



## Synopsis of City Council Meetings for the year of 2025 (Meetings are in date order starting with January)

### January 13, 2025 - City Council Meeting

1. Mayor Rich presented the 2025 State of the City Address.
2. Mayor Rich appointed the following Commission Chair appointments:
  - Airport Councilor Michalek
  - Economic Development Councilor Rummel
  - Historic Resource Review Councilor Williams
  - Homeless Councilor Briggs Loosley
  - Library Councilor Zielinski
  - Parks and Recreation Councilor Smith
  - Public Works Councilor Porter
3. Approved the reappointments of Frank Inman and Robb Paul to the Airport Commission for another three-year term.
4. Approved the reappointment of Mike Baker to the Budget Committee for another three-year term.
5. Approved the reappointment of Paul Zegers to the Economic Development Commission for another three-year term.
6. Approved the reappointments of Marilyn Aller and James De Lap to the Historic Resource Review Commission for another three-year term.
7. Approved the reappointment of Matthew Brady to the Planning Commission for another four-year term.
8. Approved the reappointments of Ken Hoffine, Patrick Lewandowski, and Stuart Liebowitz to the Public Works Commission for another three-year term.
9. Appointed Councilor Smith to act as the 2025 Council President.
10. Received five (5) public comments.
11. Approved the December 9, 2024 Regular Meeting Minutes.
12. Recommended Approval of an OLCC - New Outlet – Garden Buffet, Inc. at 1350 NE Stephens St. #1.
13. Recommended Approval of an OLCC – Change of Ownership – T & N 1 LLC dba Garden Valley Mini Mart at 247 NW Garden Valley Blvd.
14. Recommended Approval of an OLCC – New Outlet – Serendipity Roseburg, LLC dba Serendipity Roseburg at 632 Jackson St.
15. Adopted Resolution No. 2025-01, entitled, "Setting a New Council Reimbursement Amount for 2025."

### January 27, 2025 - City Council Meeting

1. The Urban Renewal Agency Board meeting and Council Executive Session were removed from the agenda and will be scheduled for the next regular meeting.

2. There was a consensus that staff will reach out to the Real Estate Agent that Councilor Smith knows to find out if she is interested in being our Real Estate Agent of record.
3. There was a consensus that the minimum information Council needs on a potential Urban Campground location is: location, lot size, sale price/cost, zoning, and property pictures to be presented in an Executive Session.
4. Approved an increase of the Municipal Judge's monthly salary by 5% to \$6,267, effective retroactive to November 1, 2024.
5. Approved an increase of the City Manager's monthly salary by 5% to \$15,562 effective retroactive to September 1, 2024.
6. Adopted the Amended Ethics Laws City Council Policy.
7. Appointed Alex Alonso and Mandy Elder to the Budget Committee.
8. Received three (3) public comments.
9. Approved the January 13, 2025 Regular Meeting Minutes, as amended
10. Adopted Resolution No. 2025-02, entitled, "Resolution No. 2025-02 Repealing and Replacing Resolution No. 2018-26 regarding the Roseburg Public Library Meeting Room Policy."
11. Awarded the Engineering Contract for the Five-Year Pavement Management Program to Century West Engineering.
12. Mayor Rich read Councilor Rummel's social media post into the record regarding resigning her position on Council. Formal action on her resignation will be scheduled during the next Council meeting.

### **February 10, 2025 - City Council Meeting**

1. Mayor Rich accepted Councilor Rummel's resignation, effectively immediately
2. Appointed Councilor Weiss as Chair of the Economic Development Commission.
3. Received twelve public comments.
4. Approved the January 27, 2025 Regular Meeting Minutes.
5. Held a public hearing regarding Ordinance No. 3608 – An Ordinance Amending the Roseburg Urban Growth Boundary (UGB), Annexing Property, Amending the Comprehensive Plan Map, Amending the City Zoning Map & Amending the Urban Growth Management Agreement (UGMA) – File No. CPA-24-002.
6. Received public comments in favor of the Urban Growth Boundary (UGB) Swap.
7. Adopted the Findings of Fact and Order approved by the Planning Commission authorizing the following land use actions, as referenced in File No. CPA-24-002:
  - Amend the UGB by expanding the boundary to include 49.92 acres of park property located on the east side of Sunshine Park;
  - Annex the property into the city limits;
  - Amend the City Comprehensive Plan Map by applying the City's Public/Semi-Public (PSP) Plan designation to the 49.92 acres of park property;

- Amend the City Zoning Map by applying the City's Public Reserve Zoning designation to the 49.92 acres of park property; and,
  - Amend the Urban Growth Management Agreement (UGMA) Map to reflect the expanded boundary of the new UGB.
8. Ordinance No. 3608, entitled "An Ordinance Declaring the Expansion of the Roseburg Urban Growth Boundary at Sunshine Park; Annexation of Real Property at Sunshine Park; Amendment to the Comprehensive Plan Map; Amendment to the Zoning Map; Amendment to the Urban Growth Management Agreement; and Directing the Filing of Instruments of Record with the Secretary of State, the Department of Revenue and the Douglas County Assessor," was read for the first time.

### **Roseburg Urban Renewal Agency Board Meeting**

1. Approved the June 10, 2024 Meeting Minutes.
2. Adopted Resolution No. UR-2025-01, entitled, "A Resolution Approving a Minor Amendment to the Diamond Lake Urban Renewal Plan."

### **February 24, 2025 - City Council Meeting**

1. Approved the February 10, 2025 Regular Meeting Minutes.
2. Adopted Ordinance No. 3608, entitled "An Ordinance Declaring the Expansion of the Roseburg Urban Growth Boundary at Sunshine Park; Annexation of Real Property at Sunshine Park; Amendment to the Comprehensive Plan Map; Amendment to the Zoning Map; Amendment to the Urban Growth Management Agreement; and Directing the Filing of Instruments of Record with the Secretary of State, the Department of Revenue and the Douglas County Assessor."
3. Adopted Resolution No. 2025-03, entitled, "A Resolution Authorizing the Acceptance of a Grant from the Oregon Department of Transportation through the Safe Routes to School Program in the amount of \$2,750,000 for the Douglas Avenue Improvement Project.
4. Awarded the Master Engineering Services Contract for the Five-Year Water Transmission Main Replacement Program to Consor North America.
5. Authorized the purchase of Playground Equipment and Surfacing for the Brown Park Expansion Project from Ross Recreation and Equipment in the amount of \$667,050 using the National Purchasing Partners Contract.
6. Direction was given to staff to proceed with scheduling a work session to discuss homeless issues.
7. Consensus to have staff contact consultants for updated information regarding the Urban Renewal process.

### **March 10, 2025 - City Council Meeting**

1. Mayor Rich proclaimed March as Red Cross Month.
2. Appointed Ben Tatone and Scott Tougas to the Homeless Commission.
3. Appointed Brad Johnson to the Public Works Commission.

4. Requested staff to continue the discussion of Item No. 3b, the Process for Requesting Items on a Future Council Agenda, to March 24, 2025.
5. Received fifteen public comments about homeless issues and downtown parking.
6. Approved the February 24, 2025 Regular Meeting Minutes.
7. Recommended approval of an OLCC – New Outlet – Elmer’s Restaurants, Inc., dba Elmer’s Kitchens at 3030 NW Aviation Drive.
8. Authorized the City Manager to sign the Twenty-First Extension of the Inmate Housing IGA with Douglas County.
9. Authorized the City Manager to enter into an IGA with Douglas County for Communications Services for \$641,532.53
10. Authorized the use of \$50,000 of the General Fund’s – Other Requirements to provide cash flow assistance for the Off-Street Parking Fund.
11. Directed staff to establish a parking committee that includes staff, downtown businesses, and stakeholders, instead of bringing back proposals for the 75/25 revenue funding split or obtaining changes bids for changes needed to convert from free to paid parking.

#### **March 24, 2025 - City Council Meeting**

1. Mayor Rich proclaimed April 6 – 12, 2025, as National Library Week.
2. Direction was given to remove the ACE Parking representative and the Cow Creek Umpqua Tribe representative from the Downtown Parking Committee, and to appoint a business owner with short-term parking, such as a coffee shop or dog groomer.
3. Moved to appoint Arthur Redcay to the Airport Commission. The final vote is scheduled for the April 14, 2025 Council agenda under consent items.
4. Received three public comments.
5. Approved the March 10, 2025 Regular Meeting Minutes.
6. Adopted Resolution No. 2025-04, entitled, “A Resolution Authorizing an Appropriation Transfer for Fiscal Year 2024-25 Affecting the General, Equipment Replacement, Transportation and Airport Funds.”
7. Adopted Resolution No. 2025-05, entitled, “A Resolution Declaring a State of Emergency within the City of Roseburg due to a severe weather event and related flooding.”
8. Authorized Change Order No. 1 to the Taxiway A Extension Project for \$219,930.70.
9. Authorized the City Manager to execute an Amendment to FAA Grant #031 in an amount up to fifteen percent.
10. Authorized Task Order No. 1 with Consor North America for Design and Bidding Services for Phase 4 of the 24-inch transmission main from Newton Creek Drive to Emerald Drive at a cost not-to-exceed \$344,907.

#### **April 14, 2025 - City Council Meeting**

1. Appointed Jason Tate to the City Council.

2. Mayor Rich proclaimed April 2025 as Volunteer Recognition Month.
3. Mayor Rich proclaimed April 2025 as Oregon Arbor Month.
4. Moved to stop further clarifying the Process for Requesting an Item on a Future Council agenda.
5. Moved to have the City Attorney review the Municipal Code and present options for the Council President to have a vote of putting items on the Council agenda.
6. Received five public comments.
7. Approved the March 24, 2025 Regular Meeting Minutes.
8. Approved the appointment Arthur Redcay to the Airport Commission.
9. Recommended OLCC approval of all 2025 Renewal Applications received from licenses in the City of Roseburg.
10. Held a public hearing regarding Supplemental Budget for the Off Street Parking Fund, Fiscal Year 2024-25 – Resolution No. 2025-05.
11. Adopted Resolution No. 2025-05, entitled, “A Resolution Authorizing a Supplemental Budget for Fiscal Year 2024-25.”
12. Adopted Resolution No. 2025-06, entitled, “A Resolution Approving a Property Tax Exemption for Opportunity Council Property located at 152 Sunshine Road in Roseburg, Oregon.”
13. Authorized the procurement of new A / V equipment for the City Hall Council Chambers from Keycode Media for \$96,976.63 utilizing state pricing agreements.

### **Roseburg Urban Renewal Agency Board Meeting**

1. Approved the February 10, 2025 Meeting Minutes.
2. Adopted Resolution No. UR-2025-02, entitled, “A Resolution Approving a Property Tax Exemption for Opportunity Council Property located at 152 Sunshine Road in Roseburg, Oregon.”