 22, 2015 meeting.
12. As Urban Renewal Board, adopted Resolution UR-15-02 expressing intent to acquire property located at 406 SE Oak Avenue.

CITY COUNCIL SYNOPSIS – SEPTEMBER 28, 2015

1. Proclaimed October 7, 2015 as “Walk & Bike to School Day.”
2. Heard comments from Wayland Pound regarding the treatment of the homeless.
3. Heard request from John Read that the Council reconsider moving forward with the Stewart Parkway Improvements.
4. Heard requests from Martha Bryson, Sean O’Neill, Cassandra O’Neill and Linda Rahmeyer to leave all City restrooms open around the clock for use by the homeless.
5. Heard requests from Bernie Woodard relative to the Highway 138 Project and development of Elk Island.
6. Approved minutes of September 14, 2015 meeting.
7. Approved agreement with RUSA to include sanitary sewer improvements in the Spruce/Parrott Street Improvement Project.
8. First reading Ordinance No. 3450 – Vacation of portion of Short and Burke Right-of-Way.
9. Received a presentation regarding construction project processes.
10. Received periodic goal update.
11. As Urban Renewal Agency Board, approved minutes of September 14, 2014 meeting.
12. As Urban Renewal Agency Board, approved agreement with RUSA to include sanitary sewer improvements in the Spruce/Parrott Street Improvement Project.
13. As Urban Renewal Agency Board, authorized the design, bidding and construction management contract for parking garage improvements to PIVOT Architecture in an amount not to exceed \$54,000.

CITY COUNCIL SYNOPSIS – OCTOBER 26 , 2015

1. Shared a video honoring the victims of the UCC event.
2. Received letter of condolence from Kuki City Mayor Tanaka.
3. Proclaimed October as “UCAN Head Start Awareness Month.”
4. Received inquiry regarding the close of Canna King medical marijuana dispensary. That was an action of the Oregon Health Authority.
5. Approved minutes of September 28, 2015 regular meeting.
6. Approved minutes of October 13, 2015 special meeting.
7. First reading, Ordinance No. 3452, Interchange Area Management Plan 127.
8. Adopted Ordinance No. 3450, Vacation of Portions of Short and Burke Streets.
9. Adopted Resolution No. 2015-13 – Urban Renewal Line of Credit.
10. Awarded transmission main cathodic protection to Cathodic Protection Engineering for \$133,910.04.
11. Agreed to have Staff prepare an ordinance regarding single property local improvement districts.
12. Adopted Resolution No. 2015-14 – Park Rules and Regulations Update Regarding Smoking Prohibitions.
13. As Urban Renewal Agency Board, approved minutes of September 28, 2015
14. As Urban Renewal Agency Board, adopted Resolution No. UR-15-03, Line of Credit.

CITY COUNCIL SYNOPSIS – NOVEMBER 9, 2015

1. Cancelled the December 28, 2015 City Council meeting.
2. Approved minutes of October 26, 2015 regular meeting.
3. Approved minutes of October 29, 2015 special meeting.

4. Adopted Resolution No. 2015-15, authorizing Transportation Enhancement Grant application for bike/pedestrian paths on Douglas from Stephens to City limits.
5. Adopted Ordinance No. 3452 – Interchange Area Management Plan 127.
6. Directed Staff to schedule a public hearing regarding changes in processing new OLCC outlet applications.
7. Received status report on the Land Use and Development Ordinance update.
8. Requested a presentation regarding the medical education college.
9. Noted a special meeting may need to be called to authorize a Connect Oregon grant application.

CITY COUNCIL SYNOPSIS – NOVEMBER 23, 2015

1. Received invitation to Robin Stalcup to a healthy community workshop on December 10th at the YMCA.
2. Approved minutes of November 9, 2015.
3. Referred request for \$15,000 funding toward Phase 2 of the medical education facility study to the Economic Development Commission for recommendation. Partnership to provide accounting for the \$300,000 spent in Phase 1 and return to Council in January.
4. Approved Universal Field Services task orders for a cumulative total of \$100,000.
5. Authorized application for Oregon State Weed Board grant.

CITY COUNCIL SYNOPSIS – DECEMBER 14, 2015

16. Adopted Resolution No. 2015-16 adjusting water fees annually for next five years.
17. Presented “Commendations of Valor” to Detective Sergeant Joe Kaney and Detective Todd Spingath. Presented “Letters of Commendation” to Corporal Dennis Chrisenbery, Master Officer Travis Dahl, Master Officer Anthony Powers, Detective George Sheppard (in absentia) and Officer Blake Cordell.
18. Amended the City Manager salary to \$11,521 per month beginning January 1, 2016.
19. Received requests from Betsy Cunningham and Kim Stallings that the City place a moratorium on enforcing acts of living laws.
20. Received invitation from Jessie Liebowitz to volunteer at the Faith Lutheran Church Warming Center.
21. Approved minutes of November 23, 2015 meeting.
22. Approved assignment of Corporate Hangar Space #2 ground lease from Don R. Johnson to Rod Johnson.
23. Approved purchase of two 2016 police K-9 vehicles at State bid price for a total not to exceed \$57,390.
24. Endorsed OLCC change of ownership for Buy2-013, 334 W Harvard.
25. First reading, Ordinance No. 3453, Processing OLCC New Location Applications.
26. First reading, Ordinance No. 3454, Vacation of Portion of NE Crescent.
27. First reading, Ordinance No. 3455, LUDO Amendments for Recreational Marijuana Use Regulations.

28. Adopted Ordinance No. 3456, Clear Rate Communications Telecommunications Franchise.
29. Awarded engineering contract for Water System SCADA Improvements to RH2 Engineering.
30. Approved change order #5 for the Washington/Oak Improvement Project in an amount not to exceed \$90,000.
31. Increased the construction project authorization to \$2,485,000 for the Washington/Oak Improvement Project.
32. Requested the City Manager research recent changes in assessed values in Roseburg.
33. Received information regarding Community Healing and Recovery Team (CHART) which is working on meeting needs of the UCC victims and their families.