



Y  
7-10-2025

## ROSEBURG LIBRARY COMMISSION AGENDA

Tuesday, July 15, 2025  
4:00 P.M. Regular Meeting

Hybrid Meeting – In Person at Roseburg Public Library and Electronic  
Public Access: Facebook Live at [www.Facebook.com/CityofRoseburg](https://www.Facebook.com/CityofRoseburg)

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**NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-7051 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.**

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### I. CALL TO ORDER

### II. ROLL CALL:

<u>Chair:</u>	Andrea Zielinski		
<u>Commissioners:</u>	Paige Bentley	Mandy Elder	Francesca Guyer
	Brady McNulty	Shirley Lindell	Marcy Tassano

### III. APPROVAL OF MINUTES

A. June 17, 2025

**AUDIENCE PARTICIPATION** – At this time, anyone wishing to address the Commission concerning items of interest not included in the agenda may do so. The person addressing the Commission shall, when recognized, give his/her name for the record. All remarks shall be directed to the whole Commission.

Comments also can be provided via email to the Commission at [kwiley@roseburgor.gov](mailto:kwiley@roseburgor.gov) or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to **1:00 p.m. on the day of the meeting**. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.

### IV. BUSINESS FROM THE COMMISSION

### V. NEXT MEETING DATE: August 19, 2025

### VI. INFORMATIONAL

- A. Monthly Statistics
- B. Summer Reading Program
- C. Grants Update

### VII. ADJOURNMENT

**CITY OF ROSEBURG  
LIBRARY COMMISSION MEETING MINUTES  
June 17, 2025**

1. CALL TO ORDER

Vice Chair Elder called the regular meeting of the Roseburg Library Commission to order at 4:03 p.m. on June 17, 2025, at the Roseburg Public Library, 1409 NE Diamond Lake Blvd., Ste. 100, Roseburg, Oregon and electronically via Zoom.

2. ROLL CALL

Present Commissioners Paige Bentley, Mandy Elder, Francesca Guyer, Shirley Lindell, and Marcy Tassano

Absent Brady McNulty and Andrea Zielinski

Attending Staff Library Director Kris Wiley, Youth Services Librarian Aurora Ropp, and Management Staff Assistant Grace Jelks

Others Present None

3. APPROVAL OF MINUTES

Commissioner Guyer moved to approve the May 20, 2025, minutes. The motion was seconded by Commissioner Tassano and approved with the following vote: Commissioners Bentley, Elder, Guyer, Lindell, and Tassano voted yes. No Commissioners voted no. The motion passed unanimously.

4. AUDIENCE PARTICIPATION

None.

5. BUSINESS FROM THE COMMISSION

Commissioner Tassano reported that the Friends of the Library book sale on June 5<sup>th</sup> – 7<sup>th</sup> was well attended, made over \$4000, children's books attracted families that stayed to shop for the whole family, and leftover books will be 50 cents until the September book sale.

6. NEXT MEETING DATE

Tuesday, July 15, 2025, at 4:00 p.m. This will be a hybrid meeting.

7. INFORMATIONAL

A. Monthly Statistics

Director Wiley reported digital materials accounted for nearly 40% of circulation in May, an increase she attributed to additional spending on electronic books and audiobooks as well as a pause in children's programming.

Adult programs were well attended in May with 153 people at seven programs. Library staff reached more than 500 people at three outreach events at Roseburg Public Schools.

B. Summer Reading Program

Director Wiley reported that the Summer Reading Program started June 1 and will continue through August 23. Visit the library's website at [www.roseburgpubliclibrary.org](http://www.roseburgpubliclibrary.org) for details or stop by the front desk for the logs and book review forms. Thank you to the program's major sponsors: Mike and Barb Coen, Douglas County Cultural Coalition, Friends of the Roseburg Public Library, and State Library of Oregon. Gratitude to Jon and Karen Wittwer for donating youth prizes and the Roseburg Parks and Recreation Department for providing space for outdoor programs and the StoryWalk®.

Youth Services Librarian Ropp shared that we are off to a great start with our summer reading contest, several super readers have already turned their completed logs and we created a bonus log for them, we've done storytimes at the park, we had 18 total attend baby storytime this morning, we had 70 people attend the summer activities kick-off, StoryWalk® has been going great, we make more craft kits in the summer and they are going quick, and Hillia Hula will be at Stewart Park on Friday.

Commissioner comments and questions included congratulations on the baby storytime attendance.

Librarian Ropp clarified that word is getting out, moms are connecting, and friends are coming in together.

C. State Library of Oregon LSTA Funding Update

Director Wiley reported the State Library of Oregon is set to receive \$2.6 million for next fiscal year from the Library Services and Technology Act, federal funding administered by the Institute of Museum and Library Services. This funding has been promised through letters received by the State Library; however, it is reimbursement-based funding.

The Museum and Library Services Act, which authorizes the LSTA program, expires September 2025 and would need to be reauthorized by the legislature to continue.

Director Wiley shared how the State Library of Oregon supports libraries of all types in Oregon.

Commissioner comments and questions included clarification of whether the potential funding shortfall for the Oregon Digital Library Consortium is statewide.

Director Wiley clarified we are a member of the Oregon Digital Library Consortium, a group of libraries of all sizes across the state, and the funding shortfall applies to the entire group.

D. Dolly Parton Imagination Library

Director Wiley reported that we found out last week that the funding for the Dolly Parton Imagination Library for the next biennium was not included in the State's budget. They have previously funded 50% of all registrations throughout the state. It's very unfortunate because last month the last zip codes in Oregon got

coverage, there is advocacy happening, and we will continue our funding knowing that it's going to be a heavier burden.

Commissioner comments and questions included that Friends of the Library will continue their efforts with getting information out about the importance of funding literacy for children.

E. Grants Update

Director Wiley reported the library received \$15,000 from the C. Giles Hunt Charitable Trust. \$10,000 will be used for digital materials and \$5000 for physical materials.

Commissioner comments and questions included appreciation for Director Wiley's hard work securing and keeping on top of grant funding.

F. Facility Update

Director Wiley reported the sound system upgrade in the Ford Room was completed and funded by the Friends of the Roseburg Public Library. The Friends will fund the Ford Room kitchenette remodel. Non-Friends donations will be used to replace 12 adult public computer chairs, three computer workstations for the public catalogs, a replacement computer workstation tabletop in the Teen Room and a cabinet in the Children's Room.

G. New Staff Members

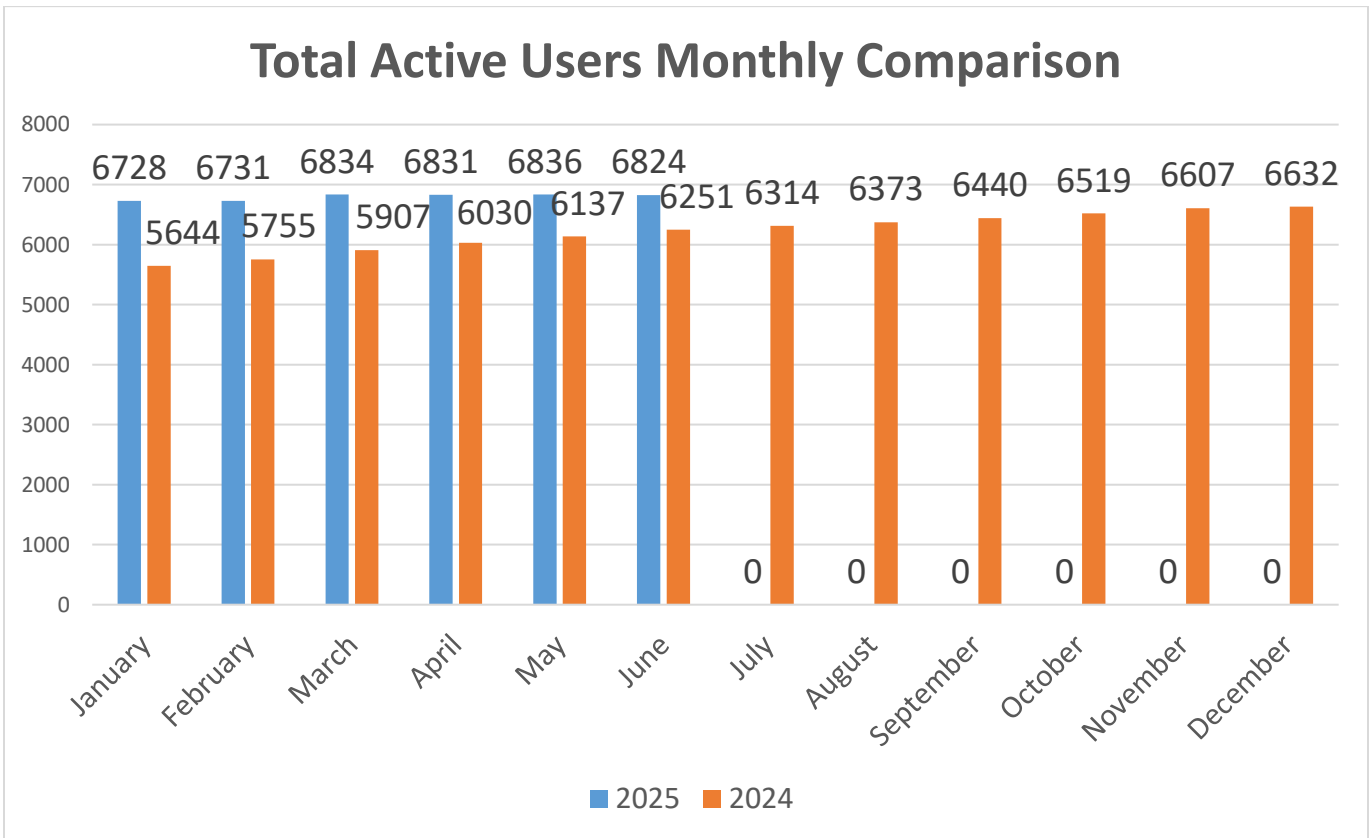
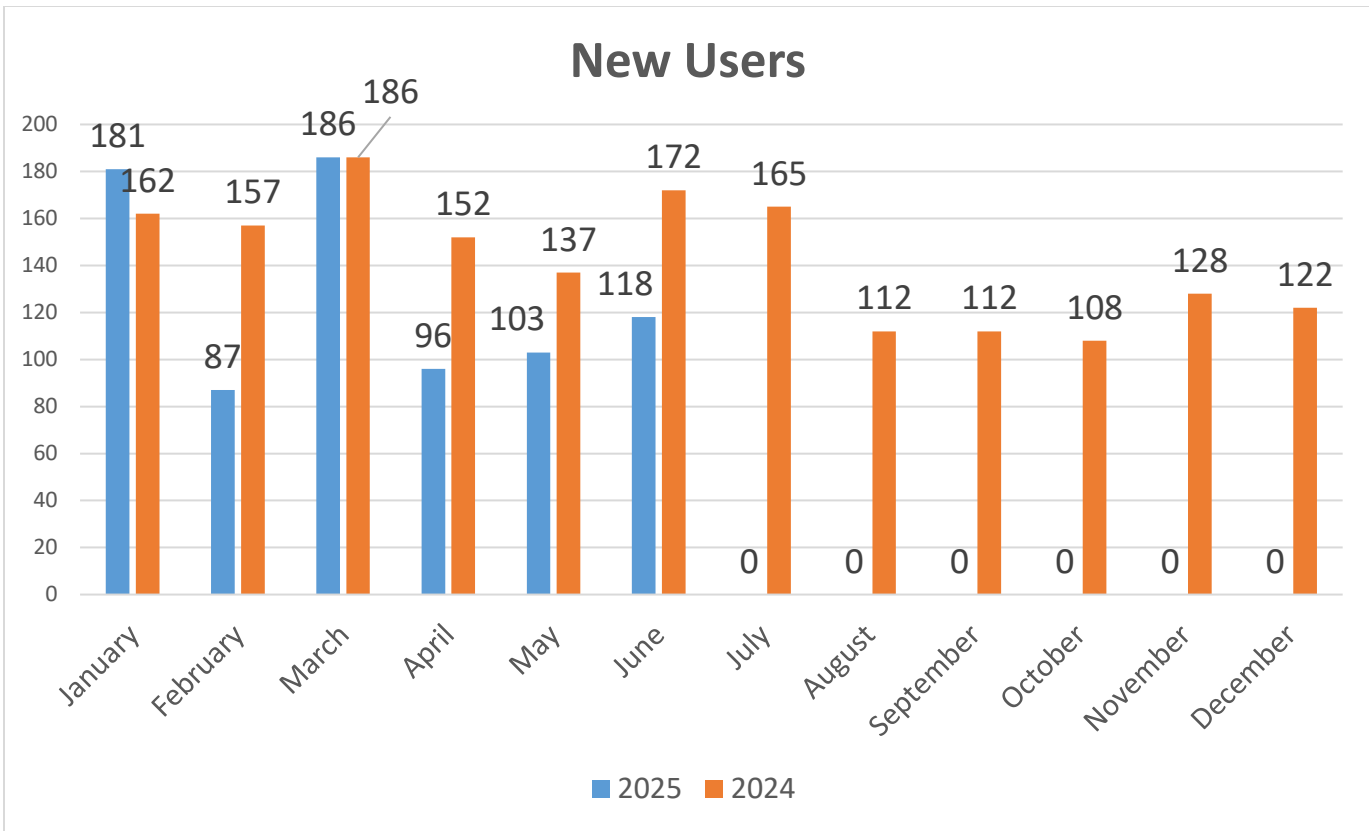
We have two new library aides, Courtnie Nielsen will be a 10-hour-per-week aide, and Sami Robinson will be our new 4-hour-per-week aide.

H. Holiday Closure

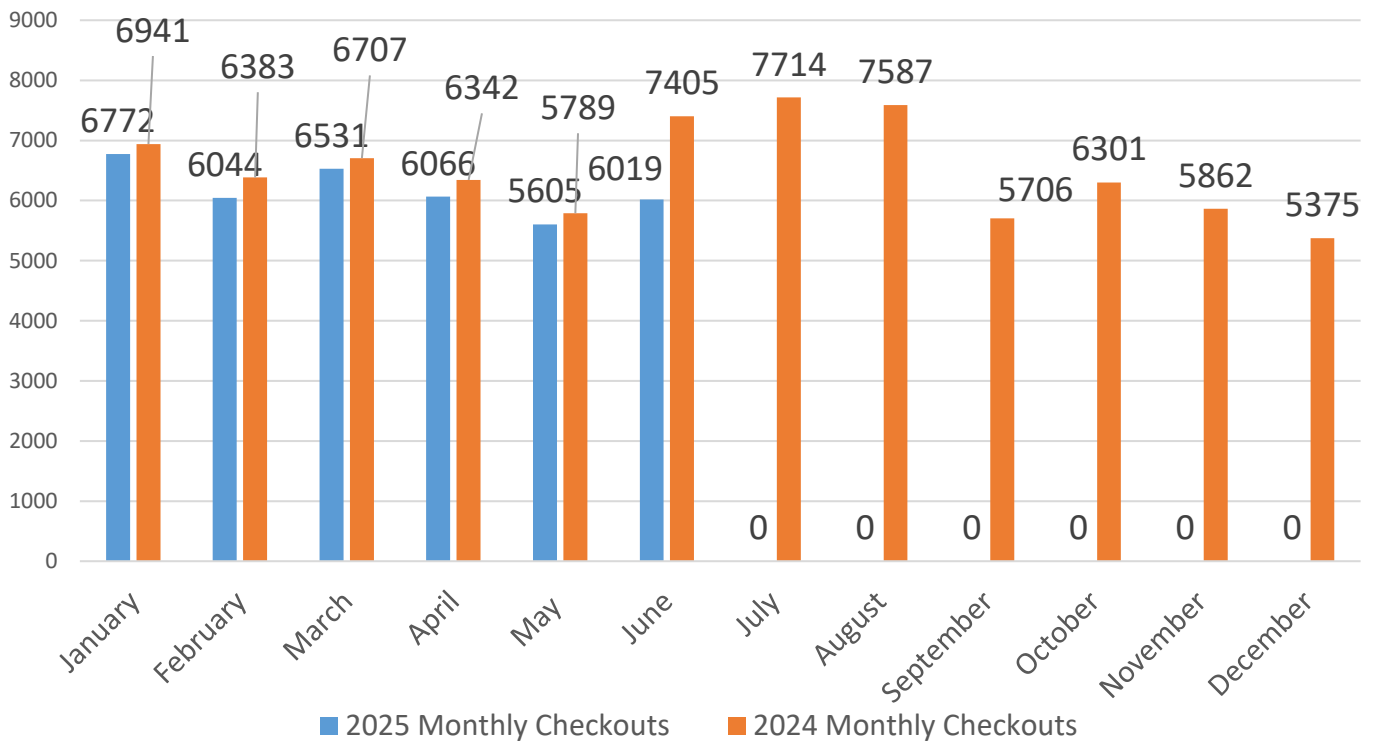
We will be closed on Friday, July 4<sup>th</sup> and Saturday, July 5<sup>th</sup>.

8. ADJOURNMENT

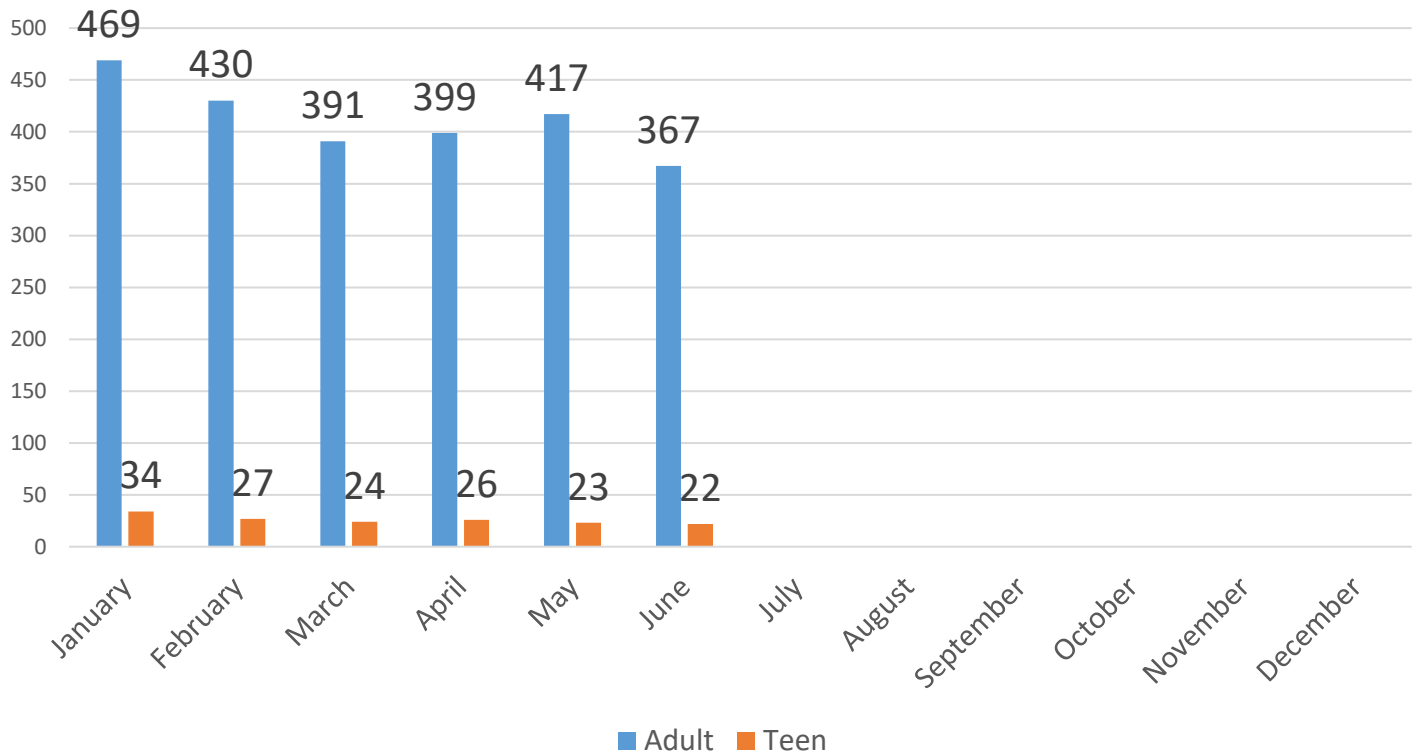
The Roseburg Library Commission meeting adjourned at 4:29 p.m.



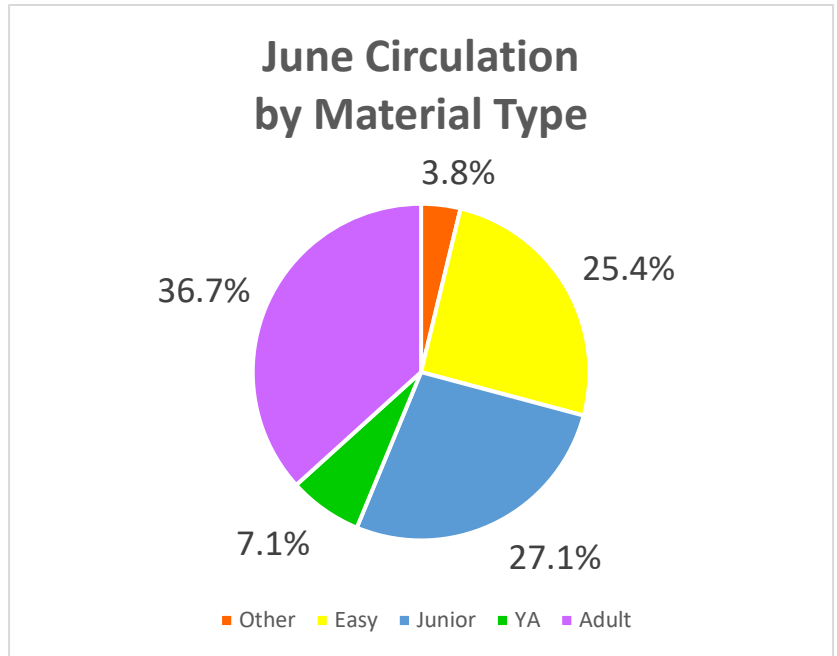
## Physical Materials Checkouts



## Public Computer Use



		Other	Easy	Junior	YA	Adult
1 - Unassigned	0	3.8%	25.4%	27.1%	7.1%	36.7%
2 - Adult Audiobook	146	227	1528	1630	425	2209
3 - Adult DVDs	220					
4 - Adult Fiction	897					
5 - Adult Graphic Novel	23					
6 - Adult Nonfiction	389					
7 - Board Book	132					
8 - Children's CD Book	11					
9 - Children's Audiobook	47					
10 - Children's DVD	137					
11 - Children's Graphic Novel	0					
12 - Children's Reference	0					
14 - Equipment	1					
16 - Fantasy	25					
17 - Other Language F/NF	21					
19 - Junior Fiction	729					
20 - Junior Graphic Novel	409					
21 - Junior Nonfiction	308					
22 - Large Print	116					
23 - Magazine	29					
25 - Mystery	430					
30 - Oversize	0					
34 - Picture Book	1007					
35 - Prof Collection	36					
36 - Reader	342					
37 - Reference	0					
39 - Science Fiction	43					
42 - Western	36					
44 - Young Adult Audiobook	9					
45 - Young Adult DVD	30					
46 - Young Adult Fiction	140					
47 - Young Adult Graphic Novel	216					
48 - Young Adult Nonfiction	30					
OTAP	1					
Off Site	0					
None/On-the-fly	59					
<b>TOTAL</b>	<b>6019</b>					



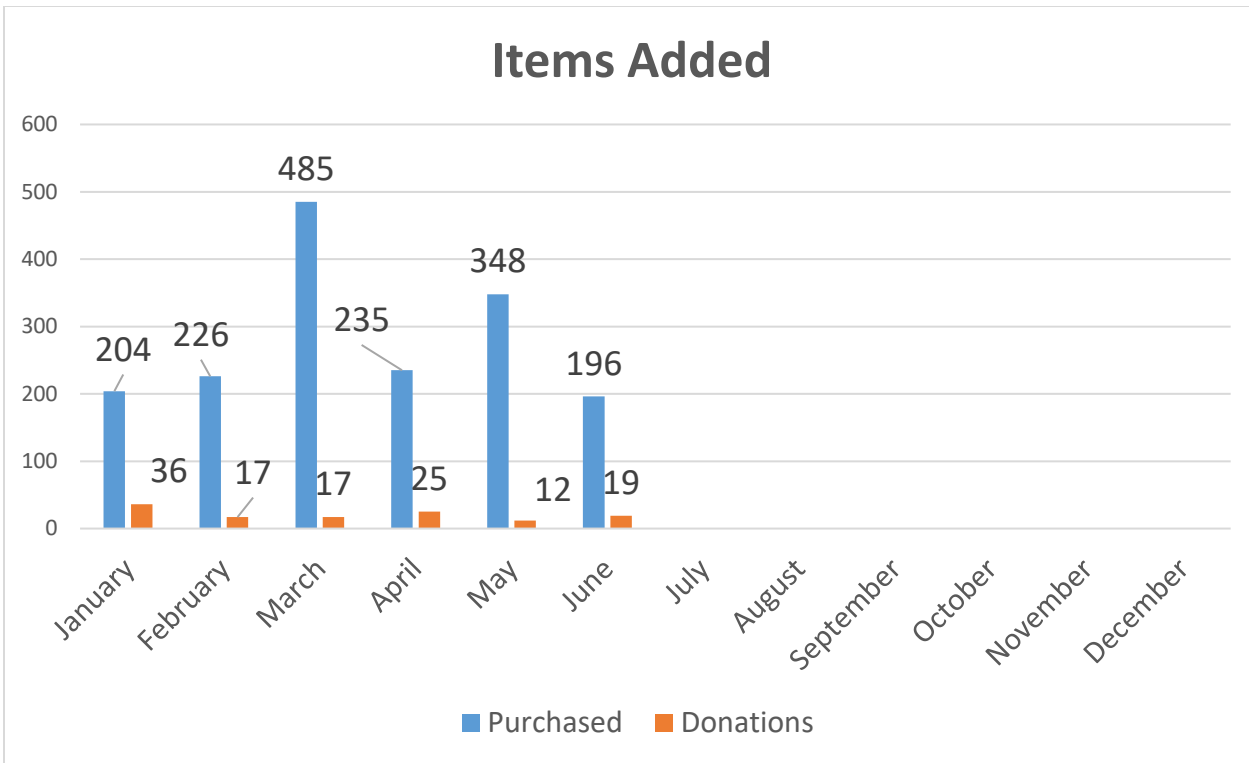
## NEW Items Snapshot - July 1, 2025

Item Type	Total number	Number Checked Out	Percentage Checked Out
NEW Items	4114	1032	25.09%
Picture Books	621	185	29.79%
Adult Fiction	679	268	39.47%
Adult Nonfiction	468	127	27.14%
Junior Fiction	378	47	12.43%
YA Fiction	228	17	7.46%

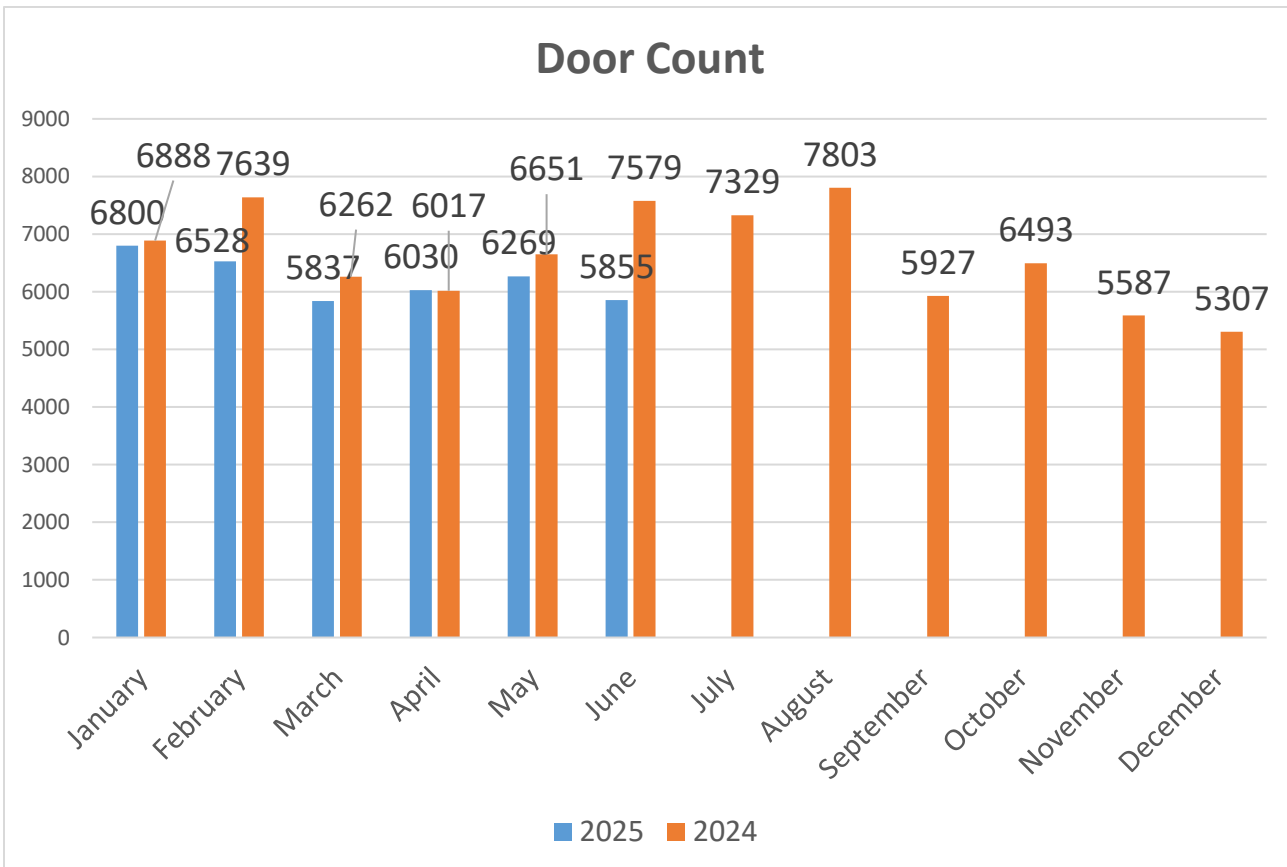
## Circulation Snapshot - July 1, 2025

Type	Holdings	% of Holdings	Out	% Out
1 - Unassigned	0	0	0	0
2 - Adult Audiobook	1687	2.1	138	8.2
3 - Adult DVDs	1860	2.4	152	8.2
4 - Adult Fiction	12090	15.3	893	7.4
5 - Adult Graphic Novel	378	0.5	20	5.3
6 - Adult Nonfiction	13761	17.5	663	4.8
7 - Board Book	709	0.9	169	23.8
8 - Children's CD Book	104	0.1	14	13.5
9 - Children's Audiobook	677	0.9	66	9.7
10 - Children's DVD	880	1.1	144	16.4
11 - Children's Graphic Novel	5	0	2	40
12 - Children's Reference	177	0.2	0	0
14 - Equipment	12	0	2	16.7
16 - Fantasy	264	0.3	34	12.9
17 - Other Language F/NF	1312	1.7	38	2.9
18 - Govdoc	27	0	0	0
19 - Junior Fiction	6001	7.6	938	15.6
20 - Junior Graphic Novel	1795	2.3	435	24.2
21 - Junior Nonfiction	6601	8.4	425	6.4
22 - Large Print	1565	2	119	7.6
23 - Magazine	3717	4.7	28	0.8
25 - Mystery	6220	7.9	399	6.4
27 - Newspaper	7	0	0	0
30 - Oversize	19	0	0	0
34 - Picture Book	6496	8.2	987	15.2
35 - Prof Collection	312	0.4	39	12.5
36 - Reader	2255	2.9	488	21.6
37 - Reference	518	0.7	1	0.2
39 - Science Fiction	1320	1.7	56	4.2
42 - Western	787	1	35	4.4
44 - Young Adult Audiobook	292	0.4	15	5.1
45 - Young Adult DVD	445	0.6	48	10.8
46 - Young Adult Fiction	3424	4.3	219	6.4
47 - Young Adult Graphic Novel	1673	2.1	201	12
48 - Young Adult Nonfiction	946	1.2	51	5.4
49 - Young Adult Reference	0	0	0	0
50 - OTAP	443	0.6	10	2.3
51 - Off Site	1	0	0	0
52 - DESD	0	0	0	0
Total	78780		6829	8.7



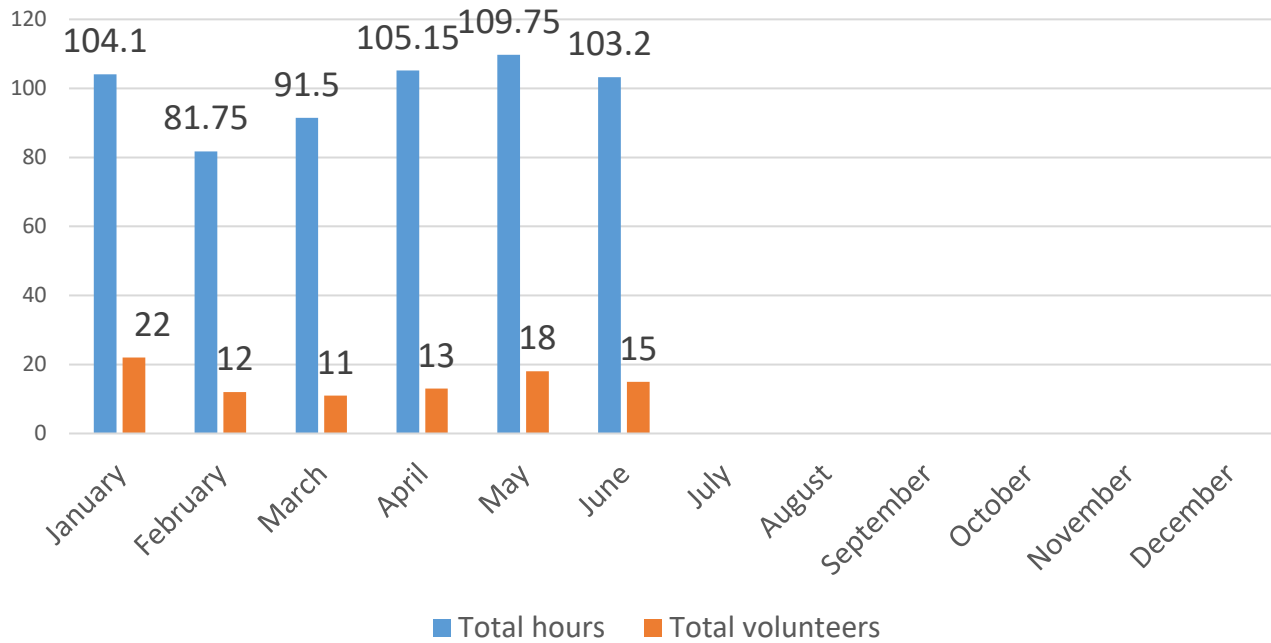


Total value added to collection  
June 2025 - \$4623.96

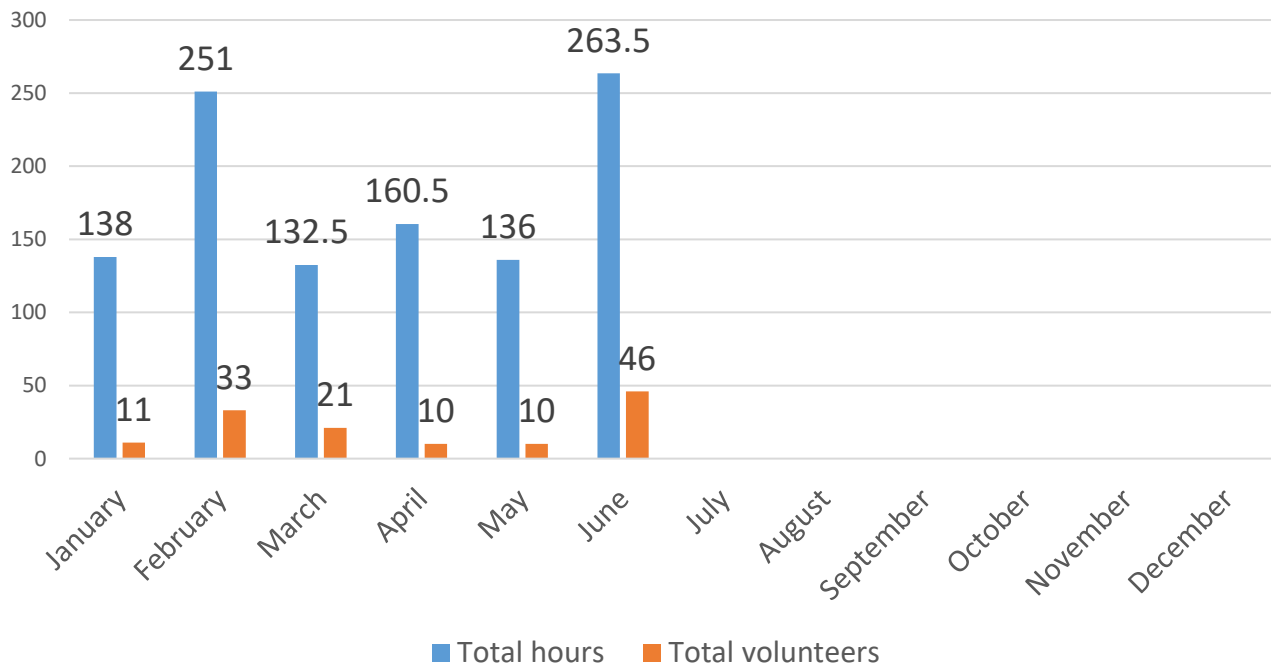


Library Card Sponsorship Program  
Number of cards issued FY 2024-25 – 0

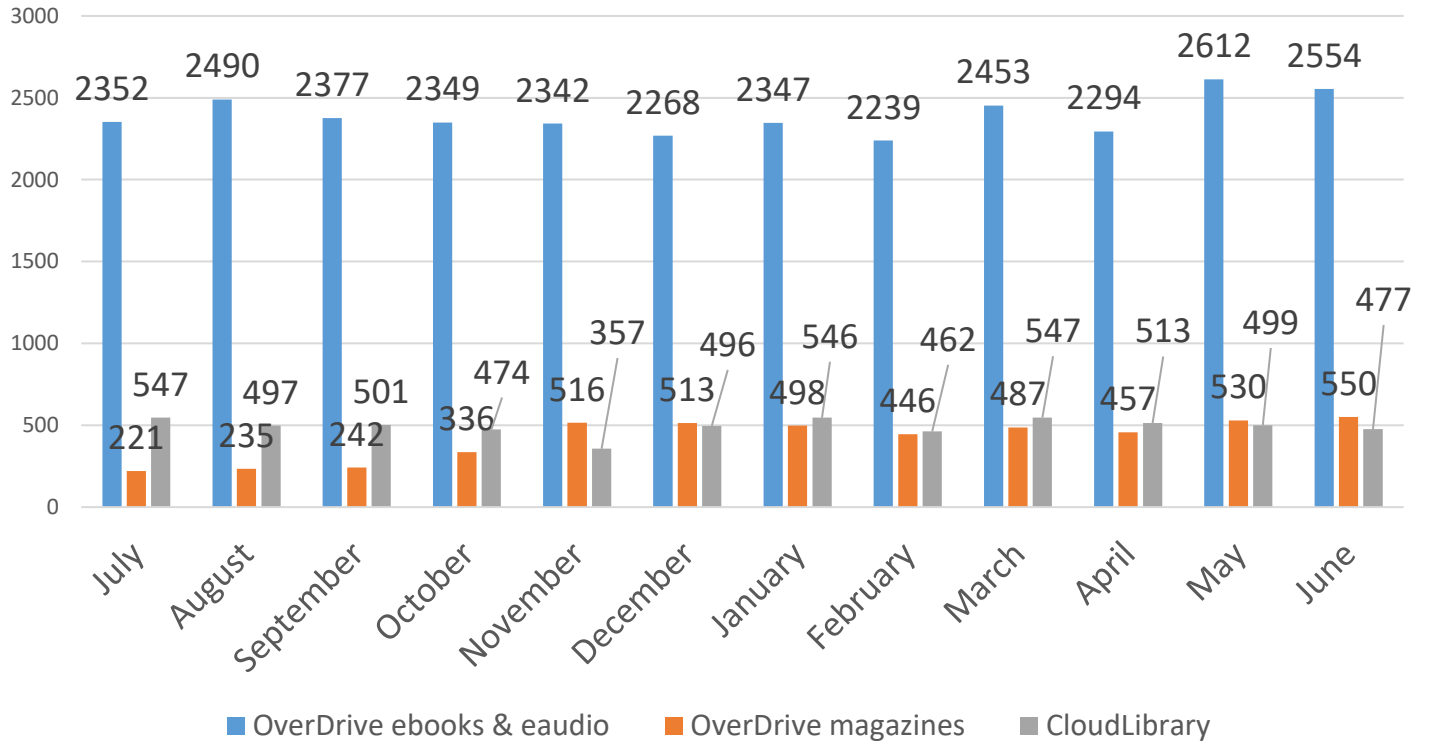
## Volunteer Contribution - Library



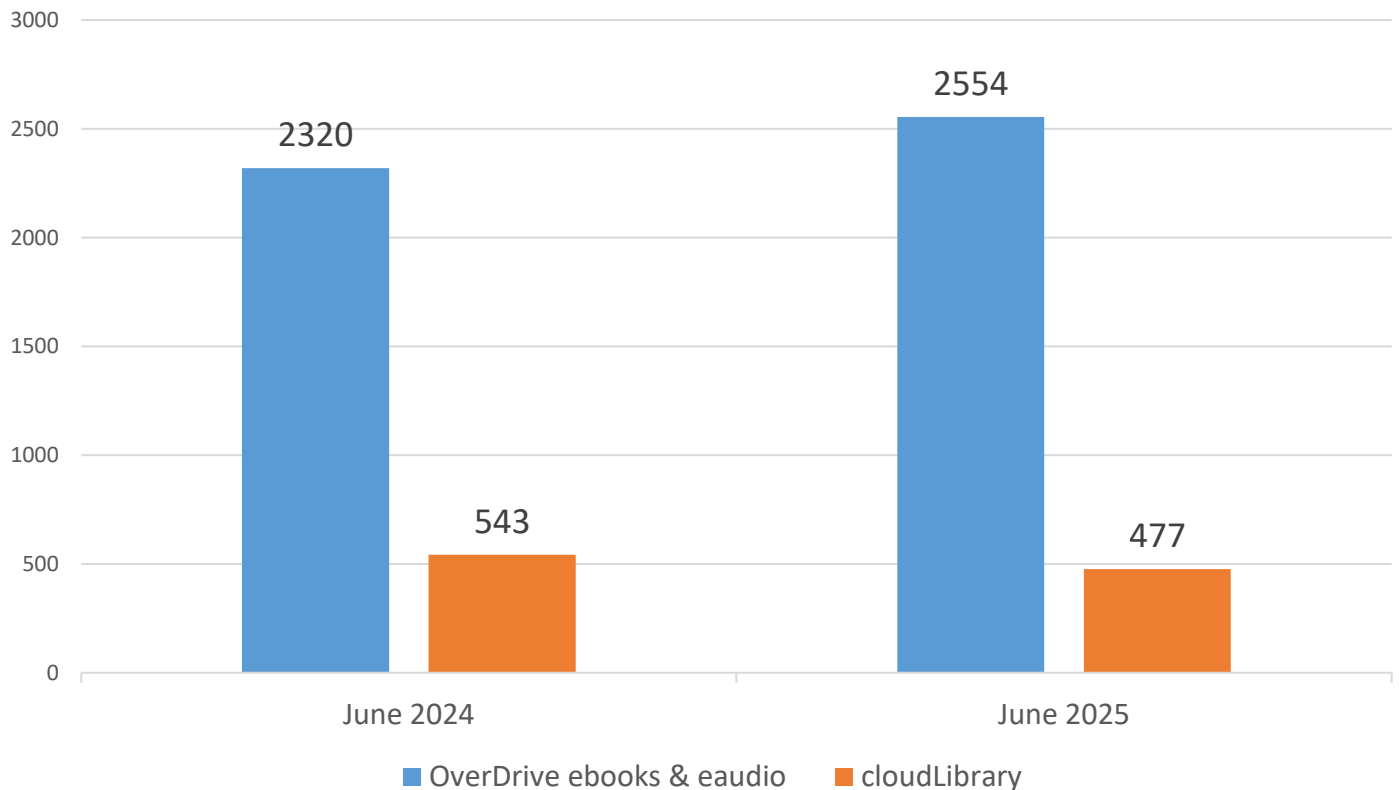
## Volunteer Contribution - Friends of the Library



## Electronic Materials Checkouts



## Ebooks Monthly Comparison



Children's Programs - Live Sessions Ages 0-5					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
6/4/2025	Storytime	40		x	
6/11/2025	Storytime	60		x	
6/17/2025	Lapsit Storytime	19	x		
6/18/2025	Storytime	72		x	
6/25/2025	Storytime	71		x	
	<b>TOTAL</b>	<b>262</b>			

Children's Programs - Live Sessions Ages 6-11					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
6/10/2025	Green Elementary	114		x	6/10/2025
6/17/2025	Kickoff Party	72	x		6/17/2025
6/18/2025	B&G Club	50		x	6/18/2025
6/20/2025	Friday Park Hula Hoop	48		x	6/20/2025
6/23/2025	Lunchbox Express-Spinning Noise Maker	120		x	6/23/2025
6/24/2025	Leapin Louie	63	x		6/24/2025
6/25/2025	B&G Club	52		x	6/25/2025
6/27/2025	Friday Park Tie Dye Bags	91		x	6/27/2025
6/27/2025	Sunshine Apts	8		x	6/27/2025
6/30/2025	Lunchbox Express	146		x	6/30/2025
	<b>TOTAL</b>	<b>764</b>			

Live Teen Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
6/18/2025	Teen Volunteering	1	x		
6/19/2025	Teen - Tshirt bags	15	x		
6/26/2025	Beaded Bracelets	18	x		
	<b>TOTAL</b>	<b>34</b>			

Live Adult Programs					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
6/3/2025	Community Conversation	1	x		
6/5/2025	Author Betty Tamm	29	x		
6/10/2025	Online Book Group	5			x
6/19/2025	Community Conversation	3	x		
6/26/2025	Silent Book Group	4	x		
	<b>TOTAL</b>	<b>42</b>			

Craft Kits					
Date		Attendance	Onsite	Offsite	Virtual (Facebook Live or Zoom)
6/3/2025	Tie Dye Bookmark	112			
6/10/2025	Sprouting Seed	112			
6/17/2025	Spinning Noise Maker	290			
6/24/2025	Slime	190			
	<b>TOTAL</b>	<b>704</b>			