



Synopsis of City Council Meetings for 2021

January 11, 2021

1. Mayor Rich delivered the State of the City Message.
2. Mayor Rich appointed the following Commission Chairs:

Airport	Councilor Sheila Cox
Economic Development	Councilor Brian Prawitz
Historic Resources Review	Councilor Beverly Cole
Library	Councilor Andrea Zielinski
Parks and Recreation	Councilor Alison Eggers
Public Works	Councilor Bob Cotterell

Mayor Rich appointment Councilors Cole and Sipos to serve on the MedCom Board. Councilor Cotterell was appointed to continue as the Veteran Services Liaison.

3. Council made the following Commission appointments:

Airport	Daniel Sprague
Budget Committee	Knut Torvik, Bob Scott and Bryan Sykes
Economic Development	Don Baglien and Michael Widmer
Historic Resource Review	Bentley Gilbert, Stephanie Giles and Lisa Gogal
Library	Marcia Belzner and Kelly Peter
Parks and Recreation	Ryan Finlay and Diana Wales
Public Works	Fred Dayton Jr.
4. Mayor Rich appointed the following to the Homeless Commission:

Adapt	Gregory Brigham
UCAN	Shawn Pritchard
Aviva Health	KC Bolton
Umpqua Health Alliance	Brent Eichman
At-Large	Shelley Briggs-Loosley
At-Large	Mike Fieldman

Received public comments from Betsy Callaghan, Betsy Cunningham, Ruth Smith, Jamie Sanchez, Daniel Oquendo and Christian Avana asking Council to postpone appointments and to consider opening the two at-large positions for public applications.

5. Adopted Resolution No. 2021-01, entitled, "A Resolution Declaring a State of Emergency Due to the Continuing COVID-19 Pandemic," to expire on March 3, 2021.
6. Appointed Councilor Cotterell to act as the 2021 City Council President.
7. Approved the December 14, 2020 City Council Meeting Minutes.

8. Recommended approval of the OLCC Change of Owner application for Burton PNW LLC dba Grocery Outlet Inc. located at 930 W Harvard Avenue in Roseburg, Oregon.
9. Adopted Ordinance No. 3546, entitled, "An Ordinance Amending a portion of the City's Zoning Map from R10 (Low Density Residential) to R7.5 (Single-Family Residential)."
10. Michele Clark shared concerns regarding numerous homeless camps in Roseburg and along riverbanks, trash in the river and safety concerns for children and families trying to use the trails in town.
11. Ordinance No. 3547, entitled, "An Ordinance Amending Subsection 7.02.100(A), Prohibited Camping, of the Roseburg Municipal Code," was read for the first time.

January 25, 2021

City Council Special Meeting

1. Council interviewed Christy Palmini, Betty Wagner, Ashley Hicks and Janelle Polcyn for the Planning Commission vacancy.

City Council Meeting

1. Discussed Council Operating Policies and Procedures.
2. Authorized Staff to submit the statement to the news media, signed by the full Council.
3. Appointed Christy Palmini to the Planning Commission.
4. Appointed Steve Skenzick to the Airport Commission.
5. Appointed Leah Jones to the Economic Development Commission.
6. Dr. Gregory Brigham, Adapt CEO, provided a Sobering Center update.
7. Gabe Forrester, Douglas County Solid Waste Manager, provided Solid Waste Flow Control information.
8. Approved the January 11, 2021 City Council Meeting minutes.
9. Recommended approval of the OLCC new outlet application for the Wine Destination located at 526 SE Jackson Street in Roseburg, Oregon.
10. Recommended approval of the OLCC new outlet application for Hacienda Vieja Mexican restaurant located at 780 NW Garden Valley Boulevard #45 in Roseburg, Oregon.
11. Adopted Resolution No. 2021-02, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Department of Transportation Oregon Community Paths Program Grant."
12. Adopted Resolution No. 2021-03, entitled, "A Resolution Approving a Property Tax Exemption for UCAN Property located at 1844 SE Douglas Avenue in Roseburg, Oregon."

13. Suellen Harrington suggested a designated area be set up for the homeless to camp and provide portable toilets, fresh water, hand washing stations, have a form to complete for entry, and use the information provided to navigate assistance.
14. Steve Granger asked to have the Duck Pond area cleaned up and enforce the laws to keep the area and trail systems clean and safe.
15. Betsy Cunningham suggested Council consider evaluating the efficacy of continuing to have the Prohibited Camping ordinance until there was a full accounting of what the local law had achieved and cost to the taxpayers before taking action to continue the public policy.
16. Adopted Ordinance No. 3547, entitled, "An Ordinance Amending Subsection 7.02.100(A), Prohibited Camping, of the Roseburg Municipal Code."
17. Read Ordinance No. 3548, entitled, "An Ordinance Amending Chapter 5.04 of the Roseburg Municipal Code," for the first time.
18. Read Ordinance No. 3549, entitled, "An Ordinance Amending Chapter 3.06 – Contracts, of the Roseburg Municipal Code," for the first time.
19. Approved Roseburg Disposal Company's request to implement the rate increase as described effective May 1, 2021.

Roseburg Urban Renewal Agency Board Meeting

1. Approved the June 8, 2020 Meeting minutes.
2. Adopted Resolution No. UR-2021-01, entitled, "A Resolution Approving a Property Tax Exemption for UCAN Property located at 1844 SE Douglas Avenue in Roseburg, Oregon."

February 8, 2021

1. Mayor Rich proclaimed the second week of February as National FBLA-PBL Week.
2. Mayor Rich honored Leila Heislein for her contributions to the community and volunteer service.
3. Authorized adjustments to the City Manager evaluation process.
4. Jeff Cooley, Neuner Davidson & Co. Auditor, provided an overview of the Comprehensive Annual Financial Report for fiscal year ending June 30, 2020.
5. Ron Harker, City Finance Director, provided a Quarterly Financial Report for the 2nd Quarter, Fiscal Year 2020-2021.
6. Provided the City Budget Calendar and Processing Schedule for Fiscal Year 2021-2022.
7. Approved the January 25, 2021 Special City Council Meeting minutes.
8. Approved the January 25, 2021 City Council Meeting minutes.
9. Held a Public Hearing regarding an exemption from competition in the public contracting process for the purchase of furniture and mural for the Roseburg Public Library.

10. Adopted Resolution No. 2021-04, entitled, “A Resolution Regarding an Exemption from Competition in the Public Contracting Process for the Purchase of Furniture and Mural for Roseburg Public Library.”
11. Adopted Ordinance No. 3548, entitled, “An Ordinance Amending Chapter 5.04 of the Roseburg Municipal Code.”
12. Adopted Ordinance No. 3549, entitled, “An Ordinance Amending Chapter 3.06 – Contracts, of the Roseburg Municipal Code.”
13. Read Ordinance No. 3550, entitled, “An Ordinance Granting a Telecommunications Franchise to XO Communications Services, LLC Effective Retroactively on September 1, 2019,” for the first time.
14. Suspended the rules and proceeded with a second reading for Ordinance No. 3550.
15. Adopted Ordinance No. 3550, entitled, “An Ordinance Granting a Telecommunications Franchise to XO Communications Services, LLC Effective Retroactively on September 1, 2019.”
16. Approved the tentative three-year contract agreement between the City of Roseburg and the International Brotherhood of Electrical Works Local 659.

February 22, 2021

1. Mayor Rich proclaimed March 2021 as Red Cross Month.
2. Approved the February 8, 2021 Meeting Minutes.
3. Authorized execution of a master Intergovernmental Agreement with ODOT for use of Surface Transportation Block Grant funds for the City match portion of the Douglas Avenue Bridge Design and the Stewart Park Drive Bridge Projects.
4. Adopted Resolution No. 2021-05, entitled, “A Resolution Authorizing a Budget Re-Appropriation for Fiscal Year 2020-21.”
5. Read Ordinance No. 3551, entitled, “An Ordinance Amending Certain Sections of Chapter 6.04 of the Roseburg Municipal Code,” for the first time.
 - a. Julie Hammond, Donna Fellows and Ashley Hicks via emailed comment disapproved of the proposed Ordinance changes regarding livestock.
6. Read Ordinance No. 3552, entitled, “An Ordinance Amending Title 9 – Business Permits, Licenses, Taxes and Regulations, of the Roseburg Municipal Code,” for the first time.
7. Read Ordinance No. 3553, entitled, “An Ordinance Amending Title 2 – Governmental Provisions, of the Roseburg Municipal Code,” for the first time.
8. Adopted Order No. 2021-01, Extending the Declaration of Emergency in the City of Roseburg.

March 8, 2021

1. Mayor Rich proclaimed March 2021 as Problem Gambling Awareness Month.

2. Adjusted compensation for the City Manager and revised the City Manager's contract to reflect changes in the evaluation process.
 - a. Julie Hammond and Dennis Rogers via emailed comment disapproved of a wage increase for the City Manager.
3. Approved the minutes of the February 22, 2021 Council Meeting.
4. Adopted Resolution No. 2021-06, entitled, "A Resolution Declaring Certain City of Roseburg Real Property as Surplus," for 1054 NE Cedar and 154 SE Mosher Avenue and directed staff to list the properties with a licensed realtor to solicit proposals.
5. Adopted Ordinance No. 3551, entitled, "An Ordinance Amending Certain Sections of Chapter 6.04 of the Roseburg Municipal Code."
 - a. Ashley Hicks via emailed comment disapproved of the Ordinance change and questioned the number of livestock permit holders within city limits to be notified of the changes.
 - b. Manya Nicholson via emailed comment said containment of livestock was essential and approved of the Ordinance changes.
 - c. Susie Osborn via emailed comment supported the Ordinance change, there needed to be rules everyone was expected to follow, and suggested including information allowing police to rescind a permit when violations occur.
6. Adopted Ordinance No. 3552, entitled, "An Ordinance Amending Title 9 – Business Permits, Licenses, Taxes and Regulations, of the Roseburg Municipal Code."
7. Adopted Ordinance No. 3553, entitled, "An Ordinance Amending Title 2 – Governmental Provisions, of the Roseburg Municipal Code."
8. Awarded Schedules A and B of the Airport Parking Lot Improvements Project to the lowest responsible bidder, Black Pearl Asphalt Maintenance, LLC for \$125,688.50.
9. Received a status update on work the Community Development Department identified within the Housing Needs Analysis adopted September of 2019.
10. Directed Staff to put the PEG Channel upgrades on hold.

March 22, 2021

1. Mayor Rich proclaimed April 2021 as Child Abuse Prevention Month.
2. Mayor Rich proclaimed April 4-10 as National Library Week.
3. Appointed Ms. Kelly Peter and Mr. Stephen Krimetz to the Budget Committee.
4. Appointed Mr. Tobiah Mogavero to the Parks and Recreation Commission.
5. Received a Downtown Parking Assessment and Plan Presentation from Rick Williams Consulting.
6. Accepted the Downtown Parking Assessment and Plan.
7. Approved Minutes of the March 8, 2021 Council Meeting.

8. Recommended approval of the OLCC additional license application for Hacienda Vieja Mexican Restaurant located at 780 NW Garden Valley Boulevard #45 in Roseburg, Oregon.
9. Awarded the West Avenue Water Main Extension Project to the lowest responsible bidder, Black Pearl Paving & Excavation, LLC, for \$1,101,944.00.
10. Awarded the West Avenue Water Main Extension Construction Management Services contract to Murraysmith for an amount not to exceed \$61,004.00.
11. Awarded the Harrison St. – Harvard Ave. Storm Drain Improvements Project to the lowest responsible bidder, Black Pearl Paving & Excavation for \$205,604.00.
12. Awarded the 2021 Pavement Management Program – Phase 1 Project to the lowest responsible bidder, Guido Construction, Inc., for \$185,897.00.
13. Awarded a master engineering contract for resident observation services to i.e. Engineering for an amount not to exceed \$100,000.00.

April 12, 2021

City Council Work Study Meeting

1. Received the draft 2021-2026 Capital Improvement Plan presentation.

City Council Meeting

1. Recognized City Volunteers who had devoted their time and efforts for the betterment of the Roseburg community.
2. Proclaimed April 2021 as Volunteer Recognition Month.
3. Proclaimed April 30, 2021 as Arbor Day.
4. Received the Roseburg Public Library Strategic Plan Report and Presentation.
5. Approved the March 22, 2021 City Council Meeting Minutes.
6. Recommended OLCC approval of all 2021 renewal applications received from licensees in the City of Roseburg.
7. Recommended approval of the On-Premises License application for Round Table Pizza #236 located at 2040 NW Stewart Parkway in Roseburg, Oregon.
8. Authorized the City Manager to sign the Boundary Line Agreement/Clarification and Conveyance.
9. Held a Public Hearing regarding a Supplemental Budget for the Equipment Replacement Fund and Appropriation Revisions for the Water Fund, Fiscal Year 2020-21.
10. Adopted Resolution No. 2021-07, entitled, “A Resolution Authorizing a Supplemental Budget and Budget Appropriation Revisions for Fiscal Year 2020-21.”
11. Held a Public Hearing regarding a Community Development Block Grant Close Out COVID-19 Emergency Small Business and Microenterprise Assistance.
12. Directed Staff to officially close out the COVID-19 Emergency Small Business and Microenterprise assistance CDBG Grant.

13. Held a Public Hearing regarding the Community Development Block Grant opportunity COVID-19 Emergency Small Business and Microenterprise Assistance.
14. Adopted Resolution No. 2021-08, entitled, "A Resolution Authorizing an Application for Community Development Block Grant Funds for COVID-19 Emergency Small Business and Microenterprise Assistance Program," and directed Staff to move forward with the CDBG application process.
15. Directed Staff to move forward with the settlement of the restitution order in Douglas County Circuit Court Case #07CR1008FE, in full, in exchange for the receipt of \$30,000.00.
16. Directed Staff to bring back proposed annual fee increases for review.
17. Authorized the City Manager to enter into a new lease agreement with NCWPCS MPL 30 – Year Sites Tower Holdings, LLC at the negotiated rate.
18. Awarded Schedules A and B of the Beulah Park Improvements Project to the lowest responsible bidder, Guido Construction, Inc., for \$53,387.50 upon expiration of the seven-day notice of intent to award period.
19. Adopted the 2021-2026 Capital Improvement Plan for the City of Roseburg as presented.

Roseburg Urban Renewal Agency Board Meeting

1. Approved the January 25, 2021 Meeting Minutes.
2. Adopted the 2021-2026 Urban Renewal Capital Improvement Plant for the City of Roseburg as presented.

April 26, 2021

1. Proclaimed May 2021 as Historic Preservation month.
2. Proclaimed May 16-22, 2021 as EMS Week with the theme of "This is EMS: Caring for Our Communities."
3. Proclaimed May 2021 as National Bike and Bicycle Safety Month with the week of May 4th as Walk and Bike to School Week and Friday, May 21st as Bike to Work Day.
4. Proclaimed May 1, 2021 as Blue Zones Day.
5. Scott Adams, Douglas County Public Works Director, provided information regarding a Solid Waste Flow Control Ordinance.
6. Jessica Atherton discussed concerns regarding the housing shortage in Douglas County.
7. Approved the minutes of the April 12, 2021 Work Study Meeting.
8. Approved the minutes of the April 12, 2021 City Council Meeting.
9. Recommended approval of the off-premises license application for Ridgeway Market located at 1800 NW Garden Valley Boulevard in Roseburg, Oregon.
10. Held a Public Hearing regarding amending the Mobility Standards in the Roseburg Municipal Code 12.06.020(C) – File No. LUDR-21-001.

11. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. LUDR-21-001.
12. Read Ordinance No. 3554, entitled, "An Ordinance Amending Section 12.06.020(C) of the Roseburg Municipal Code Regarding Mobility Standards as Set Forth Herein," for the first time.
13. Read Ordinance No. 3555, entitled, "An Ordinance Amending Chapter 9.20 – Solid Waste Management Services, of the Roseburg Municipal Code," for the first time.
14. Awarded the Stewart Parkway Bridge End Panel Repair project to the lowest responsible bidder, HP Civil Inc., for \$343,739.25.

May 10, 2021

1. Proclaimed May 16-22, 2021 as National Public Works Week
2. Accepted Sheila Cox's resignation with regrets from the City Council, declared City Council Position 1 in Ward 2 as vacant and directed Staff to solicit applications from persons interested in filling such vacancy.
3. Introduced and welcomed Communications Specialist Suzanne Hurt.
4. Wayne Patterson, Umpqua Economic Development Partnership Executive Director, provided a 2020 Annual Report.
5. Approved the April 26, 2021 Meeting Minutes.
6. Adopted Ordinance No. 3554, entitled, "An Ordinance Amending Section 12.06.020(C) of the Roseburg Municipal Code Regarding Mobility Standards as Set Forth Herein."
7. Adopted Ordinance No. 3555, entitled, "An Ordinance Amending Chapter 9.20 – Solid Waste Management Services, of the Roseburg Municipal Code."
8. Read Ordinance No. 3556, entitled, "An Ordinance Amending Certain Sections of Title 8 – Traffic, of the Roseburg Municipal Code," for the first time.
9. Read Ordinance No. 3557, entitled, "An Ordinance Granting a Non-Exclusive Gas Utility Franchise to Avista Corporation, dba Avista Utilities; and Fixing Terms, Conditions and Compensation of Such Franchise, Effective July 1, 2021," for the first time.
10. Directed Staff to bring back a resolution with fee adjustments as outlined and discussed.

May 24, 2021

Joint Work Study Session

1. Oregon Department of Transportation, Kittelson & Associates and Dowl provided a presentation regarding the I-5 Bottleneck Study to the City Council and Douglas County Commissioners.

City Council Meeting

1. Approved the May 10, 2021 Meeting Minutes.
2. Jasmine Geyer provided her opinion regarding the livestock permit revocation and asked Council to take into consideration the full report before making a final decision.

3. Adopted Resolution No. 2021-09, entitled, "A Resolution Amending Resolution No. 92-13 Regarding Fees."
4. Adopted Resolution No. 2021-10, entitled, "A Resolution Amending Resolution No. 91-18 Regarding Water Fees."
5. Adopted Resolution No. 2021-11, entitled, "A Resolution Amending the Roseburg Public Library Collection Policy."
6. Adopted Resolution No. 2021-12, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Recreational Trails Program Grant."
7. Adopted Ordinance No. 3556, entitled, "An Ordinance Amending Certain Sections to Title 8- Traffic, of the Roseburg Municipal Code."
8. Adopted Ordinance No. 3557, entitled, "An Ordinance Granting a Non-Exclusive Gas Utility Franchise to Avista Corporation, DBA Avista Utilities; and Fixing Terms, Conditions and Compensation of Such Franchise, Effective July 1, 2021."
9. Read Ordinance No. 3558, entitled, "An Ordinance Granting a Telecommunication Franchise to SQF, LLC," for the first time.
10. Read Ordinance No. 3559, entitled, "An Ordinance Granting a Small Cell Telecommunications Franchise to USCOC of Oregon RSA #5 (U.S. Cellular)," for the first time.
11. Awarded the Lincoln Street Pavement Improvements Project to the lowest responsible bidder, Knife River Materials, for \$427,890.50.
12. Awarded the 2021 Pavement Management Program Slurry Seal Project to the lowest responsible bidder, Pave Northwest, Inc. for \$82,445.35.
13. Council asked to review the City Manager decision regarding the Livestock Permit Revocation before proceeding with a final decision.

June 14, 2021

Special City Council Meeting

1. Interviewed applicants Shelly Briggs-Loosley and Jeffrey Weller for the Ward 2, Position 1 City Councilor vacancy.

City Council Meeting

1. Appointed Shelley Briggs-Loosley to fill the Ward 2, Position 1 vacancy through December 31, 2022.
2. Lan Ha discussed the current petition and community comments received regarding the park permit for Wailani Shaved Ice and asked for consideration to allow them to once again operate at Stewart Park.
3. Keith Brooks, Douglas Electric General Manager, and Paul Bentley, Paul Bentley Architect, asked Council to waive the sidewalk requirement for the Douglas Electric facility remodel project on NE Stephens Street because the added cost would deter them from proceeding with their rebuild.
4. Ashley Hicks, per emailed comment, asked Council to make a fair decision to let her keep her City issued livestock permit for chickens.

5. Julie Hammond, per emailed comment, said there needed to be a reason to take away the livestock permit for Ms. Hicks and asked Council to put personal feelings aside.
6. Jasmine Geyer, per emailed comment, expressed support for Ms. Hicks to keep her livestock permit.
7. Approved the May 24, 2021 Joint Work Study Session Meeting Minutes.
8. Approved the May 24, 2021 Meeting Minutes.
9. Received information for an Oregon Community Foundation grant that was submitted for the Roseburg Public Library.
10. Adopted Resolution No. 2021-13, entitled, "A Resolution Authorizing the City Manager to Negotiate and Execute a Grant Agreement with the State of Oregon Accepting a \$1.5 Million Grant to Establish and Operate a Navigation Center."
11. Held a Public Hearing regarding the 2021-22 Budget Adoption.
12. Adopted Resolution No. 2021-14, entitled, "A Resolution Adopting the 2021-2022 Budget; Levying and Categorizing Taxes for Said Tax Year; Electing to Receive State Revenue Sharing; and Making Appropriations."
13. Held a Public Hearing regarding the amendment of a portion of the City's zoning map from C2 (Community Commercial) to C3 (General Commercial).
14. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. ZC-21-001.
15. Read Ordinance No. 3560, entitled, "An Ordinance Amending a Portion of the City's Zoning Map from C2 (Community Commercial) to C3 (General Commercial)," for the first time.
16. Held a Public Hearing regarding the amendment of Title 12 Land Use Development Regulations – File No. LUDR-21-002.
17. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. LUDR-21-002.
18. Read Ordinance No. 3561, entitled, "An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein," for the first time.
19. Held a Public Hearing regarding a NE Crescent Street Right-of-Way Vacation.
20. Council chose to continue the Public Hearing regarding NE Crescent Street to the June 28, 2021 Meeting.
21. Held a Public Hearing regarding the sale of real property on 1054 NE Cedar Street.
22. Accepted the offer of \$100,000 at closing from Larry Navilhon, G&N Enterprises, LLC, for the property located at 1054 NE Cedar Street.
23. Adopted Ordinance No. 3558, entitled, "An Ordinance Granting a Telecommunication Franchise to SQF, LLC."
24. Adopted Ordinance No. 3559, entitled, "An Ordinance Granting a Small Cell Telecommunication Franchise to USCOC of Oregon RSA #5, Inc. (U.S. Cellular)."

25. Affirmed the City Manager's decision regarding revocation of the livestock permit.

Roseburg Urban Renewal Agency Board Meeting

1. Adopted the April 12, 2021 Meeting Minutes.
2. Held a Public Hearing regarding the Urban Renewal Agency 2021-22 Budget Adoption.
3. Adopted Resolution No. UR-2021-02, entitled, "A Resolution Adopting the 2021-2022 Budget and Making Appropriations."

June 28, 2021

1. Councilor Patrice Sipos was appointed as the Airport Commission Chair.
2. Congratulated Mahala Norris, 2016 RHS Graduate, for winning the Women's 3,000 Meter Steeplechase Title during the final day of the NCAA Track & Field Championships, recording the sixth fastest time in NCAA history and becoming the first Air Force Academy female to claim a Division One National Title in a running event.
3. Provided update on Wailani Shaved Ice regarding the permitting process.
4. Approved the June 14, 2021 Special Meeting Minutes.
5. Approved the June 14, 2021 Meeting Minutes.
6. Approved the June 21, 2021 Special Meeting Minutes.
7. Recommended approval of the limited on-premises license application for Tengu Sushi & Seafood Buffet, LLC located at 1350 NE Stephens Street, Suite 1 in Roseburg, Oregon.
8. Held a Public Hearing regarding the Supplemental Budget and Appropriation revisions for the General, Library Special Revenue, Hotel/Motel Tax, Street Light/Sidewalk and the Economic Development Funds, Fiscal Year 2020-21.
9. Adopted Resolution No. 2021-15, entitled, "A Resolution Authorizing a Supplemental Budget and Budget Appropriation Revisions for Fiscal Year 2020-21."
10. Continued a Public Hearing regarding Ordinance No. 3562 – NE Crescent Street Right-of-Way Vacation.
11. Approved the proposed NE Crescent Street Right-of-Way vacation assessing \$0.00 for the entirety of the vacated Right-of-Way.
12. Read Ordinance No. 3562, entitled, "An Ordinance Vacating a Portion of NE Crescent Street Right-of-Way in the City of Roseburg," for the first time.
13. Adopted Resolution No. 2021-16, entitled, "A Resolution Authorizing a Budget Re-Appropriation for Fiscal Year 2020-21."
14. Adopted Ordinance No. 3560, entitled, "An Ordinance Amending a Portion of the City's Zoning Map From C2 (Community Commercial) to C3 (General Commercial)."

15. Adopted Ordinance No. 3561, entitled, "An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein."
16. Awarded the Stewart Parkway Rehabilitation Project to the lowest responsible bidder, Knife River Materials for \$149,744.56.
17. Awarded the Storm Rehabilitation Brooklyn Avenue Project to the lowest responsible bidder, Allied Technologies for \$429,925.00.
18. Awarded the Washington Avenue Bore Crossing Project to the lowest responsible bidder, Pacific Underground Co. Drilling and Excavation for \$1,115,694.76.
19. Awarded the 24-inch Transmission Main Hooker Road to Isabell Avenue Project to the lowest responsible bidder, Cradar Enterprises Inc. for \$2,479,043.00.
20. Authorized Task Order No. 3 with Murraysmith for construction management services for the 24-inch Transmission Main Hooker Road to Isabel Avenue Project for an amount not to exceed \$73,144.00.

July 12, 2021

1. Mayor Rich proclaimed July 2021 as Parks and Recreation Month and recognized the benefits derived from parks and recreation resources.
2. Ashley Hicks, via emailed comment, suggested using the City's General Avenue property for a homeless shelter and questioned where the funds were going to be used.
3. Ryan Cram addressed Council regarding a comment heard prior to the start of the previous meeting held via Zoom that he deemed inappropriate.
4. Received a Roseburg Public Library RARE Participant presentation by Katie Fischer.
5. Approved the June 28, 2021 Meeting Minutes.
6. Held a Public Hearing regarding the amendment of a Portion of the City's Zoning Map from C3 (General Commercial) to Central Business District (CBD).
7. During the Public Hearing, Council heard from those with Party Status: Erica Mills with NeighborWorks Umpqua, Jim Walker and Emily Rist with Studio C Architecture and Victoria Hokanson, local resident.
8. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. ZC-21-002.
9. Read Ordinance No. 3563, entitled, "An Ordinance Amending a Portion of the City's Zoning Map from C3 (General Commercial) to Central Business District (CBD)," for the first time.
10. Held a Public Hearing regarding a Supplemental Budget establishing the American Rescue Plan Act Special Revenue Fund and Making Appropriation Revisions, Fiscal Year 2021-22.
11. Adopted Resolution No. 2021-17, entitled, "A Resolution Authorizing a Supplemental Budget Establishing the American Rescue Plan Act Special Revenue Fund and Making Appropriation Revisions, Fiscal Year 2021-22."

12. Adopted Ordinance No. 3562, entitled, “An Ordinance Vacating a Portion of NE Crescent Street Right-of-Way in the City of Roseburg.”

July 26, 2021

1. Introduced and welcomed Communications Specialist Suzanne Hurt and Fire Marshal Brian Jewell.
2. Mayor Rich provided a statement to apologize to the community for comments made prior to the beginning of a Council Meeting in June and assured everyone that this community was a welcoming place for all.
3. Accepted Laura Harvey’s resignation from the Library Commission, with regrets.
4. Vyla Grindberg discussed transgender issues and asked for continued support, acceptance and inclusion in the community.
5. Renee Dick discussed transgender social issues and asked Council to give back to the community, encourage others to do the same so they did not live in a place to be scorned for sexual expression.
6. Teddy Williams discussed issues of suicide and asked leaders to be supportive and inclusive to avoid division in Roseburg.
7. Mark Lenihan asked Council to learn, research, ask honest questions and represent all people of Roseburg.
8. Shannon Miller said sexuality had nothing to do with job performance or how a person should be perceived, and asked for support to all those choosing to live a life they want.
9. Inger Boyd-Miller asked Council to accept everyone with compassion.
10. Ryan Cram said he was still disappointed based on comments in the newspaper, a leader should be better and asked Councilor Cotterell to step down and resign.
11. Danny Rosen, per emailed comment, shared statistics regarding gender identity, teen suicide numbers, and offered specified training to deter misinformation.
12. Approved the July 12, 2021 City Council meeting Minutes.
13. Recommended approval of the limited on-premises license application for Sakura Sushi located at 2385 NE Diamond Lake Boulevard in Roseburg, Oregon.
14. Authorized Staff to submit the necessary documentation to accept the American Rescue Plan Act funding for the City of Roseburg.
15. Adopted Resolution No. 2021-19, entitled, “A Resolution Reclassifying the Assessment Improvement Fund as a Special Revenue Fund and Authorizing Specific Purposes for Assets Use.”
16. Approved the Umpqua Valley Winegrower Association’s tourism grant application and authorized \$10,000 from the Hotel/Motel Tax Fund to be utilized for their social media campaign project.

August 9, 2021

1. Ryan Cram, per emailed comment, explained words mattered when spoken by community leaders and suggested Councilor Cotterell step down as Council President.
2. Ashley Hicks, per emailed comment, suggested the City create a committee focused on inclusion, equity and diversity, and have Councilors rotate Commission Chair positions to provide an opportunity to learn and lead.
3. Robert Jamarillo, per emailed comment, suggested censure for Councilor Cotterell and said respect was no longer a factor in his communication.
4. Carol Wyatt, per emailed comment, supported Councilor Cotterell and said he should not be sanctioned in any way.
5. Tim McClendon, owner of Nickabob's, asked City Council for a letter of support to help him obtain a USDA Meat and Poultry Inspection Readiness Grant.
6. Approved the minutes of the July 26, 2021 Council Meeting.
7. Held a Public Hearing regarding a Community Development Block Grant Close Out Regional Business Education Project.
8. Directed Staff to officially close out the Business Education CDBG Grant.
9. Held a Public Hearing regarding the sale of real property at 154 SE Mosher Avenue.
10. Accepted the offer of \$25,000.00 at closing from Ben Tatone for property located at 154 SE Mosher Avenue.
11. Adopted Ordinance No. 3563, entitled, "An Ordinance Amending a Portion of the City's Zoning Map from C3 (General Commercial) to Central Business District (CBD).
12. Council directed Staff to schedule a Council Goal review session.
13. Councilor Cotterell was formally censured by the Council.

August 23, 2021

1. Appointed Juliet Rutter to the Library Commission.
2. Approved the August 9, 2021 Meeting Minutes.
3. Adopted Resolution No. 2021-20, entitled, "A Resolution Forgiving the Debt Owed by the Downtown Roseburg Association Related to the Parking Enforcement Services Contract."
4. Adopted the 2021 Total Maximum Daily Load (TMDL) Implementation Plan update.
5. Authorized the City Manager to execute a three year contract with CarteGraph Systems, LLC in the amount of \$61,323.46 for asset management software licensing and maintenance.
6. Accepted the Five Year Pavement Maintenance Plan.
7. Adopted Order No. 2021-02, Extending the Declaration of Emergency in the City of Roseburg.

8. Held a preliminary discussion regarding American Rescue Plan Act Funding.

September 13, 2021

1. Proclaimed September 17, 2021 as Constitution Day with the week of September 17 – 23, 2021 as Constitution Week.
2. Finance Director Ron Harker reported the City received the award for Outstanding Achievement in Popular Annual Financial Reporting for the fiscal year that ended June 30, 2020. The City also received its 28th Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the 2020 Comprehensive Annual Financial Report.
3. Approved the minutes of the August 23, 2021 City Council Meeting minutes.
4. Recommended approval of the Off-Premises license application for Oak Street Market located at 711 SE Oak Avenue in Roseburg, Oregon.
5. Authorized Staff to apply for two grants through the Oregon Department of Aviation's Critical Oregon Airports Relief Program, one for AIP matching funds and one for backup power at the airport.
6. Waived the 90-day notice requirement and approved Roseburg Disposal Company's request to add the new service and fee as described effective September 14, 2021.

September 27, 2021

1. Rick Poland, via emailed comment, requested an exception against the requirement to upgrade a portion of a sidewalk and curb to build a 3-sided storage shed attached to an existing building.
2. Approved the September 13, 2021 City Council Meeting Minutes.
3. Recommended approval of the Limited On-Premises License application for the Blade Axe House located at 1867 NE Diamond Lake Boulevard in Roseburg, Oregon.
4. Library Director Kris Wiley provided an Oregon Community Foundation Grant presentation.
5. Library Director Kris Wiley provided the 2021 Oregon Public Library Statistical Report.
6. Community Development Director Stuart Cowie provided a Derelict Building/Foreclosure Program update.

October 11, 2021

1. Accepted Christy Palmini's resignation from the Planning Commission, with regrets.
2. Roberto Jaramillo, via emailed comment, recommended the City grant money for a homeless Warming Center and for Council to consider working with the Warming Center to help them attain needed items to open the doors with the cold nights approaching.
3. Approved the September 27, 2021 Meeting Minutes.

4. Authorized Staff to submit a USEDA ARPA Travel, Tourism, and Outdoor Recreation Grant application for improvements throughout Stewart Park.
5. City Staff presented an update on the progress made toward the 2020-2022 Council Goals, as well as a brief discussion of other accomplishments and staff's focus regarding the goals for 2022.

October 25, 2021

1. Police Chief Klopfenstein recognized Officers Dawson Batsch and Brandon Halter for their lifesaving river rescue and submitted the incident to the Oregon Peace Officers Association for consideration for a lifesaving medal.
2. Approved the October 11, 2021 Meeting minutes.
3. Recommended approval of the off-premises license application for Jackson Street Provisions located at 424 SE Jackson Street in Roseburg, Oregon.
4. Recommended approval of the off-premises license application for Barb's Flowers & Gifts located at 1440 NW Valley View Drive in Roseburg, Oregon.
5. Recommended approval of the full on-premises commercial license application for Chen's Family Dish House located at 968 NE Stephens Street in Roseburg, Oregon.
6. Cancelled the November 22, 2021 Council Meeting, reserving the option to call a special meeting should the need arise.
7. Held a Public Hearing regarding the vacation of Tahoe Avenue Right-of-Way. Heard testimony in support of the vacation from:
 - a. David Manring, i.e. Engineering
 - b. Tino Flores, property owner
 - c. Michael and Gail Weekly, abutting property owners
8. Approved the proposed NE Tahoe Avenue right-of-way vacation, assessing zero value for the property, and asked property owners to follow up with the Community Development Department regarding fencing options.
9. Read Ordinance No. 3564, entitled, "An Ordinance Vacating a Portion of NE Tahoe Avenue Right-of-Way in the City of Roseburg," for the first time.
10. Adopted Resolution No. 2021-21, entitled, "A Resolution Authorizing the Dedication of City-Owned Real Property for use as a Public Right-of-Way."
11. Awarded Schedules A, B, and C of the Water Treatment Plant Standby Generator Project to the lowest responsible bidder, Kronsberg Electric Inc. for \$2,356,444.00 upon expiration of the seven-day notice of intent to award period.
12. Authorized the City Manager to execute an Intergovernmental Agreement for Flexible Maintenance Services with Douglas County.
13. Authorized the City Manager to negotiate and enter into an agreement with Aviva Health to pay up to \$140,000 for Aviva to hire and employ an HTAG Coordinator for two years.

November 8, 2021

1. Mayor Rich urged citizens to participate in the observance of the Roseburg Elks Lodge #326 for their 125 years of services to the Roseburg community.
2. Mayor Rich proclaimed November 11, 2021 as Veterans Appreciation Day and encouraged all citizens, schools, businesses, civic organizations, Veterans and their families to join and show their patriotic spirit, support and gratitude toward Veterans by attending the Veterans Day Parade in Downtown Roseburg on Thursday, November 11, 2021 at 11:00 a.m.
3. Approved the proposed compensation changes for the City Manager.
4. Approved the October 25, 2021 Meeting Minutes.
5. Adopted Resolution No. 2021-22, entitled, "A Resolution Authorizing Acceptance of a Grant Offer from the Federal Aviation Administration in the Amount of \$59,000 to be Used Towards Debt Service for the Roseburg Regional Airport."
6. Adopted Resolution No. 2021-23, entitled, "A Resolution Authorizing a Supplemental Budget Establishing Appropriation Authority to Transfer ARPA Funds, Fiscal Year 2021-22."
7. Adopted Resolution No. 2021-24, entitled, "A Resolution Amending the Roseburg Public Library Circulation Policy."
8. Adopted Resolution No. 2021-25, entitled, "A Resolution Cancelling the Second Regular Council Meetings in November and December and Regular Council Meetings that Fall on a National Holiday Observed by the City."
9. Assistant City Manager/Recorder read amended Ordinance No. 3564, entitled, "An Ordinance Vacating a Portion of NE Tahoe Avenue Right-of-Way in the City of Roseburg," for the first time.

December 2, 2021

1. Adopted Resolution No. 2021-26, entitled, "A Resolution Authorizing Submission of a USEDA ARPA Travel, Tourism, and Outdoor Recreation Grant and Verifying Matching Funds.

December 13, 2021

City Council Special Meeting

1. Held Planning Commission Interviews with James De Lap and Jacob Jolliff.

City Council Meeting

1. Provided a Proclamation in Honor of Gary Wayman in recognition of his contributions to the community and expressed deep appreciation for his service and extended to his family sincere sympathy upon his passing.
2. Adjusted compensation for Judge Mahan to receive a 3% increase in salary effective on his November 1, 2021 anniversary date.
3. Chose to continue solicitation for additional applicants to fill the Planning Commission vacancies.

4. Ashley Hicks, via emailed comment, shared information regarding abandoned vehicles, unhoused individuals blocking the bike path, graffiti, and asked for assistance to install lighting under the bridge and dedicate a location for the unhoused to safely gather.
5. Approved the November 8, 2021 meeting minutes.
6. Approved the December 2, 2021 Special meeting minutes.
7. Recommended approval of the change of owner limited on-premises license application for Yellow Flamingo located at 177 NW Garden Valley Boulevard in Roseburg, Oregon.
8. Recommended approval of a new outlet for off-premises license application for Roseburg Grocery Outlet located at 680 NW Garden Valley Boulevard, Suite 160 in Roseburg, Oregon.
9. Authorized the City Manager to execute any agreements required for the City of Roseburg to participate in the National Opioid Settlement Agreement, including any agreements between the City of Roseburg and the State of Oregon.
10. Adopted Resolution No. 2021-27, entitled, "A Resolution Re-Authorizing the City of Roseburg's Vehicle Camping Pilot Program," to expire March 31, 2022 after which Council may evaluate certain requirements of the program.
11. Adopted Ordinance No. 3564, entitled, "An Ordinance Vacating a Portion of NE Tahoe Avenue Right-of-Way in the City of Roseburg."
12. Awarded the contract for Parking Enforcement Services to ACE Parking for a three-year period, with the option to renew for two additional three-year periods upon final negotiation.
13. Authorized a task order with Century West Engineering for design services for the 2022 Pavement Management Overlay Project for an amount not to exceed \$123,629.00.
14. Approved a Work Order Authorization under the ODOT Flexible Services Maintenance Agreement for the Traffic Signal Power Supply Upgrade Project for an amount not to exceed \$150,000.00.
15. Adopted Order No. 2021-03, Extending the Declaration of Emergency in the City of Roseburg to June 30, 2022.