



**ROSEBURG HOMELESS COMMISSION AGENDA**  
**Monday, October 27, 2025**  
**Roseburg City Hall, Council Chambers**  
**900 SE Douglas Avenue, Roseburg**

OK  
10-24-2025

**11:00 A.M. Regular Meeting**

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**NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.**

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**I. CALL TO ORDER**

**II. ROLL CALL:**

Chair: Shelley Briggs Loosley  
Commissioners: Michele Moore (Cow Creek Band of Umpqua Tribe of Indians)  
Gene McVae (Adapt)  
Shaun Pritchard (UCAN)  
Ken Averett (Aviva Health)  
Keith Lowther (Umpqua Health Alliance)  
Ben Tatone (At-Large)  
Vacant (At-Large)

**III. APPROVAL OF MINUTES**

A. June 23, 2025 – Regular Meeting

**AUDIENCE PARTICIPATION** – *Comments on Agenda Items Only can be provided in person during the meeting, virtually through Zoom or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 10:00 a.m. on the day of the meeting. To provide comments via Zoom, contact the City Recorder's office at [info@roseburgor.gov](mailto:info@roseburgor.gov) to get the link to the meeting. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

*Each speaker will be allotted a total of 4 minutes. All testimony given shall be new and not have been previously presented to Commission. A total of 15 minutes shall be allocated for the "Audience Participation" portion of the meeting.*

**IV. DISCUSSION ITEMS**

- A. Introduction of Special Projects Coordinator
- B. UCAN Withdrawal from Commission
- C. UCAN Updates
- D. City Council Work Study
- E. Day/Time of Homeless Commission Meetings
- F. Roundtable Updates from Commission

**V. BUSINESS FROM THE COMMISSION**

**VI. NEXT MEETING DATE:** December 22, 2025

**VII. INFORMATIONAL**

**VIII. ADJOURNMENT**

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.  
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**MINUTES OF THE ROSEBURG  
HOMELESS COMMISSION MEETING  
June 23, 2025**

Chair Briggs Loosley called the meeting of the Homeless Commission to order at 11:01 a.m. on June 23, 2025, in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon.

1. ROLL CALL

Present: Chair Briggs Loosley, Commissioners Ken Averett, Keith Lowther, Gene McVae, Ben Tatone, and Scott Tougas

Absent: Jordan Jungwirth and Michelle Moore

Others: City Manager Nikki Messenger, City Recorder Amy Nytes, Police Captain Jeremy Sanders, Community Development Director Stu Cowie, Management Assistant Grace Jelks, KVAL/KPIC/KCBY – Reporter, Rigo Aguilera, and The News Review Reporter Patrick Moore

2. APPROVAL OF MINUTES

Commissioner Tougas moved to approve the April 28, 2025, meeting minutes. The motion was seconded by Commissioner Averett and approved with the following vote: Chair Briggs Loosley, Commissioners Averett, Lowther, McVae, Tatone, and Tougas voted yes. No Commissioners voted no. The motion passed unanimously.

3. AUDIENCE PARTICIPATION

Karlee Carlson, HIV Alliance, spoke about the Connecting Point Initiative and provided updated statistics.

Chelsea Gregory, Umpqua Health – Behavioral Health Program Manager, spoke about barrier resolution.

Commissioners shared information about possible resources to assist with barrier resolution.

4. DISCUSSION ITEMS

A. Chair Briggs Loosley presented Frequency of Homeless Commission Meetings. Discussion ensued.

Commissioner comments and questions included support for meeting every other month, remaining available to hold additional meetings as needed, and meeting on even months beginning in August 2025.

Messenger clarified that meeting less frequently while keeping the ability to meet as the need arises is something that is done for other Commissions, and suggestions to meet on even months as it is easier to remember.

Commissioner Tatone moved to direct staff to prepare an amendment to the Roseburg Municipal Code to change the Homeless Commission's regular meeting frequency from monthly to every other month, on even months, to be considered by the Roseburg City Council for adoption. The motion was seconded by Commissioner Averett and approved with the following vote: Chair Briggs Loosley, Commissioners Averett, Lowther, McVae, Tatone, and Tougas voted yes. No Commissioners voted no. The motion passed unanimously.

B. Messenger presented General Updates. Discussion ensued.

Commissioner comments and questions included whether the cost to build more pods is prohibitive, adding the Special Projects Coordinator satisfies or duplicates the Regional Coordinator requirement in HB 3644, Adapt is waiting on permits to break ground on new facilities, would like to see more information about mental health providers that accept OHP added to the resource list provided by HIV Alliance, improvements in the amount of garbage and discarded needles left behind in camps, appreciation for camp cleanup efforts seen firsthand, and Adapt has medical bus that goes to the Dream Center on Mondays and OTP on Thursdays.

Sanders clarified there has been more interest and effort to help address those issues, there was slight improvement based on numbers from a recent cleanup, and there is more volume than we can handle of garbage and personal property.

Cowie clarified there is new design application for the Adapt property that has been submitted for review.

Messenger clarified that applicants are being interviewed beginning today for the Project Coordinator position, onboarding is expected to be three to six months, their main priority will be homeless issues, we are hopeful this position will expand our capacity to work through these issues, the pods were purchased with covid money before a location was identified, there is more room now that shower facilities have been installed inside the building, Council approval to use opiate settlement funding to purchase more pods, the Regional Coordinator requirement in HB 3644 is not going to be a city position because they might combine multiple counties into one region, we will email the updated resource list provide by the Douglas County Local Public Safety Coordinating Council (LPSCC) to the Commission, and "First Thursdays" at the DHS building on Harvard have a lot of the same services available.

5. BUSINESS FROM THE COMMISSION

None.

6. NEXT MEETING DATE

The next meeting is scheduled for August 25, 2025.

7. INFORMATIONAL

None.

ADJOURNMENT

Chair Briggs Loosley adjourned the Roseburg Homeless Commission meeting at 11:37 a.m.

# ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



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## DISCUSSION ITEMS INFORMATIONAL - ONLY

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**Meeting Date: October 27, 2025**  
**Department: Administration**  
**[www.cityofroseburg.org](http://www.cityofroseburg.org)**

**Agenda Section: Discussion Items**  
**Staff Contact: Nikki Messenger/Amy Nytes**  
**Contact Telephone Number: 541-492-6866**

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### ISSUE STATEMENT AND SUMMARY

The following is a brief list of informational items. Staff is seeking input from the Commission on some items, but no official action is required by the Commission at this time.

#### A. Introduction of Special Projects Coordinator

Jennifer Bragg has been hired as the City's Special Projects Coordinator. The position has a wide variety of responsibilities, *one of which* will be assisting with projects and policies related to the City's response to homelessness. Jennifer will be working with the Homeless Commission in the future and will attend the meeting to introduce herself.

#### B. UCAN Withdrawal from Commission

Staff has received notification from the UCAN CEO Jordan Jungwirth that he believes it is best for UCAN to relinquish its seat on the Homeless Commission. Staff will be sharing this information with the City Council at an upcoming meeting. Removing UCAN from the Commission membership will require an ordinance update. Options may include eliminating the position or changing the requirements for filling the position. Staff would be interested in any suggestions the Commission members may have.

#### C. UCAN Updates

Mr. Jungwirth provided a brief update that may interest the Commission.

- The annual Point in Time Count (PIT) is scheduled for Wednesday, January 28, 2026.
- UCAN is preparing to operate a Roseburg Warming Center in partnership with St. Joseph's Catholic Church again this winter, with HADCO's Meyer Center as our contingency location. Volunteer orientations will be published soon.
- UCAN and the City are working together on exploring options for expanding the number of pods serving the Gary Leif Navigation Center. More to come on this....

D. City Council Work Study

The Roseburg City Council has scheduled a work study session to discuss the challenges and opportunities around establishing an urban campground to better establish a shared understanding and clear direction. The Council last discussed its intention in 2024. Since that time, three new members have joined the Council. The current process has proven unsuccessful and has been frustrating for all involved, especially the public.

There is a perception that nothing is being done, but staff has evaluated around 30 different sites, some of which have been considered by Council for weeks or months before ultimately being rejected. This is a complicated issue, which will be discussed in depth at the work study session scheduled for 5:30 pm on November 17.

E. Day/Time of Homeless Commission Meetings

During the meeting, staff would like to hear from the Commission members their opinions about the possibility of changing the day and possibly time of the meetings. Currently, the meetings are scheduled for the fourth Monday of each month at 11 am. From a staff perspective, it is difficult to prepare the Commission agendas while we are preparing City Council agendas, since the meetings are on the same day. If the Commission is agreeable, staff would propose polling the Commission members for availability on other days and times of the month to see if there may be a day and time that will work. Staff is seeking input from the Commission on this possibility.

F. Roundtable Updates from Commission

Staff requests that Commission members share any updates from their organizations related to homelessness, housing or other relevant socioeconomic impacts. This may include any pertinent impacts from the current shutdown of the federal government.