



ROSEBURG PUBLIC WORKS COMMISSION AGENDA
THURSDAY, July 10, 2025
3:30 Regular Meeting

✓
7-3-2025

In Person at Roseburg City Hall, Third Floor Conference Room
Public Access: Facebook Live at www.Facebook.com/CityofRoseburg

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6730 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

<u>Chair:</u>	Ellen Porter		
<u>Commissioners:</u>	Ken Hoffine	Stuart Liebowitz	Brad Johnson
	John Seward	Fred Dayton	Vacant
	Pat Lewandowski	Tim Swenson	

III. APPROVAL OF MINUTES

A. June 12, 2025

IV. DISCUSSION ITEMS

A. Pine Street Water Main Replacement – Bid Award Recommendation – 25WA03

AUDIENCE PARTICIPATION – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission. Comments can be provided via email to the Commission at pwd@cityofroseburg.org or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg **prior to 12:00 pm on Thursday, July 10, 2025**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

V. INFORMATIONAL

A. March Flood Damage

VI. BUSINESS FROM THE COMMISSION

VII. NEXT MEETING DATE: August 14, 2025

VIII. ADJOURNMENT

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting time if you need accommodations in accordance with the Americans with Disabilities Act. TDD users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

**CITY OF ROSEBURG
PUBLIC WORKS COMMISSION MEETING
JUNE 12, 2025
MINUTES**

CALL TO ORDER: The meeting of the City of Roseburg Public Works Commission was called to order at 3:32 p.m. Thursday, June 12, 2025, in the Third Floor Conference Room at City Hall, Roseburg, Oregon.

ROLL CALL: Present: Chair Ellen Porter, Commissioners John Seward, Ken Hoffine, Fred Dayton, Pat Lewandowski, Tim Swenson, Stuart Liebowitz and Brad Johnson

Absent: None

Others Present: None

Attending Staff: Public Works Director Ryan Herinckx, Civil Engineers Daryn Anderson, Jesten Brenner, and Public Works Department Technician Chanelle Rogers

APPROVAL OF MINUTES: Commissioner Lewandowski moved to approve the minutes of the March 13, 2025, Public Works Commission meeting. Motion was seconded by Commissioner Swenson and approved with the following vote: Chair Porter, Commissioners Seward, Hoffine, Dayton, Lewandowski, Swenson, Liebowitz, and Johnson voted yes. No one voted no.

DISCUSSION ITEMS:

Harvard Avenue Storm Improvements, Ballf to Umpqua Bid Award Recommendation – 24PW10: Anderson informed the city received bids for the Harvard Avenue Storm Improvements – Ballf to Umpqua project. This project consists of replacing approximately 300 LF of new 12-inch storm sewer pipe, 1,050 LF of new 30-inch storm sewer pipe, 4 new storm sewer manholes, 6 new concrete storm inlets, and two new accessible concrete ramps on Harvard Avenue. Anderson stated the Roseburg Storm Water Master Plan identifies the area west of I-5 and east of Keady Court as being a problem area where the storm system is under capacity. Undersized storm sewer pipe on Ballf and Harrison have previously been upgraded in 2014 and 2021 respectively. Staff negotiated directly with i.e. Engineering to provide civil design services to develop construction drawings and bid documents for this project, since they were familiar with the storm system in this area. Anderson said two bids were received with Black Pearl Paving & Excavation being the low bidder at \$484,427.00, which was under the engineer estimate of \$559,890.00. Anderson informed there was \$580,000.00 budgeted for the project and with the construction management and the 7.5% contingency the total project cost is \$575,759.00. Commissioner Lewandowski questioned what happens if the project ends up going over the amount in the budget. Herinckx replied that there are some other funds that can be used but it would be brought back to commission for approval.

MOTION: Commissioner Lewandowski moved to recommend the City Council award the Harvard Avenue Storm Improvements – Ballf to Umpqua Project to the low bidder, Black Pearl Paving & Excavation, for \$484,427.00. Motion was seconded by Commissioner Liebowitz and approved with the following vote: Chair Porter, Commissioners Seward, Hoffine, Dayton, Lewandowski, Swenson, Liebowitz, and Johnson voted yes. No one voted no.

2025 Garden Valley Boulevard & Stewart Parkway Pavement and Curb Ramp Improvements – Bid Award Recommendation – 25PW01: Brenner informed the city received bids for the 2025 Garden Valley Boulevard & Stewart Parkway pavement and Curb Ramp Improvement Project. This project includes gridding and repaving approximately 800 LF of Garden Valley Boulevard from Mulholland Drive to Fairmount Street and 2050 LF of Stewart Parkway from just north of intersection with Garden Valley Boulevard to Renann Street. In addition to the street improvement, 25 sidewalk curb ramps will require upgrades to meet current American with Disabilities (ADA) standards. Brenner said four bids were received with

Guido Construction being the low bidder at \$1,450,963.30 which was under the engineer estimate of \$1,663,292.00. Brenner stated the funding for this project is coming out of three different funds for a total of \$1,880,000.00, the total cost of the project including construction management and the 10% contingency is \$1,621,059.63. Commissioner Liebowitz questioned what the alternate schedule A was. Brenner replied that it was looking at different options for the traffic signal controls. Discussion ensued regarding the different types of traffic signal controls.

MOTION: Commissioner Hoffine moved to recommend the City Council award the construction contract for the Garden Valley Boulevard and Stewart Parkway Pavement and Curb Ramp Improvement Project to the lowest responsible bidder, Guido Construction Inc. for \$1,450,963.30. Motion was seconded by Commissioner Swenson and approved with the following vote: Chair Porter, Commissioners Seward, Hoffine, Dayton, Lewandowski, Swenson, Liebowitz, and Johnson voted yes. No one voted no.

Pavement Management 2025 Slurry Seals Bid Award Recommendation – 25PW02: Herinckx informed the city received bids for the Pavement Management Slurry Seals project. This project consists of applying a very thin layer of aggregate with an asphalt emulsifier applied to an existing pavement. There are 17 street segments at various locations totaling approximately 37,500 square yards in addition the parking lot at Gaddis Park will receive a slurry seal coating and striping. Herinckx said three bids were received with Doolittle Construction being the low bidder at \$207,000.00 which was under the engineer estimate of \$228,335.50. Herinckx stated there was a total of \$305,000.00 from two funding sources, the total cost of the project with 5% contingency is \$217,350.00. Commissioner Swenson questioned what company did the work last year and if staff had worked with the low bidder previously. Herinckx replied 2024 was VSS International and 2023 was Pave Northwest. The City has not worked with Doolittle Construction, but staff checked their CCB and ODOT prequalification and found no issues, they have bid on our projects in the past just weren't low bidder before. Commissioner Liebowitz asked if there was any chance of adding bike lanes to the streets in this project. Herinckx said these are mostly just small residential streets in the south part of town.

MOTION: Commissioner Swenson moved to recommend the City Council award the Pavement Management 2025 Slurry Seals Project to the lowest responsible bidder, Doolittle Construction, LLC for \$207,000.00. Motion was seconded by Commissioner Liebowitz and approved with the following vote: Chair Porter, Commissioners Seward, Hoffine, Dayton, Lewandowski, Swenson, Liebowitz, and Johnson voted yes. No one voted no.

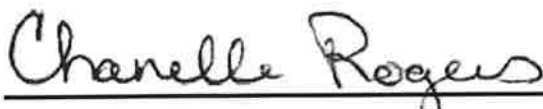
AUDIENCE PARTICIPATION: None

INFORMATIONAL ITEMS: Herinckx provided verbal status updates on current Public Works projects. Herinckx also provided some information on how the city dealt with the flooding in March and what damage was caused by it.

BUSINESS FROM THE COMMISSION: Commissioner Hoffine stated the traffic signal / crosswalk at Harvey and Stewart Parkway is dangerous for pedestrians, he has almost been hit multiple times. Herinckx informed that there is an ARTS Grant project to revamp some intersections and that particular one is on the list to be done.

NEXT MEETING DATE: July 10, 2025

ADJOURNMENT: Meeting adjourned at 4:39 pm.



Chanelle Rogers, Public Works Department Technician

**CITY OF ROSEBURG
MEMORANDUM**



DATE: July 10, 2025

TO: Public Works Commission

FROM: Daryn Anderson, P.E.

VIA: Ryan Herinckx, Public Works Director

SUBJECT: **Pine Street Water Main Replacement
Bid Award Recommendation – 25WA03**

ISSUE STATEMENT AND SUMMARY

The City received bids for the Pine Street Water Main Replacement Project. The issue for the Commission is whether to forward a recommendation to the City Council to award the construction contract.

BACKGROUND/ANALYSIS

On February 13, 2023, the City Council Awarded a Five-Year Water Distribution Main Replacement Program Engineering Services Contract to Century West Engineering with the understanding that each task order would be negotiated based on the work to be accomplished. Task order #1 to the contract included the design for water main replacement on SE Stephens Street and SE Pine Street. The SE Stephens Street portion of the design was advertised for construction in 2024. The City's 2012 Water System Master Plan recommends replacement of aging and undersized water mains.

Main replacement on SE Pine Street replaces approximately 2,600 LF of 6-inch diameter cast iron water main installed circa 1930's with new 8-inch ductile iron water main between SE Sykes Avenue and SE Oak Avenue. The existing main has reached the end of its useful service life and is in need of replacement. This work also includes approximately 980 lineal feet of water main connections at side streets, 6 new fire hydrants, and 70 new water service laterals.

The construction bid documents were advertised for bid on June 3, 2025 and bids were opened on June 24, 2025. Five bids were received and are summarized below:

#	Bidder	Total Bid Amount
1	Northcore USA LLC	\$ 1,222,445.82
2	Visar Construction	\$ 1,413,173.00
3	Jesse Rodriguez Construction LLC	\$ 1,459,011.00
4	Cradar Enterprises, Inc.	\$ 1,482,148.00
5	Whitaker Construction Company, Inc.	\$ 2,297,576.00
	<i>Engineer's Estimate</i>	<i>\$ 1,599,106.00</i>

FINANCIAL CONSIDERATIONS

The FY 25-26 Water Fund budget includes \$1,714,607 for the construction of this project.

The total project costs are estimated below:

Construction	\$ 1,222,445.82
CM Services and Inspection	\$ 51,081.00
Contingency (10%)	\$ 122,244.58
Total Estimated Cost	\$ 1,395,771.40

TIMING ISSUES

The City has 45 days from bid opening to accept or reject all bids. If the Commission recommends award, the bid results will be presented to City Council at the July 28, 2025 meeting. If awarded, the Notice to Proceed (NTP) will be issued in August 2025. The contract allows 160 calendar days to complete all work and includes a pause in work during winter months from November 3rd to March 6th. The project has a final completion date of August 14, 2026.

COMMISSION OPTIONS

The Public Works Commission can provide its recommendation to the City Council to:

- Recommend the City Council award the contract to the lowest responsible bidder, Northcore USA, LLC for \$1,222,445.82; or
- Request additional information; or
- Recommend that the City Council reject all bids.

STAFF RECOMMENDATION

The lowest bidder submitted all required documentation and is considered responsive and responsible. Funds have been budgeted for this project. Therefore, staff recommends awarding the project to the lowest responsible bidder, Northcore USA LLC, for \$1,222,445.82.

SUGGESTED MOTION

I move to recommend the City Council award the Pine Street Main Replacement Project to the low bidder, Northcore USA LLC, for \$1,222,445.82.

ATTACHMENTS

Engineer's Recommendation



July 1, 2025

Daryn Anderson, PE
City of Roseburg
900 SE Douglas
Roseburg, Oregon 97470

Re: SE Pine Street Water Main Replacement
Project No. 25WA03

Dear Daryn:

On June 24, 2025, five (5) bids were received to construct the above referenced project. Northcore USA LLC submitted the apparent low bid for \$1,222,445.82 which is 23.6% lower than the Engineer's estimate of \$1,599,106.00.

The bid form was properly signed and executed, and the bid submission included a 1st Tier Subcontractor List, a Drug Testing Program Certification Form, a Bid Bond, Pay Equity Compliance Training Certification Form, and a Public Works Bond Pre-Bid Notice & Certification Form.

Based upon our review of the bid, Century West Engineering recommends that the City of Roseburg award the construction contract to:

Northcore USA LLC

This recommendation is pending final approval of the Public Works Commission, City Council and successful submittal of all required documents identified in the Contract Forms.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rawley Voorhies", with a stylized flourish extending from the end.

Rawley Voorhies, PE
Project Manager



FLOOD DAMAGE

MARCH 16, 2025



CHARLES GARDNER PARK



DEER CREEK/PUBLIC SAFETY CENTER PARKING LOT



GILES STREET

FULTON STREET



FLESER AVENUE



FULTON STREET



ROSE VILLA APARTMENTS /
NE STEPHENS STREET





GILES STREET



GILES STREET





GILES STREET



BERTHA AVENUE





KEASEY STREET



ROSEBURG
PUBLIC LIBRARY





STEWART PARKWAY

UMPQUA VALLEY
TENNIS CENTER



DOUGLAS AVENUE



DOUGLAS AVENUE



DOUGLAS AVENUE





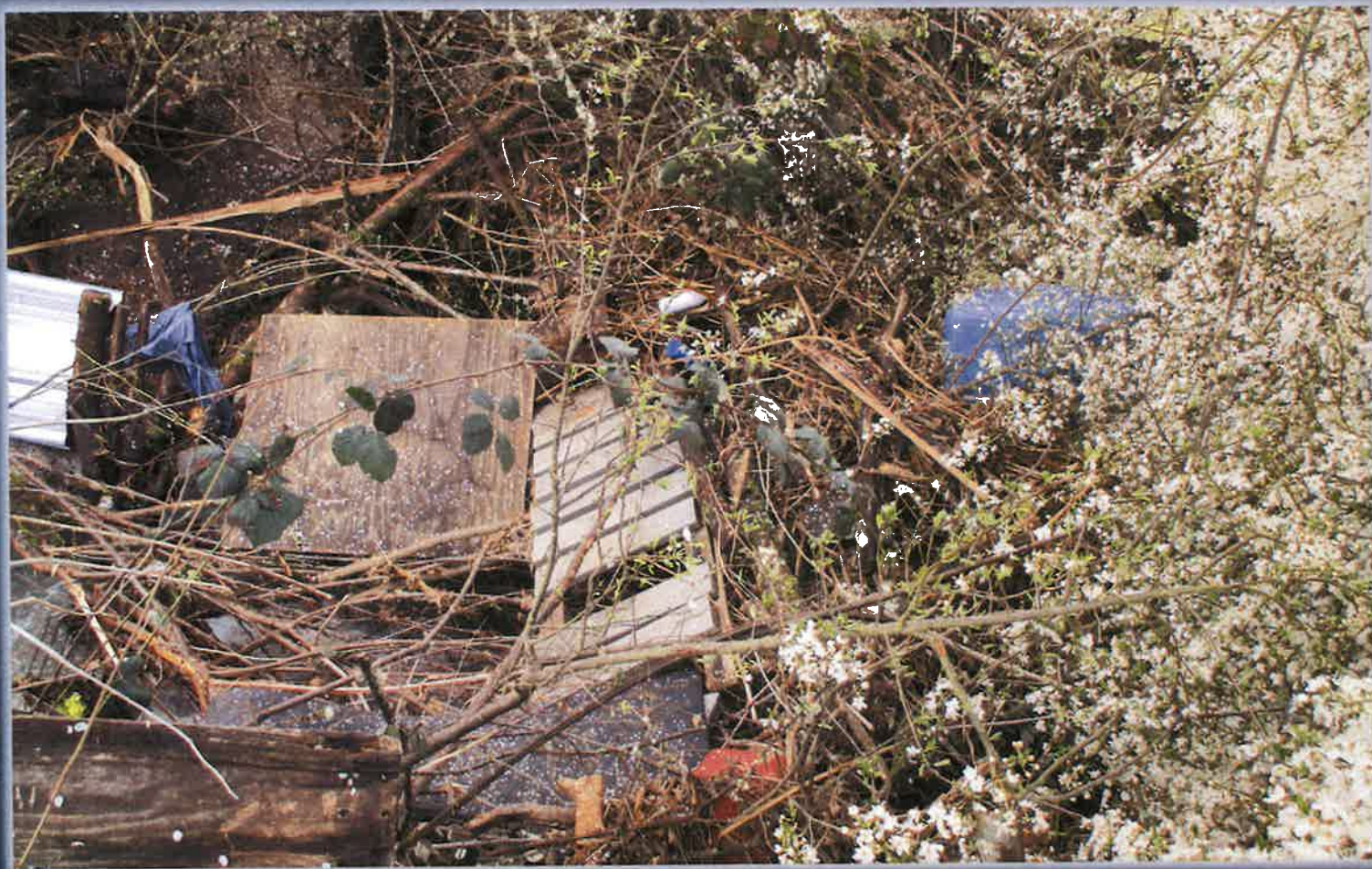
EDDY STREET



EDDY STREET



KANE STREET



EDENBOWER BOULEVARD / RENANN AVENUE





HALF SHELL / STEWART PARK

SOUTH UMPQUA RIVER /
ELK ISLAND





EDENBOWER BOULEVARD /
EVERGREEN MEDICAL



DEER CREEK /
ROSEBURG PUBLIC SAFETY CENTER PARKING LOT



ARIZONA STREET



HAPPY TAILS DOG PARK



ROSEBURG WATER TREATMENT PLANT

