

CITY COUNCIL SYNOPSIS - JANUARY 8, 2018

1. Rich delivered the State of the City Address.
2. Rich appointed following Commission Chairs:

Airport	Linda Fisher-Fowler
Economic Development	Tom Ryan
Historic Resources Review	Andrea Zielinski
Parks and Recreation	Alison Eggers
Public Works	Steve Kaser

Rich appointed Ryan and Prawitz to continue serving on the MedCom Board.
3. Council made the following Commission appointments:

Airport:	Daniel Sprague
Budget:	Knut Torvik, Bob Scott and Bryan Sykes
Economic Development:	Don Baglien, Angela Brown, Gary Leif and Michael Widmer
Historic Resources Review:	Bentley Gilbert, Lisa Gogal and Stephanie Giles
Parks and Recreation:	Robert Walker and Diana Wales
Public Works:	Fred Dayton
4. Elected Tom Ryan to serve as Council President for 2018.
5. Reappointed Charlie Allen and Kerry Atherton to the Planning Commission.
6. Approved minutes of the December 11, 2017 regular meeting.
7. Approved minutes of the December 19, 2017 special meeting.
8. Awarded the contract for Construction Manager/General Contractor (CMGC) Services for Fire Station Nos. 2 and 3 Seismic Upgrades to Vitus Construction.
9. Adopted Ordinance No. 3494, Adding Chapter 9.13 entitled "Social Gaming Regulations" to the Roseburg Municipal Code.

CITY COUNCIL SYNOPSIS - JANUARY 22, 2018

1. Heard comments from Prawitz regarding MedCom Board, comments from Kaser regarding RUSA intergovernmental agreement approval at the Public Works Commission Meeting and summary of projects for 2018, and comments from Ryan regarding grant approvals through the Economic Development Commission.
2. Prawitz attended a Laurelwood neighborhood meeting and commended their proactive approach to clean up of the riverfront areas.
3. Heard comments from Bernie Woodward asking Council to consider creating a Waterfront Commission to clean up the bike path areas from the Douglas County Fairgrounds to Stewart Park, promote commercial development, erosion control and river safety.

4. Approved minutes of the regular meeting of January 8, 2018.
5. Held public hearing regarding proposed zone change, adopted the Findings of Fact and heard first reading of Ordinance No. 3495, Amending the Zoning of 0.5 Acres of Property at 948 SE Mill Street from Medium Industrial to Mixed Use.
6. Adopted Resolution No. 2018-01, amending Resolution No. 92-13 Regarding Delinquent Payment Penalty Fees for Derelict Building Registration.
7. Heard The Partnership Annual Report presented by Executive Director Wayne Patterson.
8. Approved City Hall Second Floor Remodel Bid Award Recommendation to the lowest responsible bidder, RENCO General Contractors, LLC for \$341,233.
9. Authorized the City Manager to enter into IGAs with RUSA to include the sanitary sewer work in the Black Avenue and Downtown Improvements Phase 2 Projects.
10. Heard Municipal Court quarterly report by Judge W. Jason Mahan.
11. Distributed CAFR and PAFR to Mayor and Council.

CITY COUNCIL SYNOPSIS – FEBRUARY 12, 2018

1. Accepted Elias Minaise's Planning Commission resignation with regrets.
2. Appointed Ken Hoffine to the Public Works Commission.
3. Appointed Chris Berquist to the Airport Commission.
4. Auditor Jeff Cooley reviewed the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2017.
5. Reviewed the quarterly financial report for quarter ended December 31, 2017.
6. Received the Budget Calendar for Fiscal Year 2018-2019.
7. Approved revised minutes of January 22, 2018 regular meeting.
8. Approved minutes of the January 29, 2018 special work study meeting.
9. Adopted Ordinance No. 3495 – Amending the Zoning of 0.5 Acres of Property at 948 SE Mill Street from Medium Industrial to Mixed Use.
10. First reading, Ordinance No. 3496 – Establishing the Roseburg Public Library and Creating the Library Commission.
11. Adopted Resolution No. 2018-02, Amending the City of Roseburg's Public Records Request Policy.
12. Awarded task order for the 2018 Pavement Management Project design services to Murraysmith, Inc. for an amount not to exceed \$72,411.

URBAN RENEWAL AGENCY BOARD MEETING SYNOPSIS – FEBRUARY 12, 2018

1. Approved minutes of November 13, 2017.
2. Authorized the City Manager to execute a purchase agreement with Stewart Avenue Property LLC in the estimated amount of \$147,175 and initiate the vacation of a portion of the Edenbower Boulevard right-of-way.

CITY COUNCIL SYNOPSIS – FEBRUARY 26, 2018

1. Accepted Jon Dyer's Budget Committee resignation with regrets.
2. Heard from DC Sunshine Taxi owner, Taj Gombart, regarding ride share businesses and individuals that he thought should comply with City ordinances.
3. Heard comments from several Roseburg and out of town citizens who discussed Uber operations and why they wanted the business in the area.
4. Heard from Alyssa McConnel, Downtown Roseburg Association Executive Director, who shared that Roseburg was designated as an award winning Oregon Main Street Community recognized by the National Main Street Center. She also promoted the Hangover Mile Fun Run and Walk on March 18th.
5. Heard from Tim Moyer who asked Council to proclaim April 6th as National Tartan Day to commemorate the Scottish Declaration of Independence.
6. Approved minutes of February 12, 2018 regular meeting.
7. Approved OLCC Privilege Change for Backside Brewing Co. located at 1640 NE Odell Avenue.
8. Endorsed New OLCC Outlet for Evergreen Enterprises, Inc. dba Denny's #7743 located at 350 W Harvard Avenue.
9. Held Public Hearing, adopted the Findings of Fact and held first reading of Ordinance No. 3497, Repealing Chapter 11.04 of the Roseburg Municipal Code in its Entirety and Replacing It With New Title 12, Entitled: Land Use and Development Regulations, Effective May 1, 2018.
10. Held Public Hearing and Adopted Resolution No. 2018-03, Exempting the contract from competitive bidding and award an architectural design contract for the Library Improvements Project to Pivot Architecture for an amount not to exceed \$180,000.
11. Held Public Hearing and Adopted Resolution No. 2018-04, Adopting Findings and approving an alternate competitive contracting process for the renovation of the library building.
12. Held Public Hearing and Adopted Resolution No. 2018-05, authorizing a supplemental budget and budget appropriation revisions for fiscal year 2017-18. Heard comments from Tatiana Resetnikov who expressed concern the

supplemental budget would be used to hire a library director and involve a contract with the Douglas Community Library Association.

13. Mayor Rich appointed Brian Prawitz as Library Commission Chair.
14. Adopted Ordinance No. 3496, Establishing the Roseburg Municipal Library and Adding Chapter 2.23 To Roseburg Municipal Code to Create a Library Commission Effective Date of March 1, 2018.
15. Colley and Police Chief Burge reviewed the Municipal Code Violations Policy and Strategies, provided information and discussed the different offenses that were commonly addressed in Roseburg.

CITY COUNCIL SYNOPSIS – MARCH 12, 2018

1. In Special Work Session, Colley reviewed current Goal Action Items.
2. Appointed Brian Prawitz as Library Commission Chair.
3. Appointed Roger Whitcomb to the Public Works Commission.
4. Jessica Hand, Blue Zones Umpqua Community Program Manager, provided an overview of the program and future goals.
5. Approved minutes of February 26, 2018 regular meeting.
6. Endorsed new OLCC outlet for North Forty Beer Company, LLC at 435 SE Jackson Street.
7. Authorized the City Manager to negotiate and enter into an Intergovernmental Agreement with ODOT for the ARTS Project.
8. Adopted Ordinance No. 3497 – Land Use and Regulations – Codification.
9. Adopted Ordinance No. 3498 – Telecommunication Franchise to Mitel Cloud Services, Inc.
10. Adopted Resolution No. 2018-06 authorizing a grant application for the Oregon Parks and Recreation Department Local Government Grant.
11. Rachel Miller, Destination Marketing and Branding Manager, provided a Roseburg Visitor’s Center Annual Report.
12. Authorized the use of \$20,000 in order to move forward with the wayfinding sign project and determine the size and scope of each sign, a common theme and/or architectural feature and cost estimates.
13. Awarded the Phase 2 – Water System SCADA Improvements to the lowest responsible bidder, Northeast Electric, LLC for \$596,400
14. Tasked Staff to further research Transportation Network Company rules and regulations and to schedule a work study session.

CITY COUNCIL SYNOPSIS – MARCH 26, 2018

1. Declared April as “Human Trafficking Awareness and Prevention Month.”
2. Heard comments from Josh Tibbets about emails he had sent to Council last week regarding personal encounters with Police.
3. Approved minutes of Special Work Session of March 12, 2018.
4. Approved minutes of March 12, 2018 regular meeting.
5. Adopted Resolution No. 2018-07, Adopting the ADA Transition Plan for Public Right-of-Way Facilities.
6. Awarded the Water Treatment Plan VFD Retrofit project to the lowest responsible bidder, Davis Electric, including the base bid and additive alternates 1 and 2 for \$174,601.
7. Adopted the 2018-2023 Capital Improvement Plan as presented.
8. Authorized a task order with RH2 Engineering, Inc. for construction services for Phase 2 of the Water System SCADA improvements for an amount not to exceed \$171,171.
9. Authorized a task order for RH2 Engineering, Inc. for engineering design services for Phase 3 of the Water System SCADA Improvements for an amount not to exceed \$59,351.
10. Directed Staff to prepare an ordinance repealing RMC 3.18 to be presented at the next Council Meeting.
11. Directed Staff to schedule a Special Council Meeting on April 16, 2018 to discuss Transportation Network Companies.

CITY COUNCIL SYNOPSIS – APRIL 9, 2018

1. Appointed Shelby Osborn to the Planning Commission.
2. Declared April as “Volunteer Recognition Month.”
3. Declared April 27, 2018 as “Arbor Day.”
4. Declared April as “Child Abuse Prevention Month.”
5. Appointed Patrice Sipos to the Budget Committee.
6. Alyssa McConnel, DRA Director, shared her experience attending a Main Street conference, new ideas for the downtown area, downtown cleanup scheduled for April 28th, flower basket fundraiser and thanked Council for their support.
7. Heard Special Presentation by Mike Fieldman, UCAN Executive Director, requesting a property tax exemption on UCAN property for low-income housing on SE Pine Street.

8. Approved minutes of March 26, 2018 regular meeting.
9. Cancelled May 28, 2018 regular meeting.
10. Approved 2018 OLCC license renewals.
11. Held public hearing regarding proposed annexation, zone change and withdrawal from Fire District No. 2, adopted findings and heard first reading of Ordinance No. 3499, Annexing 4.01 Acres of Property at 3310 & 3330 W Military Avenue, Withdrawing the Property from Douglas County Fire District 2, and amending the Roseburg Zoning Map.
12. Heard first reading, Ordinance No. 3500 – Repealing RMC Chapter 3.18 – Private Vehicle Towing Services.
13. Adopted Resolution No. 2018-08, Authorizing a Budget Re-Appropriation for Fiscal Year 2017-18.
14. Awarded Riverfront Park Path Renovation, Phase 2 project to JRT Construction for \$115,785.50.

CITY COUNCIL SYNOPSIS – APRIL 23, 2018

1. Heard from Maria Crince who expressed concern regarding the Downtown Roseburg Association's decision to terminate the director position.
2. Approved minutes of Special Meeting of April 9, 2018.
3. Approved minutes of Regular Meeting of April 9, 2018.
4. Approved minutes of Special Meeting of April 16, 2018.
5. Approved the lease assignment for Corporate Hangar #11 from Diemert Flying, LLC to South Deer Creek Ranch, LLC.
6. Adopted Resolution No. 2018-09 Approving a Property Tax Exemption for UCAN Property Located at 928 and 932 SE Pine Street in Roseburg, Oregon.
7. Adopted Ordinance No. 3499 Annexing 4.01 Acres of Property at 3310 and 3330 W Military Avenue, Withdrawing the Property from Douglas County Fire District 2, and Amending the Roseburg Zoning Map.
8. Adopted Ordinance No. 3500 Repealing Roseburg Municipal Code Chapter 3.18 Entitled "Private Vehicle Towing Policy".
9. Awarded a master engineering contract for resident observation services to i.e. Engineering, Inc. for an amount not to exceed \$100,000.

10. Awarded the Downtown Corridor Improvements Phase 2 Project to the lowest responsible bidder Brown Contracting, Inc. for \$1,798,895.
11. Awarded a construction management services contract for the Downtown Roseburg Corridor Improvements Phase 2 project to i.e. Engineering, Inc. for an amount not to exceed \$98,864.
12. Awarded the Black Avenue Improvement Project to the lowest responsible bidder Cradar Enterprises, Inc. for \$642,259.
13. Awarded a Master CM/GC contract for the Library Improvement Project to Vitus Construction.

As Urban Renewal Agency Board Special Meeting – April 23, 2018

1. Approved to forward the Diamond Lake Urban Renewal Plan to the Planning Commission for its review of the plan's conformance to the Roseburg Comprehensive Plan, to the Douglas County Commission for briefing and to the Roseburg City Council for public hearing and adoption.

As Urban Renewal Agency Board Meeting – April 23, 2018

1. Approved the minutes of the meeting of February 12, 2018.
2. Awarded the Downtown Corridor Improvements Phase 2 Project to the lowest responsible bidder Brown Contracting, Inc. for \$1,798,895.
3. Awarded a construction management services contract for the Downtown Roseburg Corridor Improvements Phase 2 project to i.e. Engineering, Inc. for an amount not to exceed \$98,864.
4. Awarded the Black Avenue Improvement Project to the lowest responsible bidder Cradar Enterprises, Inc. for \$642,259.
5. Awarded the Garden Valley Boulevard Fairmount to Stephens Project to the lowest responsible bidder Brown Contracting, Inc. for \$833,832.
6. Awarded the construction management contract for the Garden Valley Boulevard – Fairmount to Stephens Street Project to Murraysmith, Inc. for an amount not to exceed \$59,368.
7. Awarded the Edenbower/Stewart Parkway Left Turn Project to the lowest responsible bidder Knife River Materials, Inc. for \$811,811.

8. Awarded a construction management contract for the Edenbower/Stewart Parkway Left Turn project to i.e. Engineering, Inc. for an amount not to exceed \$81,424.

CITY COUNCIL SYNOPSIS – MAY 14, 2018

14. Appointed Mandy Elder, Laura Harvey, Dr. Theresa Lundy, Francesca Guyer, Marcia Belzner and Kelly Peter to the Library Commission.
15. Proclaimed May 20-26 as Emergency Medical Services Week.
16. Presented the 2017 GFOA Certificate of Achievement for Excellence in Financial Reporting.
17. Presented the 2017 GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR).
18. Jessica Hand, Blue Zones Umpqua, thanked City Manager Colley for participating with the Bike and Walk to School Day on May 9th at Eastwood Elementary. Bike to Work Day is Friday, May 18 and Blue Zones will have refresher stations available for those participating in the event.
19. Approved minutes of April 23, 2018 regular meeting.
20. Approved the agreement for Transit Services between the City of Roseburg and United Community Action Network (UCAN).
21. Approved new outlet for OLCC applicant, Hanna Hospitality VII, LLC, located at 1620 NW Mulholland Drive.
22. Adopted Resolution No. 2018-12, "A Resolution Authorizing and Supporting Application for an Oregon Parks and Recreation Department Recreation Trails Program Grant".
23. Adopted Resolution No. 2018-10, "A Resolution Amending Resolution No. 92-13 Regarding Fees".
24. Adopted Resolution No. 2018-11, "A Resolution Amending Resolution No. 91-18 Regarding Water Fees".
25. Adopted Ordinance No. 3501, "Granting a Telecommunications Franchise to Spectrotel, Inc., Effective Retroactively to May 1, 2018".
26. Awarded the Stewart Park Riverbank Stabilization project to the lowest responsible bidder, K&B Excavating, LLC, for \$210,122.30.
27. Awarded the Deer Creek Path Stabilization project to the lowest responsible bidder, Cradar Enterprises, Inc., for \$166,818.00.

28. Awarded Schedules A, B and D of the 2018 Pavement Management Overlay project to the lowest responsible bidder, Knife River Materials, for \$780,377.50.
29. Authorized a task order with Murraysmith, Inc. for construction management services for the 2018 Pavement Management Overlay project for an amount not to exceed \$62,576.00.
30. Awarded the 2018 Pavement Management Program Slurry Seals project to the lowest responsible bidder, Pave Northwest, Inc. for \$99,145.28.

SPECIAL CITY COUNCIL SYNOPSIS – JUNE 4, 2018

1. Accepted the offer from Douglas ESD to lease (with option to purchase) a portion of the building located at 1409 NE Diamond Lake Boulevard and direct the City Manager to execute the “lease”.
2. Directed the City Manager to execute the Cooperative Agreement between the City of Roseburg and the Douglas ESD.
3. League of Oregon Cities (LOC) Executive Director, Mike Cully, and administrative team provided a presentation to the Mayor and Council regarding the mission of the LOC.

CITY COUNCIL SYNOPSIS – JUNE 11, 2018

31. Heard from Mike Weaver regarding concerns related to late night truck traffic on Newton Creek Road.
32. Proclaimed the week of June 17 through 24, 2018 as Camp Millennium Week.
33. Approved minutes of Regular Meeting of May 14, 2018.
34. Approved minutes of Special Meeting of June 4, 2018.
35. Recommended the approval of the OLCC New Outlet application for Trella Vineyards at 642 SE Jackson Street in Roseburg, Oregon.
36. Held a Public Hearing and adopted Resolution No. 2018-13 Adopting the 2018-2019 Budget as approved by the Budget Committee.
37. Adopted Resolution No. 2018-14 authorizing an appropriation transfer within the General Fund (Fund 100) and Storm Drainage Fund (Fund 560) for fiscal year 2017-18.
38. Authorized Amendment #3 to the contract with Vitus Construction, Inc. for CM/GC services for the Fire Station 3 Seismic Rehabilitation Project.

39. Rescinded the award of the Riverfront Park Path Renovation Phase 2 Project and rejected all bids based on public interest.
40. Directed the City Manager to negotiate a draft IGA with Douglas County to facilitate an improvement project and jurisdictional transfer of NE Stephens Street between the City Limits and Pioneer Way.
41. Authorized Amendment #2 to the contract with Vitus Construction, Inc. for CM/GC services in the amount of \$340,135.00 for the Library Renovation Project.

As Urban Renewal Agency Board Meeting – June 11, 2018

9. Approved the minutes of the special meeting of April 23, 2018.
10. Approved the minutes of the meeting of April 23, 2018.

Held Public Hearing and moved to Adopt Resolution No. UR-18-01 Adopting the 2018-2019 Budget, making appropriations and declaring tax increment financing.

CITY COUNCIL SYNOPSIS – JUNE 25, 2018

1. Peggy Rowe-Snyder, President of the Douglas County Historical Society, extended an invitation to City Council and all City employees to visit the Floed-Lane House Museum also known as the Douglas County Pioneer Museum. She provided a presentation discussing historical museum information and artifacts.
2. City Manager Colley and City Council congratulated Police Chief Jim Burge, Police Captain Jerry Matthews, Fire Chief Gregg Timm and Police Staff Assistant Yvonne Russell on their retirement and thanked them for their years of service.
3. Robert Dannenhoffer, Umpqua Community Health Center, shared information regarding blue-green algae.
4. Approved minutes of the Regular Meeting of June 11, 2018.
5. Adopted Resolution No. 2018-15, A Resolution Approving the Douglas County Commissioner's order initiating the formation of a county-wide transportation district.
6. Held Public Hearing regarding the Diamond Lake Urban Renewal Plan. After audience participation, Council approved first reading of Ordinance No. 3502, an Ordinance making certain determinations and findings relating to and approving

the Diamond Lake Urban Renewal Plan and directing that notice of approval be published.

7. Directed City Recorder to contact the Douglas ESD and include Umpqua Community College, Roseburg Urban Sanitary Authority and the Roseburg School District in the proposed City Voters' Pamphlet and bring the amended ordinance and policy to the next meeting.
8. Approved to reduce the division of assets from Douglas County Fire District No. 2 for 2018 by 50%; and include the district's PERS liability for future division of assets.
9. Awarded the Head Start Facility Construction project to the lowest responsible bidder, Zerbach Construction, for \$3,291,790.40, upon expiration of the 7-day notice of intent to award.

CITY COUNCIL SYNOPSIS – July 9, 2018

1. James Wilkson, Sleep in Heavenly Peace, provided information about the Umpqua Chapter that builds and delivers beds to children in need. Their mission is that no child sleeps on the floor. In early June, fifty-five volunteers worked together to make 40 beds.
2. Wallace Cegaske asked for Council assistance to help keep Beulah Park mowed to avoid potential fires, enforce nuisance properties on Lincoln Street and to evaluate the deteriorating condition of Beulah Drive.
3. Dennis Rogers suggested the Roseburg Police Department use traffic enforcement grant funds on public service announcements or commercials to educate citizens rather than write tickets during crosswalk enforcements.
4. Approved Minutes of the Regular Meeting of June 25, 2018.
5. Adopted Ordinance No. 3502 regarding making certain determination and findings relating to and approving the Diamond Lake Urban Renewal Plan.
6. First reading for Ordinance No. 3503 that amends Section 2.02.005 "Definitions", adding Section 2.02.075 "Local Voters' Pamphlet", and amending Section 2.06.005 "Definitions" of the Roseburg Municipal Code establishing a process for creating a Voters' Pamphlet.
7. Directed City Recorder to draft an ordinance for repealing Roseburg Municipal Code Chapter 9.08, entitled, "Taxicab and Limousine Services" and replacing it with new Chapter 9.08 entitled, "Vehicle for Hire Services" with changes as discussed.

8. Authorized amendment #3 to the contract with Vitus Construction, Inc. for CM/GC services in the amount of \$1,184,032 for Library Renovation Project subject to approval of the ESD dollar amount included in the funding agreement between the City of Roseburg and Douglas ESD.

CITY COUNCIL SYNOPSIS – JULY 23, 2018

1. Approved the minutes of regular meeting of July 9, 2018.
2. Approved the OLCC Change of Owner Application for RMM Clubhouse, Inc. at 1005 Stewart Parkway.
3. Conducted first reading of Ordinance No. 3504 – Proposed Regulations for Vehicle for Hire Services.
4. Adopted Ordinance No. 3503 – Amending Section 2.02.005 “Definitions”, adding Section 2.02.075 “Local Voters’ Pamphlet”, and amending Section 2.06.005 “Definitions” of the Roseburg Municipal Code establishing a process for creating a voters’ pamphlet.
5. Adopted Resolution No. 2018-16 – The City of Roseburg Voters’ Pamphlet Policy.
6. Adopted Resolution No. 2018-17 – Adding Fees for Submissions to a City of Roseburg Voters’ Pamphlet.
7. Directed Staff to prepare and make available an electronic voters’ pamphlet titled, “City of Roseburg Election Information”.
8. Based on the legislative priorities list provided by the League of Oregon Cities (LOC), Council directed Staff to submit their top four priority choices of PERS Reform, Property Tax Reform, Permanent Supportive Housing Investment and Qualification Based Selection.
9. Directed Staff to expend up to \$20,000 to provide for an independent evaluation of the effectiveness of the current Visitor Services Contract.
10. Moved to authorize Amendment #2 to the contract with Vitus Construction, Inc. for CM/GC services for the Fire Station 2 Seismic Rehabilitation Project for \$665,499.00.
11. Judge Mahan provided a Municipal Court quarterly report regarding court operations, revenue increase and collection compliance rate.

CITY COUNCIL SYNOPSIS – AUGUST 13, 2018

1. Approved the minutes of the regular meeting of July 23, 2018.
2. Recommended approval of the OLCC New Outlet application for Le Petit Café located at 410 SE Jackson Street.
3. Recommended approval of the OLCC Change of Owner application for Blac-N-Bleu Bistro located at 1700 Garden Valley Boulevard, Suite 101 & 102.
4. Held a Public Hearing on the sale of real property for the Walnut properties. Council accepted the offer of \$3500.00 from Adrienne Walnut Rental Property, LLC for undivided interest in property located at 1247 Walnut Avenue further identified as Township 27, Range 06W, Section 13 Quarter Ad Lot 2800.
5. Adopted Ordinance No. 3504, “An Ordinance repealing Roseburg Municipal Code Chapter 9.08, entitled “Taxicab and Limousine Services” and replacing it with new Chapter 9.08 entitled “Vehicle for Hire Services”.
6. Adopted Ordinance No. 3505, “An Ordinance granting a telecommunication franchise to Affiliated Technology Solutions, LLC effective retroactively on July 1, 2017.”
7. Adopted Resolution No. 2018-18 to add fees for Transportation Network Operators and Drivers.
8. Directed Staff to include \$100,000.00 in additional General Fund transfer to the Facilities Fund for the Library Renovation Project in the supplemental budget recommendation scheduled for public hearing on August 27, 2018.
9. Authorized a change order to the Downtown Improvements Phase 2 construction contract for \$57,368.00 for additional waterline work on Cass Avenue.

CITY COUNCIL SYNOPSIS – AUGUST 27, 2018

1. Misty Ross expressed concern about a Police Department shortage and not having full staff for adequate patrols. She suggested thinking outside the box when going out for recruitment.
2. Tom Michalek discussed the issue of garbage and unsanitary conditions left by transients in town. He asked Council to consider adding a downtown restroom for citizens to use while shopping.
3. Grant Jacobson suggested the City and County consider expanding resources to be better prepared for a Cascadia earthquake event.

4. Maria Crince shared her concern regarding a new group of transients that have been congregating in the downtown area. She asked if the Police Department could increase patrols downtown.
5. Approved the minutes of the regular meeting of August 13, 2018.
6. Held a Public Hearing to request a Comprehensive Plan Map Amendment for a 2.06 acre portion of property located at 131 Taft Drive. Council moved to adopt the Findings of Fact approved by the Planning Commission for File No. CPA-18-001 and proceeded with a first reading of Ordinance No. 3506, "An Ordinance Amending the Roseburg Comprehensive Plan Map, Changing the Comprehensive Plan Designation of a 2.06 Acre Portion of Property Located at 131 Taft Drive from Commercial to Medium-Density Residential."
7. Held a Public Hearing regarding a supplemental budget and appropriation revisions for fiscal year 2018-19. Council adopted Resolution No. 2018-19 authorizing a supplemental budget and budget appropriation revisions for fiscal year 2018-19.
8. Read Ordinance No. 3507, "An Ordinance Amending Section 7.04.040 of the Roseburg Municipal Code Regarding Dangerous Buildings," for the first time.
9. Read Ordinance No. 3508, "An Ordinance Amending Section 4.04.190(c) of the Roseburg Municipal Code Regarding Possession of Foreclosed Property," for the first time.
10. Adopted Resolution No. 2018-20 authorizing acceptance of a grant offer from the Federal Aviation Administration for completion of the Obstruction Mitigation project.
11. Authorized a contract amendment for \$66,907.00 to the Library Renovation CM/GC contract to include the replacement of carpet in the library stack area.
12. Approved the bid award of three 2019 fully equipped and up-fitted police utility vehicles to Lehr in the amount not to exceed \$142,846.24.

CITY COUNCIL SYNOPSIS – SEPTEMBER 10, 2018

1. Mayor Rich announced City Manager Colley's retirement effective February 28, 2019.
2. Approved the minutes of the regular meeting of August 27, 2018.

3. Adopted Ordinance No. 3506 entitled, "An Ordinance Amending the Roseburg Comprehensive Plan Map, Changing the Comprehensive Plan Designation of a 2.06 Acre Portion of Property Located at 131 Taft Drive from Commercial to Medium-Density Residential."
4. Adopted Ordinance No. 3507 entitled, "An Ordinance Amending Section 7.04.040 of the Roseburg Municipal Code Regarding Dangerous Buildings."
5. Adopted Ordinance No. 3508 entitled, "An Ordinance Amending Section 4.04.190(C) of the Roseburg Municipal Code Regarding Possession of Foreclosed Property."
6. Read Ordinance No. 3509, "An Ordinance Amending Subsection 9.16.005 of the Roseburg Municipal Code Regarding Transient Lodging," for the first time.
7. Read Ordinance No. 3510, "An Ordinance Amending Roseburg Municipal Code Subsection 3.22.020 Regarding Government Exemptions at the Roseburg Regional Airport," for the first time.
8. Read Ordinance No. 3511, "An Ordinance Amending Section 7.02.170 of the Roseburg Municipal Code Regarding Unlawful Smoking," for the first time.
9. Adopted Resolution No. 2018-21, "A Resolution Repealing and Replacing Resolution No. 2015-14 Regarding the City of Roseburg Parks Rules and Regulations to Allow E-Bikes."

CITY COUNCIL SYNOPSIS – SEPTEMBER 24, 2018

As a Work Study Meeting:

1. Approved the option to proceed with the Urban Growth Boundary Swap process to notify citizens and obtain public input.

As Regular Meeting:

1. Proclaimed October 10, 2018 as Walk & Bike to School Day.
2. Directed Staff to contract with the Protham Company to facilitate the initial stages of the City Manager hiring process.
3. Approved the minutes of the regular meeting of September 10, 2018.
4. Adopted Ordinance No. 3509, entitled, "An Ordinance Amending Subsection 9.16.005 of the Roseburg Municipal Code Regarding Transient Lodging."
5. Adopted Ordinance No. 3510, entitled, "An Ordinance Amending Roseburg Municipal Code Subsection 3.22.020 Regarding Government Exemptions at the Roseburg Regional Airport."

6. Adopted Ordinance No. 3511, entitled, “An Ordinance Amending Section 7.02.170 of the Roseburg Municipal Code Regarding Unlawful Smoking.”
7. Adopted Resolution No. 2018-22, entitled, “A Resolution Implementing City of Roseburg Public Library Policies.”
8. Adopted Resolution No. 2018-23, entitled, “A Resolution Establishing Fees for the Roseburg Public Library.”
9. Authorized submission of a grant application for the Safe Routes to School Program for improvements to Douglas Avenue.
10. Received information regarding Police Officer recruitment, the hiring process and program requirements during probation post-employment.
11. Approved the bid award of Storage Area Network (SAN) equipment through CXtec in the amount not to exceed \$65,118.00.
12. Provided an update regarding the Vehicle for Hire Ordinance. Information received from Uber and Lyft representatives that they will not apply to operate in Roseburg. Directed Staff to negotiate with TNC’s.
13. Approved an exemption to the naming rights policy for the American Legion Baseball Commission’s turf fundraising project as outlined in the Parks Commission memo dated September 19, 2018 with the stipulation that naming rights are only offered to companies that market products that are appropriate for and can be legally sold to youth.

CITY COUNCIL SYNOPSIS – SEPTEMBER 24, 2018

As a Work Study Meeting:

1. Approved the option to proceed with the Urban Growth Boundary Swap process to notify citizens and obtain public input.

As Regular Meeting:

1. Proclaimed October 10, 2018 as Walk & Bike to School Day.
2. Directed Staff to contract with the Protham Company to facilitate the initial stages of the City Manager hiring process.
3. Approved the minutes of the regular meeting of September 10, 2018.
4. Adopted Ordinance No. 3509, entitled, “An Ordinance Amending Subsection 9.16.005 of the Roseburg Municipal Code Regarding Transient Lodging.”

5. Adopted Ordinance No. 3510, entitled, "An Ordinance Amending Roseburg Municipal Code Subsection 3.22.020 Regarding Government Exemptions at the Roseburg Regional Airport."
6. Adopted Ordinance No. 3511, entitled, "An Ordinance Amending Section 7.02.170 of the Roseburg Municipal Code Regarding Unlawful Smoking."
7. Adopted Resolution No. 2018-22, entitled, "A Resolution Implementing City of Roseburg Public Library Policies."
8. Adopted Resolution No. 2018-23, entitled, "A Resolution Establishing Fees for the Roseburg Public Library."
9. Authorized submission of a grant application for the Safe Routes to School Program for improvements to Douglas Avenue.
10. Received information regarding Police Officer recruitment, the hiring process and program requirements during probation post-employment.
11. Approved the bid award of Storage Area Network (SAN) equipment through CXtec in the amount not to exceed \$65,118.00.
12. Provided an update regarding the Vehicle for Hire Ordinance. Information received from Uber and Lyft representatives that they will not apply to operate in Roseburg. Directed Staff to negotiate with TNC's.
13. Approved an exemption to the naming rights policy for the American Legion Baseball Commission's turf fundraising project as outlined in the Parks Commission memo dated September 19, 2018 with the stipulation that naming rights are only offered to companies that market products that are appropriate for and can be legally sold to youth.

CITY COUNCIL SYNOPSIS – OCTOBER 8, 2018

1. Sid Toleno thanked City Manager Colley for his years of service and the many improvements that had taken place in the city during his tenure. He expressed concern about the proposed Urban Growth Boundary swap for Charter Oaks and opposed annexation.
2. Marty Katz provided information regarding a re-paved area by the duck pond that is cracking and asked for increased enforcement in Stewart Park and adjacent paths for leash law violations.

3. Ruth Smith shared a noise concern in her neighborhood regarding increased motorcycle activity noise at all times of the night. She requested Council review the current noise ordinance and consider modifications if needed to address the issue.
4. Renee Clavell shared her experience with Opportunity Village in Eugene and expressed concerns about similar camps coming to Roseburg.
5. Approved minutes of Work Study meeting of September 24, 2018.
6. Approved minutes of regular meeting of September 24, 2018.
7. Cancelled November 12, 2018 City Council Meeting due to holiday closure reserving the option to call a special meeting should the need arise.
8. Cancelled December 24, 2018 City Council Meeting due to holiday closure reserving the option to call a special meeting should the need arise.
9. Approved new OLCC outlet for Aroy, LLC located at 1350 NE Stephens Street, Suite 24 for full on-premises, commercial sales.
10. Adopted Ordinance No. 3512, entitled, "Granting a Telecommunication Franchise to Star2Star Communications, LLC Effective Retroactively to July 1, 2018."
11. Adopted Ordinance No. 3513, entitled, "Amending Sections 7.02.100 of the Roseburg Municipal Code Regarding Prohibited Camping and Declaring and Emergency."
12. Authorized the submission of two grant applications to the Oregon Department of Aviation's COAR Program.

CITY COUNCIL SYNOPSIS – OCTOBER 22, 2018

1. Welcomed News Review Reporter, Max Egener, to Roseburg.
2. Ruth Smith reported the sharps drop box container at Micelli Park had been damaged and vandalized. Her neighborhood watch group recently adopted Eagle's Park and would like to discuss the option of adding a sharps drop box container to the location.
3. Accepted Bob Cotterell's resignation from the Parks Commission effective December 31, 2018, with regrets.
4. Approved the minutes of the regular meeting of October 8, 2018.

5. Downtown Roseburg Association (DRA) Board President, Todd Boyd, thanked City Staff for continued support and introduced DRA Executive Director, Susie Johnston-Forte, who provided the DRA Annual Report.
6. Held a public hearing regarding Land Use Development Regulations Text Amendments, adopted the Findings of Fact and Order approved by the Planning Commission for File No. LUDO-18-002 and read Ordinance No. 3514, entitled, "An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein" for the first time.
7. Read Ordinance No. 3515, entitled, "An Ordinance Amending Section 7.04.110 of the Roseburg Municipal Code Regarding Outdoor Burning" for the first time.
8. Adopted Resolution No. 2018-24, entitled, "A Resolution Declaring the Public Necessity for the Acquisition by Negotiation or Condemnation of Property Interests on Mt. Nebo for the Purposes of Removing Obstacles Including Trees and Overhead Utility Lines to Allow the Newly Installed Precision Approach Path Indicator (PAPI) to be Commissioned at the Roseburg Regional Airport."
9. Authorized a task order with Mead & Hunt for engineering services related to the Runway Electrical Project for an amount not to exceed \$162,631.50.
10. Granted preliminary approval to Umpqua Valley Tennis Center's conceptual expansion plan.
11. Authorized the use of \$15,000.00 as match to The Ford Family Foundation funding for a Grant Partners Coordinator position.

As Urban Renewal Agency Board Meeting Synopsis – OCTOBER 22, 2018

1. Approved the minutes of the June 11, 2018 meeting.
2. Authorized a task order with Mead & Hunt for engineering services related to the Runway Electrical Project for an amount not to exceed \$162,631.50.

CITY COUNCIL SYNOPSIS – NOVEMBER 26, 2018

1. Congratulated Public Works Director, Nikki Messenger, for receiving the William A. Bowes Service Award.
2. Announced the Stewart Parkway Transportation Project received a Transportation Project of the Year Award.
3. Recognized outgoing City Councilor John McDonald for his years of service.
4. Approved the minutes of the regular meeting on October 22, 2018.

5. Alyssa McConnel reported she was still receiving complaints from community members regarding the lack of information on social media, events or flyers from the Downtown Roseburg Association.
6. Ellen Porter provided information about her neighborhood cleanups and encouraged Council to work with Staff to facilitate resources and encouragement to continue keeping areas clear of refuse.
7. Maria Crince invited Council to attend the December 9, 2018 Douglas County Historical Society's Holiday Celebration at the Floed Lane House.
8. Held a public hearing regarding the equipment purchase for an asphalt patch truck box system and adopted Resolution No. 2018-25, entitled, "A Resolution Exempting the Purchase of a Thermo-Lay Asphalt Patch Truck Box System From the Competitive Bid Process" and authorized the purchase utilizing the H-GAC contract price of \$89,651.00."
9. Adopted Ordinance No. 3514, entitled, "An Ordinance Amending Certain Sections of Title 12 of the Roseburg Municipal Code Regarding Land Use and Development Regulations as Set Forth Herein."
10. Adopted Ordinance No. 3515, entitled, "An Ordinance Amending Section 7.04.110 of the Roseburg Municipal Code Regarding Outdoor Burning."
11. Adopted Ordinance No. 3516, entitled, "An Ordinance Granting a Telecommunication Franchise to Vonage Business, Inc. Effective Retroactively on January 1, 2016."
12. Read Ordinance No. 3517, entitled, "An Ordinance Amending Sections 7.12.010 and 7.12.015 of the Roseburg Municipal Code Regarding Enhanced Law Enforcement Areas" for the first time.
13. Adopted Resolution No. 2018-26, entitled, "A Resolution Implementing City of Roseburg Public Library Meeting Room Policy."
14. Adopted Resolution No. 2018-27, entitled, "A Resolution Establishing Fees for Roseburg Public Library Meeting Rooms."
15. Awarded an engineering design contract for the West Avenue Water Main Extension to Murraysmith, for an amount not to exceed \$183,881.00.
16. Awarded an engineering contract to RH2 Engineering, Inc. to prepare and submit a Water Management Conservation Plan for an amount not to exceed \$53,875.00.
17. Directed Staff to implement public outreach efforts toward increasing flood insurance coverage in the City of Roseburg within the 2018 budget cycle.
18. Authorized the City Manager to execute the intergovernmental agreement between the City and the Cow Creek Band of Umpqua Tribe of Indians.
19. City Recorder provided a Vehicle for Hire and Business Registration Background Requirement update. Council directed Staff to draft new Ordinances reflecting changes discussed.

As Urban Renewal Agency Board Meeting Synopsis – November 26, 2018

1. Approved the minutes of the October 22, 2018 meeting.
2. Directed Staff to develop Housing Incentive Policy options including system development charge buy down, an in lieu of construction payment and local improvement district project repayment options through the use of tax increment financing with a not to exceed \$5,000.00 per multi-family unit limit and program duration of five years from effective date.

CITY COUNCIL SYNOPSIS – DECEMBER 10, 2018

12. Recognized outgoing City Councilor Steve Kaser for his years of service.
13. Mayor Rich declared the results of the November 2018 General Election that included the following:
 - a. Mayor – Larry Rich with 5,869 votes
 - b. Ward 1 – Alison Eggers with 1,303 votes
 - c. Ward 2 – Tom Ryan with 1,126 votes
 - d. Ward 3 – Bob Cotterell with 1,373 votes
 - e. Ward 4 – Beverly Cole with 519 votes
14. At a special Council meeting on December 3, Council reviewed final candidates from the October/November recruiting process and elected to re-advertise the position after the holiday season.
15. Approved the minutes of the Regular Meeting of November 26, 2018 with a change to the Mayor/City Council section regarding property concern.
16. Approved the minutes of the Special Meeting of December 3, 2018.
17. Recommended approval of the OLCC New Outlet application for Dollar General Store #19709 at 2141 NE Diamond Lake Boulevard.
18. Adopted Resolution No. 2018-18, entitled, “A Resolution Authorizing Supplemental Budget Revisions for Fiscal Year 2018-19.”
19. Adopted Ordinance No. 3517, entitled, “An Ordinance Amending Sections 7.12.015 of the Roseburg Municipal Code Regarding Enhanced Law Enforcement Areas.”

Two citizens spoke regarding the subject.
20. Awarded an engineering design contract for the Water Treatment Plant Chlorine Generation Project to RH2 Engineering, Inc. for an amount not to exceed \$139,745.00.
21. Approved a special exemption and waived the requirements for performance and payment bonds for the Legion Turf Project.
22. Rejected all proposals for the Type 6 Wildland Unit and directed Staff to go out for a second round of Request for Proposals.