



ROSEBURG HOMELESS COMMISSION AGENDA

Monday, April 28, 2025
Roseburg City Hall, Council Chambers
900 SE Douglas Avenue, Roseburg

LA
4-15-2025

11:00 A.M. Regular Meeting

NOTE: IT IS UP TO EACH OF YOU AS COMMISSIONERS TO CALL 541-492-6866 AND LET STAFF KNOW BEFORE THE DAY OF THE MEETING IF YOU WILL NOT BE ATTENDING. THANK YOU.

I. CALL TO ORDER

II. ROLL CALL:

Chair: Shelley Briggs Loosley
Commissioners: Michele Moore (Cow Creek Band of Umpqua Tribe of Indians)
Gene McVae (Adapt)
Shaun Pritchard (UCAN)
Ken Averett (Aviva Health)
Keith Lowther (Umpqua Health Alliance)
Ben Tatone (At-Large)
Scott Tougas (At-Large)

III. APPROVAL OF MINUTES

A. February 14, 2025 – Regular Meeting

AUDIENCE PARTICIPATION – *Comments on Agenda Items Only can be provided in person during the meeting, virtually through Zoom or hand delivered to City Hall, 900 SE Douglas Avenue in Roseburg, prior to 10:00 a.m. on the day of the meeting. To provide comments via Zoom, contact the City Recorder's office at info@roseburgor.gov to get the link to the meeting. Comments must include the person's name and address for the record. The Commission reserves the right to delay any action requested until they are fully informed on the matter.*

Each speaker will be allotted a total of 4 minutes. All testimony given shall be new and not have been previously presented to Commission. A total of 15 minutes shall be allocated for the "Audience Participation" portion of the meeting.

IV. DISCUSSION ITEMS

- A. Time, Place, & Manner Regulations – Status Update
- B. Prohibition of Distribution of Hypodermic Needles
- C. Next Meeting Date

V. BUSINESS FROM THE COMMISSION

VI. NEXT MEETING DATE: To Be Determined

VII. INFORMATIONAL

VIII. ADJOURNMENT

Please contact the City Administration Office at least 48 hours prior to the scheduled meeting date if you need accommodations in accordance with the Americans with Disabilities Act.
TDD users, please call Oregon Telecommunications Relay Service at 800-735-2900.

**MINUTES OF THE ROSEBURG
HOMELESS COMMISSION MEETING
February 24, 2025**

Chair Briggs Loosley called the meeting of the Homeless Commission to order at 11:04 a.m. on February 24, 2025, in the City Hall Council Chambers, 900 SE Douglas Avenue, Roseburg, Oregon.

1. ROLL CALL

Present: Chair Briggs Loosley, Commissioners Ken Averett, Keith Lowther, Michele Moore, and Shaun Pritchard

Absent: Gene McVae

Others: City Manager Nikki Messenger, City Recorder Amy Nytes, Police Chief Gary Klopfenstein, Community Development Director Stu Cowie, Management Assistant Grace Jelks, UCAN Director of Housing Stabilization Holly Fifield, and KVAL/KMTR – Reporter, Rigo Aguilera

2. APPROVAL OF MINUTES

Commissioner Averett moved to approve the September 23, 2024 meeting minutes. The motion was seconded by Commissioner Pritchard and approved with the following vote: Chair Briggs Loosley, Commissioners Averett, Lowther, Moore, and Pritchard voted yes. No Commissioners voted no. The motion passed unanimously.

3. AUDIENCE PARTICIPATION

Bernie Woodard, business owner, spoke about a complaint against UCAN and conflict of interest.

John Berman, resident, spoke about support for Bernie Woodard's ideas to help the homeless issue.

Sherry Wellman, resident, spoke about her frustration with having a homeless shelter in her neighborhood without being properly notified.

Blair Bailey, former business owner, spoke about partnering with Bernie Woodard to solve the homeless issue.

Jesse Spain, resident, spoke about support for Elk Island.

Ryan Ferguson, resident, spoke about his family's experience in the County.

4. DISCUSSION ITEMS

A. Chair Briggs Loosley presented the Election of Vice Chair. Discussion ensued.

Commissioner Pritchard nominated Commissioner Moore for Homeless Commission Vice Chair.

Commissioner Moore accepted the nomination.

Chair Briggs Loosely called for a vote of all those in favor of Commissioner Moore for Homeless Commission Vice Chair.

Commissioners Averett, Briggs Loosley, Lowther, Moore, and Pritchard voted yes. No Commissioners voted against the nomination. Chair Briggs Loosley announced Commissioner Moore as Homeless Commission Vice Chair.

- B. UCAN Director of Housing Stabilization Holly Fifield presented Updates on Navigation Center and Warming Centers. Discussion ensued.

Commissioner comments and questions included the number of beds at the center, clarification of meals provided, adding kitchen space, planning another visit, and working with the homeless population that is assisted by Bernie Woodard.

Fifield clarified there are thirty-five beds in the center, providing three meals per day is new, funding requirements include providing meals, working on expanding kitchen space, and there is a goal to connect the homeless population with all available resources to find housing.

- C. Klopfenstein presented Camp Clean Up Process.

5. BUSINESS FROM THE COMMISSION
None.

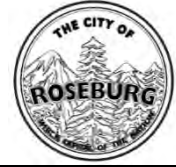
6. NEXT MEETING DATE
The next meeting is scheduled for March 24, 2025.

7. INFORMATIONAL
None.

ADJOURNMENT

Chair Briggs Loosley adjourned the Roseburg Homeless Commission meeting at 11:49 a.m.

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



TIME, PLACE & MANNER REGULATIONS – STATUS UPDATE

Meeting Date: April 28, 2025
Department: Administration
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Nikki Messenger, CM
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

The City's most recent updates to the Roseburg Municipal Code related to prohibited camping went into effect in early October. Staff is providing an update to the Commission regarding the ordinance updates.

BACKGROUND

The City Council has made numerous adjustments to the Prohibited Camping Ordinance, based on court decisions and legislation. On May 22, 2023, the Council adopted Ordinance No. 3586, which repealed and replaced Section 7.02.100 of the RMC and established a new ordinance utilizing the concept of time, place, and manner. This was required to be in place prior to July 1, 2023, to meet ORS 195.530. After the Supreme Court overturned the Grants Pass decision (and effectively the Boise decision), the Council adopted Ordinance No. 3605 on August 26, 2024. This ordinance updated the consequences for a violation of Section 7.02.100, Prohibited Camping.

The Roseburg Police Department used the month of September 2024 to educate impacted individuals and service providers regarding the changes. Enforcement began around October 1, 2024.

The "new" consequences associated with violating this section of the municipal code are as follows:

- F. Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court shall consider in mitigation whether or not the person immediately removed all personal property and litter, including, but not limited to, bottles, cans, and garbage from the campsite, and immediately complied with this section, after being informed they were in violation of the law.
- G. Upon conviction for a violation of this Chapter, if an individual successfully utilizes the Roseburg Transitional Court program, or independently demonstrates that after receiving the citation and before the hearing, they meaningfully engaged with private resources and/or service providers to address whatever led them to be in violation, the Court shall consider that in mitigation.
- H. If penalties are imposed, the first conviction shall not exceed one hundred dollars, and the second conviction shall not exceed two hundred dollars. The third and subsequent conviction(s) may include incarceration, not to exceed seven days. In the Court's discretion, alternative penalties for violation(s) of this Chapter may be imposed. This Chapter is to be interpreted consistent with the applicable state statutes and providing the protections required by state statutes.

As of April 25, 2025, the following number of convictions have been recorded:

1st conviction – 89
2nd conviction – 64
3rd conviction – 22
4th conviction – 7
5th conviction – 2

Staff have attached the existing RMC Section 7.02.100 for your information.

At the April 21, 2025, Council work study session, Council requested additional information regarding the potential for higher consequences for camps violating the “place” portion of the ordinance, specifically by being located along the riverbank. The concern is the higher potential for environmental impact in these areas.

No action is required at this time. If the Commission has suggestions regarding the prohibited camping ordinance, staff would like to hear them.

ATTACHMENTS

Attachment No. 1 – Roseburg Municipal Code Section 7.02.100 Prohibited Camping

*City of Roseburg, OR
Thursday, April 17, 2025*

Title 7. Offenses

Chapter 7.02. OFFENSES

§ 7.02.100. Prohibited camping.

A. As used in this Section:

"Camp" or "camping" means to pitch, erect, create, use, or occupy campsites for the purpose of habitation, as evidenced by the use of camp materials.

"Campsite" means a location upon City property where camping materials are placed.

"Camp materials" include, but are not limited to, personal property, tarpaulins, cots, sleeping bags, blankets, mattresses, hammocks, or outdoor cooking devices and/or similar items that are, or reasonably appear to be, used as living accommodations.

"City property" means any real property or structures owned, leased, or managed by the City, including public ways.

"Involuntarily homeless" means a person who lacks access to adequate temporary shelter.

"Public way" means any street, road, alley, right-of-way, pedestrian or bicycle easement, or utility easement for public use which is controlled by the City.

"Personal property" means any item that can reasonably be identified as belonging to an individual and that has apparent value or utility.

- B. Camping on public property not owned, leased or managed by the City of Roseburg is prohibited. Camping on private property for a time period longer than 48 consecutive hours is prohibited unless a permit is obtained through the Community Development Department. Involuntarily homeless individuals are not prohibited from sleeping and resting on City property, provided camping is occurring in compliance with the following time, place and manner regulations.

1. Time.

- a. Unless otherwise specified, any camping or camp, where not prohibited, may only occur between the following hours:
 - i. Between November 1 and February 28 – five PM to eight AM
 - ii. During the months of March and October – six PM to eight AM
 - iii. Between April 1 and September 30 – eight PM to eight AM
- b. Enforcement of time restrictions may be suspended by City Manager, Police Chief, or designee, for severe weather events or when an individual is engaged in case management or behavioral health services, or when necessary or appropriate to respond to an individual's disability or unique circumstances.

2. Place.

a. Camping is prohibited at all times in the following locations:

- i. In or adjacent to any residentially zoned area or any properties legally residentially used regardless of zoning, and anywhere within 200 feet of a school or day care facility.
- ii. Anywhere between the Umpqua River Path and the South Umpqua River in that portion of the path east of Interstate 5 to Flint Street and any location within 10 feet of either edge of any multi-use path.
- iii. Anywhere between the edge of the water and 100 feet beyond the top of the stream bank of waterway excluding those portions of the South Umpqua River discussed above.
- iv. Any place where camping, a camp, or camp materials create a physical impediment to emergency or nonemergency ingress, egress or access to property, whether private or public, or on public sidewalks or other public rights-of-way, including, but not limited to, driveways providing access to vehicles, and entrances or exits from buildings and/or other real property.
- v. Any vehicle lane, bicycle lane, or roundabout within any public right-of-way.
- vi. Immediately adjacent to any City-owned buildings, anywhere on airport property, or anywhere on or adjacent to water reservoir sites.
- vii. The Stewart Park natural area, encompassing that area of Stewart Park south of Garden Valley Boulevard south to the south end of the storm drainage detention ponds and wetland mitigation areas.
- viii. Within 200 feet of sport complexes and adjacent structures associated with those sports, including parking lots.
- ix. Within 200 feet of any play structure or playground equipment located on public property, or any park area being used with a park permit.
- x. Any City owned properties leased to others, unless camping is the intended purpose of the lease, including, but not limited to, the Roseburg Area Chamber of Commerce building, Umpqua Valley Arts Center, Betty Long Unruh Theater, Umpqua United building, Stewart Park Golf Course and the adjacent grounds including parking lots.
- xi. The Downtown Parking Structure, the area between the parking structure and the adjacent buildings to the east and the walkway area between the parking structure and Jackson Street.
- xii. Any location that has been determined by the Fire Chief, Fire Marshal, or designee to constitute an elevated threat of fire at a particular time of the year.

3. Manner.

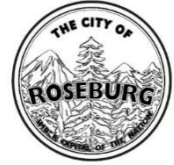
a. Camping, when and where not prohibited, is subject to all of the following:

- i. Individuals, camp materials, camps, or personal property may not obstruct sidewalk accessibility or passage, clear vision areas, fire hydrants, City or other public utility infrastructure, or otherwise interfere with the use of the right-of-way for vehicular, pedestrian, bicycle, or other passage.
- ii. A camp or camping must be limited within a spatial footprint of 10 feet by 10 feet, or 100 square feet. The intent of this Section is to allow a person to sleep protected from the elements and maintain the essentials for living, while still allowing the use of public spaces as designed and intended.

- iii. Individuals may not build or erect structures, whether by using plywood, wood materials, pallets, or other materials. Items such as free standing tents and similar items used for shelter that are readily portable are not structures for purposes of this Section.
 - iv. Obstruction or attachment of camp materials or personal property to fire hydrants, utility poles or other utility or public infrastructure, fences, trees, vegetation, vehicles, buildings, or pavilions is prohibited.
 - v. All camp materials and personal property must be contained within the tent or tent like structure except for one mobility device (bike, wheelchair, and etc.) per person may be stored outside. For the purpose of this Section, a bike with an attached bike trailer is considered one mobility device.
 - vi. Individuals may not accumulate, discard, or leave behind garbage, debris, unsanitary or hazardous materials, or other items of no apparent utility in public rights-of-way, on City property, or on any adjacent public or private property.
 - vii. Open flames, recreational fires, burning of garbage, bonfires, or other fires, flames, or heating deemed unsafe by the Roseburg Fire Department are prohibited.
 - viii. Dumping of gray water (i.e., wastewater from baths, sinks, and the like) or black water (i.e., sewage) into any facilities or places not intended for gray water or black water disposal is prohibited. This includes, but is not limited to, storm drains, directly into waterways or onto the ground, which are not intended for disposal of gray water or black water.
 - ix. Unauthorized connections or taps to electrical or other utilities, or violations of building, fire, or other relevant codes or standards, are prohibited.
 - x. Digging, excavation, terracing of soil, alteration of ground or infrastructure, or damage to vegetation or trees is prohibited.
 - xi. All animals must be leashed or crated at all times.
 - xii. All noise ordinances must be abided by at all times.
- C. No recreational vehicle (RV) or vehicle shall be used or occupied on any tract of ground within the corporate limits of the City except as provided in this Section.
- D. No person shall use or occupy any RV or campsite for more than 48 hours on the premises of any occupied dwelling or on any lot which is not part of the premises of any occupied dwelling, unless a permit therefor shall have been first obtained as prescribed in the Land Use and Development Regulations, nor shall any person permit such use or occupancy unless the occupant of the RV or camp has obtained a permit therefor.
- E. Exception. Overnight use of a camping vehicle or RV as defined in ORS 446.310(2) shall be allowed outside of a permitted or authorized campground, without a permit, provided the following conditions exist and are complied with:
- 1. The subject location is within a General Commercial (C-3) zoning district and contains a developed permitted use pursuant to Roseburg Municipal Code Section **12.04.010**;
 - 2. The property owner or lessee registers the subject location with the community development department and no fee is charged to the users;
 - 3. The subject location is not within 500 feet of a residential structure;
 - 4. The length of stay is limited to 48 hours;
 - 5. The camping vehicle or RV unit is self-contained;
 - 6. Generators shall not be used between the hours of ten p.m. and six a.m.;

7. The area designated for overnight use is paved with an asphalt or concrete surface;
 8. The owner of the property where the overnight parking occurs has obtained the necessary permits or licenses, if any are required, from other governmental agencies.
- F. Upon conviction for a violation of this Chapter, in addition to any other factors deemed appropriate by the Court, the Court shall consider in mitigation whether or not the person immediately removed all personal property and litter, including, but not limited to, bottles, cans, and garbage from the campsite, and immediately complied with this section, after being informed they were in violation of the law.
- G. Upon conviction for a violation of this Chapter, if an individual successfully utilizes the Roseburg Transitional Court program, or independently demonstrates that after receiving the citation and before the hearing, they meaningfully engaged with private resources and/or service providers to address whatever led them to be in violation, the Court shall consider that in mitigation.
- H. If penalties are imposed, the first conviction shall not exceed one hundred dollars, and the second conviction shall not exceed two hundred dollars. The third and subsequent conviction(s) may include incarceration, not to exceed seven days. In the Court's discretion, alternative penalties for violation(s) of this Chapter may be imposed. This Chapter is to be interpreted consistent with the applicable state statutes and providing the protections required by state statutes.
- (Ord. 2936 § 1, 1996; Ord. 3093 § 1, 2001; Ord. 3513 § 1, 2018; Ord. 3547 § 1, 2021; Ord. 3586 § 1, 2023; Ord. 3605, 8/26/2024)

ROSEBURG HOMELESS COMMISSION AGENDA ITEM SUMMARY



PROHIBITION OF DISTRIBUTION OF HYPODERMIC NEEDLES

Meeting Date: April 28, 2025
Department: Administration
www.cityofroseburg.org

Agenda Section: Discussion Items
Staff Contact: Nikki Messenger, CM
Contact Telephone Number: 541-492-6866

ISSUE STATEMENT AND SUMMARY

At a Council work study session on April 21, 2025, staff broached the possibility of a prohibition of distribution of hypodermic needles in public spaces. Staff is seeking input from the Homeless Commission on this topic.

BACKGROUND

Roseburg Police Departments Homeless Liaison Officer and between 1 and 3 community service officers work with the Community Development Department's compliance officer, parks and public works maintenance staff and the Douglas County work crew to perform camp cleanups. This is an extensive process that requires a minimum of 72 hours written notice and follows stringent state statutes for retaining and storing items of utility. An increasing danger to the staff and public is the presence of hypodermic needles in the camps. During some camp cleanups, there are several hundred needles that will have to be disposed of.

The City has instituted policies to try and keep staff safe, but needle sticks are an ever-present danger. The Police Chief and Community Development Director met with representatives from the HIV Alliance to discuss this issue. HIV Alliance is a valued community partner that specializes in harm reduction and provides a variety of services to the unhoused population. They were receptive to reducing the number of needles made available as part of their needle exchange program.

Currently, HIV Alliance staff travel to camp areas to provide these services. There may be other providers as well.

As mentioned previously, staff is questioning the public benefit of having the needle exchanges happening on public property and specifically in parks. Staff is proposing to bring back ordinance language prohibiting distribution of hypodermic needles on public property within the City.

Staff is seeking the Commission's input on this subject matter.