



## Synopsis of City Council Meetings for the year of 2023 (Meetings are in date order starting with January)

### January 9, 2023 - City Council Meeting

1. Mayor Rich delivered the State of the City Address.
2. Mayor Rich appointed the following Commission Chair appointments:

Airport	Councilor David Mohr
Economic Development	Councilor Brian Prawitz
Historic Resource Review	Councilor Kylee Rummel
Homeless	Mayor Larry Rich
Library	Councilor Andrea Zielinski
Parks and Recreation	Councilor Patrice Sipos
Public Works	Councilor Ellen Porter

Mayor Rich appointed Councilors Smith and Sipos to serve on the MedCom Board. Councilor Mohr was appointed to serve as the Veteran Services Liaison. Councilor Briggs Loosley will continue to serve as a member of the Homeless Commission as Vice-Chair.

3. Approved Clint Newell's reappointment to the Airport Commission for another three year term.
4. Approved Stephen Krimetz's reappointment to the Budget Committee for another three year term.
5. Approved Mickey Beach and Misty Ross's reappointments to the Economic Development Commission for another three year term.
6. Approved Nicholas Lehrbach's reappointment to the Historic Resource Review Commission for another three year term.
7. Approved Marcy Tassano and Francesca Guyer's reappointments to the Library Commission for another three year term.
8. Approved Kyle Bailey, Robert Grubbs and Tobiah Mogavero's reappointments to the Parks and Recreation Commission for another three year term.
9. Approved Daniel Onchuck and Shelby Osborn's reappointments to the Planning Commission for another four year term.
10. Approved John Seward and Tim Swensen's reappointments to the Public Works Commission for another three year term.
11. Councilor Zielinski was appointed to act as the 2023 City Council President.
12. Approved the December 12, 2022 Special Meeting Minutes.
13. Approved the December 12, 2022 Meeting Minutes.

14. Adopted Ordinance No. 3579, entitled, "An Ordinance Amending the Roseburg Comprehensive Plan Map and Zoning Map Involving Property Located at 761 and 797 NE Garden Valley Boulevard."

### **January 23, 2023 - Special City Council Meeting**

1. Council interviewed Matthew Keller, Annie Hamilton, Emily Brandt, Ron Smicker and Jarrett Nielsen for the Planning Commission vacancy.

### **City Council Meeting**

1. Mayor Rich announced Council Goal Setting would be scheduled in the spring.
2. A copy of the Council Rules and Procedures were provided for review per Roseburg Municipal Code.
3. Public Works Director Dawn Easley provided a report on the leaf pick-up program.
4. Appointed Emily Brandt to the Planning Commission.
5. Councilor Porter announced she would be working to gain legislative support for a bill to assist smaller communities with liabilities surrounding homeless campgrounds.
6. Kelly Wyatt reminded Council Laurelwood neighbors previously submitted a signed letter addressing concerns, suggestions, and hoped to have a response.
7. Ken Ferguson discussed negative impacts from homeless concerns that frustrated the public and were diminishing good programs in the area.
8. Jessie Spain suggested working with the homeless to create an incentive program to pick up trash for compensation.
9. Marilyn Doughton suggested an agreement with the local Armory to use their parking lot and building to assist with homeless needs.
10. Approved the January 9, 2023 City Council Meeting Minutes.
11. Authorized the execution of the Intergovernmental Agreement with ODOT for the Parker Road/Newton Creek Bridge Project.
12. Adopted Resolution No. 2023-01, entitled, "A Resolution Approving Referral to the Electors of the City of Roseburg the Question of Amending the Roseburg City Charter."
13. Adopted Resolution No. 2023-02, entitled, "A Resolution Adopting a Policy for Council Reimbursement for Internet and Cell Phone Service."
14. Adopted Resolution No. 2023-03, entitled, "A Resolution Setting the Council Reimbursement Amount for Internet and Cell Service."
15. Ordinance No. 3580, entitled, "An Ordinance Amending Chapter 9.25 "Telecommunications Providers" of the Roseburg Municipal Code," was read for the first time.
16. Ordinance No. 3581, entitled, "An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code," was read for the first time.
17. Authorized \$50,000 from ARPA funds to be used to provide cash-flow assistance for the Off Street Parking Fund.

## **February 13, 2023 - City Council Meeting**

1. Received an Annual Comprehensive Financial Report from Auditor, Jeff Cooley, with Neuner Davidson and Company.
2. Finance Director Ron Harker provided a Quarterly Financial Report for quarter ended December 31, 2022.
3. Finance Director Ron Harker provided information regarding the 2023-2024 Budget Calendar.
4. Jerry O'Sullivan, Adapt Chief of Regional Business Operations and Gene McVae, Adapt Director of Housing and Recovery Community Development provided a presentation regarding Adapt Downtown Services.
5. Approved the January 23, 2023 Special Meeting Minutes.
6. Approved the January 23, 2023 Meeting Minutes.
7. Recommended approval of the OLCC new outlet application for RBRE LLC located at 1830 NE Stephens Street in Roseburg, Oregon.
8. Adopted Resolution No. 2023-04, entitled, "A Resolution Amending Resolution No. 92-13 to Add a Small Cell Fee."
9. Adopted Resolution No. 2023-05, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Program Grant."
10. Adopted Resolution No. 2023-06, entitled, "A Resolution Declaring Certain City of Roseburg Real Property as Surplus." Council directed staff to use a realtor to list the property.
11. Adopted Ordinance No. 3580, entitled, "An Ordinance Amending Chapter 9.25 "Telecommunications Providers" of the Roseburg Municipal Code."
12. Adopted Ordinance No. 3581, entitled, "An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code."
13. Authorized Amendment No. 3 for the Gary Leif Navigation Center increasing the guaranteed maximum price by \$1,193,903 for a total of \$1,389,641.
14. Awarded the Five-Year Design and Engineering Services contract for the Distribution Main Replacement Program to Century West Engineering.

## **February 27, 2023 - City Council Meeting**

1. Approved to have the Mayor and Council sign the letter of support to the Oregon State Legislature regarding the proposed bill to address concerns for small and rural cities and counties regarding homelessness, and support other documentation supporting this legislation.
2. Kelly Wyatt, Roseburg resident, thanked the City for the response to the Laurelwood neighbors.
3. Approved the February 13, 2023 Meeting Minutes.
4. Recommended approval of the OLCC Change of Ownership application for Best Kept Secret, LLC dba Little Brothers Pub located at 428 SE Main Street in Roseburg, Oregon.

5. Recommended approval of the OLCC Change of Ownership application for Colvin Oil I, LLC dba Pinnacle 365 located at 2625 NE Diamond Lake Boulevard in Roseburg, Oregon.
6. Approved the list of Pro Tem Judges provided by Judge Mahan and maintaining the pay rate for Pro Tem Judges at \$125 per hour.
7. Adopted Resolution No. 2023-07, entitled, "A Resolution Forgiving NeighborWorks Umpqua Debt Relating to the Sale of the Willis House."

### **March 13, 2023 - City Council Work Study Session**

1. Assistant City Manager/City Recorder provided a Homeless Commission update regarding the Navigation Center and Urban Campground.
2. City Manager Nikki Messenger and City Attorney Jim Forrester provided information on Time, Place and Manner regulations.

### **City Council Meeting**

1. Mayor Rich proclaimed March 2023 as Red Cross Month and encouraged all citizens of Roseburg to reach out and support its humanitarian mission.
2. David Price, Roseburg resident, expressed concerns over bulk water rate increases.
3. Elaine Brady, Roseburg resident, spoke on behalf of a consortium of concerned citizens about a petition outlining the need for a campground for the unhoused.
4. Sara Landeros, Roseburg resident, shared concerns about alleged illegal activity and chronic nuisance neighboring properties and provided a petition signed by other concerned neighbors.
5. Approved the February 27, 2023 Meeting Minutes.
6. Recommended approval of the OLCC New Outlet application for Parrott Hospitality LLC dba F n B located at 622 SE Jackson Street in Roseburg, Oregon.
7. Adopted Resolution No. 2023-08, entitled, "A Resolution Approving a Property Tax Exemption for Opportunity Council Property located at 152 Sunshine Road."
8. Approved the tentative two-year agreement between the City of Roseburg and the Roseburg Police Employees Association.
9. Authorized the City Manager to enter into a five-year contract with Axon for Fleet 3 Advanced upon completion of the required steps to utilize the Sourcewell cooperative purchasing agreement.
10. Authorized the use of \$80,250 of ARPA funds for installation of fifteen Flock Safety Cameras over two years under the Sole Source Exemption, following the seven-day protest period.

### **Roseburg Urban Renewal Agency Board Meeting**

1. Adopted the June 13, 2022 Meeting Minutes.
2. Adopted Resolution No. UR2023-01, entitled, "A Resolution Approving a Property Tax Exemption for Opportunity Council Property Located at 152 Sunshine Road in Roseburg, Oregon."

### **March 27, 2023 - City Council Meeting**

1. Mayor Rich proclaimed April 2023 as Child Abuse Prevention Month and called upon all citizens, community agencies, faith groups, medical facilities, elected leaders, and businesses to help prevent child abuse and strengthen our communities by increasing their participation in efforts to support families.
2. Approved the March 13, 2023, Work Study Session Minutes.
3. Approved the March 13, 2023, Meeting Minutes.
4. Recommended approval of the OLCC New Outlet application for Grapevine Land Management LLC located at 1638 NW Garden Valley Blvd., in Roseburg, Oregon.
5. Adopted Resolution No. 2023-09, entitled, "A Resolution Designating Signatures for Bank Accounts."
6. Adopted Resolution No. 2023-10, entitled, "A Resolution Authorizing an Appropriation Transfer for Fiscal Year 2022-23."
7. Read Ordinance No. 3582, entitled, "An Ordinance Granting Renewal of a Telecommunication Franchise to Quantumshift Communications, Inc. dba vCom Solutions Effective January 1, 2024," for the first time.
8. Authorized the City Manager to use ARPA funds to make purchases of up to \$100,000 without Council approval and requested staff provide reports quarterly and/or at \$500,000 spending intervals.
9. Authorized the City Manager to use ARPA funding for the Council Chambers A/V upgrades, IT Network upgrades and City Radio System upgrades.

### **April 10, 2023 - City Council Meeting**

1. Mayor Rich proclaimed April 2023 as Volunteer Recognition Month and urged citizens to recognize the endeavors made by our volunteers to enhance the quality of life in our community.
2. Mayor Rich proclaimed April 2023 as Oregon Arbor Month and urged all citizens to celebrate the entire month of April and to focus on appreciating all that trees do for us.
3. Mayor Rich proclaimed April 23-29, 2023, as National Library Week and encouraged citizens to participate in this observance.
4. Approved the March 27, 2023, Meeting Minutes.
5. Recommended OLCC approval of all 2023 renewal applications received from licensees in the City of Roseburg.
6. Recommended approval of the OLCC New Outlet application for The Apothecary – Roseburg, LLC located at 415 SE Jackson St., in Roseburg, Oregon.
7. Held a public hearing regarding the sale of real property at 1410 SE Micelli Street.
8. Adopted Resolution No. 2023-11, entitled, "A Resolution Declaring Certain Real Property as Surplus". Council directed staff to use a realtor to list the property.
9. Adopted Ordinance No. 3582, entitled, "An Ordinance Granting Renewal of a Telecommunication Franchise to Quantumshift Communications, Inc. dba vCom Solutions, Effective January 1, 2024."

### **April 17, 2023 - City Council Work Study Session**

1. City Manager Nikki Messenger and City Attorney Jim Forrester provided information on Time, Place and Manner regulations. Council directed staff to make the draft ordinance available for public review by May 1 with the first reading and public comment held during the first regular meeting in May.

### **April 24, 2023 - City Council Meeting**

1. Mayor Rich proclaimed May 2023 as Historic Preservation Month and called upon the people of Roseburg to join their fellow citizens across the United States in recognizing and participating in this special observance.
2. Mayor Rich proclaimed May 2023 as National Bike & Bicycle Safety Month with May 3 as Walk and Bike to School Day and May 19 as Bike to Work Day and urged citizens to support bicycling and participate in the events planned and urged all road users to share the road safely with bicycles.
3. Mayor Rich proclaimed May 1, 2023 as Thrive Umpqua Day and encouraged all citizens of Roseburg to unite as a community in showing pride for creating a more livable, vibrant, and healthy future where we can all thrive together.
4. Sarah Morin shared frustrations regarding downtown parking garage issues and provided her research on the cost of security gates and cameras to City Staff for review.
5. Approved the April 10, 2023, Regular Meeting Minutes.
6. Approved the April 17, 2023, Work Study Session Minutes
7. Ordinance No. 3583, entitled, "An Ordinance Amending RMC Section 7.02.140, Noise Disturbances," was read for the first time.
8. Suspended the rules and proceeded with a second reading for Ordinance No. 3583.
9. Adopted Ordinance No. 3583, entitled, "An Ordinance Amending RMC Section 7.02.140, Noise Disturbances".
10. Ordinance No. 3584, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to First Communications, LLC," was read for the first time.
11. Ordinance No. 3585, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to LightSpeed Networks, Inc. dba LS Networks," was read for the first time.
12. Awarded the Vine Street Main Replacement and Hooker Road Main Extension Project to the lowest responsible bidder, Cradar Enterprises, Inc., for \$309,735.00.
13. Awarded the Calkins/Troost/Harvard Storm Improvement Project to the lowest responsible bidder, Black Pearl Paving & Excavation, for \$1,277,415.00.
14. Authorized Task Order No. 1 with Century West Engineering for Design and Bidding Services for the Water Main Replacement on SE Stephens and SE Pine at a cost not to exceed \$151,011.00.

## **May 8, 2023 - City Council Meeting**

1. Mayor Rich proclaimed the week of May 21-27, 2023, as Emergency Medical Services Week with the EMS Strong theme: Where Emergency Care Begins, and encouraged the community to observe this week with appropriate programs, ceremonies, and activities.
2. Mayor Rich proclaimed the week of May 21-27, 2023, as National Public Works Week and urged all citizens to join in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make in protecting our national health, safety, and quality of life.
3. Shawn Kellim expressed frustrations around Council adopting the amendment to RMC 7.02.140 Noise Disturbances without hearing additional comments from the community.
4. Richard Carroll shared frustrations on the enforcement actions of the Roseburg Police Department in regards to RMC 7.02.140 Noise Disturbances and recommended Council dissolve the Roseburg Police Department and transfer enforcement rights to the Douglas County Sheriff's Department.
5. Mason Goodnight shared information on a request submitted to City Staff seeking a Resolution to honor the natural family and urged Council to consider a Proclamation honoring the natural family on an annual basis.
6. Approved the April 24, 2023, Regular Meeting Minutes.
7. Authorized the City Manager to sign the Nineteenth Extension of the Inmate Housing Intergovernmental Agreement with Douglas County.
8. Authorized the City Manager to enter into an Intergovernmental Agreement with Douglas County for Communications Services.
9. Recommended approval of the OLCC License Privilege Change application for The Fox Den Eatery, located at 838 NW Garden Valley Blvd., in Roseburg, Oregon.
10. Recommended approval of the OLCC New Outlet application for Abraham Inc. dba Cass Market & Deli located at 831 SE Cass Ave., in Roseburg, Oregon.
11. Ordinance No. 3586, entitled, "An Ordinance Amending RMC Section 7.02.100, Prohibited Camping," was read for the first time. Council directed staff to modify the ordinance language to split sport complexes and playground/play structures into separate sections and to adjust the distance in which camps are prohibited from play structures, playgrounds, sports complexes, and daycares to 200 feet.
12. Ordinance No. 3587, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to Douglas Services, Inc., dba Douglas Fast Net," was read for the first time.
13. Adopted Ordinance No. 3584, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to First Communications, LLC".
14. Adopted Ordinance No. 3585, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to LightSpeed Networks, Inc. dba LS Networks".

## **May 22, 2023 - City Council Meeting**

1. Recognized Kyle Fields, Roseburg Police Officer, for his 2022 Roseburg Optimist Club Officer of the Year award.
2. Mayor Rich read a letter in response to requests for proclamations from the LGBTQ+ community and Wellspring Bible Fellowship.
3. Accepted Kelly Peter's resignation from the Library Commission, with regrets.
4. Accepted Kelly Peter's resignation from the Budget Committee, with regrets.
5. Received testimony from the following individuals in regards to the Mayors decision regarding proclamations: Bryan Carver, Shane Smith, Mike Buck, Mason Goodnight, Ryan Clark, Tom Dole, Mike Fieldman, Dane Zahner, Kristen Yohn, Royal DeAlmeida, Thomas McGregor, Juliet Rutter, Rashell Yohn, Vyla Grindley, Elizabeth Jam, Betsy Cunningham, Kevin Bell, Neon McDermind, Kevin Hansberger, and Darrell Orth.
6. Approved the May 8, 2023, City Council Meeting Minutes.
7. Authorized the City Manager to execute the Intergovernmental Flexible Service Maintenance Agreement with ODOT.
8. Held a public hearing regarding the Community Development Block Grant Close Out for COVID-19 Emergency Small Business & Microenterprise Assistance.
9. Directed staff to officially close out the COVID-19 Emergency Small Business and Microenterprise Assistance CDBG grant.
10. Held a public hearing regarding the sale of real property at 481 SE Leland Street.
11. Authorized the City Manager to accept the offer of \$65,000 from Lucia Rivera for the property located at 481 SE Leland Street.
12. Held a public hearing regarding the purchase and installation of a new three-channel Motorola radio system utilizing an interstate cooperative purchasing agreement.
13. Adopted Resolution No. 2023-15, entitled, "A Resolution Exempting the Purchase of a Motorola Radio System from the Competitive Bid Process" and authorized the use of an Interstate Cooperative purchasing agreement and exemption from competitive bidding to award the purchase and installation of a Motorola radio system from Day Wireless Systems utilizing \$154,859.56 of ARPA funds.
14. Adopted Resolution No. 2023-12, entitled, "A Resolution Amending Resolution No. 92-13 Regarding Fees."
15. Adopted Resolution No. 2023-13, entitled, "A Resolution Amending Resolution No. 91-18 Regarding Water Fees."
16. Adopted Ordinance No. 3586, entitled, "An Ordinance Repealing and Replacing Section 7.02.100 of the Roseburg Municipal Code."
17. Adopted Resolution No. 2023-14, entitled, "A Resolution Repealing and Replacing Resolution No. 2022-05 Regarding the City of Roseburg Parks Rules and Regulations."
18. Adopted Ordinance No. 3587, entitled, "An Ordinance Granting Renewal of a Telecommunications Franchise to Douglas Service, Inc. dba Douglas Fast Net Effective January 1, 2024".
19. Authorized the City Manager to execute the Intergovernmental Agreement with Oregon Department of Transportation for Right-of-Way Services.

## **June 12, 2023 - City Council and Urban Renewal Agency Meetings**

1. Mayor Rich proclaimed the week of June 18 through June 25, 2023 as Camp Millennium Week and called upon the people of Roseburg to join their fellow citizens to participate in and support this event.
2. Mayor Rich proclaimed June 19, 2023 to be Juneteenth Independence Day in recognition and celebration of the many ways in which the history and culture of African Americans, and the advancements, discoveries and achievements have contributed to the history, culture, and social fabric of the nation and the City of Roseburg.
3. Accepted Andrew Blondell's resignation from the Planning Commission with regrets.
4. Received comment from the following individuals during audience participation: Shawn Kellim, Mason Goodnight, Regina Woods, Kenny Wong, and Chauncey Peltier.
5. Approved the May 22, 2023, City Council Meeting Minutes.
6. Held a public hearing regarding the 2023-2024 Budget Adoption.
7. Adopted Resolution No. 2023-16 adopting the 2023-2024 Budget as approved by the Budget Committee.
8. Held a public hearing regarding the 2023 Bike Routes Plan Adoption, File No. CPA-23-001.
9. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. CPA-23-001, which amends the Roseburg Urban Area Comprehensive Plan by incorporating the 2023 Roseburg Bikes Routes Plan into the document by reference.
10. Read Ordinance No. 3588 entitled "An Ordinance Amending the Roseburg Urban Area Comprehensive Plan Adopting by Reference the 2023 Roseburg Bike Routes Plan" for the first time.
11. Adopted Resolution No. 2023-17 authorizing supplemental budget revisions and appropriation transfers for fiscal year 2022-23.
12. Read Ordinance No. 3589 entitled "An Ordinance Granting Renewal of a Telecommunication Franchise to Origin Networks, LLC, Effective January 1, 2024" for the first time.
13. Authorized the use of \$50,000 from ARPA funds to provide cash flow assistance for the Off Street Parking Fund.
14. Authorized the City Manager to execute the updated Urban Services Agreement with Douglas County and UBWA outlining responsibilities for serving specific areas within the City's Urban Growth Boundary with domestic water.

## **June 26, 2023 - City Council Meeting**

1. Mayor Rich declared the results of the May 2023 Special Election.
2. Mayor Rich accepted Councilor Prawitz resignation, effective immediately.
3. Received public comment from Sarah Morin.
4. Approved the June 12, 2023, City Council Meeting Minutes.
5. Recommended approval of the OLCC New Outlet application for Cattle Dogs Golf Center LLC., located at 1807 NE Diamond Lake Blvd.

6. Adopted Ordinance No. 3588, entitled “An Ordinance Amending the Roseburg Urban Area Comprehensive Plan Adopting by Reference the 2023 Roseburg Bike Routes Plan”.
7. Adopted Ordinance No. 3589, entitled “An Ordinance Granting Renewal of a Telecommunication Franchise to Origin Networks, LLC Effective January 1, 2024”.
8. Awarded the 2023 Pavement Management Program Slurry Seals project to the lowest responsible bidder, Pave Northwest, Inc., for \$101,706.80.
9. Awarded the Stewart Parkway and Pine Street Pavement Rehabilitation project to the lowest responsible bidder, Knife River Materials, for \$598,895.
10. Awarded the Kline Street ADA Ramps project to the lowest responsible bidder, Guido Construction, Inc., for \$212,899.50.

### **July 10, 2023 - City Council Meeting**

1. Council President Zielinski proclaimed July as Parks and Recreation Month.
2. Appointed Shirley Lindell to the Library Commission.
3. Received public comment from Cecil Hoopes.
4. Approved the June 26, 2023, City Council Meeting Minutes.
5. Authorized the City Manager to execute a Change Order to the Storm Rehabilitation Vine and Alameda Project contract in an amount not-to-exceed \$82,165.
6. Public Hearing was held regarding the purchase of cardiac defibrillator units.
7. Adopted Resolution No. 2023-18: A Resolution Exempting the Purchase of Cardiac Defibrillator Units from the Competitive Bid Process.
8. Ordinance No. 3590 - “Granting Renewal of a Telecommunications Franchise to Sprint Communications, Effective January 1, 2024,” was read for the first time.
9. Authorized the City Manager to enter into an agreement with SAIF Corporation for workers’ compensation.

### **July 24, 2023 - City Council Meeting**

1. Appointed Tom Michalek to the City Council.
2. Accepted the resignation of Planning Commissioner Onchuck, effective immediately.
3. Authorize staff to move with Planning Commission interview for two (2) vacant positions at the next Council meeting.
4. Received public comment from Camillia Hughes, Cecil Hoopes, and Jessie Petrie.
5. Approved the July 10, 2023, City Council Meeting Minutes.
6. Adopted Ordinance No. 3590 - “Granting Renewal of a Telecommunications Franchise to Sprint Communications, Effective January 1, 2024.”
7. Approved the purchase of three (3) 2023 Police Utility vehicles from Gresham Ford for \$142,925.64
8. Awarded the 24-inch Transmission Main Project from Isabell Avenue to Newton Creek Road to the lowest responsible bidder, Cradar Enterprises, Inc., for \$4,009,236.00.

9. Authorized Task Order No. 6 for the 24-inch Transmission Main Isabell Avenue to Newton Creek Road consulting services contract for an amount not-to-exceed \$133,887.00.
10. Awarded the Storm Pipe Rehabilitation Alameda and Church Avenue Project to the lowest responsible bidder, Allied Trenchless, for \$895,610.00.
11. Authorized Amendment No. 1 to the engineering services contract for Highway 138 Water Line Replacement to Keller Associates Inc., for an amount not-to-exceed \$28,530.00.
12. Requested staff to move forward with scheduling work study sessions to establish 2023-2025 Council Goals.

### **August 14, 2023 - City Council Meeting**

1. Appointed Jarrett Nielsen and Matthew Keller to the Planning Commission.
2. Appointed Councilor Sipos to the Economic Development Commission.
3. Appointed Councilor Smith to the Parks and Rec Commission.
4. Approved the July 24, 2023, City Council Meeting Minutes.
5. Approved the July 24, 2023 City Council Special Meeting Minutes.
6. Approved OLCC New Outlet – Winco Foods LLC at 2757 NW Stewart Pkwy.
7. Adopted Resolution No. 2023-19 – A Resolution Exempting the Purchase of a Trailer-Mounted Vacuum Excavator from the Competitive Bid Process.
8. Ordinance No. 3591, entitled, “Granting Renewal of a Telecommunications Franchise to McLeod USA Telecommunications Services, LLC, Effective January 1, 2024,” was read for the first time.
9. Ordinance No. 3592, entitled, “An Ordinance Amending 1.04.005, 2.02.100, 2.02.110, 2.08.020, 2.08.040, 3.10.010, and 4.04.060 of the Roseburg Municipal Code,” was read for the first time.
10. Suspended the rules and proceeded with a second reading for Ordinance No. 3592.
11. Adopted Ordinance No. 3592, entitled, “An Ordinance Amending 1.04.005, 2.02.100, 2.02.110, 2.08.020, 2.08.040, 3.10.010, and 4.04.060 of the Roseburg Municipal Code.”

### **August 28, 2023 - City Council Meeting**

1. Approved the August 14, 2023, City Council Special Meeting Minutes.
2. August 28, 2023 City Council Meeting Minutes, set over to September 11, 2023 to allow the City Recorder’s office to make recommended changes.
3. Public Hearing was held regarding the W Finlay Ave Right-of-Way Vacation.
4. Approved File No. VAC-23-001 as proposed, subject to a condition that the entire public way be held as a Public Utility Easement (PUE), and proceed with the first reading of Ordinance 3593 to vacate a portion of West Finlay Avenue.
5. Ordinance No. 3593, entitled, “An Ordinance Vacating a Portion of West Finlay Avenue Right-of-Way in the City of Roseburg,” was read for the first time.
6. Adopted Resolution No. 2023-20: A Resolution Amending Fee Schedule to Add Library Fee.

7. Adopted Ordinance No. 3591, entitled, "Granting a Telecommunications Franchise to McLeod USA Telecommunications Services, LLC, Effective January 1, 2024."
8. Ordinance No. 3594, entitled, "An Ordinance Granting a Telecommunications Franchise to Garmin Services, Inc., Effective October 1, 2024," was read for the first time.
9. Approved Roseburg Disposal Company's Request to Implement the Rate Increases as Described, Effective November 1, 2023.

### **September 11, 2023 - City Council Meeting**

1. Council President Zielinski proclaimed September as Recovery Month.
2. Approved the August 14, 2023, City Council Regular Meeting Minutes.
3. Approved the August 28, 2023, City Council Regular Meeting Minutes.
4. Approved OLCC New Outlet – D & J Rentals, LLC dba Lilly's Mexican Cuisine at 2890 NW Stewart Pkwy.
5. Adopted Ordinance No. 3593, entitled, "An Ordinance Vacating a Portion of West Finlay Avenue Right-of-Way in the City of Roseburg."
6. Adopted Ordinance No. 3594, entitled, "An Ordinance Granting a Telecommunications Franchise to Garmin Services, Inc., Effective October 1, 2023."
7. Approved the addition of one FTE in the Finance Department in the current fiscal year.
8. Approved the tentative three-year collective bargaining agreement between the City of Roseburg and the International Association of Firefighters Local 1110."
9. There was a consensus to approve Councilor Porter's expenses as they relate to her continued work on homeless camping legislation.

### **October 9, 2023 - City Council Meeting**

1. Directed Staff to review the IGA with MedCom/Umpqua Ambulance for cancellation or dissolution.
2. Approved the September 11, 2023, City Council Regular Meeting Minutes.
3. Approved OLCC New Outlet – IBC Investing LLC dba Reverie Record Shop at 642 SE Jackson Street.
4. Approved ODOT Local Bridge Program Grant Application.
5. Directed Staff to bring back an Appropriation Transfer in the amount of \$17,500 from the General Contingency Fund to the Off Street Parking Fund.
6. Accepted the City Manager's report regarding the emergency award of a consultant contract for the annexation of Sunshine Park into the City Limits.
7. Authorized the City Manager to negotiate and execute a donation agreement to accept \$150,000 towards the expansion of Brown Park and authorize the City Manager to proceed with the purchase of 710 W. Francis Street for the expansion of Brown Park.

### **October 23, 2023 – City Council Meeting**

1. Mayor Rich proclaimed November as Veterans Day and Military Month.
2. There was a discussion and support for either repealing or changing Measure 110.
3. Received public comments from Elaine Brady, Raeann Rutledge, Eric Allgaier, and Corbin and Courtney Parise.
4. Authorized the City Manager to negotiate and enter into an Intergovernmental Agreement with ODOT for the ARTS Project.
5. Ordinance No. 3595, entitled, "An Ordinance Amending Subsection 3.06.025 of the Roseburg Municipal Code," was read for the first time.
6. Adopted Resolution No. 2023-22: A Resolution Authorizing an Appropriation Transfer in the amount of \$20,000 for Fiscal Year 2023-24.
7. Authorized Amendment No. 1 to the Consulting Services Contract for the Water Treatment Plant Standby Generator Project to RH2 Engineering, Inc. for \$34,211.

### **November 1, 2023 – City Council Work Session**

1. City Manager Nikki Messenger, Community Development Director Stu Cowie, and Finance Director Ron Harker presented Downtown Parking.

Council supported a hybrid model to pay for Downtown Parking, which included time limited free parking, fees paid by customers and visitors, and an additional fee paid by property and/or business owners.

Direction was given to staff to provide more information about the options discussed and schedule public comment on the issue.

### **November 9, 2023 – City Council Work Session**

1. City Manager Nikki Messenger and Meredith Bliss, Adjunct Trainer – The Management Center, presented Council Goal Setting.

Council and Staff participated in a Goal Setting Session. Strategies for communication, identifying priorities, and ranking attainable goals were discussed.

This was the first work session on this topic and a second session will be scheduled at a date to be determined.

### **November 13, 2023 – City Council Meeting**

1. Community Development Director Stuart Cowie provided an update about the National Flood Insurance Program, Community Rating System, and 2023 Recertification Results.
2. Received public comments from Dana Wing, Kurt Eifert, Shawn Kellim, Mason Goodnight, and Cecil Hoopes.
3. Approved the October 9, 2023, Regular Meeting Minutes.
4. Approved the October 23, 2023, Regular Meeting Minutes.
5. Adopted Resolution No. 2023-21, entitled, "A Resolution Repealing and Replacing Resolution No. 2023-14 Regarding the City of Roseburg Parks Rules and Regulations."

6. Adopted Ordinance No. 3595, entitled, “An Ordinance Amending Chapter 3.06.025 – Contracts of the Roseburg Municipal Code.”
7. Adopted Resolution No. 2023-23, entitled, “A Resolution Supporting the Repeal of Ballot Measure 110” as amended.
8. Awarded the Airport Standby Power Generator Project to the lowest responsible bidder, Sims Electric, Inc., for \$182,500.39.
9. Accepted the City Manager’s report regarding the emergency purchase of two 2024 Chevrolet Silverado pickups.
10. Authorized the use of \$50,000 of ARPA funds to provide cash flow assistance for the Off Street Parking Fund.
11. Approved increase to the City Manager’s monthly salary by 5% to \$14,821 effective retroactive to September 1, 2023, and to waive the City Manager residency requirement.
12. Direction was given to staff to separate the top goals, as determined at the November 9, 2023 goal setting session, into a list of Council goals and staff goals.

### **December 6, 2023 – City Council Special Meeting**

1. Council heard public testimony from business owners and residents.  
There was a consensus to establish a committee to review the previous parking survey and discuss solutions.

### **December 11, 2023 – City Council Meeting**

1. Approved an Increase to the Municipal Judge’s monthly salary by 5% to \$5969 effective and retroactive to November 1, 2023.
2. Received public comments from Misty Ross-Danskey
3. Approved the November 1, 2023 Work Session Minutes.
4. Approved the November 9, 2023 Work Session Minutes.
5. Approved the November 13, 2023 Regular Meeting Minutes.
6. Approved OLCC Additional Privilege “Limited On-Premises” – Jackson Street Provisions LLC dba Jackson Street Provisions at 424 SE Jackson Street.
7. Ordinance No. 3596, entitled, “An Ordinance Amending Chapter 6.02 of the Roseburg Municipal Code,” was read for the first time.
8. Ordinance No. 3597, entitled, “An Ordinance Granting a Telecommunication Franchise Agreement with BCN Telecom, Inc.,” was read for the first time.
9. Suspended the rules and proceeded with a second reading for Ordinance No. 3597.
10. Adopted Ordinance No. 3597, entitled, “An Ordinance Granting a Telecommunication Franchise Agreement with BCN Telecom, Inc.”
11. Ordinance No. 3598, entitled, “An Ordinance Granting a Telecommunication Franchise Agreement with Qwest Corporation dba CenturyLink,” was read for the first time.
12. Suspended the rules and proceeded with a second reading for Ordinance No. 3598.

13. Adopted Ordinance No. 3598, entitled, "An Ordinance Granting a Telecommunication Franchise Agreement with Qwest Corporation dba CenturyLink."
14. Adopted Resolution No. 2023-24, entitled, "Intergovernmental Agreement with the Urban Renewal Agency."
15. Authorized the City to Manager to negotiate and execute an Intergovernmental Agreement with Umpqua Community College for \$616,590 to develop the Southern Oregon Medical Workforce Center.
16. Authorized the City Manager to execute an agreement with Axon for a five-year body worn camera contract for \$192,516.30 utilizing the League of Oregon Cities
17. Approved the tentative three-year contract agreement between the City of Roseburg and the International Brotherhood of Electrical Workers Local 659.
18. Direction was given to staff to make changes to the Audience Participation Guidelines.

### **December 11, 2023 – Urban Renewal Agency Synopsis**

1. Approved the June 12, 2023, Meeting Minutes.
2. Adopted Resolution No. UR-2023-03, entitled, "Intergovernmental Agreement with the City of Roseburg."

### **December 13, 2023 – City Council Work Session**

1. City Manager Nikki Messenger and Meredith Bliss, Adjunct Trainer – The Management Center, presented Council Goal Setting.

Council and Staff participated in a Goal Setting Session. Strategies for communication, identifying priorities, and ranking attainable goals were discussed.

This was the second work session on this topic and a second session will be scheduled at a date to be determined.