



11/13/25
an

ROSEBURG LIBRARY COMMISSION AGENDA
Tuesday, November 18, 2025
4:00 P.M. Regular Meeting

**Hybrid Meeting – In Person at Roseburg Public Library and Electronic
Public Access: Facebook Live at www.facebook.com/CityofRoseburg**

**NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-7051 AND LET STAFF KNOW
BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.**

I. CALL TO ORDER

II. ROLL CALL:

<u>Chair:</u>	Katie Williams		
<u>Commissioners:</u>	Paige Bentley	Mandy Elder	Francesca Guyer
	Brady McNulty	Shirley Lindell	Marcy Tassano

III. INTRODUCTIONS

IV. APPROVAL OF MINUTES

A. October 21, 2025

AUDIENCE PARTICIPATION – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission.

Comments also can be provided via email to the Commission at kwiley@roseburgor.gov or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to **1:00 p.m. on the day of the meeting**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: December 16, 2025

VII. INFORMATIONAL

- A. Monthly Statistics
- B. Programming
- C. Winter Reading Program
- D. Grants Update

VIII. STRATEGIC PLANNING FOCUS GROUP

IX. ADJOURNMENT

**Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date
if you need accommodations in accordance with the Americans with Disabilities Act.**
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**CITY OF ROSEBURG
LIBRARY COMMISSION MEETING MINUTES
October 21, 2025**

1. CALL TO ORDER

Chair Zielinski called the regular meeting of the Roseburg Library Commission to order at 4:09 p.m. on October 21, 2025, at the Roseburg Public Library, 1409 NE Diamond Lake Blvd., Ste. 100, Roseburg, Oregon and electronically via Zoom.

2. ROLL CALL

Present Chair Andrea Zielinski, Commissioners Paige Bentley, Mandy Elder, Francesca Guyer, Shirley Lindell, and Marcy Tassano

Absent Brady McNulty

Attending Staff Library Director Kris Wiley, Youth Services Librarian Aurora Ropp, City Recorder Amy Nytes, and Management Staff Assistant Grace Jelks

Others Present None

3. APPROVAL OF MINUTES

Commissioner Tassano moved to approve the September 16, 2025, minutes. The motion was seconded by Commissioner Guyer and approved with the following vote: Commissioners Bentley, Elder, Guyer, Lindell, Tassano, and Zielinski voted yes. No Commissioners voted no. The motion passed unanimously.

4. DISCUSSION ITEM

A. Assessing Digital Newspapers

Director Wiley reported the Commission is being asked to provide a recommendation regarding a digital newspaper subscription with NewsBank, which would give library cardholders access to 4,000 U.S. newspapers, including 55 in Oregon. Four Oregon newspapers, including The Oregonian, are available as full image editions.

The cost is \$2,300 for one year and likely will increase annually. Funding is available in the collection budget but will require spending less on digital books and/or physical books.

The library surveyed community members about this project. Thirty-eight people responded with 76% interested in the library providing NewsBank access but only 50% wanting funding reallocated away from digital and/or physical books.

Commissioner comments and questions included whether it functions similarly to digital magazines, the percentage of books that will be replaced by funding digital newspapers, whether the survey reached a wide range of people, where to find the list of titles offered, suggestion to try it out for a year, feels that this is a wise decision to fund and offer a range of materials that includes current events, whether our demographic is interested in the newspapers offered with the

subscription, and support for offering the subscription on a trial basis to see if it's something people want.

Director Wiley confirmed that this platform does function like digital magazines subscriptions, estimates funding approximately 8% fewer adult books if the library adds the digital newspaper subscription, the survey to add digital newspapers was advertised in the newsletter, Facebook, and at the Library; the previous survey for digital magazines also did not get a lot of responses, it is an annual subscription, the list of newspaper titles is on the website and will be advertised once approved, will not include The New York Times as this requires a separate subscription, there will be access to archived issues that is different for each publication, staff knew within the first three months that magazines were a popular item that wasn't going away, monitoring usage and statistics is a product feature, we may want to re-evaluate paying \$500 for a separate subscription to the print version of The Register-Guard next year, we have a digital subscription to The News Review for use at a designated work station at the Library, and will ask other libraries that are using the NewsBank subscription for their usage statistics.

Commissioner Tassano moved to recommend the Library subscribe to NewsBank's digital newspapers. The motion was seconded by Commissioner Lindell and approved with the following vote: Commissioners Bentley, Elder, Lindell, Tassano, and Zielinski voted yes. No Commissioners voted no. The motion passed (5-0). Commissioner Guyer abstained.

Commissioner Guyer stated that she chose to abstain from voting as she would like more information before proceeding.

5. AUDIENCE PARTICIPATION

None.

6. BUSINESS FROM THE COMMISSION

Commissioner Tassano reported the Friends of the Library are getting ready for the next book sale December 4th – 6th and anyone interested in becoming a volunteer can fill out an application on the Friends of the Library website.

7. NEXT MEETING DATE

Tuesday, November 18, 2025, at 4:00 p.m. This will be a hybrid meeting.

8. INFORMATIONAL

A. Monthly Statistics

Director Wiley reported circulation decreased in September, which is expected as school is getting underway and there are no library youth programs. Digital checkouts accounted for 38% of all circulation.

She thanked the volunteers, who served 412 hours last month.

Commissioner comments and questions included whether there are any deficits or other areas that we need to focus on.

Director Wiley clarified that things look good, and we seem to have hit our stride.

B. Fall Programming

Director Wiley reported the library will host a Zoom call/Facebook Live presentation with romance author Lyla Sage on Thursday, November 6 at 6:30 p.m. Copies of Sage's books will be given away, courtesy of Friends of the Library.

The library will partner with the Umpqua Valley Audubon Society for programs beginning in December. The library will host Introduction to AI on December 10.

Librarian Ropp reported there are two storytimes during the week, nine babies in attendance at baby storytime today and parents stayed after to build connections, three teens volunteered, programming for kids is off to a slow start, library staff will be at the Boys & Girls Club in November, there will be a second-grade class visiting this week and more schools booked visits in December.

Directed Wiley reported that the library will set up a booth at the Neewollah Parade on October 31st and give away craft kits.

Commissioner comments and questions included whether teachers could coordinate visits to get kids signed up for library cards.

Librarian Ropp clarified that teachers can call or email her to schedule a visit that will include learning basic catalog use, where to locate a particular book, reading to younger kids, signing up for a library card, and checking out books.

C. Strategic Plan Update

Director Wiley reported that the first Strategic Plan meeting was last Tuesday with Stephanie Chase from Constructive Disruption. Survey questions were finalized yesterday, and a link will be sent out for anyone wanting to participate, encouragement to share the link so that we hear from as many people as possible. The November 18th Library Commission meeting is going to include a focus group so that Stephanie can actively engage with Commissioners about the Strategic Plan process. We are hopeful of having a draft ready for review in February 2026.

D. Grants Update

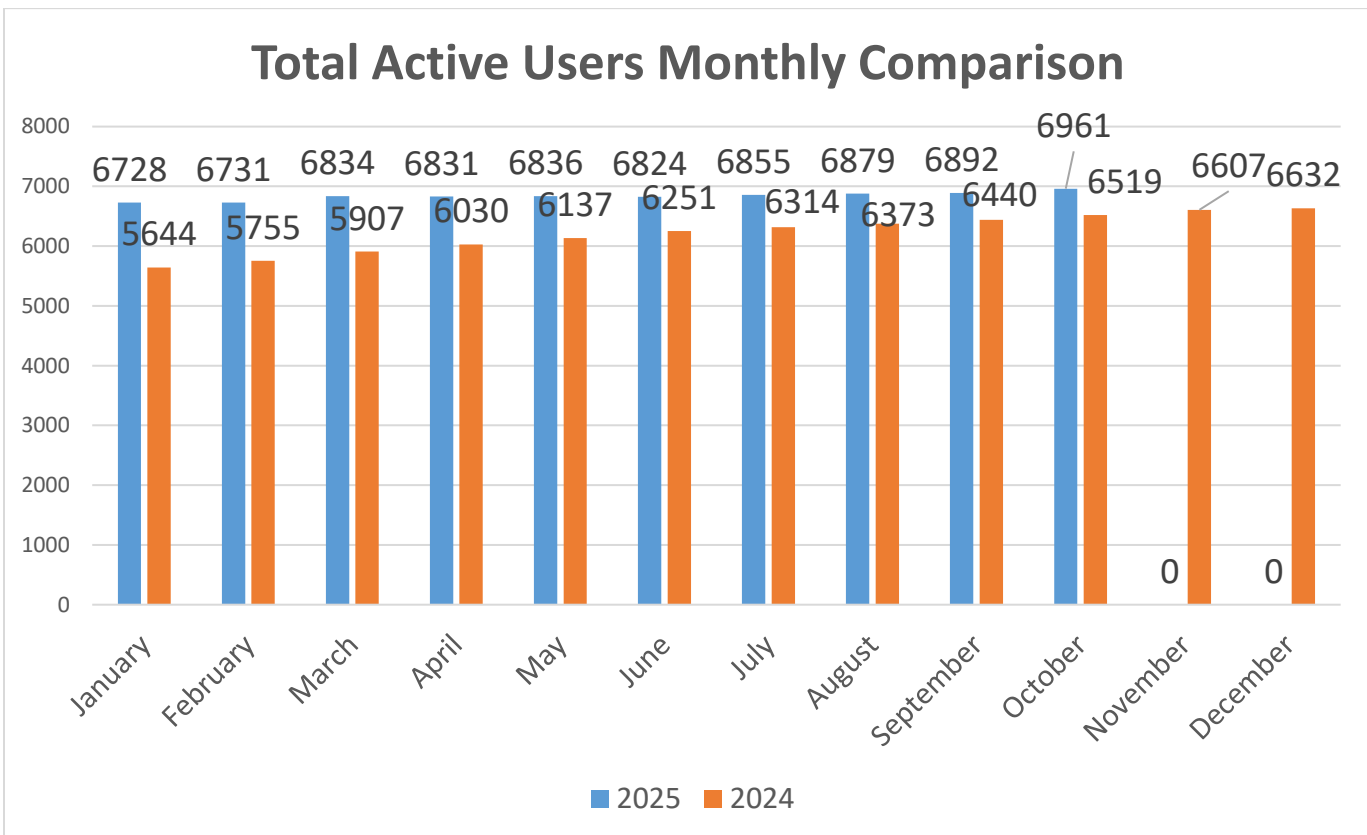
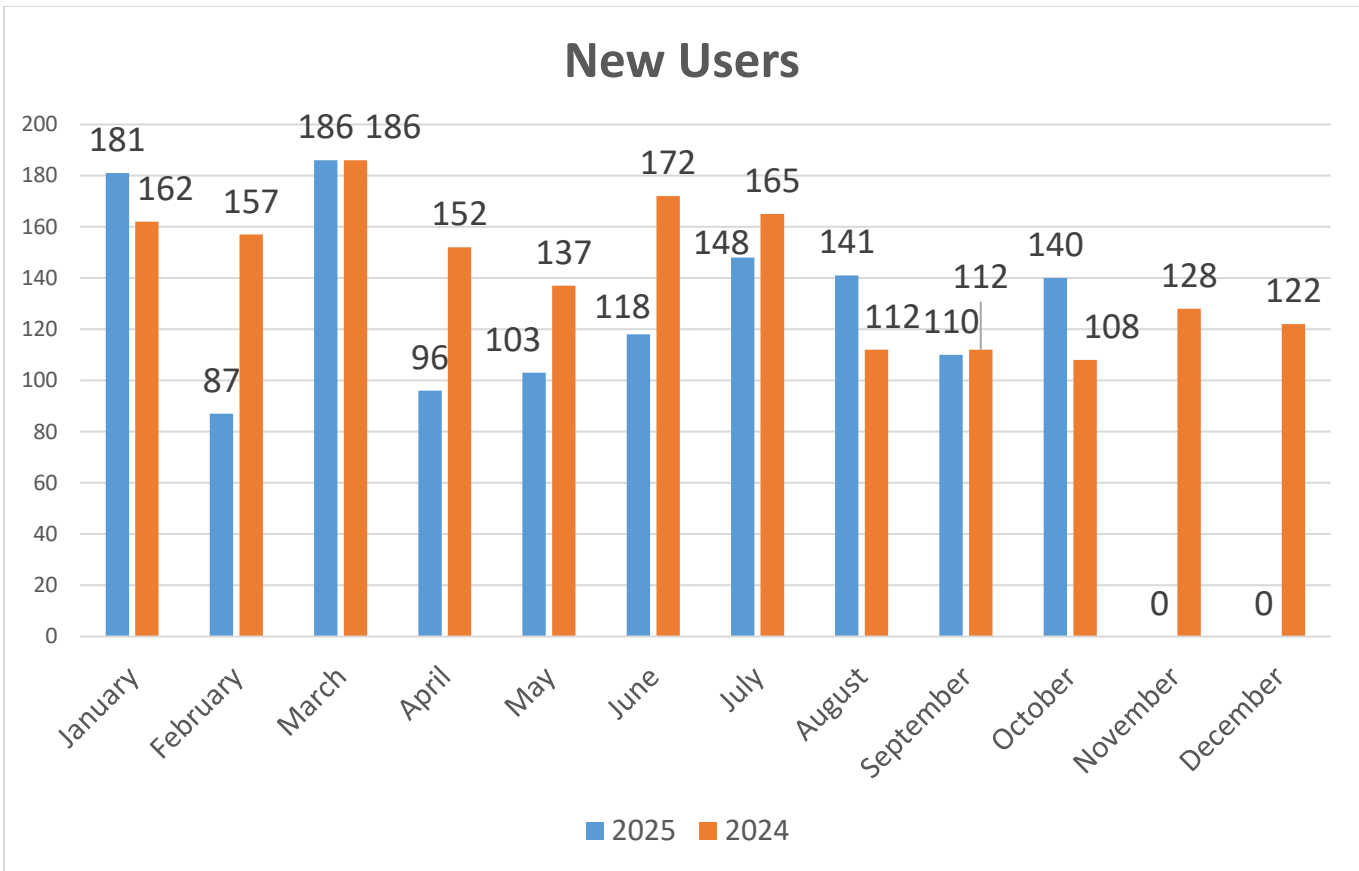
Director Wiley reported the library will submit their annual request to the Douglas County Library Foundation for collection development funding by November 10.

E. Commission Chair Update

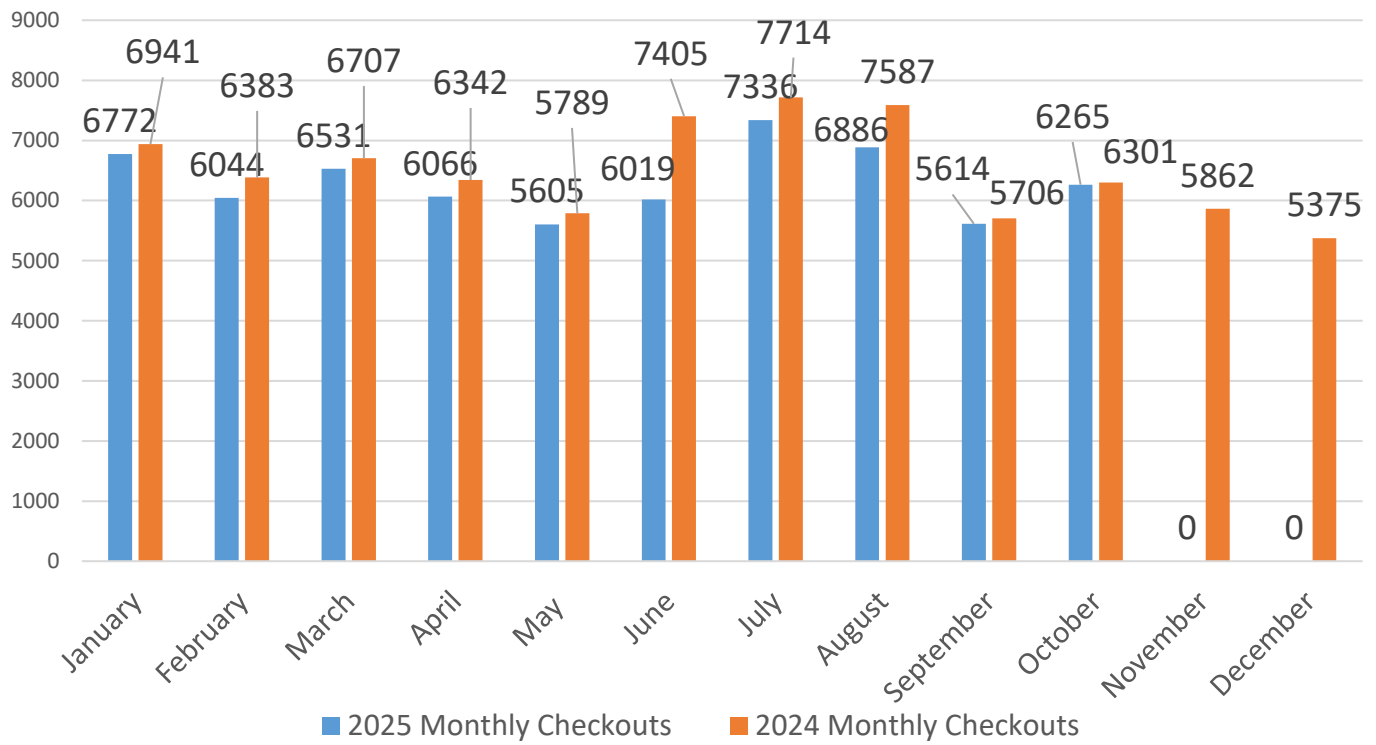
Chair Zielinski noted that this is her last meeting with the Library Commission, shared appreciation for her time with the Commission and will miss everyone, and that Mayor Rich will appoint a new Chair.

9. ADJOURNMENT

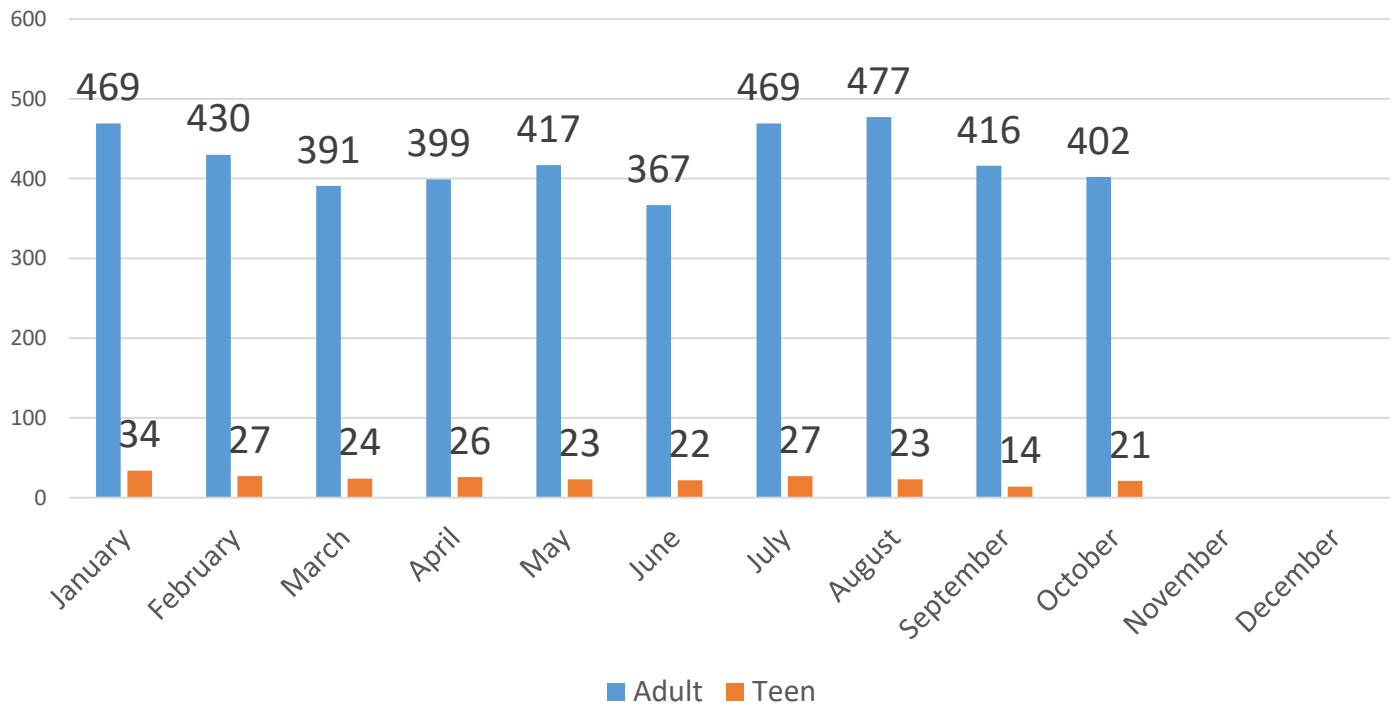
The Roseburg Library Commission meeting adjourned at 4:37 p.m.



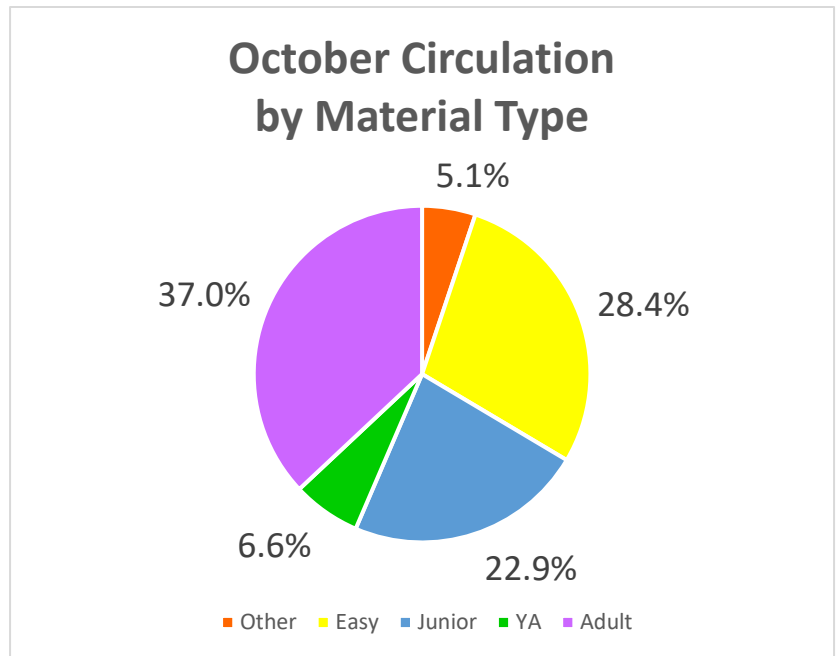
Physical Materials Checkouts



Public Computer Use



		Other	Easy	Junior	YA	Adult
1 - Unassigned	0	5.1%	28.4%	22.9%	6.6%	37.0%
2 - Adult Audiobook	122	322	1779	1436	411	2317
3 - Adult DVDs	220					
4 - Adult Fiction	970					
5 - Adult Graphic Novel	9					
6 - Adult Nonfiction	385					
7 - Board Book	154					
8 - Children's CD Book	9					
9 - Children's Audiobook	30					
10 - Children's DVD	108					
11 - Children's Graphic Novel	0					
12 - Children's Reference	0					
14 - Equipment	1					
16 - Fantasy	29					
17 - Other Language F/NF	20					
19 - Junior Fiction	582					
20 - Junior Graphic Novel	335					
21 - Junior Nonfiction	381					
22 - Large Print	179					
23 - Magazine	25					
25 - Mystery	501					
30 - Oversize	0					
34 - Picture Book	1112					
35 - Prof Collection	51					
36 - Reader	453					
37 - Reference	0					
39 - Science Fiction	42					
42 - Western	39					
44 - Young Adult Audiobook	8					
45 - Young Adult DVD	79					
46 - Young Adult Fiction	89					
47 - Young Adult Graphic Novel	219					
48 - Young Adult Nonfiction	16					
OTAP	15					
Off Site	0					
None/On-the-fly	82					
TOTAL	6265					

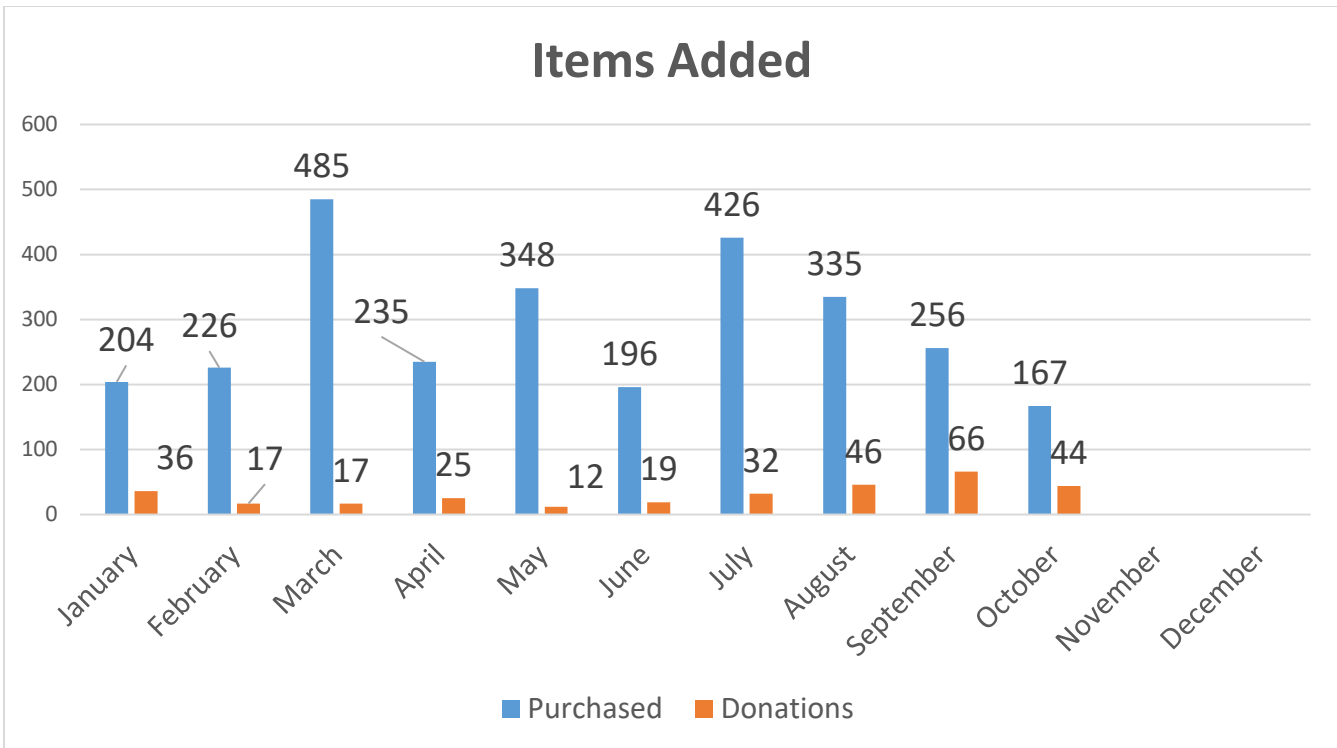


NEW Items Snapshot - November 5, 2025

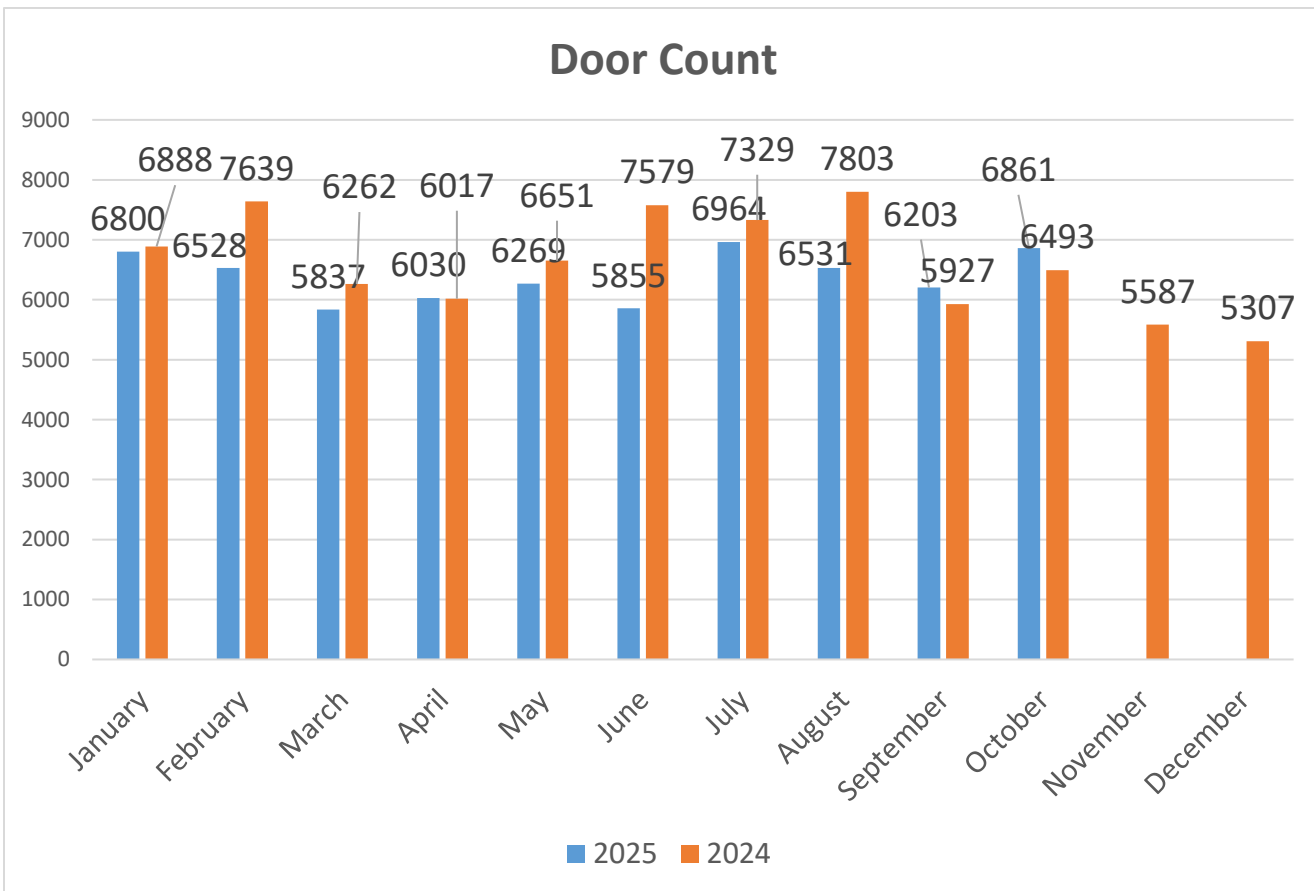
Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	4071	852	20.93%
Picture Books	677	180	26.59%
Adult Fiction	614	216	35.18%
Adult Nonfiction	415	92	22.17%
Junior Fiction	388	41	10.57%
YA Fiction	191	5	2.62%

Circulation Snapshot - November 4, 2025

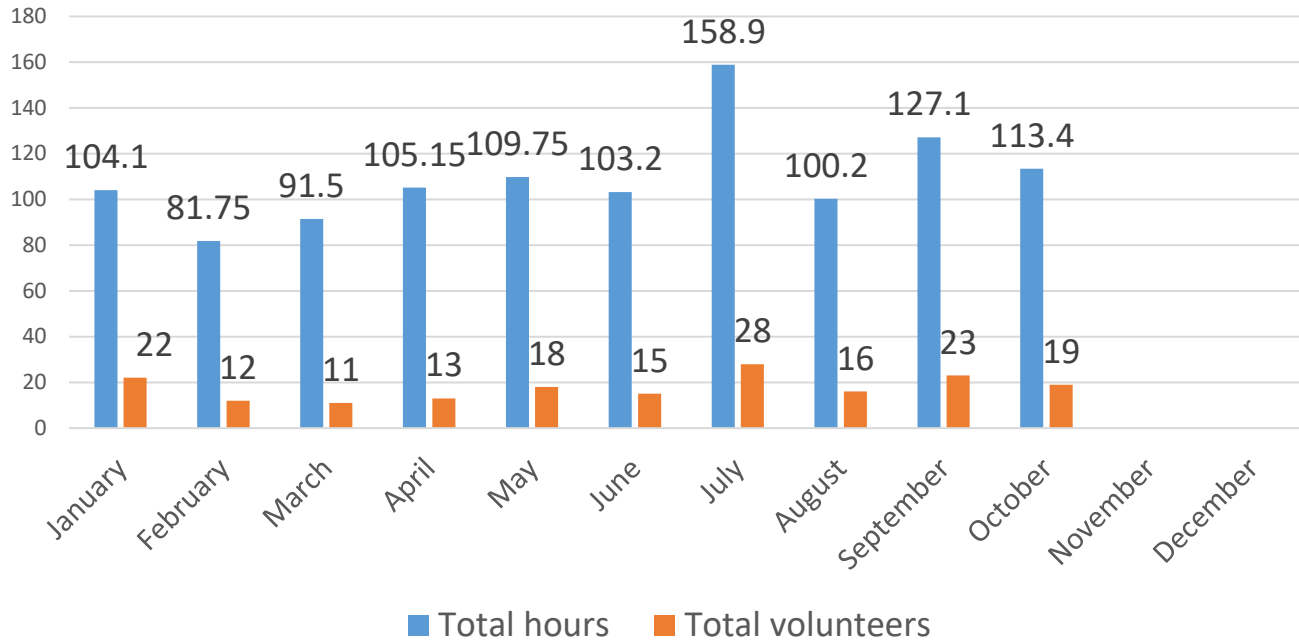
Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	0	0	0	0
2 - Adult Audiobook	1692	2.2	108	6.4
3 - Adult DVDs	1833	2.4	112	6.1
4 - Adult Fiction	11820	15.3	835	7.1
5 - Adult Graphic Novel	385	0.5	28	7.3
6 - Adult Nonfiction	13300	17.3	584	4.4
7 - Board Book	715	0.9	156	21.8
8 - Children's CD Book	102	0.1	9	8.8
9 - Children's Audiobook	679	0.9	35	5.2
10 - Children's DVD	903	1.2	105	11.6
11 - Children's Graphic Novel	3	0	2	66.7
12 - Children's Reference	177	0.2	0	0
14 - Equipment	12	0	2	16.7
16 - Fantasy	285	0.4	34	11.9
17 - Other Language F/NF	1369	1.8	31	2.3
18 - Govdoc	27	0	0	0
19 - Junior Fiction	5994	7.8	675	11.3
20 - Junior Graphic Novel	1862	2.4	394	21.2
21 - Junior Nonfiction	6589	8.6	503	7.6
22 - Large Print	1595	2.1	143	9
23 - Magazine	3564	4.6	29	0.8
25 - Mystery	6181	8	358	5.8
27 - Newspaper	7	0	0	0
30 - Oversize	19	0	0	0
34 - Picture Book	6598	8.6	997	15.1
35 - Prof Collection	312	0.4	46	14.7
36 - Reader	2019	2.6	459	22.7
37 - Reference	518	0.7	1	0.2
39 - Science Fiction	1333	1.7	57	4.3
42 - Western	794	1	25	3.1
44 - Young Adult Audiobook	289	0.4	13	4.5
45 - Young Adult DVD	457	0.6	55	12
46 - Young Adult Fiction	2407	3.1	165	6.9
47 - Young Adult Graphic Novel	1863	2.4	238	12.8
48 - Young Adult Nonfiction	894	1.2	46	5.1
49 - Young Adult Reference	0	0	0	0
50 - OTAP	442	0.6	24	5.4
51 - Off Site	1	0	0	0
52 - DESD	0	0	0	0
Total	77040		6269	8.1



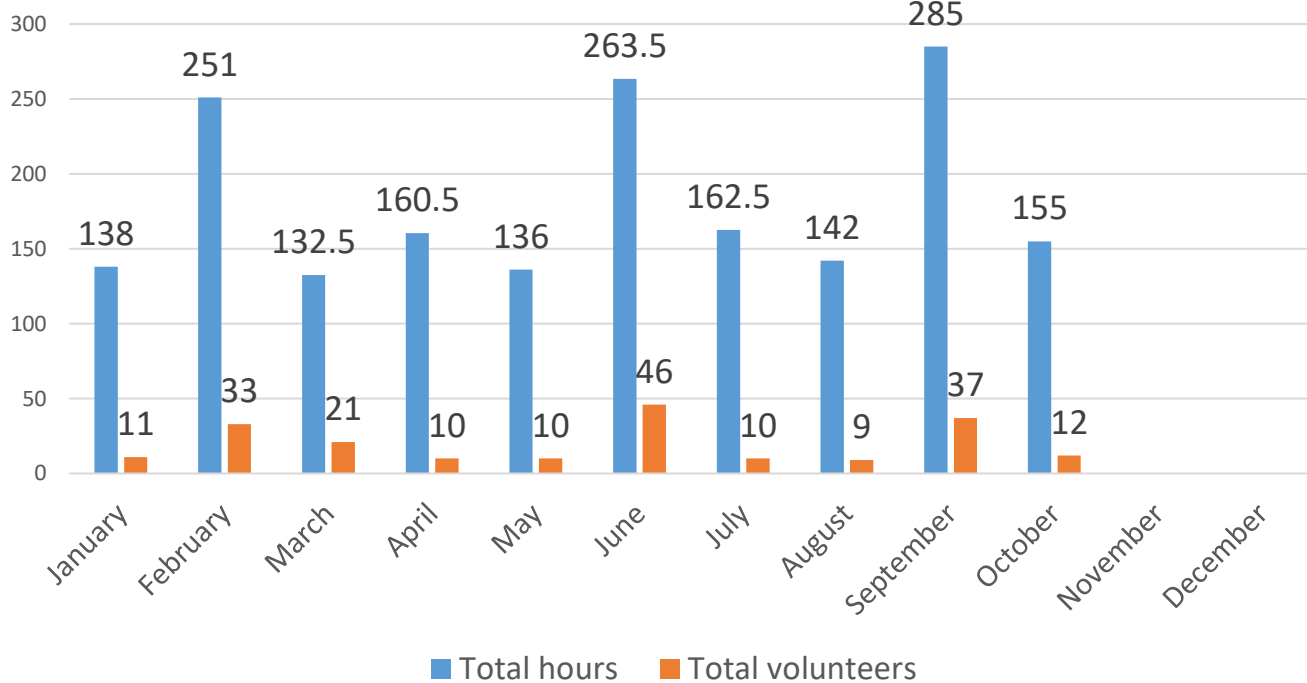
Total value added to collection
October 2025 - \$4351.76



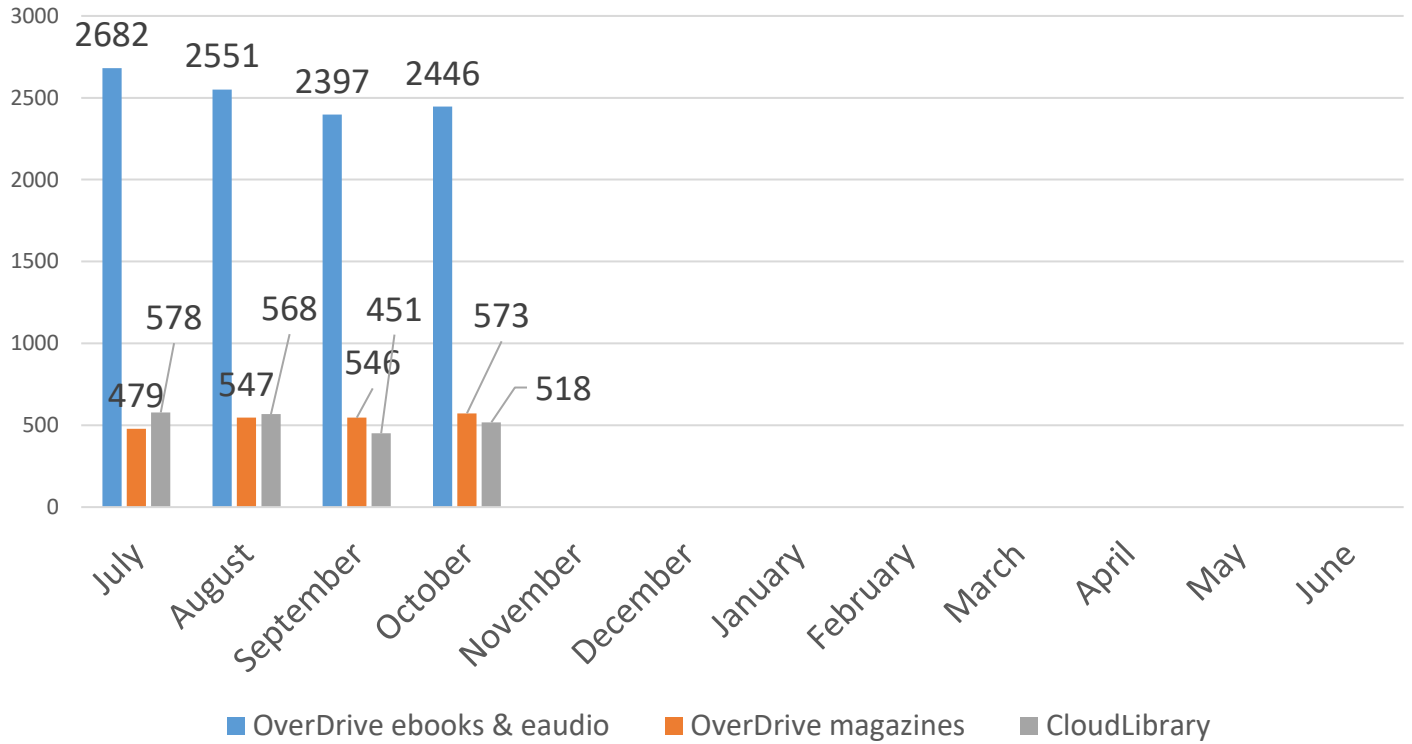
Volunteer Contribution - Library



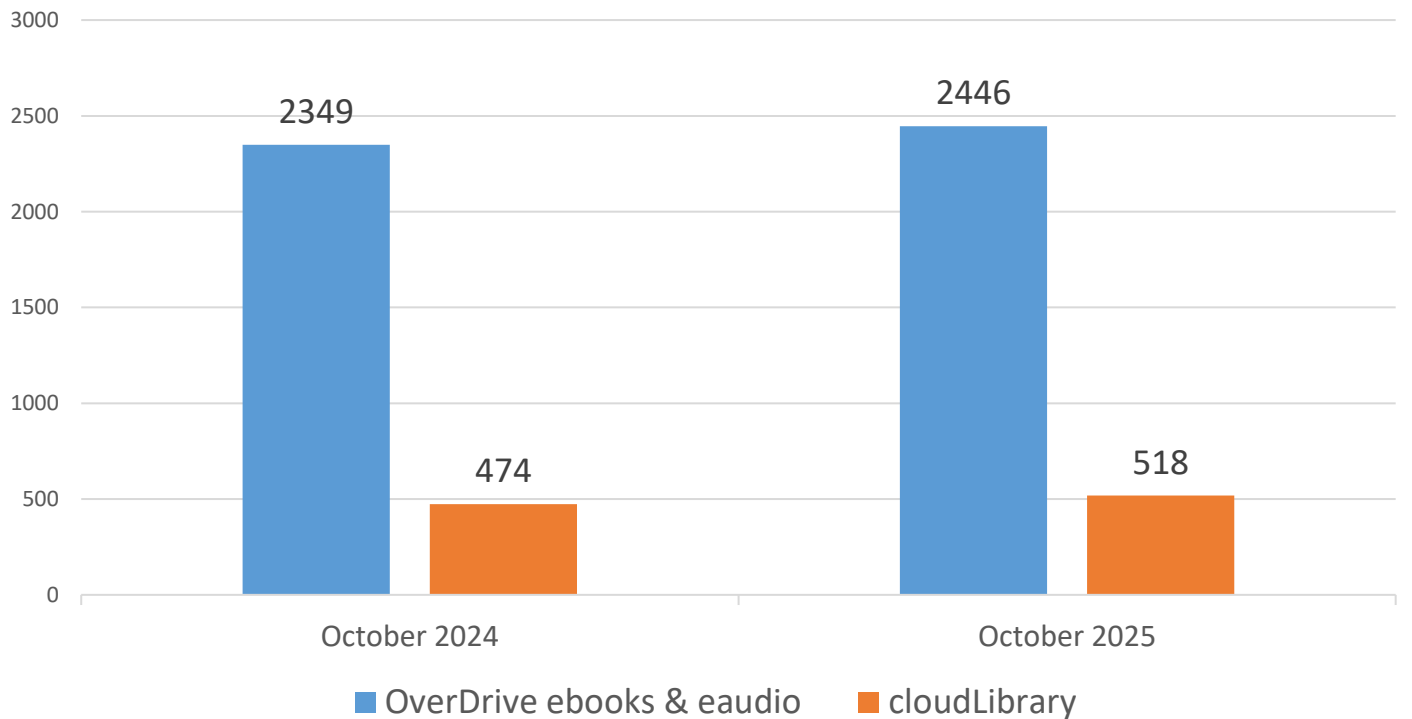
Volunteer Contribution - Friends of the Library



Electronic Materials Checkouts



Ebooks Monthly Comparison



Children's Programs - Live Sessions Ages 0-5					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/1/2025	storytime	27	x		
10/2/2025	storytime	24	x		
10/8/2025	Storytime	22	x		
10/9/2025	Storytime	29	x		
10/15/2025	Storytime	26	x		
10/16/2025	Storytime	32	x		
10/21/2025	Lapsit Storytime	18	x		
10/22/2025	Storytime	26	x		
10/23/2025	Storytime	29	x		
10/29/2025	Storytime	38	x		
10/30/2025	storytime	27	x		
	TOTAL	298			

Children's Programs - Live Sessions Ages 6-11					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/2/2025	Lego	11	x		
10/9/2025	Elementary Book Club - Dragon Girls	2	x		
10/16/2025	Ozobots	4	x		
10/23/2025	october crafts	32	x		
10/24/2025	Fir Grove 2nd grade visit	46	x		
	TOTAL	95			

Live Teen Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/1/2025	Pumpkins & VR	8	x		
10/14/2025	Horizons-Pumpkins	16	x		
10/15/2025	Teen Volunteer	5	x		
	TOTAL	29			

Live Adult Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/9/2025	LTC Program for Adults - tie dye	46	x		
10/9/2025	Author Discussion Group: Colson Whitehead	3			x
10/14/2025	Online Book Group	5			x
10/16/2025	LTC Program for Adults - Jennifer Keelan	4	x		
10/23/2025	LTC Program for Adults - movie	27	x		
10/30/2025	Silent Book Group	4	x		
	TOTAL	89			

Live Programs for All Ages					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/4/2025	Chess Club	7	x		
10/31/2025	Neewolah	567		x	
	TOTAL	574			

Craft Kits					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
10/7/2025	pipecleaner pumpkin	92			
10/21/2025	HP Shrink Keychains	100			
	TOTAL	192			