



**ROSEBURG HOMELESS COMMISSION AGENDA**  
**Monday, June 23, 2025**  
**Roseburg City Hall, Council Chambers**  
**900 SE Douglas Avenue, Roseburg**

*W*  
*6-19-2025*

**11:00 A.M. Regular Meeting**

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**NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.**

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**I. CALL TO ORDER**

**II. ROLL CALL:**

Chair: Shelley Briggs Loosley  
Commissioners: Michele Moore (Cow Creek Band of Umpqua Tribe of Indians)  
Gene McVae (Adapt)  
Jordan Jungwirth (UCAN)  
Ken Averett (Aviva Health)  
Keith Lowther (Umpqua Health Alliance)  
Ben Tatone (At-Large)  
Scott Tougas (At-Large)

**III. APPROVAL OF MINUTES**

A. April 28, 2025 – Regular Meeting

**AUDIENCE PARTICIPATION** – *Comments on Agenda Items Only can be provided in person during the meeting, virtually through Zoom or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 10:00 a.m. on the day of the meeting. To provide comments via Zoom, contact the City Recorder's office at [info@roseburgor.gov](mailto:info@roseburgor.gov) to get the link to the meeting. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

*Each speaker will be allotted a total of 4 minutes. All testimony given shall be new and not have been previously presented to Commission. A total of 15 minutes shall be allocated for the "Audience Participation" portion of the meeting.*

**IV. DISCUSSION ITEMS**

A. Frequency of Homeless Commission Meetings  
B. General Updates

**V. BUSINESS FROM THE COMMISSION**

**VI. NEXT MEETING DATE:** July 28, 2025

**VII. INFORMATIONAL**

**VIII. ADJOURNMENT**

**Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.**  
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**MINUTES OF THE ROSEBURG  
HOMELESS COMMISSION MEETING  
April 28, 2025**

Chair Briggs Loosley called the meeting of the Homeless Commission to order at 11:01 a.m. on April 28, 2025, in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon.

1. ROLL CALL

Present: Chair Briggs Loosley, Commissioners Ken Averett, Gene McVae, Michele Moore, Shaun Pritchard, Ben Tatone, and Scott Tougas

Absent: Keith Lowther

Others: City Manager Nikki Messenger, City Recorder Amy Nytes, Police Captain Jeremy Sanders, Community Development Director Stu Cowie, Management Assistant Grace Jelks, The News Review Reporter Patrick Moore, and KVAL/KMTR – Reporter, Rigo Aguilera

2. APPROVAL OF MINUTES

Commissioner Averett moved to approve the February 24, 2025, meeting minutes. The motion was seconded by Commissioner Pritchard and approved with the following vote: Chair Briggs Loosley, Commissioners Averett, McVae, Moore, Pritchard, Tatone, and Tougas voted yes. No Commissioners voted no. The motion passed unanimously.

3. AUDIENCE PARTICIPATION

Dane Zahner, HIV Alliance Prevention Manager, spoke about HIV Alliance services.

Rob Gandy, Douglas Public Health Outreach Specialist, spoke about the needle exchange program.

Karlee Carlson, HIV Alliance Prevention Specialist, spoke about HIV Alliance services.

Blair Bailey, former business owner, spoke about needle exchanges, drug problems, and homeless issues in the community.

Bernie Woodard, Elk Island Trading Group, spoke about drug problems and needle exchanges in parks and the Time-Place-Manner ordinance.

Betsy Cunningham, Housing First Umpqua, spoke about needle exchanges in parks and homeless issues.

4. DISCUSSION ITEMS

- A. Messenger and Sanders presented the Time, Place, and Manner Regulations. Discussion ensued.

Commissioner comments and questions included concern that the ordinance might not have enough impact without staffing resources to enforce violations.

- B. Messenger and Sanders presented Prohibition of Distribution of Hypodermic Needles. Discussion ensued.

Commissioner comments and questions included that needle exchanges save taxpayers money compared to the cost of managing infectious diseases, support for keeping collection boxes, collection point, other area service providers, prescription requirement, whether the proposal is to limit use in parks or public spaces, and eliminating most public spaces might increase infectious disease rates.

Messenger clarified the proposal is for public spaces and people would ideally exchange needles at places where they are getting other helpful services.

Sanders clarified that distribution is a separate issue from possession and use, enforcement is difficult because most needles do not contain measurable amounts of illegal substances, determining a need for hypodermic needles in parks beyond a medical necessity, support for Commissioners to observe a camp cleanup firsthand, carrying a doctor's note is not necessary, and needles in the park are big problem.

HIV Alliance Manager Dane Zahner and Outreach Specialist Karlee Carlson clarified the connecting point is across from The News Review, we are the only 1-to-1 needle exchange service provider in Douglas County, syringes are available for purchase at pharmacies, we provide other services, decrease distribution and increase collection, increase outreach and education, encourage people to come to a different location, focus on collection in parks and problem areas reported by businesses or community members, clarification about Naloxone distribution and supply, and eliminating needles in the park will not eliminate addiction.

- C. Chair Briggs Loosley presented Next Meeting Date.

There was a consensus to meet on June 23, 2025, and discuss quarterly meetings.

5. BUSINESS FROM THE COMMISSION  
None.

6. NEXT MEETING DATE

The next meeting is scheduled for June 23, 2025.

### **COMMISSION OPTIONS**

The Commission has the following options.

- Direct staff to prepare a code amendment to change the meeting frequency to quarterly.
- Recommend maintaining the current month meeting schedule.
- Provide alternate direction to staff.

### **STAFF RECOMMENDATION**

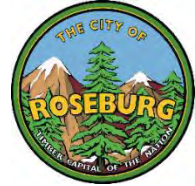
Staff has no specific recommendation and is seeking Commission feedback on the preferred meeting frequency moving forward.

### **SUGGESTED MOTION**

***"I move to direct staff to prepare an amendment to Roseburg Municipal Code to change the Homeless Commission's regular meeting frequency from monthly to quarterly"***

**ATTACHMENTS:** None

# ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



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## FREQUENCY OF HOMELESS COMMISSION MEETINGS

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**Meeting Date:** June 23, 2025  
**Department:** Administration  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

**Agenda Section:** Discussion Items  
**Staff Contact:** Amy Nytes  
**Contact Telephone Number:** 541-492-6866

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### ISSUE STATEMENT AND SUMMARY

The Roseburg Municipal Code (RMC) 2.32.020 currently requires the Homeless Commission to meet monthly unless the meeting is formally cancelled. The issue for discussion is whether the Commission wishes to reduce the meeting frequency to quarterly and, if so, to outline the process for amending the applicable section of the Municipal Code.

### BACKGROUND

#### A. Council Action History.

There is no recent Council action on this topic. The Homeless Commission was established in 2021 with monthly meetings as outlined in RMC 2.32.020, which applies to commissions in general.

#### B. Analysis.

Given the current pace of projects and available agenda items, reducing the frequency to quarterly meetings may allow for more meaningful updates and strategic planning. However, this change would require amending RMC 2.20, which is specific to the Homeless Commission, through a formal ordinance process. Should the Commission wish to pursue this change, staff would draft a proposed amendment for City Council consideration.

Other Commissions that have altered their schedules away from monthly meetings include the following:

- Airport Commission – currently schedules regular meetings on even numbered months, with the stipulation that meetings may be required during odd numbered months.
- Economic Development Commission – meets quarterly in the months of January, April, July and October unless a special meeting is called.

#### C. Timing Considerations.

If the Commission recommends a change, a code amendment could be drafted and presented to City Council in the coming months. The new meeting schedule could take effect later this year, pending Council approval.

### **COMMISSION OPTIONS**

The Commission has the following options.

- Direct staff to prepare a code amendment to change the meeting frequency to quarterly.
- Recommend maintaining the current month meeting schedule.
- Provide alternate direction to staff.

### **STAFF RECOMMENDATION**

Staff has no specific recommendation and is seeking Commission feedback on the preferred meeting frequency moving forward.

### **SUGGESTED MOTION**

***“I move to direct staff to prepare an amendment to Roseburg Municipal Code to change the Homeless Commission’s regular meeting frequency from monthly to quarterly”***

**ATTACHMENTS:** None

## ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



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### GENERAL UPDATES

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**Meeting Date: June 23, 2025**  
**Department: Administration**  
[www.cityofroseburg.org](http://www.cityofroseburg.org)

**Agenda Section: Discussion Items**  
**Staff Contact: Nikki Messenger**  
**Contact Telephone Number: 541-492-6866**

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Below are general updates for the Commission's information and consideration. No action is required.

#### **GARY LEIF NAVIGATION CENTER**

In lieu of its March 24, 2025 meeting, the Commission toured the Gary Leif Navigation Center (GLNC). One item discussed was capacity limitations at the center. Staff have been in discussions with UCAN management and are exploring the possibilities of adding more portable shelters, ModPods or something similar, within the existing yard space. It appears this service expansion could be accomplished without having to increase staffing at the center.

Possible funding sources include an operational grant from Umpqua Health Alliance (staff is inquiring with UHA), opioid settlement funds, and other grant resources which may be explored.

#### **OHCS FISCAL MONITORING (AUDIT)**

The City received a grant from Oregon Housing & Community Services offsetting operational costs at the GLNC. The City completed its OHCS fiscal monitoring audit for FY 23-24 earlier this year. Upon completion of the audit, there were no required actions or recommendations, and the City was identified as a low-risk auditee. The cover letter and final fiscal monitoring report are attached for your information. OHCS now contracts directly with UCAN as the operator of GLNC to provide grant funds supporting operations.

#### **HB 3644 – SHELTER FUNDING/Framework**

House Bill 3644 (attached) is the Governor's framework for sustainable shelter programming and funding. It is based on a report provided by the Sustainable Shelter Work Group that was convened by Governor Kotek and Representative Pam Marsh. The original funding proposal attached to the bill was \$217 million, with an emphasis on keeping existing state funded shelters (such as the GLNC) funded and operational. The bill's framework describes the creation of regional networks with regional coordinators to make decisions on funding at a more localized level. The bill has passed out of the Joint Ways & Means Committee. The funding amount remains undetermined at this time.

### **UHA System of Care Inquiry**

On May 2, 2025, Grace Jelks forwarded an email to the Homeless Commission from Chelsea Gregory, Behavioral Health Program Manager, System of Care, Umpqua Health Alliance. The email indicated the System of Care Advisory Committee (SOC) had received a notification of a 'system barrier' related to the Gary Leif Navigation Center, and was requesting a Homeless Commission member attend their advisory committee meeting and an opportunity to be placed on the Homeless Commission agenda for her to address the Commission. Not understanding the entirety of the request, I contacted Chelsea in June and was given a little more (not a lot) information regarding the reported barrier. As I understand it, a family of four was looking for shelter and could not obtain immediate shelter in Roseburg without separating. I do not know the dates or details, other than, they couldn't stay together at the Samaritan Inn or Roseburg Rescue Mission and they tried the Gary Leif Navigation Center and were told they were not able to accommodate all four of them at that time. Chelsea stated that it is a barrier that needs to be addressed. I explained that the GLNC will take families with children, regardless of age, if there is capacity to do so. The limiting factor was likely capacity and not having space for all of them at that time. She requested someone attend the SOC advisory committee's meeting on June 17. I attended the 90-minute meeting, which concluded prior to reaching the agenda item addressing the issue for which my attendance had been requested. The 'issue' has been elevated to the SOC executive committee, and I have been invited to attend their next meeting. Ms. Gregory has indicated she may attend the June 23 Homeless Commission meeting and make comments under the Audience Participation portion of the meeting.

### **URBAN CAMPGROUND**

At Council's direction, staff continues to seek a location for an urban campground. Any potential locations will be brought to Council for consideration, as the Homeless Commission has voted to stay out of the discussion regarding potential locations.

### **URBAN GROWTH BOUNDARY SWAP/HB 3921**

HB 3921, authorizing and approving the City's Urban Growth Boundary swap, has been signed into law. Last week the Department of Land Conservation and Development issued their order rescinding their remand and finalizing the land use process. While there is still work to do to get sewer infrastructure into the area, this is a huge step forward for housing in Roseburg!

### **SPECIAL PROJECTS COORDINATOR**

During the budget process, the previous position of Homeless Coordinator was retooled into a Special Projects Coordinator. This will expand the capacity of the position to take on multiple high priority projects for the City and give them additional attention needed to move forward. Homeless issues will remain a top priority for this position; it just won't be the only focus as we move forward a number of initiatives. We are impressed with the number and quality of applications and are beginning the interview process.

### **ATTACHMENTS:**

Attachment #1 – OHCS Fiscal Monitoring Letter & Report  
Attachment #2 – HB 3644 – A Engrossed  
Attachment #3 – Email from Chelsea Gregory





725 SUMMER STREET NE, SUITE B | SALEM, OR 97301  
503-986-2000 | [www.oregon.gov/OHCS](http://www.oregon.gov/OHCS)

February 4, 2025

City of Roseburg  
Ron Harker, Finance Director  
900 SE Douglas Ave  
Roseburg OR 97470

Sent this date by email: Ron Harker [rharker@roseburger.gov](mailto:rharker@roseburger.gov), Nicole Messenger  
[nmessenger@roseburgor.gov](mailto:nmessenger@roseburgor.gov)

RE: Fiscal Monitoring Report (Final)

Thank you for your response to the draft of the OHCS Fiscal Monitoring Report. Enclosed please find your copy of the final report for the virtual monitoring review conducted in December 2024 and January 2025. The report contains a summary of all information relevant to the review and includes your responses. There were no Required Actions for FY24.

Thank you for your timely response to emails and requests, I know that everyone worked hard to provide the documentation that was requested. You have been a pleasure to work with and I look forward to working with you again in the future.

Please contact me if you have any questions or if you wish to discuss the report.

Best regards,

Carolyn Struve  
Operations & Policy Analyst 3  
[Carolyn.Struve@hcs.oregon.gov](mailto:Carolyn.Struve@hcs.oregon.gov)

Enclosures: OHCS Fiscal Monitoring Report

cc: Janis Short, Assistant Director, Fiscal Compliance



Level 3 - Restricted



## Fiscal Monitoring Report - Final

**ORGANIZATION:** City of Roseburg  
**FINANCE DIRECTOR:** Ron Harker  
**CITY MANAGER:** Nikki Messenger  
**CITY COUNCIL MAYOR:** Larry Rich  
**REPORT DATE:** January 30, 2025  
**FISCAL YEAR UNDER REVIEW:** July 1, 2023 to June 30, 2024  
**FISCAL MONITOR & POLICY ANALYST:** Carolyn Struve

### OVERVIEW

City of Roseburg is known as the Timber Capital of the Nation. The City of Roseburg has several special projects for their community. Some of these projects are House Bill 2001, CDBG funds, Diamond Lake Corridor Design Concept Plan, and Urban Growth Boundary Swap Project. The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Roseburg for its annual comprehensive financial report for the fiscal year ended June 30, 2023. This was the thirty-first consecutive year that the government has achieved the award. The City of Roseburg received SIOP-NAV program funds from OHCS. As a pass-through entity for UCAN the City of Roseburg is required by federal regulations applicable to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, to monitor the activities of the sub-recipient as necessary to ensure that the sub award is used for authorized purposes.

Changes since the prior monitoring review: There has been no prior fiscal review by OHCS.

### BASIS FOR REVIEW

The purpose of the virtual review is to fulfill Oregon Housing and Community Services (OHCS) State and Federal grant monitoring requirements. OHCS shall monitor the activities of sub-recipients as necessary to ensure that the subaward is used for authorized purposes, in compliance with State and Federal statutes, regulations, and the terms and conditions of the subaward.

### SCOPE OF REVIEW

Although the monitoring review attempts to cover all required areas for testing, this review does not test 100% in order to provide assurance that compliance has been met in all areas reviewed and that all State and Federal grant funds were spent appropriately. OHCS staff completed a review which included financial records, policies and procedures, and files provided by the organization, as well as interviews with relevant personnel. This report cites the results of this review in the compliance areas tested which include General Administration, Procurement and Contracts, Property & Equipment, Subrecipient Agreements & Monitoring, Financial Management, Allowability of Costs, Employee Compensation, Financial Reporting, Program Income, and Internal Controls.

### SUMMARY OF SINGLE AUDIT REPORT

The most recent Single Audit Report identified the City as a **low-risk auditee** under Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit

Requirements for Federal Awards (Uniform Guidance). There were no audit findings or questioned costs for the fiscal year July 1, 2022 to June 30, 2023.

FY24 Single Audit is pending.

## MONITORING RESULTS

The report cites the results of the fiscal monitoring tests of compliance and review of policies and processes. These are defined as follows:

*Required Action: A violation of state or federal rules and regulations, terms and conditions of the grant agreement, program handbook, or other issuances and that require Required Actions. Required actions are steps necessary to correct the violation and include a written response to OHCS describing the action(s) taken and the timeline for the actions taken.*

*Observations and Recommendations: During the course of the review, areas were identified that raised some measure of concern or there are suggestions to improve operations or internal controls. Your response may or may not be required.*

## REQUIRED ACTIONS AND TIME FRAMES

Management response is required to address all Required Actions in writing within 30 days from the date of the Draft Monitoring Report. The response shall indicate how the organization will resolve the matter and must include (1) a detailed explanation as to the action to be taken, (2) the date the action was taken (or will be taken), (3) who will take the action, and (4) any relevant documentation to support the action; including but not limited to the accounting records showing the re-classification of expenditures to unrestricted funds.

***There were no required actions to document for the final report.***

## RESOURCES

2 CFR 200 - Uniform Guidance

[eCFR : 2 CFR Part 200 -- Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#)

Compliance Supplement

[2024 Compliance Supplement | OMB | The White House](#)

Suspension and Debarment verification

[SAM.gov | Home](#)

Oregon Housing and Community Services (OHCS)

[Oregon Housing and Community Services: Welcome to Oregon Housing and Community Services: State of Oregon](#)

Oregon Revised Statutes (ORS) [Oregon State Legislature \(oregonlegislature.gov\)](#)

83rd OREGON LEGISLATIVE ASSEMBLY--2025 Regular Session

## A-Engrossed House Bill 3644

Ordered by the House March 20  
Including House Amendments dated March 20

Sponsored by Representative MARSH; Representatives ANDERSEN, GAMBA (at the request of Governor Tina Kotek)

### SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure. The statement includes a measure digest written in compliance with applicable readability standards.

Digest: This Act requires the OHCS to create a statewide shelter program. (Flesch Readability Score: 72.6).

Requires the Housing and Community Services Department to establish a statewide shelter program through which regional coordinators are selected to administer funding to shelter providers.

Requires the department to adopt rules on or before January 1, 2026, and to select regional coordinators on or before May 1, 2026.

Declares an emergency, effective on passage.

### A BILL FOR AN ACT

Relating to a statewide shelter program; and declaring an emergency.

Whereas Governor Tina Kotek's emergency response to unsheltered homelessness, in partnership with the Legislative Assembly, has funded increased shelter, rehousing and homelessness prevention services; and

Whereas Oregon is projected to support over 4,800 shelter beds, rehouse 3,300 households and prevent another 24,000 households from experiencing homelessness by June 30, 2025; and

Whereas the state has significantly expanded its role in Oregon's shelter system over the past five years; and

Whereas this expansion has maintained critical funding for local governments and services providers; and

Whereas many of these efforts have been one-time or emergency in nature; and

Whereas in July of 2024, Governor Kotek and Representative Pam Marsh convened a sustainable shelter work group tasked with developing recommendations for a permanent state shelter program; and

Whereas the work group published a set of recommendations for program implementation; and

Whereas it is necessary to create a statutory framework under which the Housing and Community Services Department may implement the work group recommendations through the development of program rules and administration of funds to regional providers; now, therefore,

**Be It Enacted by the People of the State of Oregon:**

**SECTION 1. (1) As used in this section and section 2 of this 2025 Act:**

**(a) "Planning partners" include shelter providers, local jurisdictions, housing authorities, community action agencies, continuums of care, day center service providers, rehousing services providers, county mental health providers and coordinated care organizations.**

**NOTE:** Matter in **boldfaced** type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in **boldfaced** type.

1       (b) “Program” means the statewide shelter program established under this section and  
2 section 2 of this 2025 Act.

3       (c) “Regional assessment” means an assessment of current conditions, resources and  
4 outcomes relating to homelessness for the region.

5       (d) “Regional coordinator” means a local government or nonprofit public benefit corpo-  
6 ration that develops a regional assessment and plan and an annual report, and receives and  
7 distributes program funds for the region.

8       (e) “Regional plan” means a plan that details the services and outcomes for the region  
9 that will be supported with program funds.

10       (f) “Shelter” means a facility designed to provide temporary living arrangements on an  
11 emergency or transitional basis as may be further defined by the Housing and Community  
12 Services Department by rule.

13       (g) “Shelter provider” means any person or local government that operates or funds  
14 shelters.

15       (2) The Housing and Community Services Department shall establish a statewide shelter  
16 program for the purposes of reducing unsheltered homelessness and transitioning people  
17 from experiencing homelessness into housing stability.

18       (3) In implementing the program, the department shall:

19       (a) Focus on the outcomes of reducing unsheltered homelessness, transitioning people  
20 experiencing homelessness to housing stability and housing retention for people rehoused  
21 through the program;

22       (b) Foster equity in outcomes for those disproportionately impacted by structural ineq-  
23 uities in homelessness and the homelessness response system;

24       (c) Require regional coordination in planning, funding and services;

25       (d) Provide flexibility to allow regional coordinators and shelter providers to meet the  
26 needs of each community;

27       (e) Facilitate consistent, predictable and trackable systems and services that allow the  
28 state, regional coordinators and shelter providers to plan for needs and reduce administra-  
29 tive burdens; and

30       (f) Ensure accountability for regional coordinators and shelter providers for minimum  
31 expectations and outcomes.

32       (4) Shelters receiving program funds must:

33       (a) Primarily be available throughout the day and night, seven days a week, and during  
34 all seasons and weather;

35       (b) Prioritize immediate access to shelter or transitional, temporary, permanent or other  
36 housing to provide stability and retention of housing;

37       (c) Conduct operations and services using evidence-based practices, cultural responsiveness,  
38 nondiscrimination and harm reduction; and

39       (d) Use coordinated entry and homeless management information systems to ensure in-  
40 tegration with federal systems and data collection.

41       (5) The department shall adopt rules to administer the program, which must include  
42 rules establishing:

43       (a) Guidelines and funding agreements applicable to regional plans and funded shelters;

44       (b) Shelter types and services that may be eligible to receive funding from the regional  
45 coordinators;

- (c) Minimum habitability and service requirements for each eligible shelter type;
  - (d) Policies regarding low-barrier and nonexclusionary shelter programs;
  - (e) Policies regarding exit and separation from shelter services;
  - (f) The requirements of agreements between regional coordinators and shelter providers;
- and

(g) A funding formula as described in section 2 (8) of this 2025 Act.

(6) Regional coordinators, regional plans and shelter providers may not establish requirements for services or use of funds different from, or in addition to, the requirements established by the department without review and approval by the department.

(7) Not later than November 15 of each year, the department shall submit, in the manner required under ORS 192.245, a report to the interim committees of the Legislative Assembly related to housing on the status and outcomes of the program.

**SECTION 2.** (1) The Housing and Community Services Department, after consultation with local planning partners, shall divide the state into regions, each no smaller than a single county, through which the statewide shelter program established under section 1 of this 2025 Act is implemented.

(2) The department, after consultation with local planning partners, shall establish and administer a process by which the department selects a regional coordinator for each region of the state.

(3) Upon selecting a regional coordinator, the department shall enter into an agreement with a five-year to six-year term and which the department may agree to renew for subsequent five-year to six-year terms on a noncompetitive basis. During an agreement term, the department shall provide ongoing funding to operate the program to the regional coordinator. The department may only terminate the agreement during its term for good cause.

(4) Each regional coordinator is responsible for completing and submitting to the department:

(a) A regional assessment, once within the first year of the agreement term, which must include, within the region:

(A) Counts and the current conditions of individuals experiencing sheltered and unsheltered homelessness;

(B) The amount of federal, state and local funds spent on homelessness services by service type;

(C) Identification of current shelters and their services and capacity;

(D) Identification of planning partners for the regional plan;

(E) Community identified needs and priorities related to shelter and shelter services; and

(F) Other information or data collection as required by the department.

(b) A regional plan, updated every two years, that includes:

(A) Proposed actions to be taken by the regional coordinator and planning partners to further the values and purposes of the program;

(B) Proposed homelessness services and outcomes to be implemented by the regional coordinator, planning partners and shelter providers to address findings in the regional assessment;

(C) A proposed budget to fund the maintenance or expansion of eligible shelters and services through shelter providers within the region and to administer program moneys; and

(D) Other information or data collection as required by the department.

1 (c) An annual report, after the first year of the first agreement term, reporting on the  
2 progress made under the regional plan.

3 (5) Regional plans:

4 (a) Must prioritize:

5 (A) System capacity that provides shelter availability throughout the day and night,  
6 seven days a week, and during all seasons and weather.

7 (B) Ongoing stability for existing shelters receiving state funding.

8 (b) Must support culturally specific and rural shelter providers and planning partners to  
9 meet the unique needs of communities.

10 (c) Must integrate and support tribal sovereignty.

11 (d) May include, as appropriate, diverse housing-focused shelter options, including:

12 (A) Congregate and noncongregate shelters that meet habitability requirements estab-  
13 lished by the department; or

14 (B) Safe temporary emergency placement sites that meet health and safety requirements  
15 established by the department for the purposes of vehicular camping or siting basic  
16 freestanding structures that are structurally sound, are weatherproof and have a locking  
17 door.

18 (6)(a) A regional coordinator shall ensure that at least 70 percent of regional shelter  
19 funding is provided for shelters providing low-barrier practices with the balance available for  
20 recovery-based shelter.

21 (b) As used in this subsection:

22 (A) "Low-barrier" has the meaning given that term by rule by the department.

23 (B) "Recovery-based shelter" means shelter that provides optional recovery systems that  
24 are client-driven and support social integration, support services and respect for individuals,  
25 and as may be further defined by the department by rule.

26 (7) The department shall review each submitted regional assessment, plan and report for  
27 compliance with program requirements and alignment with the state homelessness response.  
28 The department may approve, approve with conditions or request changes and resubmission  
29 of a proposed regional assessment. The department, in its discretion, may withhold program  
30 funding to a regional coordinator until the approval of the regional assessment, plan or an-  
31 nual report.

32 (8) In providing funding to the regions through the program, the department shall es-  
33 tablish a funding formula that considers:

34 (a) Needs of the region; and

35 (b) Past performance of the region.

36 (9) The department shall establish a formal grievance system to review, track and medi-  
37 ate disputes between shelter providers and regional coordinators. The grievance system may  
38 not issue orders or otherwise adjudicate disputes.

39 **SECTION 3.** The Housing and Community Services Department shall:

40 (1) On or before January 1, 2026, adopt rules to administer sections 1 and 2 of this 2025  
41 Act.

42 (2) On or before May 1, 2026, select regional coordinators.

43 **SECTION 4.** In addition to and not in lieu of any other appropriation, there is appropri-  
44 ated to the Housing and Community Services Department, for the biennium beginning July  
45 1, 2025, out of the General Fund, the amount of \$217,918,652, to take any action authorized

1 by sections 1 to 3 of this 2025 Act.  
2 SECTION 5. This 2025 Act being necessary for the immediate preservation of the public  
3 peace, health and safety, an emergency is declared to exist, and this 2025 Act takes effect  
4 on its passage.  
5 \_\_\_\_\_



**From:** [Grace Jelks](#)  
**To:** [Amy Nytes](#); [Ben Tatone](#); [Gene McVae](#); [Jeremy A. Sanders](#); [Jordan Jungwirth](#); [Keith Lowther](#); [Ken Averett](#); [Kristina White](#); [Larry Rich](#); [Michelle Moore](#); [Nicole A. Messenger](#); [Scott Tougas](#); [Shaun Pritchard](#); [Shelley L. Briggs](#); [Stuart I. Cowie](#)  
**Subject:** Public Comment  
**Date:** Friday, May 2, 2025 4:22:07 PM  
**Attachments:** [image002.png](#)  
[image003.png](#)

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Good Afternoon! Below is a public comment for your review.

Thank you,

*Grace Jelks*, CMC | Management Staff Assistant

City of Roseburg - City Administration Office  
900 SE Douglas Ave. | Roseburg, OR 97470  
(541) 492-6866  
[gjelks@roseburgor.gov](mailto:gjelks@roseburgor.gov)

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**From:** Chelsea Gregory <[CGregory@umpquahealth.com](mailto:CGregory@umpquahealth.com)>  
**Sent:** Friday, May 2, 2025 4:20 PM  
**To:** Info Mailbox <[info@roseburgor.gov](mailto:info@roseburgor.gov)>  
**Subject:** Homeless Commission Collaboration

You don't often get email from [cgregory@umpquahealth.com](mailto:cgregory@umpquahealth.com). [Learn why this is important](#)

Good afternoon, Homeless Commission,

I am reaching out to inquire an invitation in joining the next Homeless Commission meeting, in hopes of offering a unique and valuable opportunity to expand on a barrier recently submitted (03/2025) to the Douglas County System of Care (SOC) regarding a housing barrier. This desired collaboration is to create meaningful systemic change in our community, or at the smallest, expand on a barrier seen in our county, with a desire in obtaining a perspective and/or insight from the Homeless Commission. The SOC connects systems partners who work with children and families to improve access to resources and increase quality of care.

Besides being granted the opportunity to join your next meeting, I, also, would like to extend an invitation in joining our SOC Advisory Committee. Some of the benefits of joining the SOC committee include: networking opportunities, identifying barriers, and impacting change. The commitment is one meeting, occurring on the 3rd Tuesday of every month, from 1:30 to 3:00, via Zoom. Our next Advisory Committee is scheduled for 5/20/25.

The SOC was recently awarded grant funding which targets supports and services that benefit youth and families of Douglas County. We believe there is tremendous value in having a well-rounded and diverse System of Care community which includes having representation from the Homeless Commission at the table. We would love for you to join us and regularly participate in our System of Care Advisory Committee. I know your organization is incredibly busy supporting people in the community, so I want to preface that I completely understand the difficulty in consistently attending community meetings when there are conflicting priorities, and we so appreciate your willingness to join this space. We would like to have a representative from the Homeless Commission in the Committee, hoping to get your perspective on the best way to ensure we're not missing your perspective in the space in the future. Who would be the best point of contact? Please let me know if you feel this would be of interest to you, and/or if you'd like us to include anyone else from your team on the invitations.

Would you please let us know if we can expect to see you next month? Would you be willing to designate an alternative representative from your agency and provide their contact information in case there is a month you need to miss due to another obligation?

We look forward to hearing a response from you and want to reiterate how valuable we consider your participation. We genuinely thank you for your consideration and hope to hear from you soon.

Warm regards,

**Chelsea Gregory, M.A.**

*Behavioral Health Program Manager, System of Care*

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***Upcoming PTO: N/A***



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