

City Council Meeting Synopsis – January 14, 2019

1. Mayor Rich delivered the State of the City Address.
2. Mayor Rich appointed the following Commission Chairs:

Airport	Councilor Linda Fisher-Fowler
Economic Development	Councilor Tom Ryan
Historic Resources Review	Councilor Andrea Zielinski
Library	Councilor Brian Prawitz
Parks and Recreation	Councilor Alison Eggers
Public Works	Councilor Bob Cotterell

Rich appointed Councilors Ryan and Prawitz to continue serving on the MedCom Board.

3. Council made the following Commission appointments:

Airport	David Morrison, Frank Inman and Robb Paul
Budget Committee	Mike Baker and Nick Marshall
Economic Development	Paul Zegers
Historic Resources Review	Marilyn Aller
Library	Laura Harvey and Theresa Lundy
Parks and Recreation	Marsha La Verne
Public Works	Stuart Liebowitz
4. Approved compensation adjustment for Judge Mahan.
5. Councilor Tom Ryan was elected to serve as Council President for 2019.
6. Reappointed Victoria Hawks and Daniel Onchuck to the Planning Commission.
7. Accepted Charlie Allen's resignation from the Planning Commission, with regrets.
8. Janet Johnston invited Council to participate in the October Sister City trip to Japan.
9. Alyssa McConnell expressed appreciation regarding the reopening of the Library, shared concerns about downtown development and the lack of parking, and suggested contracting out parking enforcement services separate from the Main Street Program.
10. Susie Johnston-Forte thanked Council for the opening of the Library and Splash Pad. She explained the Downtown Roseburg Association was working on changes with parking enforcement and would have an editorial in the News Review with more information.
11. Approved the minutes of the December 10, 2018 regular meeting.
12. Approved OLCC new outlet applicant Grifter's LLC located at 2572 NE Stephens Street.
13. Approved OLCC new outlet applicant The Place in Roseburg LLC located at 841 SE Cass Avenue.

URBAN RENEWAL AGENCY BOARD MEETING SYNOPSIS

1. Approved the minutes of the November 26, 2018 Board meeting.

2. Adopted Resolution No. UR-19-01, entitled, “A Resolution Adopting Incentive Programs for Multi-Family Housing Development in the Diamond Lake Urban Renewal Area.”
3. Adopted the amended Urban Renewal component of the City of Roseburg’s Five Year Capital Improvement Plan.

City Council Meeting Synopsis – January 28, 2019

City Council Work Study

1. Tobacco Policy Presentation presented by Blue Zones Umpqua.

City Council Meeting

1. Approved minutes of the January 14, 2019 regular meeting.
2. Approved the intergovernmental agreement with Douglas County Fire District #2 for Division of Assets/Assumption of Liabilities.
3. Alyssa McConnel explained she was unaware of prohibited smoking on many City properties and asked for information regarding how many citations had been given. She notices people smoking in the breezeway, parking garage and behind Downtown Fitness on a daily basis and asked for data showing the importance and influence a smoke free downtown would have before deciding new enforcement.
4. Read Ordinance No. 3518, entitled, “An Ordinance Repealing Roseburg Municipal Code Chapter 9.08, Entitled “Vehicle for Hire Services” and Replacing it with New Chapter 9.08 Entitled “Vehicle for Hire Services,” for the first time.
5. Read Ordinance No. 3519, entitled, “An Ordinance Amending Roseburg Municipal Code Sections 9.02.030, 9.14.020, 9.14.030, 9.15.020, 9.15.030 and 9.100.020,” for the first time.
6. The Partnership Executive Director, Wayne Patterson, provided an annual report highlighting programs, events and projects in 2018 and what was coming in 2019.
7. Authorized the City Manager to execute a change order in the amount of \$62,791.05 for the Fire Station #2 Seismic Rehabilitation Project.
8. Authorized the City Manager to sell approximately 1449 square feet of City property fronting Diamond Lake Boulevard to the Oregon Department of Transportation for \$15,500.00.

Urban Renewal Board Agency Meeting

1. Approved minutes of the January 14, 2019 meeting.
2. Adopted Resolution No. UR-19-01, entitled, “A Resolution setting a date to suspend collection of tax increment for the current north Roseburg Urban Renewal Area.”
3. Adopted Resolution No. UR-19-02, entitled, “A Resolution correcting a minor discrepancy in the legal description of the Diamond Lake Urban Renewal Area.”

City Council Meeting Synopsis – February 11, 2019

1. Auditor Jeff Cooley reviewed the Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2018.
2. Reviewed the Quarterly Financial Report for quarter ended December 31, 2018.
3. Received the Budget Calendar for Fiscal Year 2019-2020.
4. Charles Schnell discussed opposition to sidewalk retrofitting in his neighborhood and surrounding areas.
5. Timothy Lozes shared his concerns regarding police interaction with the homeless community and suggested working with local agencies to help resolve issues.
6. Approved the minutes of the Work Study Meeting of January 28, 2019.
7. Approved the minutes of the regular City Council Meeting of January 28, 2019.
8. Held a public hearing regarding RMC Title 12 Land Use Development Regulations Text Amendments, File No. LUDR-19-001. Two citizens provided information regarding their ideas for business opportunities in reference to the ordinance change. Read Ordinance No. 3520, entitled, “An Ordinance Amending Certain Sections of the Title 12 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein” for the first time.
9. Adopted Ordinance No. 3518 as amended, entitled, “An Ordinance Repealing Roseburg Municipal Code Chapter 9.08, entitled “Vehicle for Hire Services” and Replacing it with New Chapter 9.08 Entitled “Vehicle for Hire Services.”
10. Adopted Ordinance No. 3519, entitled, “An Ordinance Amending Roseburg Municipal Code Sections 9.02.030, 9.14.020, 9.14.030, 9.15.020, 9.15.030 and 9.100.020.”
11. Rejected all proposals for the Type 6 Wildland Unit, based on the Council having made the determination that such rejection is in the best interest of the City.
12. Two citizens shared information with one in favor of termination of the personal services agreement with the Roseburg Area Chamber of Commerce and one asking to conduct a study before making a decision. Council directed the City Manager to provide written notice of termination of the current personal services agreement with the Roseburg Area Chamber of Commerce in accordance with section 3.8 of the agreement.

City Council Special Meeting Synopsis – March 11, 2019

1. Council interviewed Patrick Lewandowski and John Kennedy for the Planning Commission vacancy.

City Council Meeting Synopsis – March 11, 2019

1. Appointed John Kennedy to the Planning Commission.
2. Accepted Nathan Reed’s resignation from the Public Works Commission, with regrets.
3. Approved minutes of the regular meeting of February 11, 2019.
4. Dani Raines inquired about the bid process for the Visitor Center Contract.

5. Timothy Lozes asked for increased garbage retrieval in the downtown receptacles to keep them from overflowing.
6. Steven Standley explained downtown water fountains are not all operational and asked if they could be turned back on for use.
7. Alyssa McConnel asked if the Visitor Center bid package could be advertised and placed on the website with enough time for everyone to review and submit their bid proposals.
8. Adopted Ordinance No. 3520, entitled, "An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein."
9. Read Ordinance No. 3521, entitled, "An Ordinance Adding Subsection 7.06.060 (F) to the Roseburg Municipal Code Regarding Assessment of Abatement Costs," for the first time.
10. Adopted Resolution No. 2019-01, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Grant."
11. Adopted a memorandum of understand between the City of Roseburg and Friends of the Roseburg Public Library.
12. Adopted Resolution No. 2019-02, entitled, "A Resolution Amending the Roseburg Public Library Collection Policy."
13. Authorized a task order for the 2019 Pavement Rehabilitation Project Design Services with Murraysmith, Inc. for an amount not to exceed \$118,737.00.
14. Authorized a preliminary design contract with Century West Engineering for the Douglas Avenue Improvements for an amount not to exceed \$98,081.00.
15. Authorized Staff to negotiate an agreement with ODOT for the City to pre-fund the design and right-of-way acquisition for a project at the I-5 Exit 125 Northbound ramp with ODOT reimbursing the City in FY 2022.
16. Awarded the purchase of a 2019 Toro Reelmaster 3555-D to Turf Star/Western Equipment for \$50,731.05 utilizing ORPIN contract pricing.
17. Directed Staff to draft an ordinance to amend the Code by removing references of Chapter 2.16 and the Downtown Development Board and Fund; renaming the Downtown Development District to the Downtown Parking District; and adding "its agent" to Section 8.04.030; or a combination of any of those amendments listed.
18. Authorized \$25,000.00 to assist in funding the Allied and Mental Health College Economic Study subject to ORH raising the balance of the remaining money necessary to pay for the study.

City Council Meeting Synopsis – March 25, 2019

1. Mayor Rich proclaimed April 2019 as Child Abuse Prevention Month. Douglas Cares Director, Mike Nores, accepted the proclamation and provided statistics and information about the program.
2. Council directed Staff to contact State Agencies to inform them the Council was not currently interested in a navigability study for the South Umpqua River.
3. Kalinna Alderman offered help and guidance regarding river cleanup explaining the trash that starts in town ends up along the river near her home in Melrose.
4. Mereta Brown asked for information and direction on how to handle trash along the river, homeless issues and offered to help with cleanup efforts.
5. Pam Berman suggested Council consider forming a committee or task force to help facilitate community members who want to join together to problem solve homeless issues and trash.
6. Patricia Kolb shared her experience with overcoming homelessness, suggested more restrooms and trash cans be available and offered assistance with cleanup efforts.
7. Alyssa McConnel asked for more information regarding the downtown ordinance changes, how the grant projects were chosen and what was the intended use for the Willis House by NeighborWorks Umpqua.
8. Jeff Gardenhire explained homeless issues were along the riverbanks in South County like Roseburg and offered to help with cleanup efforts. He suggested designating a safe camp space for people who would also be required to keep areas free of litter.
9. David Reek expressed his support to have electric charging stations added to the Roseburg area.
10. Betsy Cunningham distributed a brochure with information for Housing First Umpqua to help reduce homelessness by increasing access to income, housing and services.
11. Mayor Rich asked Staff to provide information to create a task force regarding the homeless and trash issues in the community.
12. Approved the minutes of the Special Meeting of March 11, 2019.
13. Approved the minutes of the Regular Meeting of March 11, 2019.
14. Adopted Ordinance No. 3521, entitled, "An Ordinance Adding Subsection 7.06.060 (F) to the Roseburg Municipal Code Regarding Assessment of Abatement Costs."
15. Read Ordinance No. 3522, entitled, "An Ordinance Amending the Roseburg Municipal Code by Removing Chapter 3.08 "Downtown Development District"; Amending Section 3.14.010; Amending Section 8.02.070, 8.02.140, 8.04.005 Changing Downtown Development District to Downtown Parking District; and Amending Section 8.04.030," for the first time.
16. Adopted Resolution No. 2019-03, entitled, "A Resolution Authorizing and Supporting Application for a National Parks Service Historic Revitalization Subgrant Program Grant."
17. Awarded the Phase 3 – Water System SCADA Improvements Project to the lowest bidder, Pacific Electrical Contractors, Inc. for \$535,610.00.

18. Authorized a task order for engineering services for Phase 3 of the Water System SCADA Improvements with RH2 Engineering, Inc. for an amount not to exceed \$364,381.00.
19. Authorized the use of \$25,000.00 as match to the Pacific Power grant in order to construct charging stations at four locations within the City of Roseburg.

City Council Meeting Synopsis – April 8, 2019

1. Special recognition was given to Assistant Fire Chief Merrill Gonterman for his work with the American Red Cross.
2. Mayor Rich proclaimed April as Volunteer Recognition Month and thanked all volunteers for their time devoted towards the betterment of the City of Roseburg.
3. Mayor Rich proclaimed April 26, 2019 as Arbor Day and announced the Arbor Day Celebration was scheduled for April 30th from 2:00 to 4:00 p.m. at the Roseburg Public Library.
4. Appointed Mr. Patrick Lewandowski to the Public Works Commission.
5. Approved minutes of the March 25, 2019 regular meeting.
6. Cancelled the May 27, 2019 Council Meeting and reserved the option to call a special meeting should the need arise.
7. Recommended OLCC approval of all 2019 renewal applications received from licensees in the City of Roseburg.
8. Approved the lease assignment for Corporate Hangar #19 from Tater Rental, LLC to Vehrs Vineyard, LLC.
9. Adopted Ordinance No. 3522, entitled, “An Ordinance Amending the Roseburg Municipal Code by Removing Chapter 3.08 “Downtown Development District”; Amending Section 3.14.010; Amending Section 8.02.070, 8.02.140, 8.04.005 Changing Downtown Development District to Downtown Parking District; and Amending Section 8.04.030.”
10. Adopted Ordinance No. 3523, entitled, “An Ordinance Granting a Telecommunication Franchise to 8X8, Inc. Effective Retroactively on January 1, 2019.”
11. Adopted Resolution No. 2019-04, entitled, “A Resolution Authorizing Budget Re-Appropriation for Fiscal Year 2018-19.”
12. Awarded the Riverfront Park Multi-Use Path Renovation Phase 2 Project to the lowest responsible bidder, K&B Quality Excavation, for \$129,398.15 upon expiration of the seven-day notice of intent to award period.
13. Authorized staff to accept ODOT Local Bridge Program grants for the Stewart Park Drive and Douglas Avenue bridges.
14. Approved a special exemption and waived the requirements for performance and payment bonds for the Phase 3 Downtown Streetlighting Improvements Project.

City Council Meeting Synopsis – April 22, 2019

1. Mayor Rich thanked City Manager Colley for his years of service to the City and congratulated him on his retirement.
2. Named Paul Eckert as a final candidate for the City Manager position and authorized Staff to complete a reference and background investigation.
3. Appointed Nikki Messenger as City Manager Pro-Tem beginning May 1, 2019 with a corresponding 10% pay adjustment, and ending upon arrival of a new City Manager.
4. Approved the minutes of the regular meeting of the City Council for April 8, 2019.
5. Recommended the approval of the OLCC privilege change application for the Place in Roseburg, LLC at 841 SE Cass Avenue in Roseburg, Oregon.
6. Adopted Resolution No. 2019-05, entitled, “A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Local Government Grant.”
7. Authorized the use of \$25,000 from tourism funds as match to the OPRD grant in order to help assist in costs associated with renovating the Stewart Park Picnic Pavilion.
8. Awarded the ARTS/Signal Interconnect Project to the lowest responsible bidder, Kunert Electric, LLC, for \$519,829.00.
9. Authorized the City Manager to execute an easement to the Cow Creek Band of Umpqua Tribe of Indians granting permissions for the use of a portion of the Spruce Street right-of-way.
10. Authorized the City Manager to execute the agreement between the City of Roseburg and Adapt/Compass to provide services in conjunction with the Mobile Crisis Intervention grant in the amount of \$510,000.00, payable from grant proceeds.
11. Authorized renewal of the contract with Axon for storage and licensing for a five year, \$113,270.40 contract.

URBAN RENEWAL AGENCY BOARD MEETING SYNOPSIS – April 22, 2019

1. Approved the minutes of the January 28, 2019 Urban Renewal Agency Board Meeting.
2. Awarded the ARTS/Signal Interconnect Project to the lowest responsible bidder, Kunert Electric LLC, for \$519,829.00.

City Council Meeting Synopsis – May 13, 2019

1. Mayor Rich proclaimed May 2019 as Historic Preservation Month.
2. Mayor Rich proclaimed May 2019 as National Bike & Bicycle Safety Month with May 8 as Walk and Bike to School Day and May 17 as Bike to Work Day.

3. Mayor Rich proclaimed the week of May 19-25, 2019 as Emergency Medical Services Week.
4. Suspended the City Manager recruiting process until on or before June 30, 2019. Council will continue discussions regarding the process at the first Council meeting in July.
5. Appointed Mr. James DeLap to the Historic Resource Review Commission.
6. Approved the April 17, 2019 Special City Council meeting minutes.
7. Approved the April 22, 2019 Regular City Council meeting minutes.
8. Recommended approval of the OLCC new outlet application for the Hair Garage located at 1035 SE Oak Street in Roseburg, Oregon.
9. Adopted Resolution No. 2019-06, entitled, "A Resolution Amending Resolution No. 92-13 Regarding Fees."
10. Adopted Resolution No. 2019-07, entitled, "A Resolution Amending Resolution No. 19-18 Regarding Water Fees."
11. Ms. Sowa read Ordinance no. 3524, entitled, "An Ordinance Adding Subsection 3.16.010(C)(4) To The Roseburg Municipal Code Regarding Donated Firearms," for the first time.
12. Awarded Schedule A of the Downtown Street Lighting Improvements Phase III Project to the lowest responsible bidder, Sims Electric, Inc. for \$424,072.00 upon expiration of the seven-day notice of intent to award period.
13. Awarded a master engineering contract for resident observation inspection services for various projects to i.e. Engineering, Inc. for an amount not to exceed \$100,000.00.
14. Awarded the construction contract for the Stewart Parkway Paving Rehabilitation Project to the lowest responsible bidder, LTM, Inc., dba Knife River Materials for \$564,535.40 upon expiration of the seven-day notice of intent to award period.
15. Authorized a task order for construction management and inspection support of the Stewart Parkway Paving Rehabilitation Project with Murraysmith in an amount not to exceed \$59,181.00.
16. Approved the transfer of the deed of the Chatham House property to the Battered Persons Advocacy.
17. Approved the tentative three-year contract agreement between the City of Roseburg and the Roseburg Police Employees Association.
18. Authorized Staff to negotiate and execute a Memorandum of Understanding (MOU) with Oregonians for Rural Health outlining the City's commitment to helping fund and construct the Allied Health College contingent upon securing an adequate funding package and negotiation of an acceptable long-term lease with George Fox University. The MOU will be contingent on future Councils' deciding to make appropriations for funding.

URBAN RENEWAL AGENCY BOARD MEETING SYNOPSIS – May 13, 2019

1. Approved April 22, 2019 Urban Renewal Agency Board Meeting minutes.

2. Authorized a task order for construction management and inspection support of the Stewart Parkway Paving Rehabilitation Project with Murraysmith in an amount not to exceed \$59,181.00.
3. Awarded Schedule A of the Downtown Street Lighting Improvements Phase III Project to the lowest responsible bidder, Sims Electric, Inc., for \$424,072.00 upon expiration of the seven-day notice of intent to award period.
4. Awarded a master engineering contract for resident observation inspection services for various projects to i.e. Engineering, Inc. for an amount not to exceed \$100,000.00.
5. Awarded the construction contract for the Stewart Parkway Paving Rehabilitation Project to the lowest responsible bidder, LTM, Inc., dba Knife River Materials for \$564,535.40 upon expiration of the seven-day notice of intent to award period.
6. Adopted Resolution No. UR-2019-04, entitled, "A Resolution Approving a Property Tax Exemption for UCAN Property Located at 928 and 932 SE Pine Street in Roseburg, Oregon."

City Council Meeting Synopsis – June 10, 2019

1. Mayor Rich proclaimed June 23 through June 30, 2019 as Camp Millennium Week.
2. Approved the May 13, 2019 Regular City Council meeting minutes.
3. Recommended approval of the OLCC owner change application for GN Market, LLC located at 508 NE Winchester Street in Roseburg, Oregon.
4. Adopted Resolution No. 2019-08, entitled, "A Resolution Designating Signatures for Bank Accounts."
5. Held a Public Hearing to discuss the 2019-20 Budget Adoption. Adopted Resolution No. 2019-09, entitled, "A Resolution Adopting the 2019-2020 Budget, Levying and Categorizing Taxes for Said Tax Year; Electing to Receive State Revenue Sharing; and Making Appropriations."
6. Held a Public Hearing to discuss the RMC Title 12 Land Use Development Regulations Text Amendments File No. LUDR-19-002. Marcy McInelly, Urbsworks, discussed potential options outlined in the Pattern Book. Bernie Woodard, Roseburg resident, and Jessica Hand, Blue Zones Umpqua, both spoke in favor of the project. Council adopted the Findings of Fact and Order Approved by the Planning Commission for File No. LUDR-19-002.
7. Read Ordinance No. 3525, entitled, "An Ordinance Adding Section 12.04.140, "Pine Street Waterfront Overlay" to the Roseburg Municipal Code," for the first time.
8. Adopted Resolution No. 2019-10, entitled, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Recreational Trails Program Grant."
9. Adopted Ordinance No. 3524, entitled, "An Ordinance Adding Subsection 3.16.010(C)(4) to the Roseburg Municipal Code Regarding Donated Firearms."
10. Awarded the contract for Destination Marketing Organization, Brand Development and Visitor Information Services to Anvil Northwest for a three-year period with a not to exceed amount of \$550,000 per year upon final negotiation and expiration of the seven-day notice of intent to award period.

11. Awarded the 2019 Storm CIPP Project to the lowest responsible bidder, Insituform Technologies, LLC for \$888,566.00.
12. Council directed a first reading of an ordinance regulating secondhand property dealers to the Roseburg Municipal Code at the next meeting.
13. Authorized staff to renew the contract with the DRA for parking enforcement services for an additional three year period with a change in the contract amount to \$37,500 in year one, \$48,925 in year two and \$50,392 in year three.

URBAN RENEWAL AGENCY BOARD MEETING SYNOPSIS – June 10, 2019

1. Approved May 13, 2019 Urban Renewal Agency Board Meeting minutes.
2. Held a public hearing regarding the Urban Renewal Agency 2019-20 Budget Adoption. Adopted Urban Renewal Resolution No. UR-2019-05, entitled, “A Resolution Adopting the 2019-2020 Budget and Making Appropriations.”

City Council Meeting Synopsis – June 24, 2019

1. Community Development Director Stuart Cowie, Downtown Roseburg Association Executive Director Susie Johnston-Forte, Blue Zones Umpqua Program Manager Kirk Blaine and North 40 co-owner Arin Forrest presented information on seasonal parklets/pedlets with interested downtown restaurants.
2. Brent Church provided information that a median installation in front of the Salvation Army was creating entrance issues and a loss of returning donors. He asked if a section of the median could be removed to allow employees, donors and patrons better access to the facility.
3. Approved the minutes of the June 10, 2019 regular meeting.
4. Held a public hearing regarding a supplemental budget appropriation for golf and off street parking funds for fiscal year 2018-19. Adopted Resolution No. 2019-11, entitled, “A Resolution Supplemental budget and Budget Appropriation Revisions for Fiscal Year 2018-19.”
5. Adopted Resolution No. 2019-12, entitled, “A Resolution Authorizing Acceptance of a Grant Offer from the Federal Aviation Administration in the Amount of \$642,165 to be used towards the Runway 16/34 Edge Lighting & NAVAIDS Improvement Project, AIP #3-41-0054-026, in the Development of the Roseburg Regional Airport.”
6. Adopted Ordinance No. 3525, entitled, “An Ordinance Adding Section 12.04.140, Pine Street Waterfront Overlay” to the Roseburg Municipal Code.
7. Read Ordinance No. 3526, entitled, “An Ordinance Adding Chapter 9.04 Regulating Secondhand Property Dealers to the Roseburg Municipal Code,” for the first time.
8. Awarded the Runway 16/34 Edge Lighting and NAVAID Improvements Project to the lowest responsible bidder, Colvico, Inc. for \$540,886.00 upon expiration of the seven-day notice of intent to award period.
9. Awarded the 2019 Pavement Management Program Slurry Seals Project to the lowest responsible bidder, Pave Northwest, Inc. for \$209,070.65.

10. Awarded all schedules of the 2019 Pavement Management Overlay Project to the lowest responsible bidder, Knife River Materials for \$847,143.00.
11. Authorized a task order with Murraysmith, Inc. for construction management services for the 2019 Pavement Management Overlay Project for an amount not to exceed \$80,378.00.
12. Authorized a task order for design services related to future paving projects on Winchester and Lincoln Streets with Murraysmith, Inc. for an amount not to exceed \$209,525.00.
13. Directed staff to bring back an appropriation transfer adding the position of Communication Specialist to the FY 2019-20 adopted budget.

City Council Meeting Synopsis – July 8, 2019

1. Mayor Rich announced the City Manager hiring process discussion would take place during a special Executive Session Council Meeting on July 15, 2019 at 6:00 p.m.
2. Approved the minutes of the June 22, 2019 regular meeting.
3. Recommended approval of the OLCC Change of Owner Application for Mariachi Loco Restaurant, Inc. located at 647 SE Jackson Street in Roseburg, Oregon.
4. Adopted Resolution No. 2019-13, entitled, “A Resolution Establishing Fees for Roseburg Public Library Cards for Douglas County Schools.”
5. Adopted Resolution No. 2019-14, entitled, “A Resolution Authorizing a Budget Re-appropriation for Fiscal Year 2019-20.”
6. Adopted Ordinance No. 3526, entitled, “An Ordinance Adding Chapter 9.04 Regulating Secondhand Property Dealers to the Roseburg Municipal Code.”
7. Authorized the City Manager Pro-Tem to sign a letter of commitment for \$50,000 annually for a Sobering Center contingent upon full operational funding being identified and committed by other entities.
8. Authorized the City Manager Pro-Tem to enter into an Intergovernmental Agreement with Douglas County for Communications Services for fiscal year 2019-2020.

City Council Meeting Synopsis – July 22, 2019

1. Designated Nikki Messenger as the final candidate for the City Manager position and directed the Human Resources Director to discuss terms of her contract for Council consideration.
2. Accepted Robert Walker’s resignation from the Parks and Recreation Commission, with regrets.
3. Adrienne Groves, Roseburg Public Library RARE Participant, provided a presentation giving an overview of her time in Roseburg.
4. Phillip Scheuers, Account Manager/Lobbyist, and Ryan Tribbett, Senior Vice President of Government Affairs, from PAC/WEST provided an update regarding the Allied and Mental Health College.

5. Jeff Brown, Assistant Business Manager for IBEW Local 659, asked Council to postpone the adoption of Resolution No. 2019-14.
6. Timothy Lozes discussed the closure of Freedom Camp and suggested the City should have provided accommodations for people prior to closing the area.
7. Approved the July 8, 2019 City Council Meeting minutes.
8. Recommended approval of the OLCC Ownership Change application for Umpqua Golf Management, LLC located at 1005 NW Stewart Park Drive in Roseburg, Oregon.
9. Recommended approval of the OLCC New Outlet application for Si Casa Roseburg, Inc. located at 227 NW Garden Valley Boulevard in Roseburg, Oregon.
10. Adopted Resolution No. 2019-14, entitled, "A Resolution Authorizing a Budget Re-Appropriation for Fiscal Year 2019-20."
11. Authorized the City Manager Pro-Tem to change the date of the Municipal Court Judge evaluation to the first Council meeting in November or as close thereto as is convenient for Council.
12. Approved the intergovernmental agreement between the Roseburg Urban Renewal Agency and City regarding SDC deferral payments.

Roseburg Urban Renewal Agency Board Meeting Synopsis – July 22, 2019

1. Approved the minutes of the June 10, 2019 Urban Renewal Meeting.
2. Authorized the intergovernmental agreement between the Roseburg Urban Renewal Agency and RUSA regarding SDC deferral payments.
3. Authorized the intergovernmental agreement between the Roseburg Urban Renewal Agency and City regarding SDC deferral payment.

City Council Meeting Synopsis – August 12, 2019

1. Appointed Nikki Messenger as City Manager, at an annual salary of \$155,000 and authorized the Mayor to sign the contract which had been prepared.
2. Received the 2018 Government Finance Officers Association award for outstanding achievement in Popular Annual Financial Report (PAFR).
3. Received the 2018 Government Finance Officers Association certificate of achievement for excellence in financial reporting.
4. Accepted Hannah Duncan's resignation from the Economic Development Commission, with regrets.
5. Janet Lamm asked the City for assistance with cleaning up the homeless camps along the South Umpqua River.
6. Greg Martin provided information from the Sperling website that showed property crime at 78.5 ranking out of 100 for Roseburg with the U.S. average at 35.4.
7. Approved the July 22, 2019 City Council meeting minutes.

8. Authorized the City Manager Pro-Tem to sign the fifteenth extension of the inmate housing intergovernmental agreement with Douglas County.
9. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. LUDR-19-003 and approved suspending the rules and proceeding with a second reading of Ordinance No. 3527.
10. Adopted Ordinance No. 3527, entitled, “An Ordinance Amending Section 12.04.050 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein and Declaring an Emergency.”
11. Approved the three-year contract agreement between the City of Roseburg and IAFF Local 1110.
12. Authorized the City Manager Pro-Tem to execute the Infrastructure Contract with Oregon Emergency Management for repairs related to the February 2019 winter storm event.

City Council Special Meeting Synopsis – August 26, 2019

1. Held a Public Hearing regarding Community Development Block Grant Opportunity Regional Business Education project.
2. Adopted Resolution No. 2019-15, entitled, “A Resolution Authorizing an Application for Community Development Block Grant Funds for Business Oregon’s Microenterprise Assistance Program” and directed Staff to move forward with the CDBG Application process.

City Council Meeting Synopsis – August 26, 2019

1. Appointed Mr. Ryan Finlay to the Parks & Recreation Commission.
2. Approved the minutes of August 12, 2019 Regular Meeting.
3. Approved the minutes of August 26, 2019 Special Meeting.
4. Held a Public Hearing regarding the Roseburg Urban Area Comprehensive Plan Adopting by Reference the City of Roseburg Housing Needs Analysis. Ben Tatone asked Council to adopt the changes as a reference document rather than having it codified. Janeal Kohler spoke in favor of the adoption and stated it was best to have the option to explore more deeply when elements presented themselves. Steve Loosley spoke in favor of the adoption and said it would be good for the community.
5. Adopted the Findings of Fact and Order approved by the Planning Commission for File No. CPA-19-001, which amends the Roseburg Urban Area Comprehensive Plan by incorporating the Roseburg Housing Needs Analysis into the document by reference.
6. Read Ordinance No. 3528, entitled, “An Ordinance Amending the Roseburg Urban Area Comprehensive Plan Adopting by Reference the City of Roseburg Housing Needs Analysis” for the first time.
7. Read Ordinance No. 3529, entitled, “An Ordinance Amending Section 3.16.020 “Surplus Personal Property – Disposal and Sale” of the Roseburg Municipal Code” for the first time.

8. Adopted Resolution No. 2019-16, entitled, "A Resolution Proposing the City Adopt a Shade Policy." Jaddon Rogers, Physician Assistant, spoke in favor of the shade policy.
9. Authorized the City Manager Pro-Tem to execute the necessary documents to complete the easement acquisition for \$75,000.00.
10. Approved the purchase and up-fitting of a new staff vehicle for the Fire Department in an amount of \$56,106.67.
11. Authorized the City Manager Pro-Tem to execute an Automatic Aid agreement with Douglas County Fire District 2.

Roseburg Urban Renewal Agency Board Meeting Synopsis – August 26, 2019

1. Approved the minutes of the July 22, 2019 meeting.
2. Authorized the City Manager Pro-Tem to negotiate and sign the project specific SDC Buydown agreements between NeighborWorks Umpqua and the Urban Renewal Agency, and between RUSA and the Urban Renewal Agency for the Deer Creek 68-unit multi-family housing project.

City Council Meeting Synopsis – September 9, 2019

1. Approved the minutes of the August 26, 2019 regular meeting.
2. Adopted Ordinance No. 3528, entitled, "An Ordinance Amending the Roseburg Urban Area Comprehensive Plan Adopting by Reference the City of Roseburg Housing Needs Analysis."
3. Adopted Ordinance No. 3529, entitled, "An Ordinance Amending Section 3.16.020 "Surplus Personal Property – Disposal and Sale" of the Roseburg Municipal Code."
4. Directed staff to proceed with the installation of EV charging stations at the Roseburg Public Library, Umpqua Valley Arts Center and Downtown Parking Structure utilizing up to \$27,000 in matching funds from the Hotel/Motel Tax Fund.

Roseburg Urban Renewal Agency Board Meeting Synopsis – September 9, 2019

1. Approved the minutes of the August 26, 2019 meeting.
2. Adopted Resolution No. UR-2019-06, entitled, "A Resolution Regarding City Manager's Authority to Enter into Project Specific Agreements Relating to the Urban Renewal Agency Multi-Family Housing Systems Development Charge (SDC) Buydown Program and Urban Renewal Agency Multi-Family Housing In-Lieu-Of Incentive Program."

City Council Meeting Synopsis – September 23, 2019

Following is a synopsis of the September 9, 2019 City Council Meeting:

1. Mayor Rich proclaimed October 2, 2019 as Walk & Bike to School Day. Janelle Polcyn, Safe Route to Schools Facilitator, accepted the proclamation and thanked Council for their recognition.
2. Mayor Rich proclaimed the week of October 13, 2019 as World Food Week. Sarah McGregor, UCAN Food Bank Manager, accepted the proclamation and thanked Council for their support of the program.
3. Approved the minutes of the September 9, 2019 regular meeting minutes.
4. Cancelled the November 11, 2019 Council Meeting, reserving the option to call a special meeting should the need arise.
5. Held a public hearing regarding a supplemental budget and appropriation revisions for the general, hotel/motel tax and facility replacement funds, fiscal year 2019-20. Council authorized a supplemental budget and budget appropriation revisions for fiscal year 2019-20.
6. Adopted Resolution No. 2019-17, entitled, "A Resolution authorizing a supplemental budget and budget appropriation revisions for fiscal year 2019-20."
7. Held a public hearing regarding an exemption from competition in public contracting for purchase of a type 6 wildland fire unit. Approved exempting the purchase from competitive bidding and to award the purchase of a Type 6 Wildland Fire Unit to Douglas Forest Protective Association for \$83,837.51 and authorized the City Manager to negotiate and execute a contract for the purchase.
8. Adopted Resolution No. 2019-18, entitled, "A Resolution regarding exemption from competition in public contracting for purchase of a Type 6 Wildland Fire Unit."
9. Awarded the engineering services contract for the five-year pavement management program to Century West Engineering.
10. Authorized the purchase of a 2020 Dodge Ram 3500 with service body and dump bed from Withnell Auto Group for \$51,416.61.
11. Authorized the agreement between City of Roseburg and North Douglas Library District for reciprocal borrowing of library materials.
12. Approved the bid award of an Axon vehicle camera system and three 2020 fully equipped and up-fitted police utility vehicles to Lehr in the amount of \$157,366.68.

City Council Meeting Synopsis – October 14, 2019

Following is a synopsis of the October 14, 2019 City Council Meeting:

1. Melvin Scott asked for assistance with sidewalk issues and parking meters in front of his home.
2. Approved the minutes of the September 23, 2019 regular meeting.

3. Recommended approval of the OLCC second winery location application for Zaleca, LLC dba Trella Vineyards located at 646 SE Jackson Street in Roseburg, Oregon.
4. Recommended approval of the OLCC new outlet location application for Umpqua Actors Community Theatre, Inc. located at 1614 W Harvard Avenue in Roseburg, Oregon.
5. Adopted Resolution No. 2019-19, entitled, "A Resolution Repealing and Replacing Resolution No. 2018-22 Regarding the Roseburg Public Library Circulation Policy."
6. Library Director Wiley presented information from a report that included data gathered between the Roseburg Public Library's opening on December 27, 2018 and the end of the fiscal year on June 30, 2019.

City Council Meeting Synopsis – October 28, 2019

Following is a synopsis of the October 28, 2019 City Council Meeting:

1. Proclaimed November 8, 2019 as Honor and Empower: The Centennial Anniversary of Zonta International Day.
2. Received written public comment from Bronwyn Nickel.
3. Approved minutes of the regular meeting of October 14, 2019.
4. Canceled the December 23, 2019 Council Meeting, reserving the option to call a special meeting should the need arise.
5. Recommended approval of the OLCC new outlet application for Craft 22, LLC located at 809 SE Main Street in Roseburg, Oregon.
6. Recommended approval of the OLCC new outlet application for DAR USA, Inc. located at 346 NW Garden Valley Boulevard in Roseburg, Oregon.
7. Held a Public Hearing regarding an equipment purchase for a striping machine. Authorized the use of an interstate cooperative purchasing agreement and exemption from competitive bidding to award the purchase of a new striping machine to EZ Liner for \$232,875.00 utilizing the Sourcewell contract pricing.
8. Adopted Resolution No. 2019-20, entitled, "A Resolution exempting the purchase of an EZ liner striping machine from the competitive bid process."
9. Read Ordinance No. 3530, entitled, "An Ordinance Amending Sections 8.02, 8.04 and 8.06 of the Roseburg Municipal Code Regarding Parking," for the first time.
10. Adopted Resolution No. 2019-21, entitled, "A Resolution amending Resolution No. 92-13 regarding fees."
11. Adopted Resolution No. 2019-22, entitled, "A Resolution amending Resolution No. 19-18 regarding water fees."
12. Recommended to award the Water Treatment Plant Chlorination Project to Pacific Excavation, Inc. for \$490,500.00.
13. Authorized an engineering services contract order with RH2 Engineering, Inc. for construction management services for the Water Treatment Plant Project for an amount not to exceed \$109,917.00.

14. Awarded an engineering design contract for the Washington Avenue Bridge Water Ends to Murraysmith for an amount not to exceed \$86,962.00.

City Council Goal Setting Meeting – November 12, 2019

1. Adopted the goals as presented and directed staff to include changes to the goals and bring a revised version to the next Goal Setting Meeting.
2. Mayor Rich directed Council to provide goals and action item suggestions to City Manager Messenger prior to the next Goal Setting meeting.

City Council Meeting Synopsis – November 25, 2019

Following is a synopsis of the November 25, 2019 City Council Meeting:

1. Approved the minutes of the October 28, 2019 regular meeting.
2. Approved the minutes of the November 12, 2019 special goal setting meeting.
3. Authorized the City Manager to join the Board of the Umpqua Valley Development Corporation.
4. Adopted Ordinance No. 3530, entitled, "An Ordinance Amending Sections 8.02, 8.04, and 8.06 of the Roseburg Municipal Code Regarding Parking."
5. Read Ordinance No. 3531, entitled, "An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code," for the first time.
6. Authorized the Umpqua Valley Tennis Center to adjust its membership fees as shown in Attachment #1 submitted to Council.
7. Authorized the City Manager to execute the 2019 Fund Exchange Agreement with ODOT for the purchase of a striping machine.

City Council Goal Setting Meeting – December 3, 2019

1. Reviewed each goal and suggestions.
2. Adopted the wording presented for the sixth goal.
3. Adopted the Goal Setting procedures as presented by Mayor Rich.
4. Adopted four action items for Goal #1.
5. Added an action item to defer SDC's or other development fees to increase affordable housing.
6. Approved seven action items presented by Staff for Goal #2 and change the wording of item 7 from Support UTRANS to Coordinate with UTRANS, and to include Harvard Avenue along with Garden Valley in item 3.
7. Approved the five action items presented by Staff with the aforementioned changes for Goal #3.

8. Approved the six action items presented by Staff and accept changes to item three for Goal #4 to Continue to support and evaluate the Partnership and item six to Continue to support and evaluate Downtown Roseburg Association.
9. Added action item for Goal #4 to Enhance aesthetics of the river and encourage recreational and business opportunities for development.

City Council Meeting Synopsis – December 9, 2019

Following is a synopsis of the December 9, 2019 City Council Meeting:

1. Approved a 2% salary increase for Judge Mahan.
2. Rob Schuster, FX420 Owner, asked Council to consider extending the hours of operation for marijuana dispensaries in the city to match OLCC rules, and if a delivery service to customers could become an option.
3. Doran Fletcher, Eugene Resident, explained his working relationship with Mr. Schuster and supported his request stating how it would help with economic growth in the area.
4. Lisa, Caregiver in Green, supported the request to increase operation hours for marijuana dispensaries with an option for a delivery service.
5. Mathew Tuttle, FX420 employee, supported the idea of a delivery service or mobile bud tenders to help those who cannot travel for medicine and to help educate people about the benefits.
6. Approved the minutes of the November 25, 2019 regular meeting as amended.
7. Approved the minutes of the December 3, 2019 special goal setting meeting.
8. Adopted Ordinance No. 3531, entitled, “An Ordinance Amending Section 10.02.010 of the Roseburg Municipal Code Regarding the Oregon Fire Code.”
9. Adopted Ordinance No. 3532, entitled, “An Ordinance Amending Section 8.02.010 of the Roseburg Municipal Code by Adopting 2011-2018 Legislative Changes to State Traffic Laws and Declaring an Immediate Effective Date.”
10. Adopted Ordinance No. 3533, entitled, “An Ordinance Amending Section 10.04.020 of the Roseburg Municipal Code by Adopting the State Specialty Codes, Administrative Rules and the International Property maintenance Code in Effect October 2019, and Declaring an Immediate Effective Date.”
11. Approved the purchase of new Self Contained Breathing Apparatus from Cascade Fire Equipment Company utilizing a cooperative procurement through FireRescue GP for an amount not to exceed \$263,362.00.

City Council Goal Setting Meeting – December 16, 2019

1. Approved the five action items presented by staff for Goal #5.
2. Approved the rewording of action item one for Goal #6 to Identify City’s proactive role in unhoused crisis.
3. Approved adding an action item to Goal #6 - Communicate with organizations on their efforts to help the unhoused.