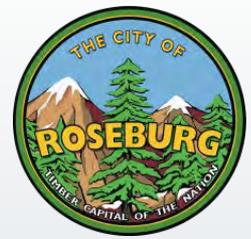


City of Roseburg Budget

2024-2025

Photo by Anvil NW



City of Roseburg FY 2024-25 Budget

❖ Budget Overview & Highlights

❖ City of Roseburg Budget

❖ General Fund Budget 

❖ Special Revenue Funds

❖ Debt Service Funds

❖ Capital Project Funds

❖ Enterprise Funds

❖ Internal Service Funds

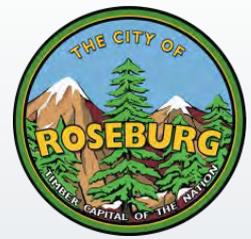
❖ Roseburg Urban Renewal Budget



Budget Overview FY 24-25

Assumptions - Personnel Costs

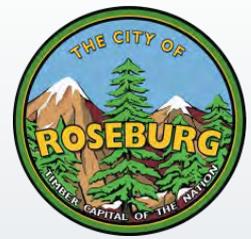
- Salaries – During budget preparation, Fire and General Service are under contract, the Police is open and under negotiations. Per labor contracts, 5% pay increase across Fire, General Service units & non-represented. 5% is assumed for Police as well.
- Budget includes merit increases – subject to annual evaluation
- Health Insurance – 5% increase for health & 3.3% for dental
- PERS Rates Effective 7/1/2024
 - Tier 1 & 2 39.33%
 - OPSRP General 32.15%
 - OPSRP Police & Fire 36.94%



Budget Overview FY 24-25

Assumptions - Overhead

- Property/Liability Insurance – 15% increase
- Water & Storm Utility – 5% increase
- Power – 15% increase
- Natural Gas – 10% increase
- Sanitary Sewer – assume 33% increase



Budget Overview FY 24-25

Total proposed staffing is 174.6 FTE

Added Two positions to the FTE employee count

- Add Payroll / Accounts Receivable (added in FY 23-24 with Council approval)
- Add Engineering Technician
- Add Library Aide (10 hours per week)



City of Roseburg FY 2024-25 Budget

GENERAL FUND

- Accounts for all employees *except* Water Department
- Major revenue sources include:
 - Property taxes - \$20.1 million (+5.7%)
 - 64.9% of GF revenues
 - Franchise & other fees - \$3.9 million
 - Interdepartmental charges - \$3.98 million
 - Intergovernmental Revenues - \$1.1 million

Total Budgeted Revenues \$31.0 million (+6.3%)



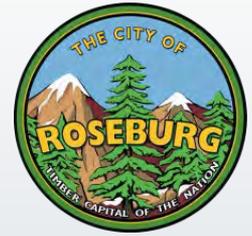
City of Roseburg FY 2024-25 Budget

GENERAL FUND

➤ Expenditures:

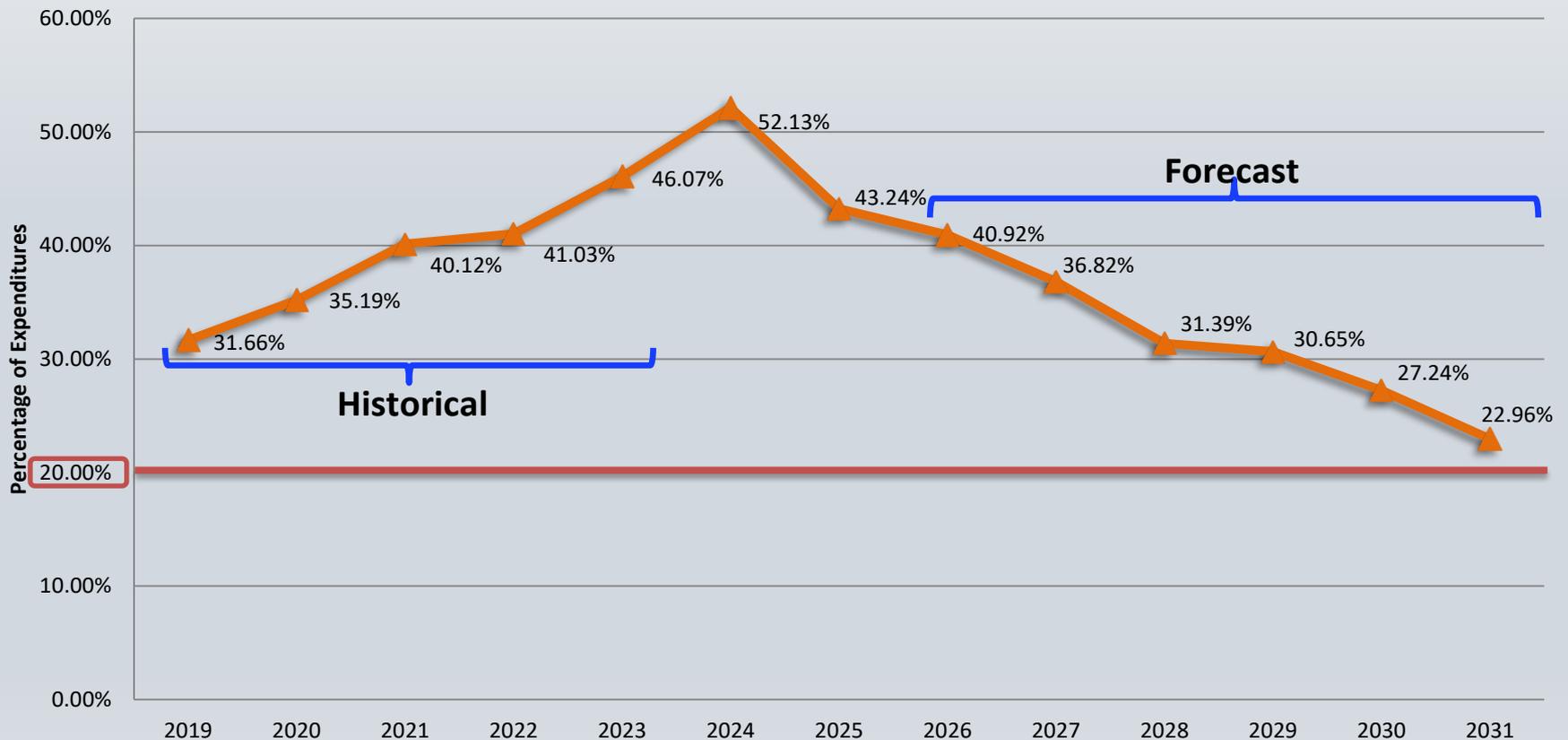
- Personnel Costs 76.3%
- Materials & Services 19.0%
- Capital Outlay/Transfers 4.7%

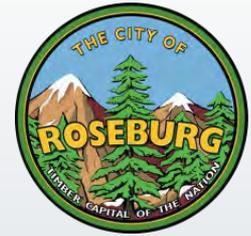
Total Budgeted Expenditures \$32,880,294 (+3.86%)



General Fund Stability

City of Roseburg – Ending Fund Balance as Percentage of Expenditures (Forecast based on Budget performance)





General Fund Revenues

- \$20,108,665 – Property taxes
 - \$2.437 billion estimated assessed value
 - ↑ 4.2% increase over last year actuals
- \$410,000 -- Other Taxes
- \$263,500 – Fines, Forfeitures and Penalties
- \$3,979,953 – Interdepartmental Charges
- \$452,056 – User Charges
- \$1,105,619 – Intergovernmental Revenue
- \$700,000 – Interest
- \$3,919,835 – Permits, Licenses and Fees
- \$63,000 – Miscellaneous

General Fund Resources

\$43,878,424



Interdepartmental Charges 9.1%

Permits, Licenses and Fees 8.9%

Intergovernmental 2.5%

Interest 1.6%

User Charges 1.0%

Other Taxes 0.9%

Fines, Forfeitures & Penalties 0.6%

Property Taxes 45.83%

Beginning Fund Balance 29.34%



City Administration Department

2024/2025 Budget
Presentation





Total Department Budget

- 2023/24 adopted budget - \$1,955,414
- 2024/25 proposed budget - \$1,823,439
6.7% Decrease
- 7 FTE – Remains the same
 - Homeless Coordinator currently unfilled





Materials and Services

- 2023/24 adopted budget - \$765,100
- 2024/25 proposed budget - \$633,500

17% Decrease –

- Decrease in Opioid Settlement Spending
 - Eligible uses still being identified
- Increase in Homeless Abatement – due to increased costs for County Work Crew



Personnel Services

- 2023/24 adopted budget - \$1,190,314
- 2024/25 proposed budget - \$1,189,939

> .03% decrease





Accomplishments

- Continued coordination with UCAN and Public Works Department to open the second phase of the Gary Leif Navigation Center.
 - Approaching 100 individuals transitioned into stable housing situations
- Created new partnership with Umpqua Community College to deliver the Southwest Oregon Medical Workforce Center
- Hired and onboarding of 25 new employees, including new City Recorder
- Continued to develop partnerships to move the community forward





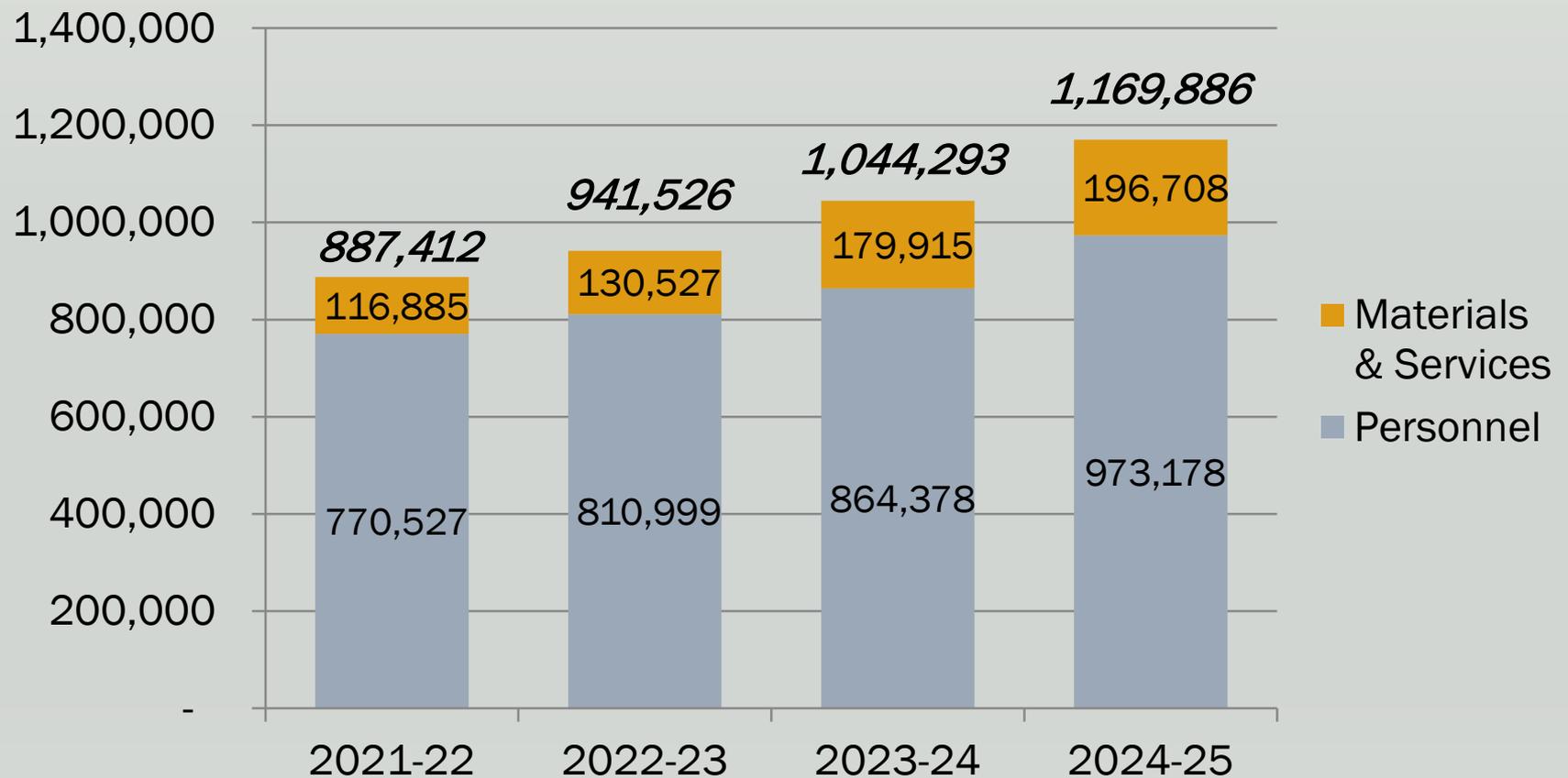
Finance Department

2024/2025 Budget
Presentation

12% increase



Total Finance Department





Finance Activities

- Financial analysis and reporting
- Budget development and management
- Annual Comprehensive Financial Report (ACFR)
- Popular Annual Financial Report (PAFR)
- Utility and assessment billing
- Treasury and debt management
- Grant administration
- Payroll
- Accounting services





Finance Achievements

- Received 30th consecutive GFOA award for Excellence in Financial Reporting
- Received 8th consecutive GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting
- Maintained an Aa3 credit rating from Moody's
- Updated the 6-yr financial forecast
- Added a Payroll / Accounts Receivable Accounting Clerk



Finance Goals

- Implement GASB 100 “Accounting Changes and Error Corrections”
- Submit ACFR to GFOA financial reporting certification program
- Submit PAFR to GFOA award program



Information Technology

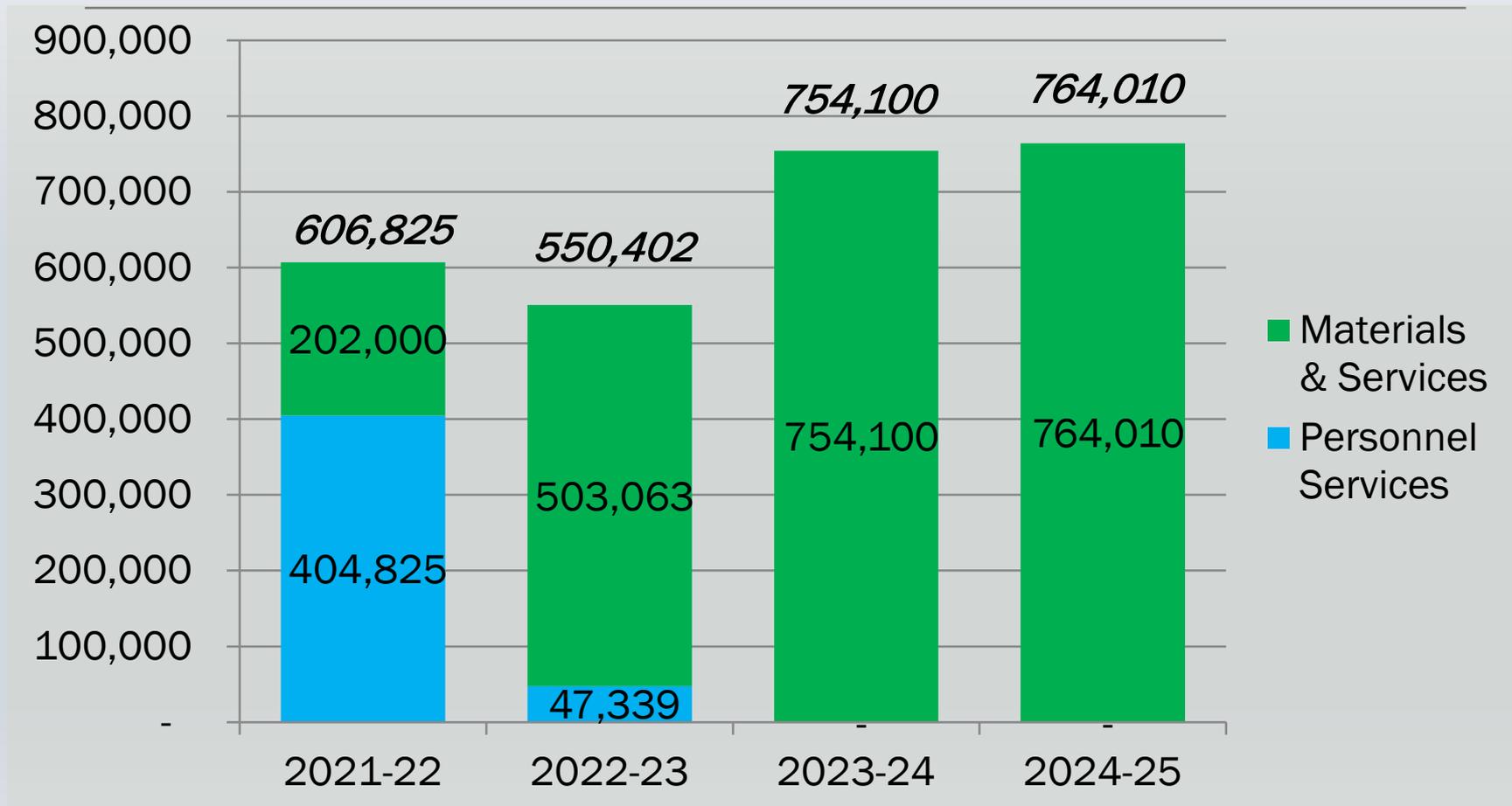
2024/2025 Budget
Presentation



1.3% Increase



Total Information Technology





I.T. Activities

- Support and maintain a network of:
 - user & service accounts
 - desktop/laptops
 - mobile devices
 - virtual and physical servers
 - Storage Area Network storages
 - Cisco telephone devices
 - Wireless network with multiple access points.
- Support and maintain city radio and telecommunication systems
- Ensure network security
- Specialized application support
- Development and implementation of disaster recovery strategies of city data





I.T. Achievements

- Continued outsourcing of IT services at a cost less than previously budgeted for personnel and related support expenses; thereby, enabling greater investment in hardware and software.





I.T. Goals

- Upgrade desktop computers across several departments
- Continue hardening of network infrastructure against cyber attacks and malicious attacks
- Implement needed network upgrades



Community Development Department

2024/2025 Budget
Presentation





Community Development

- Planning & Building
- Economic Development
- Historic Preservation
- Code Compliance





Accomplishments

- Processed roughly 435 site review applications, land use actions and other permit actions.
- Submitted the UGB Swap application to the Oregon Department of Land Conservation and Development and Douglas County. Have begun the public hearing process.
- Working in conjunction with ODOT and a consultant to develop the Diamond Lake Boulevard/OR 138E Design Concept Plan.
- With assistance from NeighborWorks Umpqua have helped to administer Community Development Block Grant (CDBG) funding for local housing rehabilitation projects.

Community Development
City of Roseburg, Community Development Department
300 SE Douglas Avenue - 2nd Floor, Roseburg, OR 97470
Phone: 541-482-4700 Email: communitydev@cityofroseburg.org Website: www.cityofroseburg.org

SITE PLAN REVIEW APPLICATION

Category of Development:
 One or Two Family Dwelling
 Multi-Family
 Commercial/Industrial
 Other: _____

Type of Work: (Check all that apply)
 New Construction
 Addition/Alteration/Change of Use
 Demolition
 Other: _____

Project Site Information:
Site Address: _____ Subdiv. App. No.: _____
City/Venue/Zip: _____ Parcel ID No.: _____
Previous uses of this site (Last 30 years): _____

Project Description:

Building Area
Existing (sq. ft.): _____ Intensive Area (garage, driveway, etc.): _____
New (sq. ft.): _____ New (sq. ft.): _____

****Sign Permits only****
Existing Signs: _____ Proposed Signs: _____
Type/Amount: _____ Type/Amount: _____
Total Sign Area: _____ sq. ft. Total Sign Area: _____ sq. ft.

Applicant's Information: Owner Tenant Contractor/Agent
Name: _____ Phone: _____

****Other Uses****
Application Number: _____
Date submitted: _____
Route No.: _____
 Fire Dept.
 ADA
 Public Works
 ODOT
County Levy: _____
 Riparian Rights
 JWA
 100-Year Flood
Special Files: _____
 Air Part.
 Flood Plain
 Building Elevation
 Parking/Trash/Loads
 Landmark Plat
 Grading Plat
 Historical Landmark
 Archaeological Potential
 Environmental Impact
 Fish/Shell Fisheries





Annual Permit Activity

Number of Permits Issued by Year





Budget Proposal

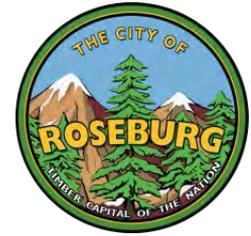
Budget by Year



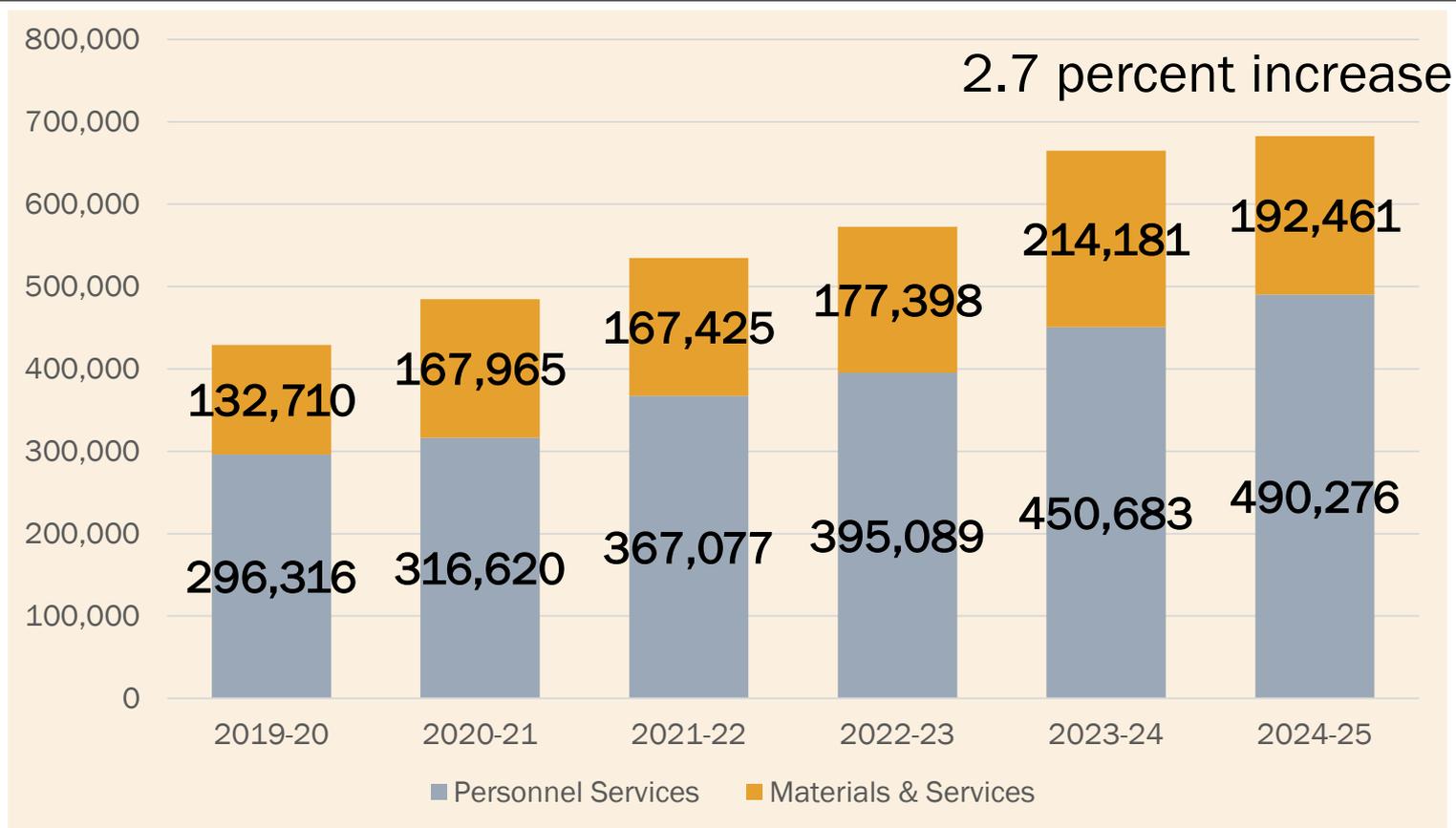
Roseburg Public Library

2024/2025 Budget
Presentation

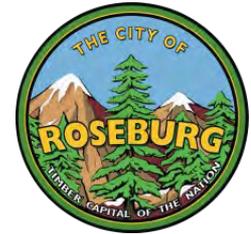




Total Library Department



Library Department



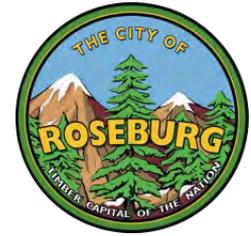
Personnel Services

- 5th Library Aide
10 hours/week

Materials & Services

- Building maintenance / utilities
 - Share costs with Douglas ESD
- Insurance
- Collection materials
 - Supplement grants and donations
- Software for library operations





Accomplishments

- Library Use Assessment
- Restarted Maker Space
- Summer Reading Program
- Dolly Parton's Imagination Library
- Outreach



ROSEBURG PUBLIC LIBRARY
COMMUNITY, CURIOSITY, LEARNING
ROSEBURGPUBLICLIBRARY.ORG

MAKER SPACE TIME

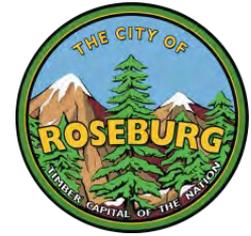
3D PRINTER, BUTTON MAKER, SEWING MACHINE AND MORE

Nominal cash fee for materials.
Signed user agreement required, which can be found on library website.

EVERY SECOND TUESDAY
3 P.M. - 5 P.M.

Email at csala@cityofroseburg.org or call at 541 492 7052

Accomplishments





Public Works Department

2024/2025 Budget
Presentation

Public Works Department



PUBLIC WORKS MISSION STATEMENT

The mission of the Public Works Department is to provide quality public infrastructure at the lowest life cycle cost.

CORE FUNCTIONS

Transportation
Parks & Recreation
Storm Drainage

Airport
Water
Building Maintenance



Public Works Department

58.85 FTE's



OPERATIONS & MAINTENANCE
Parks, Water, Streets, Storm, Facilities, Airport
45.6 FTE's

PARKS & RECREATION ADMINISTRATION
Planning, Projects, Permits, Volunteers
2.25 FTE's

ENGINEERING
Site Plan Review, Capital Improvements,
Construction Management
8 FTE's

ADMINISTRATION
Policy, Support Staff
3 FTE's



Categories of Funds

TOTAL PUBLIC WORKS BUDGET

FY 2023-24
\$ 26,953,877

FY 2024-25
\$26,232,624

General Fund	Special Revenue Funds	Enterprise Funds	Capital Project Funds
<ul style="list-style-type: none"> • Engineering • Administration • Building Maintenance • Street Maintenance • Street Lights • Parks & Recreation Administration • Parks Maintenance 	<ul style="list-style-type: none"> • Streetlight / Sidewalk Fund • Bike Trail Fund • Golf Fund • Stewart Trust Fund 	<ul style="list-style-type: none"> • Storm Drainage Fund • Airport Fund • Water Services Fund 	<ul style="list-style-type: none"> • Transportation Fund • Park Improvement Fund • Facility Replacement Fund

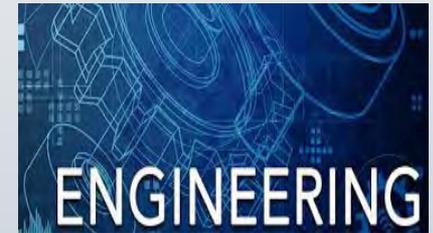


General Fund - Public Works

Engineering 14.21% Increase

Page 51

- 8 FTE's
- FY23-24 Request \$974,584 FY24-25 Request \$1,113,033



Administration 7.26% Increase

Page 53

- 3 FTE's
- FY23-24 Request \$460,561 FY24-25 Request \$494,000



Building Maintenance 6.37% Increase

Page 55

- 3 FTE's
- FY23-24 Request \$392,711 FY24-25 Request \$417,715



General Fund - Public Works

Street Maintenance 4.67% Increase

Page 57

- 12.6 FTE

- FY23-24 Request \$1,818,253

FY24-25 Request \$1,903,168

Streetlight 9.69% Increase

Page 59

- FY23-24 Request \$376,400

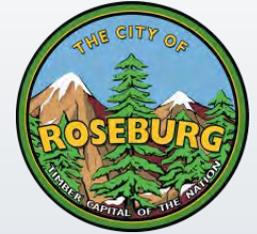
FY24-25 Request \$412,880

Total Public Works General Fund 7.91% Increase

FY23-24 Request \$4,022,509

FY24-25 Request \$4,340,796





General Fund - Parks

Parks Administration 6.52% Increase

Page 61

- 2.25 FTE's
- FY23-24 Request \$292,833 FY24-25 Request \$311,915

Parks Maintenance 7.47% Increase

Page 63

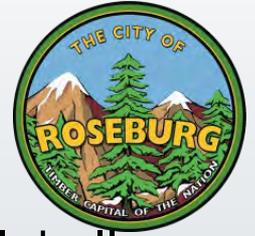
- 13 FTE's
- FY23-24 Request \$1,817,142 FY24-25 Request \$1,952,954

Total Parks General Fund 7.34% Increase

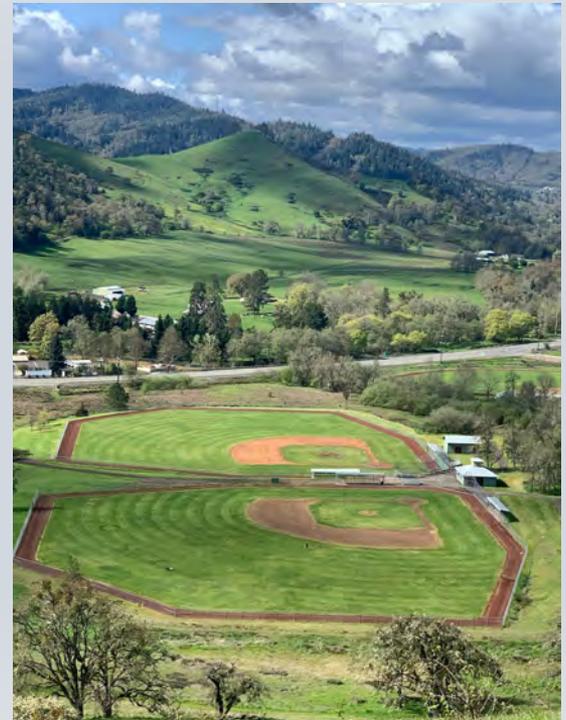
FY23-24 Request \$2,109,975 FY24-25 Request \$2,264,869

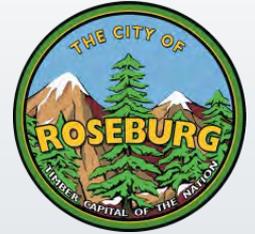


Accomplishments



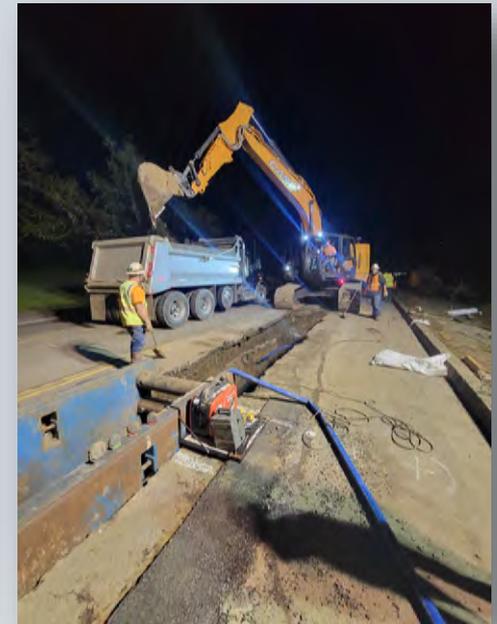
- ❖ Completed the grant-funded storm replacement project Rainbow, Haggerty, Calkins & Troost, improving our storm drain system.
- ❖ The park received a \$750,000 grant for Outdoor Tennis and Pickleball Courts and applied for another grant to expand and renovate Brown Park.
- ❖ Oregon Health Authority's Drinking Water Services recognized the City's public water system for its outstanding performance based on the water treatment inspection.
- ❖ Obtained an ODOT ARTS grant to improve safety at intersections throughout the city.
- ❖ Improvement at Sunshine Park baseball field.





Accomplishments

- ❖ Repaired sections of the Multi-use path at Deer Creek and Stewart Park
- ❖ The 24" water transmission main project continued from Isabell to Newton Creek.
- ❖ Completed city-wide leaf pick-up
- ❖ Replaced 35 ADA ramps



Municipal Court

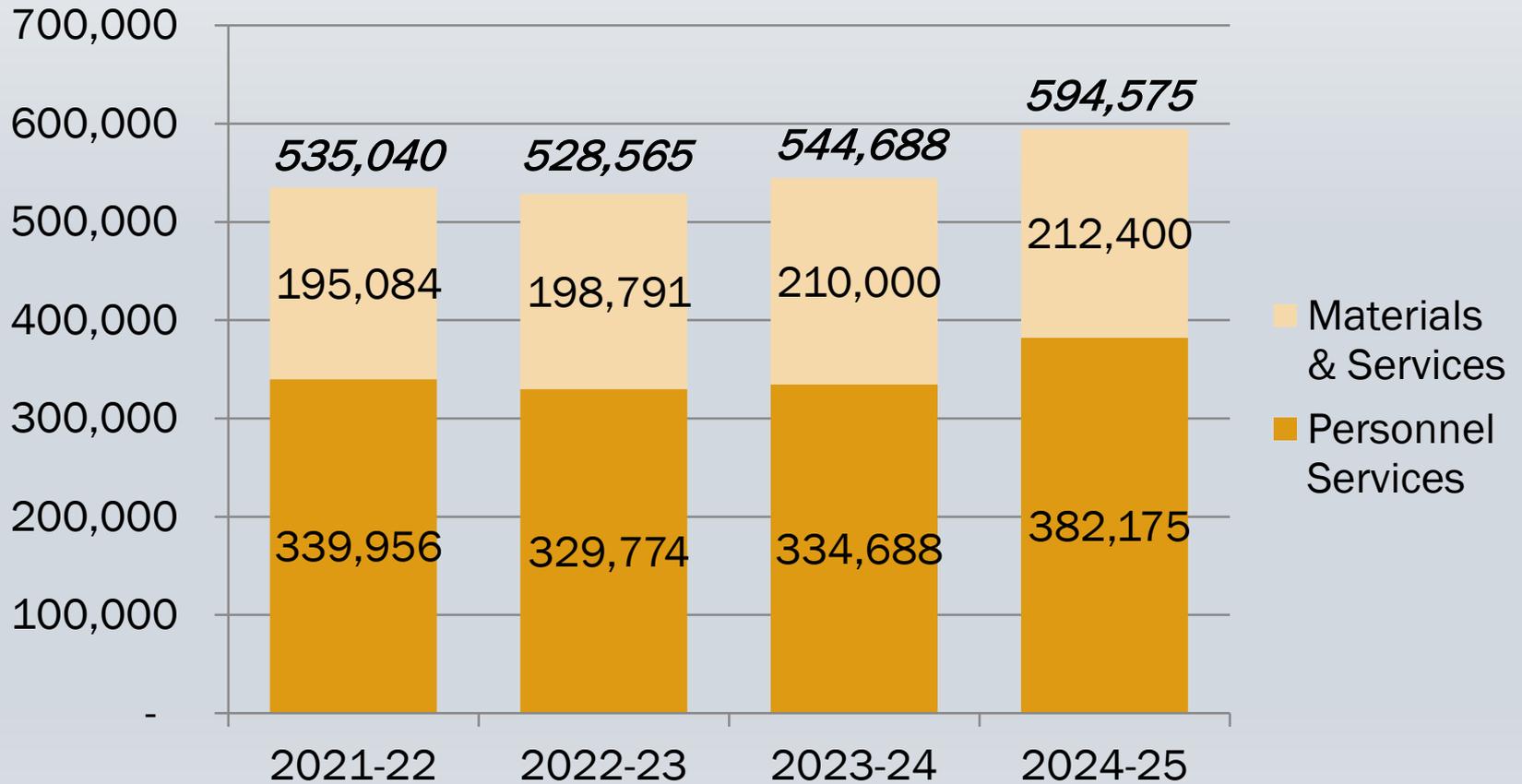
2024/2025 Budget
Presentation



9.2% increase



Total Municipal Court





Activities

- Record and case management
- Docket management
- Subpoena issuance
- Jury panel management
- Prisoner management
- Collection management
- Driver license suspension coordination with DMV





Achievements

- Managed 4,846 cases during FY 2022-23
 - 1,173 Crimes, 258 Traffic Crimes, 3,239 Traffic Violations and 176 Non-Traffic Violations.
- Managed 3,227 cases through three quarters of FY 2023-24
 - 766 Crimes, 278 Traffic Crimes, 1,868 Traffic Violations and 315 Non-Traffic Violations





Goals

- Implement new staffing structure with a Court Supervisor
- Continue to transfer court records to LaserFiche for ongoing maintenance and retrieval with integration to the court software





Police Department

2024/2025 Budget Presentation





Personnel History

PERSONNEL HISTORY	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Police Chief	1.0	1.0	1.0	1.0
Staff Assistant	1.0	1.0	1.0	1.0
Captain	1.0	1.0	1.0	1.0
Sergeant	5.0	5.0	5.0	5.0
Corporal	3.0	3.0	3.0	3.0
Officer	20.0	21.0	22.0	22.0
Detective	5.0	5.0	5.0	5.0
School Resource Officer	3.0	2.0	1.0	1.0
Community Service Officer	1.0	2.0	2.0	2.0
Records Specialist	2.0	2.5	2.5	2.5
Administrative Tech	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	43	44.5	44.5	44.5



Personnel Services

Personnel Services increased by 1.61%
from

\$ 7,659,167 in FY 23/24

to

\$7,782,146 in FY 24/25

Salaries increased by 1.66%

Benefits increased by 1.53%





Total Police Budget

The total Police budget proposal increased 1.61% from FY 23/24.

FY 23/24 = \$9,247,982

FY 24/25 = \$9,397,301



Achievements

1. Completed the City's radio installation project, which provides a dedicated radio channel for Police to utilize for patrol and training – this will also provide redundancy in the event the County's radio system goes down.
2. Participated in community events such as Shop with a Cop, Tip a Hero, YMCA Healthy Kids Day, etc.



Goals

1. Increase employment levels to get fully staffed, which will enable us to fill temporary duty assignments such as our Traffic Unit and Detectives.
2. Continue to evaluate and improve response to the unhoused and camp cleanups.



Thank You



Fire Department

2024/2025 Budget
Presentation





Personnel Services

- FY 23/24 Budget is \$8,134,768
- FY 24/25 Proposed to be \$8,415,441
- Proposed change of 3.45%
- 43 FTE – No change from 23/24





Materials and Services

- FY 23/24 Budget is \$687,199
- FY 24/25 Proposed to be \$725,825
- Proposed change of 5.62%
 - Increase in insurance
 - Increase in utilities
 - Increase in extinguishing foam
 - Increase in vehicle maintenance
 - Increase in buildings and grounds





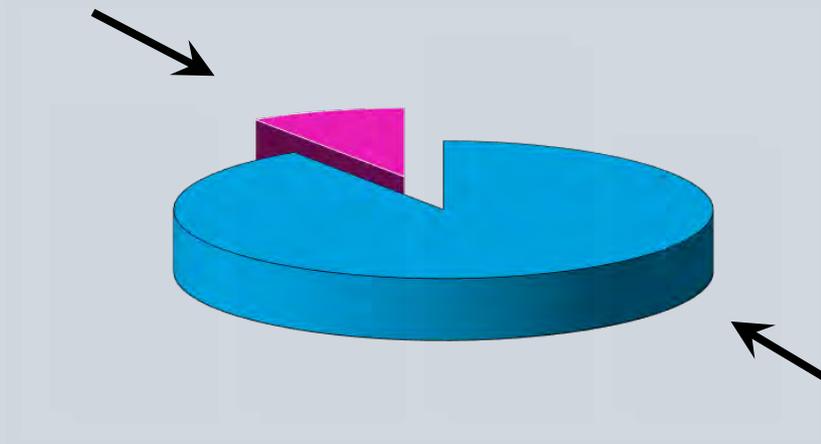
Total Proposed Operating Budget

\$9,141,266

Material &
Services

\$725,825

7.94%



Personnel Services

\$8,415,441

92.06%



Total Department Budget

- FY 23/24 Budget is \$8,821,967
- FY 24/25 Proposed to be \$9,141,266
- Change of 3.62%





Activities

- Fire suppression
- Rescue
- Emergency medical services
- Fire prevention
- Hazardous materials response
- Records management





Accomplishments

- **New Software Changes**
 - Report Writing
 - Scheduling
 - Dispatch
 - Statistical Data Collection
 - Implemented data collection software to track and analyze response statistics
 - Future analytical reports
- **Hiring, Promotions, and Training**
 - Fire Marshal
 - Deputy Fire Marshal
 - 2 Battalion Chiefs
 - 1 Lieutenant
 - 1 Driver Engineer
 - 3 Probationary Firefighters





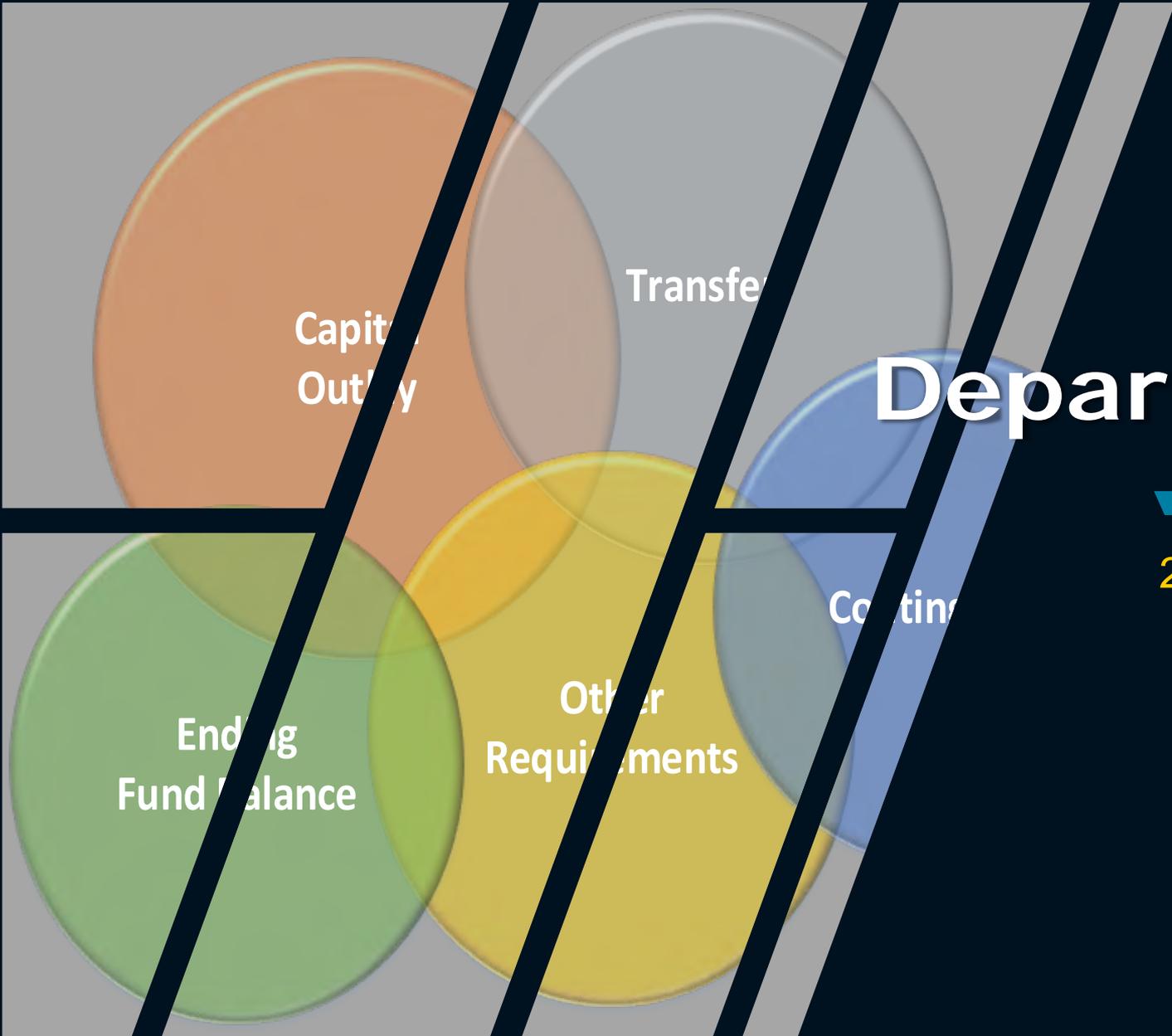
Accomplishments

- **Critical Infrastructure Resiliency**
 - Installation of security fencing at the Garden Valley Fire Station
- **Fire Prevention Division Enhanced**
 - Will greatly enhance our fire prevention educational resources as well as significantly increase the number of fire and life safety inspections throughout the year



Thank you





Non-Departmental

2024/2025 Budget
Presentation



Capital Outlay / Transfers / Other Requirements

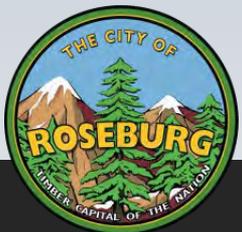
- **Capital Outlay - \$50,000** (-72.76% decrease, -\$133,540 decrease)
 - Capital improvements with city wide benefits yet to be determined

- **Transfers - \$1,371,885** (19.5% Increase)
 - Transfer to Park Improvement - \$50,000 (No change)
 - Transfer to Equipment Replacement - \$1,160,000 (increased 200,000)
 - Transfer to Facilities Improvement - \$100,000 (No change)
 - Transfer to Off Street Parking Fund - \$18,000 (No change)
 - Transfer to Assessment Fund - \$43,885 (New transfer to reimburse foreclosure costs)

- **Other Requirements - \$116,000** (4.5% Increase)
 - Insurance Deductibles - \$35,000 (Increased 5,000)
 - Sobering Center - \$50,000 (No change)
 - 4th of July Contribution - \$6,000 (No change)
 - Other Requirements - \$25,000 (No change: includes City Council Projects, FSA Administrative Charges, and Thrive Umpqua)

**This concludes the General
Fund Presentation.**

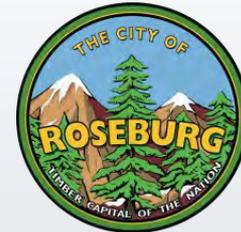
**Upon your questions
being addressed, a
motion may
be entertained to
tentatively approve
this fund.**



Other Funds

2024/2025 Budget
Presentation

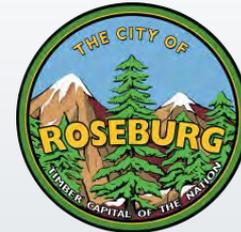




Grant Special Revenue Fund

- Accounts for General Fund grant expenditures.
- Not all grants are included in this fund. Grants are also identified in special funds.
- The Proposed Budget includes \$3,810 in matching funds.
- No General Fund transfer proposed this year.
- \$4.233 million total proposed expenditures.





Grant Special Revenue Fund

- \$4.11 million State – Med Ed Grant (carry over)
- \$114,910 Fed – HUD (CDBG) – Housing Rehabilitation (carry over)
- \$7,620 Fed - DOJ – Bullet proof vests (\$3,810 matching funds)
(Police Dept.)





Hotel/Motel Tax Fund

- Accounts for 8% City Motel Tax
- Tax revenue projected at \$1.8 million based on historical trends
- Current economy has significant impact on the lodging industry
- Revenue allocation by ordinance
 - 57.25% Tourism
 - 32.89% Street Lights, Signals and Sidewalks
 - 9.86% Economic Development
- Tourism portion is allocated:
 - \$787,500 Tourism Promotion Provider
 - \$375,000 City Commission and Other

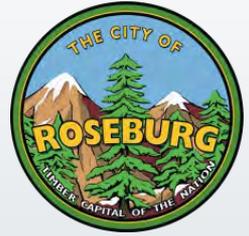




Economic Development Fund

- Hotel/Motel Tax Revenue - \$189,100
- The City is currently working with the Partnership as a sponsoring member and will also seek opportunities to partner with other entities or other opportunities to participate in economic development efforts
- Projects:
 - Materials and Services – \$201,448
 - Partnership Dues
 - Additional Studies TBD
 - Capital Outlay – \$250,000 (TBD)





American Rescue Plan Act

- American Rescue Plan Act (ARPA) signed into law in March 2021
- City received \$5.2 million in two portions; half in FY 2021-22, second half in FY 2022-23
- Funds need to be fully committed by December 2024 and spent by December 2026.
- Projects:
 - Not all funds have been obligated. Currently planning for one time expenses and non-core service delivery including: implementation of CDD software upgrade, sewer upgrades at Fir Grove Park, IT investments – wireless network upgrades, 4 Cisco 24 port and one 48 port switches, computer & I-pad replacements, parking structure security and garbage contracts, and homeless services.
 - FY 2024-25 appropriations include \$1.55 million for M&S and \$1.75 million for Capital Outlay.



Assessment Improvement Fund

- Finances construction of LIDs and finances derelict building mitigation expenses
- Eliminates bank financing costs for LIDs
- Benefited property owners share in project costs
- \$1.792 million beginning fund balance
- \$1 million for potential Local Improvement District (LID) project
- \$140,000 for derelict building mitigation and foreclosure activities that carry liens
- \$43,885 Transfer In from the General Fund to reimburse foreclosure activities



Public Works Department Special Revenue Funds – Streetlights & Sidewalks, Bike Trail



Streetlight & Sidewalk Fund 35.45% Increase

Page 78

- FY23-24 Request \$621,360 FY24-25 Request \$841,618
- ADA Improvements on W Bradford Avenue
- ADA Improvements for the Stephens Street Pavement Improvement
- Misc. Sidewalk Improvements



Bike Trail Fund 3.39% Increase

Page 81

- FY23-24 Request \$295,000 FY24-25 Request \$305,000
- Projects: Sunshine Park Bike Trails Project





Public Works Department Special Revenue Funds – Golf Course and Stewart Trust Fund

Golf Fund <1% Decrease

- FY23-24 Request \$70,860
- Expenditures: Capital Outlay
Buildings/Grounds Maintenance

Page 83

FY24-25 Request \$70,505

Stewart Trust Fund 0% Increase

- FY23-24 Request \$30,000
- Projects: Stewart Park Improvements
Legion Improvements

Page 93

FY24-25 Request \$30,000





Library Special Revenue Fund

Programs, Collections, Special Projects





Library Special Revenue Fund

2024-25 Projects

- Americans & the Holocaust Exhibition
- Collection materials
 - Spanish language
- Summer & Winter Reading Programs
- Ford Room technology



This concludes the Special Revenue Funds presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve these funds.





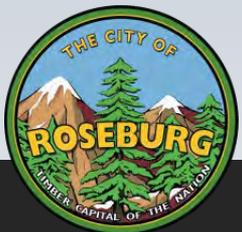
Pension Bond Debt Service Fund

- 2013 Pension Obligation Bonds (POBs) were issued as part of a strategy to provide long-term operational stability and sustainability.
- By replacing a portion of the City's unfunded actuarial liability with POBs gross savings of more than \$1.041 million will be realized over 15 years.
- Bonds' maturity date is in 2028
- Principal and interest due in 2024-25 is \$571,256.



This concludes the Debt Service Fund presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve this fund.



Equipment Replacement Fund



- Provides funding for major vehicle and equipment acquisitions
- 5 year replacement schedule minimizes budget fluctuations
- **\$1,159,962** proposed expenditures:
 - \$26,000 Fire – 4 Thermal Imaging Cameras
 - \$145,000 Fire – 1 Wildland Fire Engine
 - \$10,000 Fire – Fire Hose
 - \$16,000 Fire – Personal Protective Equipment
 - \$45,000 Police – 1 Patrol Truck
 - \$292,000 Police – 4 Patrol Sedans
 - \$38,503 Police – 42 AXON Body Cameras and Equipment
 - \$36,659 Police – 12 AXON Fleet 3 Camera Systems
 - \$28,800 Police – 42 Conducted Energy Weapons (Tasers)
 - \$70,000 Streets – 1 1-Ton Dump Pickup Truck
 - \$140,000 Streets – 1 Flail Mower
 - \$80,000 Streets – 1 Crack Sealer (Replaces 2013)





Equipment Replacement Fund (continued)

- **\$1,159,962** proposed expenditures (continued):
 - \$76,000 Parks – 1 Excavator
 - \$66,000 Parks – 1 Skid Steer
 - \$90,000 Parks – 2 Compact / Articulating Mowers

- **\$1,160,000** General Fund transfer





Public Works Capital Project Funds- Transportation

Transportation 40.07% Increase

Page 97

- Beginning Fund Balance \$5,988,240
- FY23-24 Adopted \$2,597,146
- FY24-25 Request \$3,637,809
- Projected Revenues \$3,519,642
- Materials & Services \$1,602,809
- Capital Total \$2,025,000
- *Projected Ending Fund Balance* \$5,870,073
- M&S Projects:
 - Pavement Maintenance Slurry, Crack & Chip Seals
- Capital Projects:
 - NE Stephens Street Overlay – Douglas Ave Repairs
 - Stewart Park Drive Bridge – Grant Match
 - Troost Street Improvements Design



See proposed budget page 97



Public Works Capital Project Funds- Park Improvement

Park Improvement 55.69% Increase

Page 101

- FY23-24 Adopted \$1,580,000
- FY24-25 Request \$2,459,852
- Projects: Brown Park Expansion (grant dependent), Outdoor Tennis & Pickleball Courts (grant dependent), and Fir Grove Turf Design





Public Works Capital Project Funds- Facilities Replacement

Facilities Replacement **25.81% Increase**

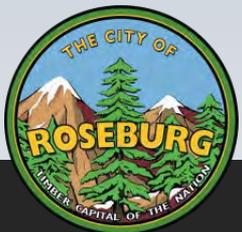
Page 109

- FY23-24 Adopted \$157,687
- FY24-25 Request \$198,379
- Beginning Fund Balance \$334,896
- Ending Fund Balance \$246,517
- Projects: Parks Maintenance Shop



**This concludes the Capital
Projects Funds presentation.**

**Upon your questions
being addressed, a
motion may
be entertained to
tentatively approve
these funds.**





Public Works Enterprise Funds- Airport Fund

Airport 167% Increase

Page 117

FY23-24 Adopted \$959,665

FY24-25 Request \$2,560,225

- Beginning Fund Balance \$1,052,230
- Projected Revenues: \$2,649,107
- Materials & Services: \$295,731
- Debt Payments \$112,253
- Capital Projects: \$2,152,241
- Ending Fund Balance: \$1,141,112

- Projects: Taxiway A – Phase II Construction
Standby Power
Security and Fencing Improvements



Public Works Enterprise Funds- Water Fund



Water Fund

Page 122

Beginning Fund Balance \$7,966,325

Projected Revenues \$7,986,180

Production 7.03% Increase

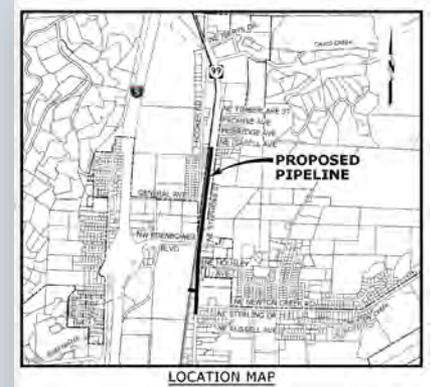
Page 127

- 6 FTE's
- FY23-24 Adopted \$1,418,532 FY24-25 Request \$1,518,325

Transmission & Distribution 6.27% Increase

Page 129

- 11 FTE's
- FY23-24 Adopted \$1,737,919 FY24-25 Request \$1,846,964



Administration 28.01% Increase

Page 131

- FY23-24 Adopted \$2,248,387 FY24-25 Request \$2,878,232



Public Works Enterprise Funds- Water Fund Continued

Capital Outlay – \$3,981,825 36.39% Decrease *Page 133*

- Projects:
 - Main Replacements: Stephens Street Construction
 Jackson/Commercial – Design
 - Plant Improvements: TBD
 - Transmission Main: 24” Isabell Ave. – Newton Creek Drive - Construction
 24” Newton Creek Drive to Garden Valley - Design

Total Water Service Fund 12.34% Decrease

- FY23-24 Adopted \$11,664,838
- FY24-25 Request \$10,225,346
- Projected Ending Fund Balance: \$5,727,159





Public Works Enterprise Funds- Storm Drainage

Storm Drainage **45.11% Decrease**

Page 112

FY23-24 Adopted \$3,804,502

FY24-25 Request \$2,088,450

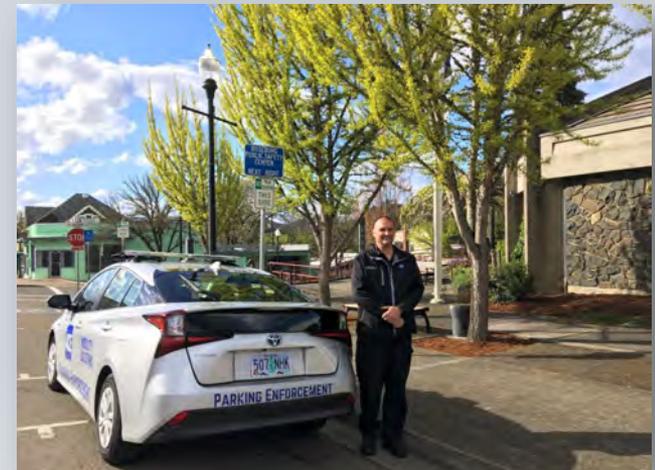
- Beginning Fund Balance \$7,314,123
- Projected Revenues: \$2,902,360
- Materials & Services: \$1,188,450
- Capital Projects: \$900,000
- Ending Fund Balance: \$8,128,033

- Projects:
 - Open-cut Pipe Replacement - \$700,000
 - TMDL Implementation - \$100,000
 - Miscellaneous - \$100,000



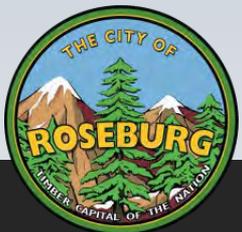
Off-Street Parking Fund

- City owned off-street parking facilities
- On-street parking enforcement and maintenance
- In January 2022, the City executed a new parking enforcement services contract.
- Modifications to the program are currently being evaluated.
- \$118,800 operating revenues programmed at this time
- \$134,280 operating expenditures
- Additional expenses may be covered with ARPA



**This concludes the Enterprise
Funds presentation.**

**Upon your questions
being addressed, a
motion may
be entertained to
tentatively approve
these funds.**





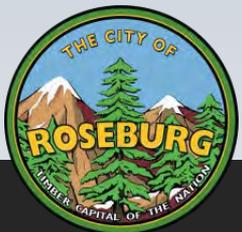
Workers' Compensation Fund

- Transitioning from Self-Insurance to fully insured program
 - Active or emerging claims incurred prior to 10/1/23 administered through self-insurance, paid through Workers' Compensation Fund
 - Exploring Loss Portfolio Transfer
- Claims from 10/1/23 forward handled through SAIF Corp.
 - SAIF premiums paid through charges to each Department
- Safety program to reduce work related accidents and injuries
 - Loss control resources through SAIF/CIS
- Proposed 6/30/24 balance of \$703,876
- \$354,670 in anticipated expenses based on activities and claims history



This concludes the Internal Service Fund presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve this fund.



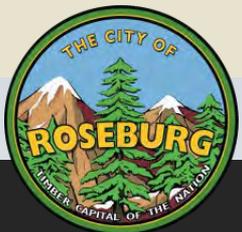
MOTIONS TO APPROVE



“I move to approve and recommend the City Council adoption of the budget for the 2024-2025 fiscal year in the amount of \$109,703,516.”



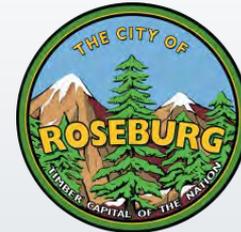
“I move to approve property taxes for the 2024-2025 fiscal year at the rate of \$8.4774 per \$1,000 of assessed value for the permanent rate tax levy.”





Urban Renewal

2024/2025 Budget
Presentation



Urban Renewal General Fund

- Urban Renewal Agency General Operating Fund
- Tax increment revenues primary revenue source
- \$1,120,933 total Tax Increment Revenue to be received
- Transfer \$1,500,000 to UR Capital Fund





Urban Renewal Capital Funds

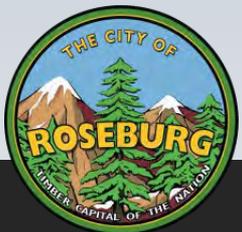
- Fund 351 East/Diamond Lake UR Area (p. 7)
 - \$1,631,951 Beginning Fund Balance
 - \$1,282,000 for Capital and Non-Capital projects
 - \$282,000 Contracted Services (Housing incentives program)
 - \$1,000,000 Capital Improvements (TBD)



See proposed Urban Renewal budget page 6

This concludes the Urban
Renewal budget presentation.

Upon your questions
being addressed, a
motion may
be entertained to
approve the Urban
Renewal Budget.



MOTION TO APPROVE



“I move to approve and recommend adoption of the Urban Renewal Agency budget for the 2024-2025 fiscal year in the amount of \$4,980,438.”

City of Roseburg, Oregon



2024-2025 Proposed Budget

