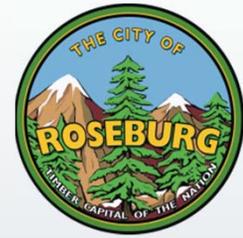


# City of Roseburg Budget

2023-2024

*Photo by Anvil NW*



# City of Roseburg FY 2023-24 Budget

## ❖ Budget Overview & Highlights

### ❖ City of Roseburg Budget

❖ General Fund Budget



❖ Special Revenue Funds

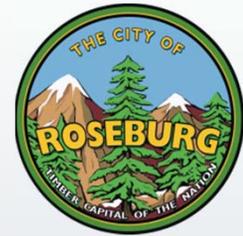
❖ Debt Service Funds

❖ Capital Project Funds

❖ Enterprise Funds

❖ Internal Service Funds

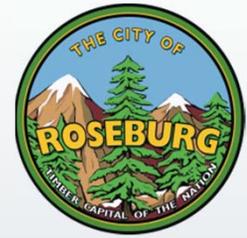
### ❖ Roseburg Urban Renewal Budget



# Budget Overview FY 23-24

## Assumptions - Personnel Costs

- Salaries – During budget preparation, all three bargaining units were in the process of negotiations
- Assumed 4% pay increase across all units & non-represented
  - RPD settled at 5%
- Budget includes merit increases – subject to annual evaluation
- Health Insurance – 9% increase ( now approx. 2.5%)
- PERS Rates Effective 7/1/2023
  - Tier 1 & 2 39.33%
  - OPSRP General 32.15%
  - OPSRP Police & Fire 36.94%

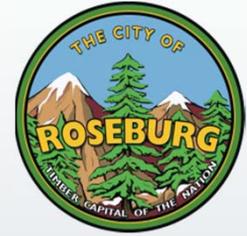


# Budget Overview FY 23-24

---

## Assumptions - Overhead

- Property/Liability Insurance – 18% increase
- Water & Storm Utility – 5% increase
- Power – 16.7% increase
- Natural Gas – 20.4% increase
- Sanitary Sewer – assume 33% increase



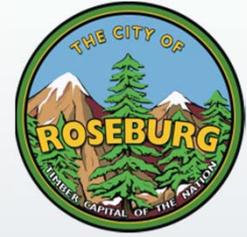
# Budget Overview FY 23-24

---

Total proposed staffing is 172.35 FTE

No net change in employee count – but fairly significant changes proposed:

- Add Deputy Fire Marshal
- Add Community Development Dept. Technician
- Add Homeless Coordinator
- Reduce 3 FTE in Information Technology
  - Moved to contracted services



# City of Roseburg FY 2023-24 Budget

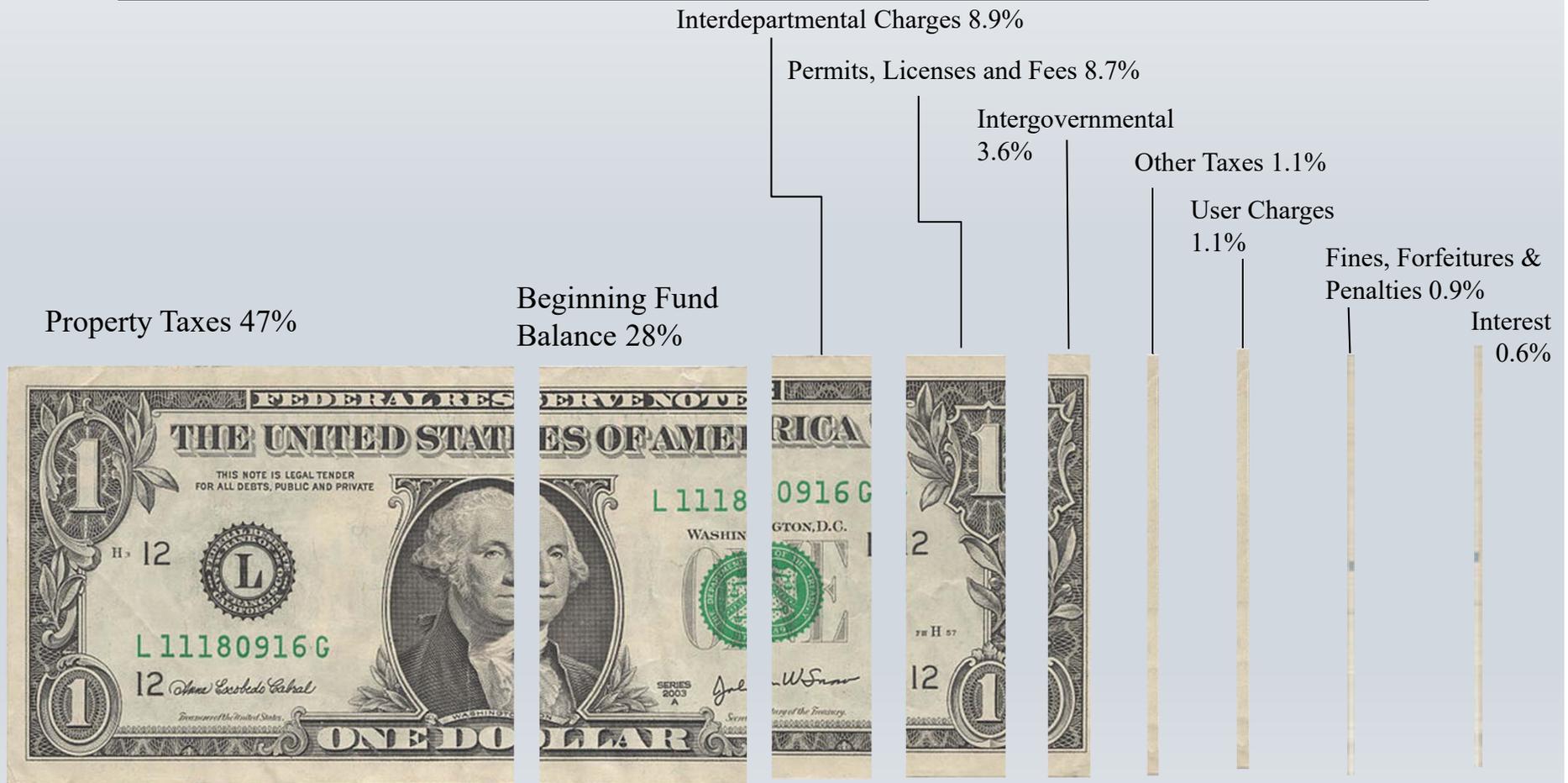
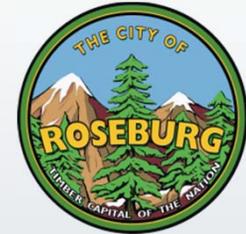
## GENERAL FUND

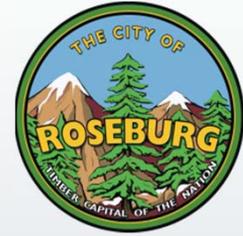
- Accounts for all employees *except* Water Department
- Major revenue sources include:
  - Property taxes - \$19.02 million (+4.72%)
    - 65% of GF revenues
  - Franchise & other fees - \$3.5 million
  - Interdepartmental charges - \$3.58 million
  - Intergovernmental Revenues - \$1.455 million
- New revenue – Opioid Settlement Agreement

Total Budgeted Revenues \$29.15 million (+6.1%)

# General Fund Resources

\$40,481,844





# City of Roseburg FY 2023-24 Budget

## GENERAL FUND

### ➤ Expenditures:

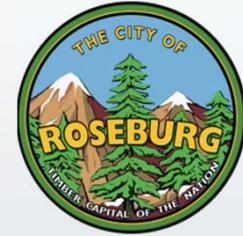
- Personnel Costs 76%
- Materials & Services 19.5%
- Capital Outlay/Transfers 4.5%

Total Budgeted Expenditures \$31,639,685 (+8.03%)

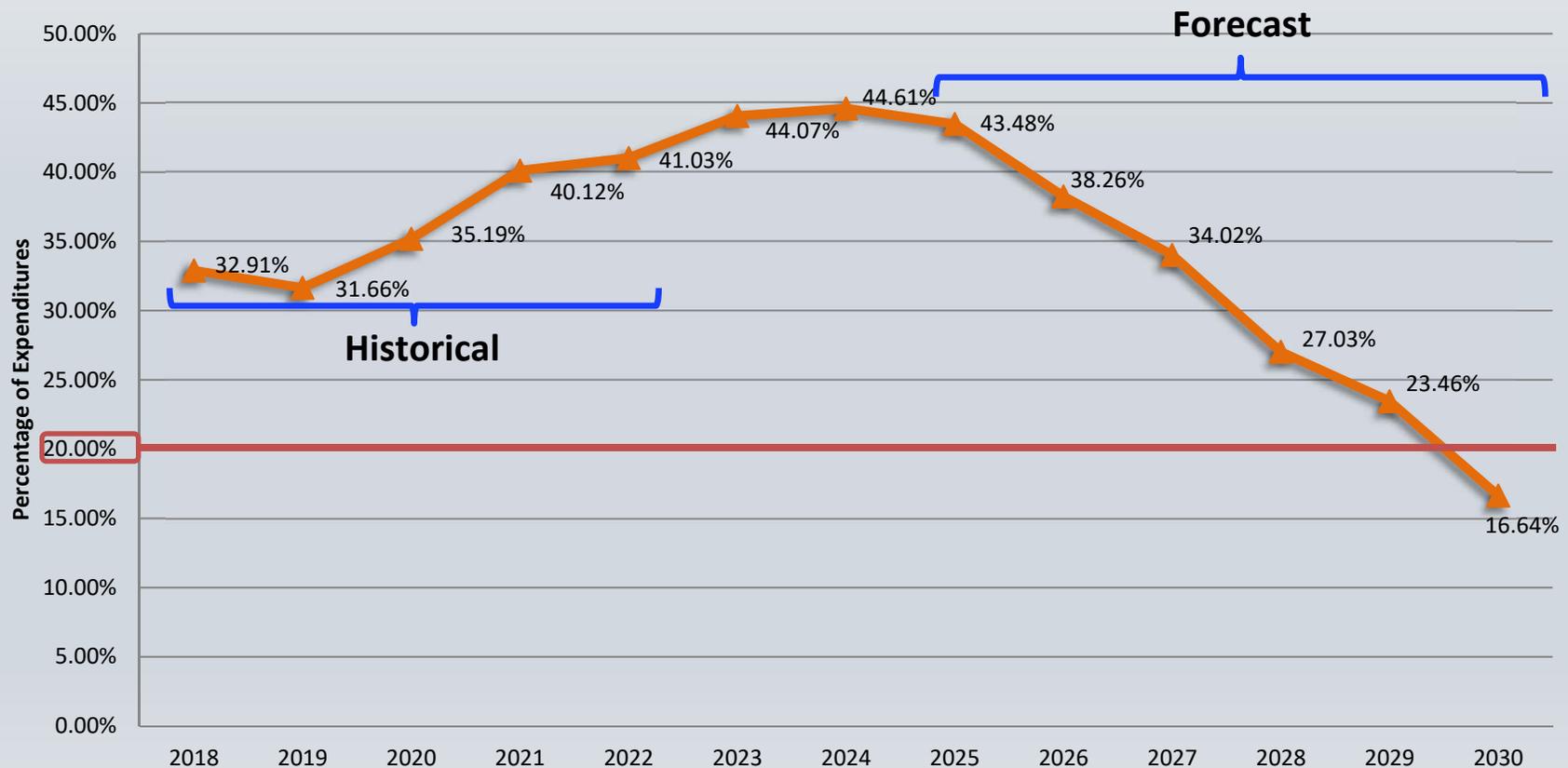
Budgeted Deficit \$2.5 million\*

\*Historic spending 91-95% of budgeted expenditures

# General Fund Stability



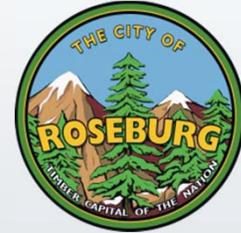
City of Roseburg – Ending Fund Balance as Percentage of Expenditures (Forecast based on Budget performance)



# City Administration Department

2023/2024 Budget  
Presentation





# Total Department Budget

---

- 2022/23 adopted budget - \$1,384,232
- 2023/24 proposed budget - \$1,955,414

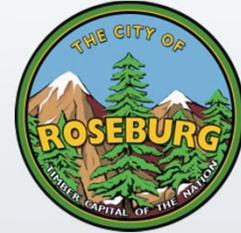
< 41% Increase



- Personnel Costs Inc. 15.7%
- Addition of 1 FTE – Homeless Coordinator



See proposed budget page 41



# Materials and Services

---

- 2022/23 adopted budget - \$355,500
- 2023/24 proposed budget - \$765,100

## 115% Increase

- \$400,000 for Opioid Settlement related projects – TBD – Expenditures from this line item will not exceed corresponding revenues and must be used to address opioid related impacts
- Increases outside of Opioid Settlement expenditures = \$9,600
  - Council Reimbursement, Increase in training budget, increased membership fees (LOC, OCCMA)



# Personnel Services

---

- 2022/23 adopted budget - \$1,028,732
- 2023/24 proposed budget - \$1,190,314

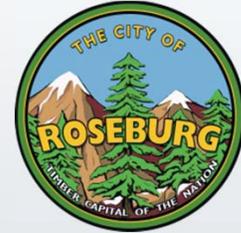
≈ 15.7% increase

Addition of a Homeless  
Coordinator Position, wage &  
benefit adjustments



# Accomplishments

---



- Worked with the Charter Committee to advance proposed updates to the City Charter which will appear on the May ballot
- Secured grant funding for FY 22-23 operation of Gary Leif Navigation Center
- Worked with Homeless Commission, Council, staff, City Attorney, and public to craft time, place and manner regulations related to camping on public property
- HR has run year round, continuous hiring processes across all departments.
- Amy Sowa recognized as OMRA Recorder of the Year
- Engaged with community leaders on Diversity, Equity, and Inclusion work

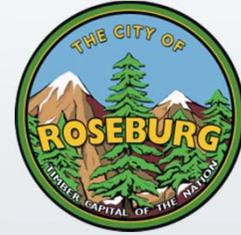




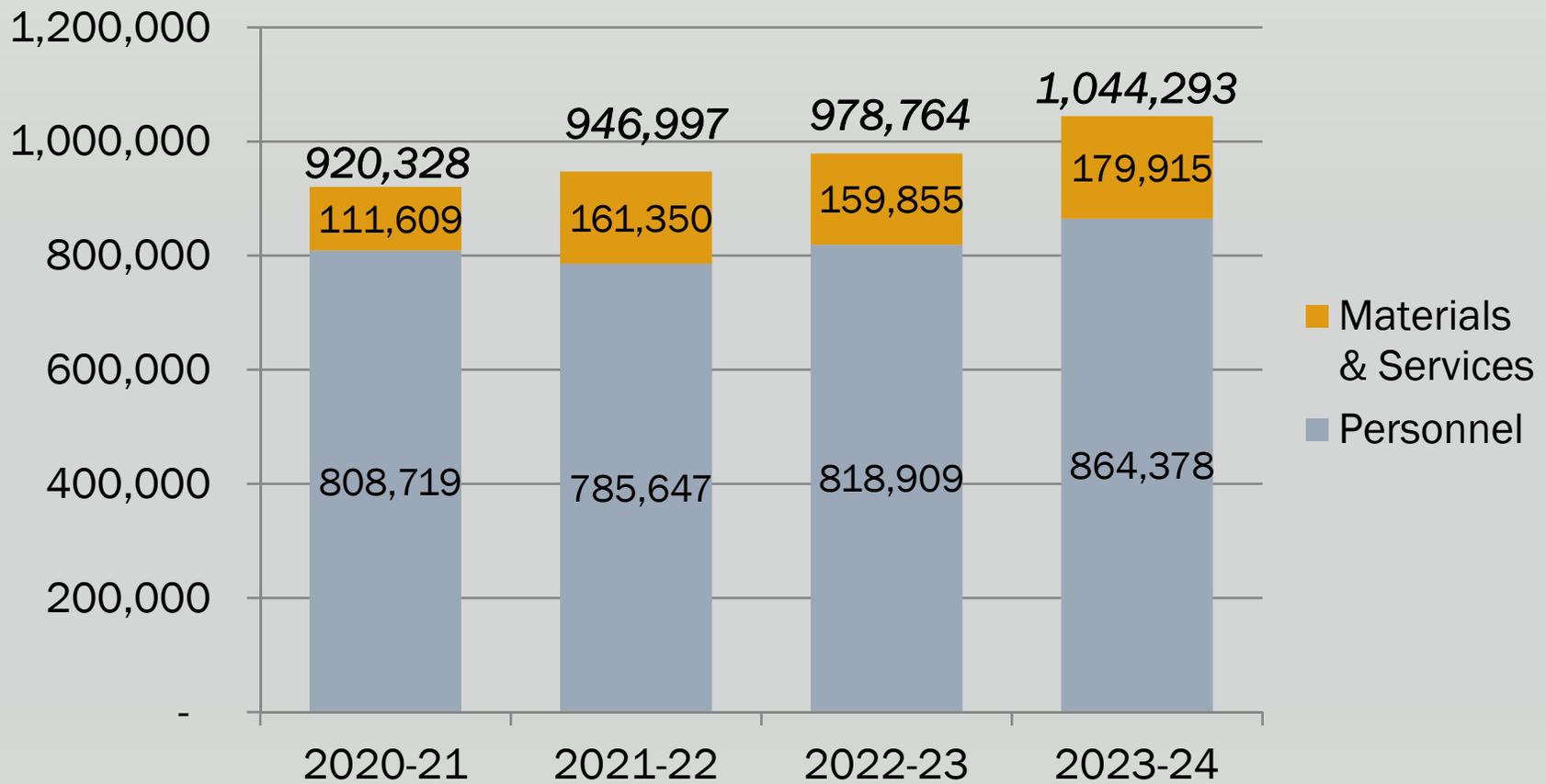
# Finance Department

2023/2024 Budget  
Presentation

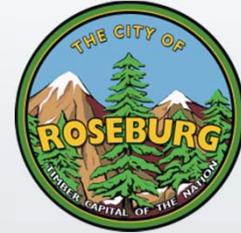
6.7% increase



# Total Finance Department



See proposed budget page 43

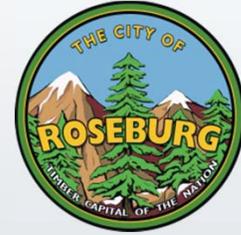


# Finance Activities

---

- Financial analysis and reporting
- Budget development and management
- Annual Comprehensive Financial Report (ACFR)
- Popular Annual Financial Report (PAFR)
- Utility and assessment billing
- Treasury and debt management
- Grant administration
- Payroll
- Accounting services





# Finance Achievements

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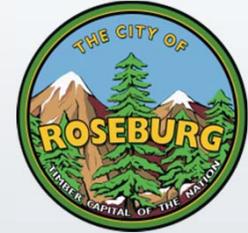
- Awaiting a 30<sup>th</sup> consecutive GFOA award for Excellence in Financial Reporting
- Awaiting an 8<sup>th</sup> consecutive GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting
- Maintained an Aa3 credit rating from Moody's
- Updated the 6-yr financial forecast

# Information Technology

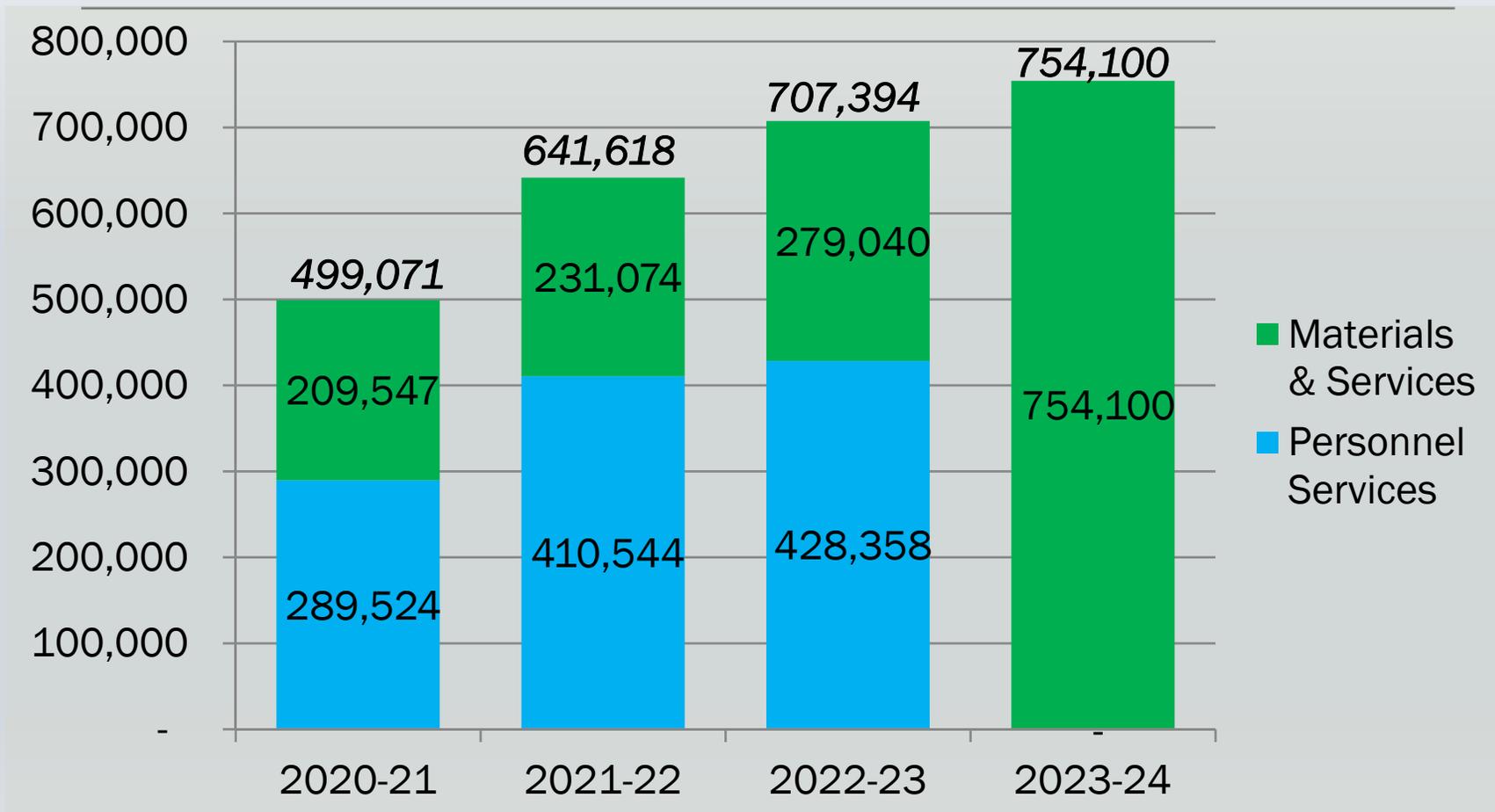
2023/2024 Budget  
Presentation



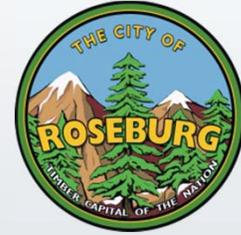
**6.6% Increase**



# Total Information Technology



**See Proposed Budget page 45**



# I.T. Activities

---

- Support and maintain a network of:
  - user & service accounts
  - desktop/laptops
  - mobile devices
  - virtual and physical servers
  - Storage Area Network storages
  - Cisco telephone devices
  - Wireless network with multiple access points.
- Support and maintain city radio and telecommunication systems
- Ensure network security
- Specialized application support
- Development and implementation of disaster recovery strategies of city data





# I.T. Achievements

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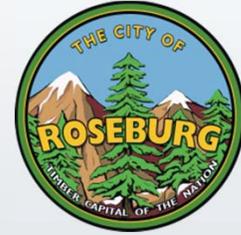
- Effectively outsourced IT services at a cost less than previously budgeted for personnel and related support expenses; thereby, enabling greater investment in hardware and software.



# Community Development Department

2023/2024 Budget  
Presentation



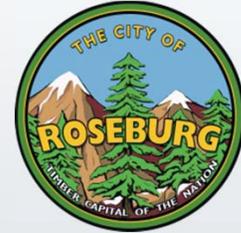


# Community Development

---

- Planning & Building
- Economic Development
- Historic Preservation
- Code Compliance





# Accomplishments

- Processed roughly 400 Site Review applications, land use actions and other permit actions.
- Secure RARE AmeriCorps member Nik Ramstad.
- With assistance from 3J Consulting have finalized the UGB Swap application.
- Working with private firm Parametrix to adopt a new Bike Route Plan through TGM grant.
- With assistance from CCD & NeighborWorks Umpqua have helped to administer Community Development Block Grants (CDBG) funding involving COVID relief and housing rehabilitation projects.

**Community Development**  
City of Roseburg: Community Development Department  
300 S. Douglas Avenue - 3<sup>rd</sup> Floor, Roseburg, OR 97470  
Phone: 541-450-4700; Email: cdd@cityofroseburg.org  
Website: CityofRoseburg.org

### SITE PLAN REVIEW APPLICATION

**Category of Development:**  
 One or Two Family Dwelling  
 Multi-Family  
 Commercial/Industrial  
 Other: \_\_\_\_\_

**Type of Work:** (Check all that apply)  
 New Construction  
 Addition/Alteration/Change of Use  
 Demolition  
 Other: \_\_\_\_\_

**Project Site Information:**  
Site Address: \_\_\_\_\_ Suite/Apt. No.: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_ Parcel I.D. No.: \_\_\_\_\_  
Previous users at this Site (Last 30 years): \_\_\_\_\_

**Project Description:**  
\_\_\_\_\_

**Building Area**      **Impervious Area** (parking, driveways, etc.)  
Existing (sq. ft.): \_\_\_\_\_ Existing (sq. ft.): \_\_\_\_\_  
New (sq. ft.): \_\_\_\_\_ New (sq. ft.): \_\_\_\_\_

**\*\*Sign Permits only\*\***  
Existing Signs Type/Amount \_\_\_\_\_ Proposed Signs Type/Amount \_\_\_\_\_  
Total Sign Area \_\_\_\_\_ sq. ft. Total Sign Area \_\_\_\_\_ sq. ft.

**Applicant/Agent Information:**  Owner  Tenant  Contractor/Agent  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*\*Other Use\*\***  
Application Number: \_\_\_\_\_  
Date Received: \_\_\_\_\_

**Route No:**  
 File Dept.  
 RUSA  
 Public Works  
 ODOT

**Courtesy Copy:**  
 Pacific Power  
 Astoria Utilities

**Required Plans:**  
 Site Plan  
 Floor Plan(s)  
 Building Elevations  
 Parking Plan/Courts  
 Landscape Plan  
 Grading Plan  
 Elevation Certificate  
 Geotechnical Report  
 Improvement Plan(s)  
 Fire Dept. Checklist





# Annual Permit Activity

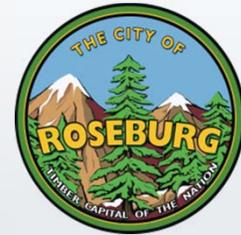
Number of Permits Issued by Year



# Budget Proposal

10.3% Increase

Add 1 FTE



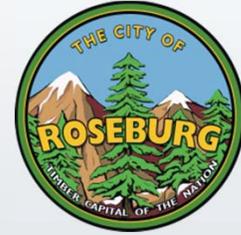
Budget by Year



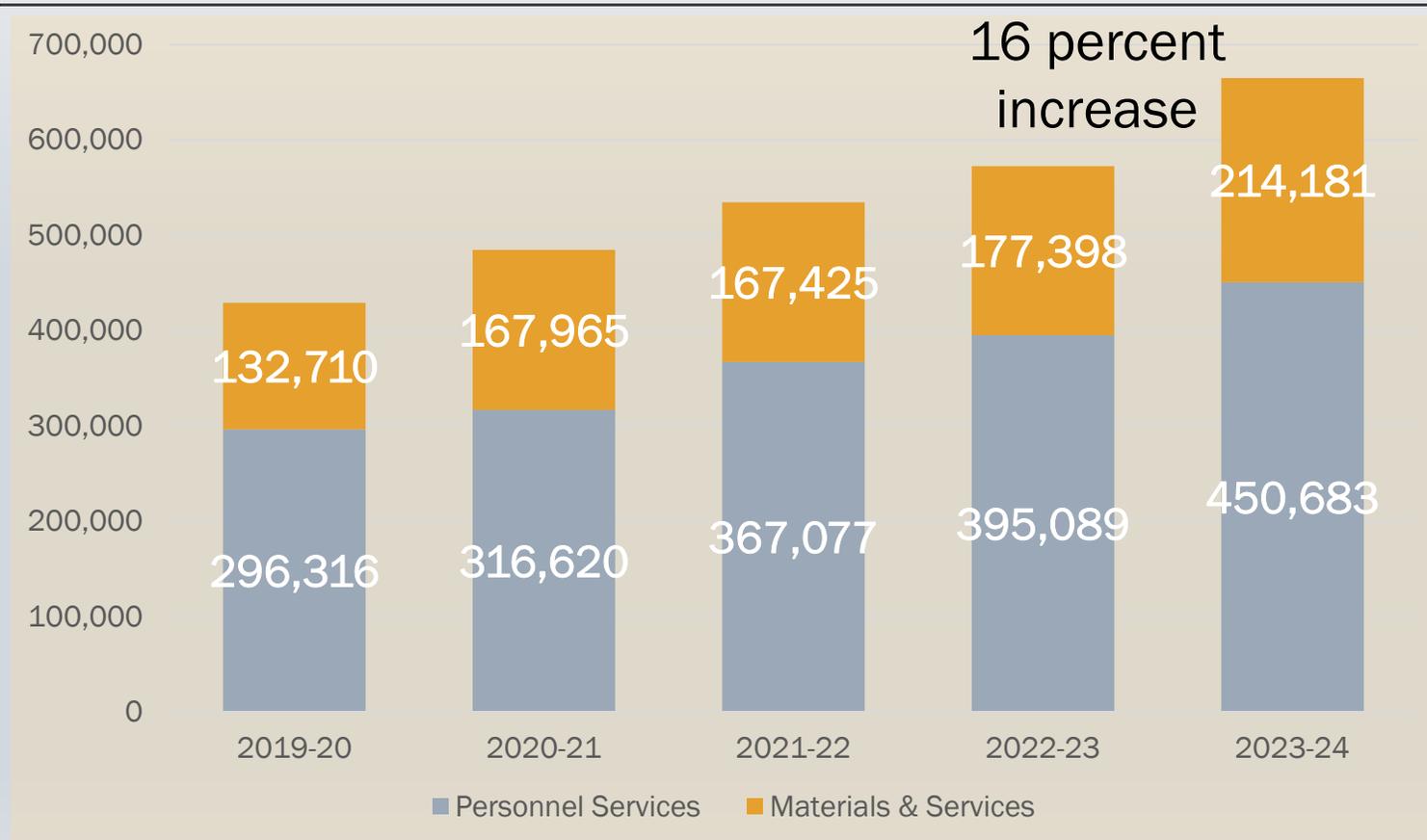
# Roseburg Public Library

2023/2024 Budget  
Presentation





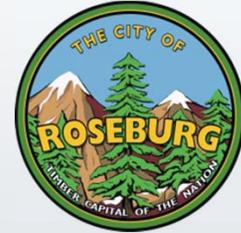
# Total Library Department



See Proposed Budget page 49

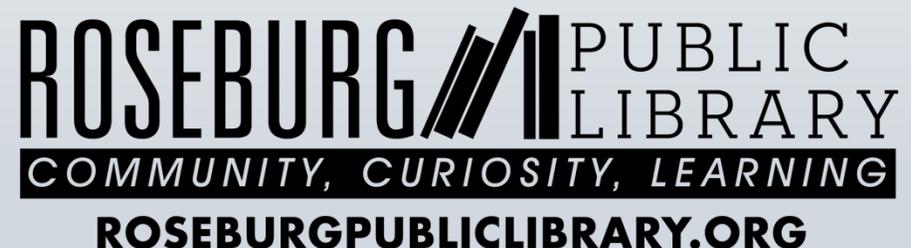
# Total Library Department

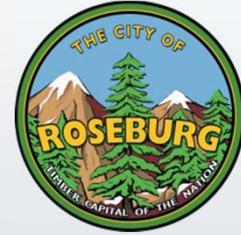
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## Materials & Services

- Building maintenance
  - Repairs and utilities
- Insurance
- Contract for AmeriCorps participant
- Collection materials
  - Supplement grants and donations
- Software for library operations
  - Public computers, library catalog, electronic platforms





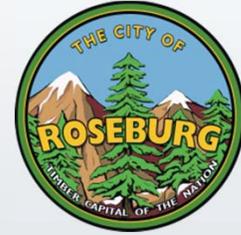
# Accomplishments

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- Boiler replaced
- Storefront doors replaced
- Expanded Summer Reading Program
- Dolly Parton's Imagination Library



# Accomplishments

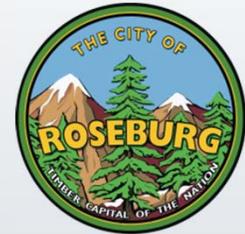




# Public Works Department

2023/2024 Budget  
Presentation

# Public Works Department



## PUBLIC WORKS MISSION STATEMENT

The mission of the Public Works Department is to provide quality public infrastructure at the lowest life cycle cost.

## CORE FUNCTIONS

Transportation  
Parks & Recreation  
Storm Drainage

Airport  
Water  
Building Maintenance



See Proposed Budget page 51

# Public Works Department

## 57.85 FTE's



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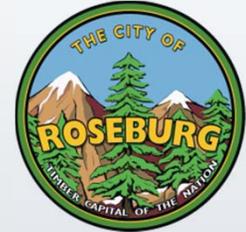
**OPERATIONS & MAINTENANCE**  
Parks, Water, Streets, Storm, Facilities, Airport  
45.6 FTE's

**PARKS & RECREATION ADMINISTRATION**  
Planning, Projects, Permits, Volunteers  
2.25 FTE's

**ENGINEERING**  
Site Plan Review, Capital Improvements,  
Construction Management  
7 FTE's

**ADMINISTRATION**  
Policy, Support Staff  
3 FTE's





# Categories of Funds

## TOTAL PUBLIC WORKS BUDGET

FY 2022-23  
**\$24,397,960**

FY 2023-24  
**\$26,953,877**

General Fund	Special Revenue Funds	Enterprise Funds	Capital Project Funds
<ul style="list-style-type: none"> <li>• Engineering</li> <li>• Administration</li> <li>• Building Maintenance</li> <li>• Street Maintenance</li> <li>• Street Lights</li> <li>• Parks &amp; Recreation Administration</li> <li>• Parks Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Streetlight / Sidewalk Fund</li> <li>• Bike Trail Fund</li> <li>• Golf Fund</li> <li>• Stewart Trust Fund</li> </ul>	<ul style="list-style-type: none"> <li>• Storm Drainage Fund</li> <li>• Airport Fund</li> <li>• Water Services Fund</li> </ul>	<ul style="list-style-type: none"> <li>• Transportation Fund</li> <li>• Park Improvement Fund</li> <li>• Facility Replacement Fund</li> </ul>

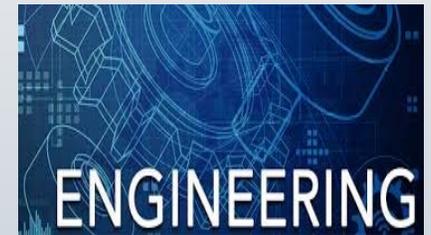
# General Fund - Public Works



## Engineering 2.54% Decrease

*Page 51*

- 7 FTE's
- FY22-23 Adopted \$999,953      FY23-24 Request \$974,584



## Administration 3.33% Increase

*Page 53*

- 3 FTE's
- FY22-23 Adopted \$445,713      FY23-24 Request \$460,561



## Building Maintenance 5.27% Decrease

*Page 55*

- 3 FTE's
- FY22-23 Adopted \$414,545      FY23-24 Request \$392,711



# General Fund - Public Works

Street Maintenance 4.68% Increase

Page 57

- 12.6 FTE

- FY22-23 Adopted \$1,736,928

FY23-24 Request \$1,818,253

Streetlight 5.19% Decrease

Page 59

- FY22-23 Adopted \$397,000

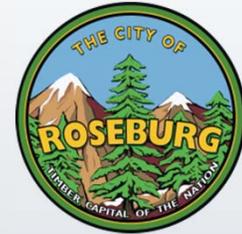
FY23-24 Request \$376,400

**Total Public Works General Fund 0.71% Increase**

FY22-23 Adopted \$3,994,139

FY23-24 Request \$4,022,509





# General Fund - Parks

---

Parks Administration 9.79% Increase

*Page 61*

- 2.25 FTE's
- FY22-23 Adopted \$266,718      FY23-24 Request \$292,833

Parks Maintenance 3.58% Increase

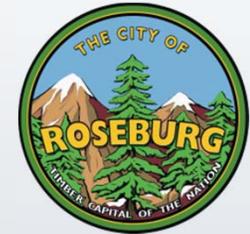
*Page 63*

- 13 FTE's
- FY22-23 Adopted \$1,754,301      FY23-24 Request \$1,817,142

Total Parks General Fund 4.40% Increase

FY22-23 Adopted \$2,021,019      FY23-24 Request \$2,109,975





# Accomplishments

---

- ❖ Water standby power project is near completion
- ❖ Stephens Street grind & inlay project increasing bicycle connectivity in the community
- ❖ Parks & Recreation applied for two grants: LGGP – Stewart Park Tennis & Pickleball Courts and Two for the Trails – Sunshine Trails
- ❖ Able to resume recreation programming halted during COVID – Low Impact Fitness – numbers exceeded pre-COVID attendance within the first week.
- ❖ Hired 7 employees across divisions
- ❖ Replaced 24 ADA ramps

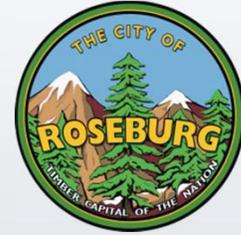
# Municipal Court

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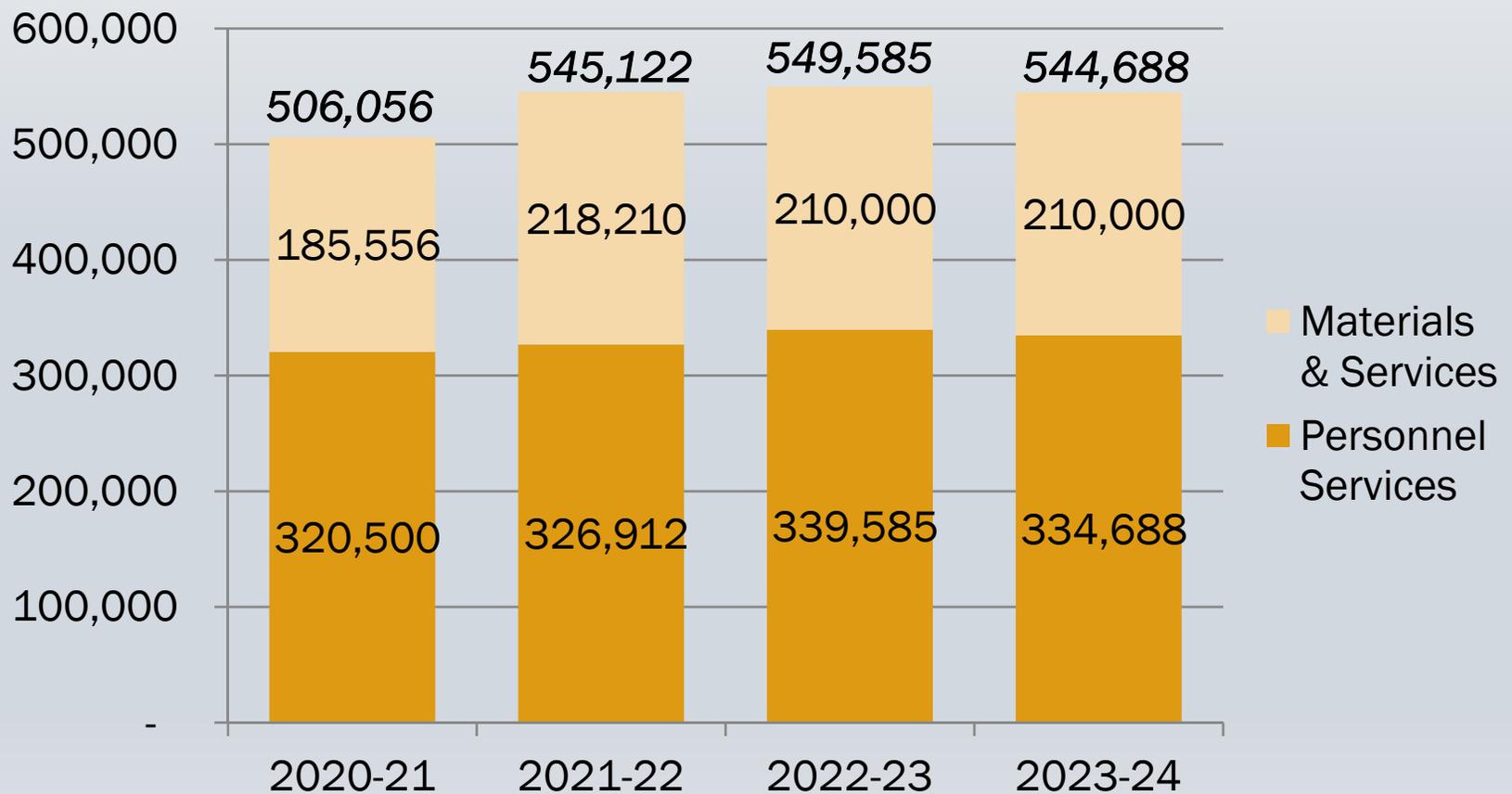
2023/2024 Budget  
Presentation



**-0.89% increase**



# Total Municipal Court



**See Proposed Budget page 65**

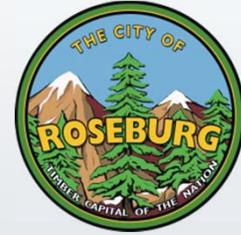
# Activities

---



- Record and case management
- Docket management
- Subpoena issuance
- Jury panel management
- Prisoner management
- Collection management
- Driver license suspension coordination with DMV





# Achievements

---

- Implemented video arraignment to enhance court room safety and improve processing of cases of persons in custody





# Police Department

2023/2024 Budget  
Presentation





# Personnel History

PERSONNEL HISTORY	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Police Chief	1.0	1.0	1.0	1.0
Staff Assistant	1.0	1.0	1.0	1.0
Captain	1.0	1.0	1.0	1.0
Sergeant	5.0	5.0	5.0	5.0
Corporal	3.0	3.0	3.0	3.0
Officer	20.0	20.0	21.0	22.0
Detective	5.0	5.0	5.0	5.0
School Resource Officer	3.0	3.0	2.0	1.0
Community Service Officer	1.0	1.0	2.0	2.0
Records Specialist	2.0	2.0	2.5	2.5
Administrative Tech	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
<b>TOTAL</b>	<b>43</b>	<b>43</b>	<b>44.5</b>	<b>44.5</b>



# Personnel Services

---

Personnel Services increased by 5.29%  
from

\$7,274,435 in FY 22/23

to

\$7,659,167 in FY 23/24



Salaries increased by 4.58%

Benefits increased by 6.23%



# Materials & Supplies/Services

---

Increase of 10.07% from last year:

\$1,443,445 to \$1,588,815

M&S increased mainly in the following areas:

- Dispatch Services
- Jail Services
- Insurance





# Total Police Budget

---

The total Police budget proposal increased 6.08% from FY 22/23.

FY 22/23 = \$8,717,880

FY 23/24 = \$9,247,982



# Achievements

---

1. Formally created and filled a Homeless Liaison position.
2. Hired four Police Officers and a Community Service Officer.
3. We have continued to implement lethality assessments on domestic violence incidents.
4. We have enjoyed being able to participate in community events, such as Shop with a Cop, Dress a Child, and Coffee with a Cop.

# Fire Department

2023/2024 Budget  
Presentation





# Personnel Services

---

- FY 22/23 Budget is \$7,628,964
- FY 23/24 Proposed to be \$8,134,768
- Proposed increase of 6.63%



# Materials and Services

---

- FY 22/23 Budget is \$629,800
- FY 23/24 Proposed to be \$687,199
- Proposed increase of 9.11%
  - Increase in vehicle fuel
  - Increase in vehicle maintenance
  - Increase in technology – support and maintenance
  - Increase in utilities
  - Increase in insurance



# Total Proposed Operating Budget

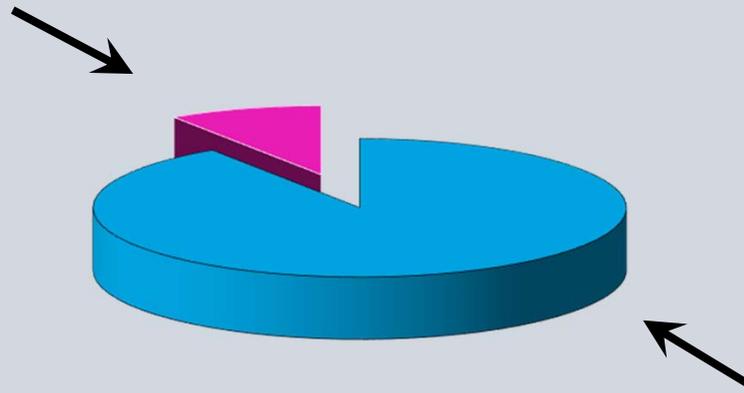
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\$8,821,967

Material &  
Services

\$687,199

7.79%



Personnel Services

\$8,134,768

92.21%



# Total Department Budget

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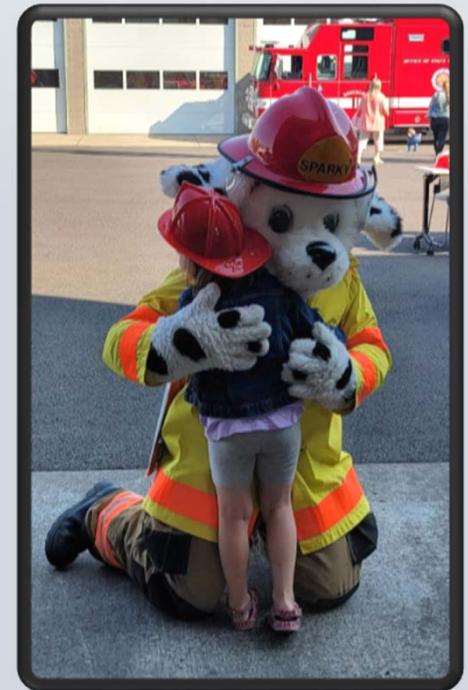
- FY 22/23 Budget is \$8,258,764
- FY 23/24 Proposed to be \$8,821,967
- Increase by 6.82%



# Activities

---

- Fire suppression
- Emergency medical services
- Fire prevention
- Hazardous materials response
- Records management
- Emergency management/preparedness





# Accomplishments

---

- Personnel
  - Chief promotion
  - Assistant Chief promotion
  - 1 – Battalion Chief promotion
  - 2 – Lieutenants promoted
  - 2 – Driver Engineers promoted
  - Firefighter – completion of probation
  - 3 – Recruit Firefighters hired

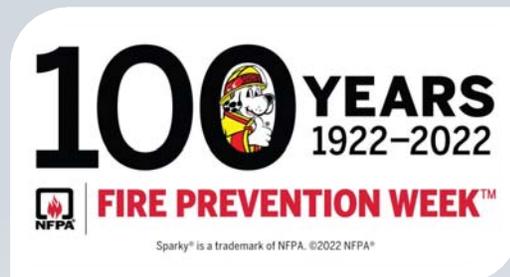




# Accomplishments

---

- Installation of cameras at both fire sub-stations was completed to improve increased security of critical infrastructure. Beginning stages of station three security fencing has begun.
- Improved water rescue capabilities with the purchase of enhanced equipment. Firefighters trained collaboratively with neighboring agencies to enhance interoperability.
- Community education and outreach resumed after COVID restrictions were lifted.



# Non-Departmental

2023/2024 Budget  
Presentation

Capital  
Outlay

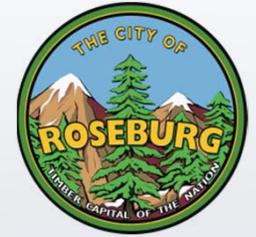
Transfer

Contin

Ending  
Fund Balance

Other  
Requirements

# Capital Outlay / Transfers / Other Requirements



- Capital Outlay - \$183,540 (332% increase – \$141,040 increase)
  - Capital improvements with city wide benefits
  
- Transfers - \$1,128,000 (16.8% Increase)
  - Transfer to Park Improvement - \$50,000 (No change)
  - Transfer to Equipment Replacement - \$960,000 (increased 165,000)
  - Transfer to Facilities Improvement - \$100,000 (No change)
  - Transfer to Off Street Parking Fund - \$18,000 (decreased 3,000)
  
- Other Requirements - \$111,000 (-21.3% Decrease)
  - Insurance Deductibles - \$30,000 (No change)
  - Sobering Center - \$50,000 (No change)
  - 4<sup>th</sup> of July Contribution - \$6,000 (No change)
  - Other Requirements - \$25,000 (-54.5% Decrease: includes City Council Projects, FSA Administrative Charges, and Thrive Umpqua)

See Proposed Budget page 71

This concludes the General  
Fund Presentation.

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Upon your questions  
being addressed, a  
motion may  
be entertained to  
tentatively approve  
this fund.



# Other Funds

2023/2024 Budget  
Presentation





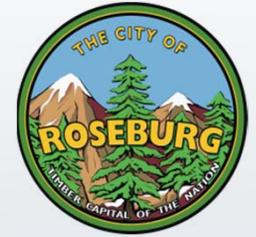
# Grant Special Revenue Fund

---

- Accounts for General Fund grant expenditures.
- Not all grants are included in this fund. Grants are also identified in special funds.
- The Proposed Budget includes \$6,030 in matching funds.
- No General Fund transfer proposed this year.
- \$4.756 million total proposed expenditures.



**See Proposed Budget page 73**



# Grant Special Revenue Fund

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- \$663,500 State – Navigation Center (carry over)
- \$80,350 Fed – HUD (CDBG) – Reality Kitchen (carry over)
- \$4 million State – Med Ed Grant (carry over)
- \$12,060 Fed - DOJ – Bullet proof vests (\$6,030 matching funds)  
(Police Dept.)





# Hotel/Motel Tax Fund

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- Accounts for 8% City Motel Tax
- Tax revenue projected at \$1.9 million based on trends
- Current economy has significant impact on the lodging industry
- Revenue allocation by ordinance
  - 57.25% Tourism
  - 32.89% Street Lights, Signals and Sidewalks
  - 9.86% Economic Development
- Tourism portion is allocated:
  - \$787,500 Tourism Promotion Provider
  - \$325,000 City Commission and Other
- Transfer Out
  - \$250,000 Park Improvement Fund



See proposed budget page 76



# Economic Development Fund

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- Hotel/Motel Tax Revenue - \$183,702
- With the dissolution of the Downtown Roseburg Association and termination of the contract with the Partnership, committed annual expenditures have been eliminated
- Projects:
  - Materials and Services – \$252,500 (TBD)
  - Capital Outlay – \$50,000 (TBD)



See proposed budget page 85

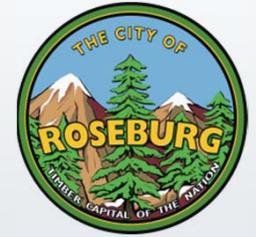


# American Rescue Plan Act

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- American Rescue Plan Act (ARPA) signed into law in March 2021
- City received \$5.2 million in two portions; half in FY 2021-22, second half in FY 2022-23
- Funds need to be fully committed by December 2024 and spent by December 2026.
- Projects:
  - The City continues to identify the best use of ARPA funds
  - FY 2023-24 appropriations include \$1.3 million for M&S and \$1.75 million for Capital Outlay. \$50,000 budgeted as transfer to General Fund should the City incur pandemic related personnel expenses





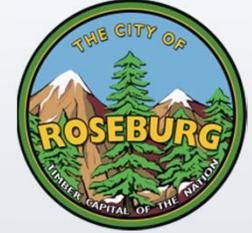
# Assessment Improvement Fund

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- Finances construction of LIDs and finances derelict building mitigation expenses
- Eliminates bank financing costs for LIDs
- Benefited property owners share in project costs
- \$1.714 million beginning fund balance
- \$1 million for potential Local Improvement District (LID) project
- \$140,000 for derelict building mitigation and foreclosure activities that carry liens



# Public Works Department Special Revenue Funds – Streetlights & Sidewalks, Bike Trail



Streetlight & Sidewalk Fund 25% Increase

*Page 78*

- FY22-23 Adopted \$496,922                      FY23-24 Request \$621,360
- ADA Improvements – NW Kline St & SE Stephens
- Misc. Sidewalk Improvements



Bike Trail Fund 1.72% Increase

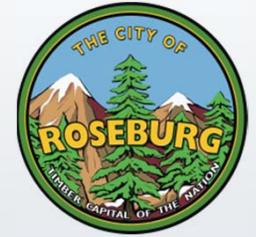
*Page 81*

- FY22-23 Adopted \$290,000                      FY23-24 Request \$295,000
- Projects: Sunshine Trails Project



**See Proposed Budget page 78**

# Public Works Department Special Revenue Funds – Golf Course and Stewart Trust Fund



Golf Fund 5.45% Increase

Page 83

- FY22-23 Adopted \$67,200
- Expenditures: Capital Outlay

FY23-24 Request \$70,860

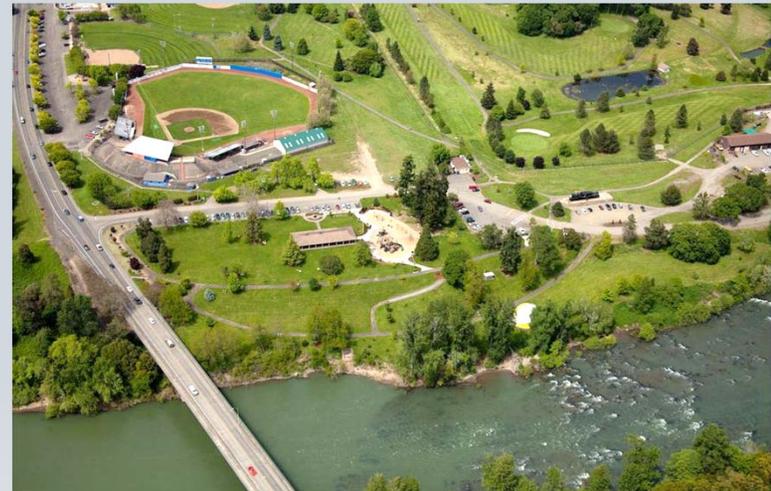
Buildings/Grounds Maintenance

Stewart Trust Fund 0% Increase

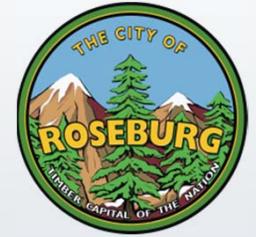
Page 93

- FY22-23 Adopted \$30,000
- Projects: Stewart Park Improvements
- Legion Improvements

FY23-24 Request \$30,000



See Proposed Budget page 93

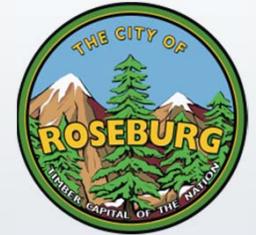


# Library Special Revenue Fund

## Programs, Collections, Special Projects



See proposed budget page 87



# Library Special Revenue Fund

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FY 23-24 Request \$189,000

Increase 6.67%

## Anticipated Projects

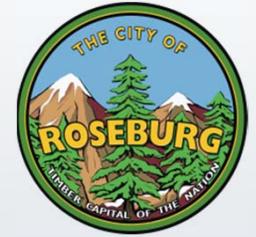
- Collection materials
- Summer Reading Program
- Winter Reading Program
- Roseburg Reads
- Ford Room technology



This concludes the Special Revenue Funds presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve these funds.





# Pension Bond Debt Service Fund

---

- 2013 Pension Obligation Bonds (POBs) were issued as part of a strategy to provide long-term operational stability and sustainability.
- By replacing a portion of the City's unfunded actuarial liability with POBs gross savings of more than \$1.041 million will be realized over 15 years.
- Bonds' maturity date is in 2028
- Principal and interest due in 2023-24 is \$547,484.



See proposed budget page 95

This concludes the Debt Service Fund presentation.

Upon your questions being addressed, a motion may be entertained to tentatively approve this fund.





# Equipment Replacement Fund

- Provides funding for major vehicle and equipment acquisitions
- 5 year replacement schedule minimizes budget fluctuations
- \$818,459 proposed expenditures:
  - \$60,000 Fire – Staff Vehicle
  - \$128,000 Fire – 4 Defibrillators
  - \$10,000 Fire – Fire Hose
  - \$15,000 Fire – Personal Protective Equipment
  - \$43,000 Police – 1 Captains vehicle (Replaces 2014-15)
  - \$220,000 Police – 3 Patrol Vehicles (Replaces 2019-20)
  - \$36,659 Police – AXON Fleet 3 Vehicle Cameras System
  - \$28,800 Police – Conducted Energy Weapons (Tasers)
  - \$60,000 Streets – 1 1-Ton Dump Pickup Truck (Replaces 2004)
  - \$125,000 Parks – 2 Pickup Trucks (Replaces 2007 and 2013)
  - \$92,000 Parks – 1 Rotary Mower (Replaces 2013)
- \$960,000 General Fund transfer



See proposed budget page 104

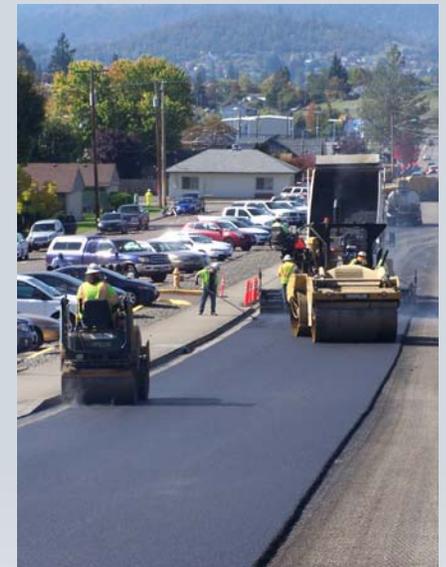
# Public Works Capital Project Funds- Transportation



## Transportation 3.34% Decrease

Page 97

◦ Beginning Fund Balance	\$4,758,635
◦ FY22-23 Adopted	\$2,686,934
◦ FY23-24 Request	\$2,597,146
◦ Projected Revenues	\$2,808,556
◦ Materials & Services	\$1,587,146
◦ Capital	\$1,000,000
◦ Pavement Overlays	\$1,000,000 <i>Capital</i>
◦ Pavement Maintenance	\$290,000 <i>M&amp;S</i>
◦ <i>Projected Ending Fund Balance</i>	\$4,970,045
◦ Projects:	
◦ Pine Street near SE Rice Avenue	
◦ Stewart Parkway from NE Airport Rd. to NE Stephens St.	



See proposed budget page 97

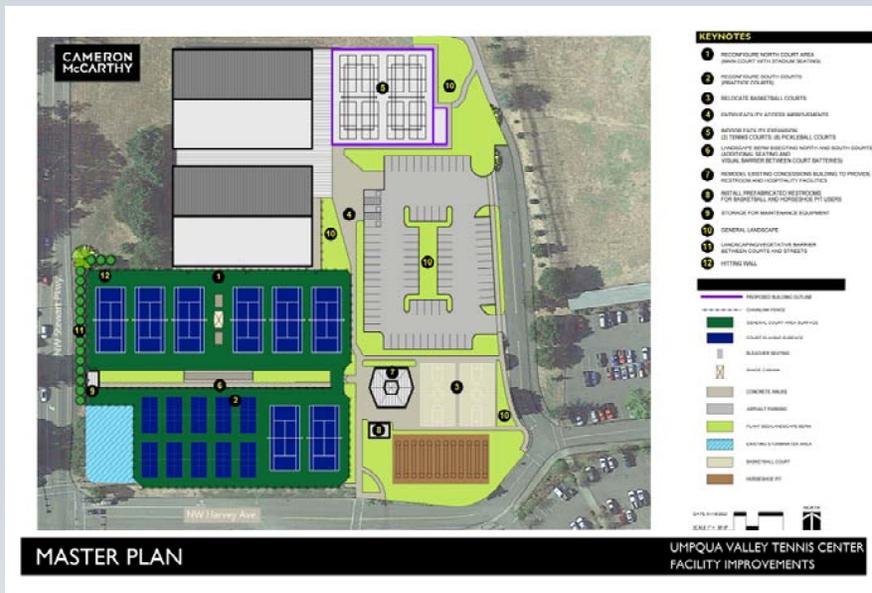


# Public Works Capital Project Funds- Park Improvement

## Park Improvement

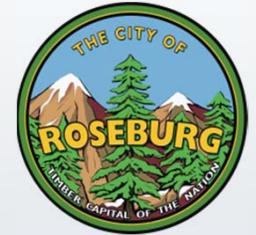
Page 101

- FY22-23 Adopted \$130,000
- FY23-24 Request \$1,580,000
- Projects: Outdoor Tennis & Pickleball Courts (grant dependent)



See proposed budget page 101

# Public Works Capital Project Funds- Facilities Replacement



Facilities Replacement <1% Increase

Page 109

- FY22-23 Adopted \$156,313
- FY23-24 Request \$157,687
- Beginning Fund Balance \$251,591
- Ending Fund Balance \$201,404
- Projects: Parks Maintenance Shop

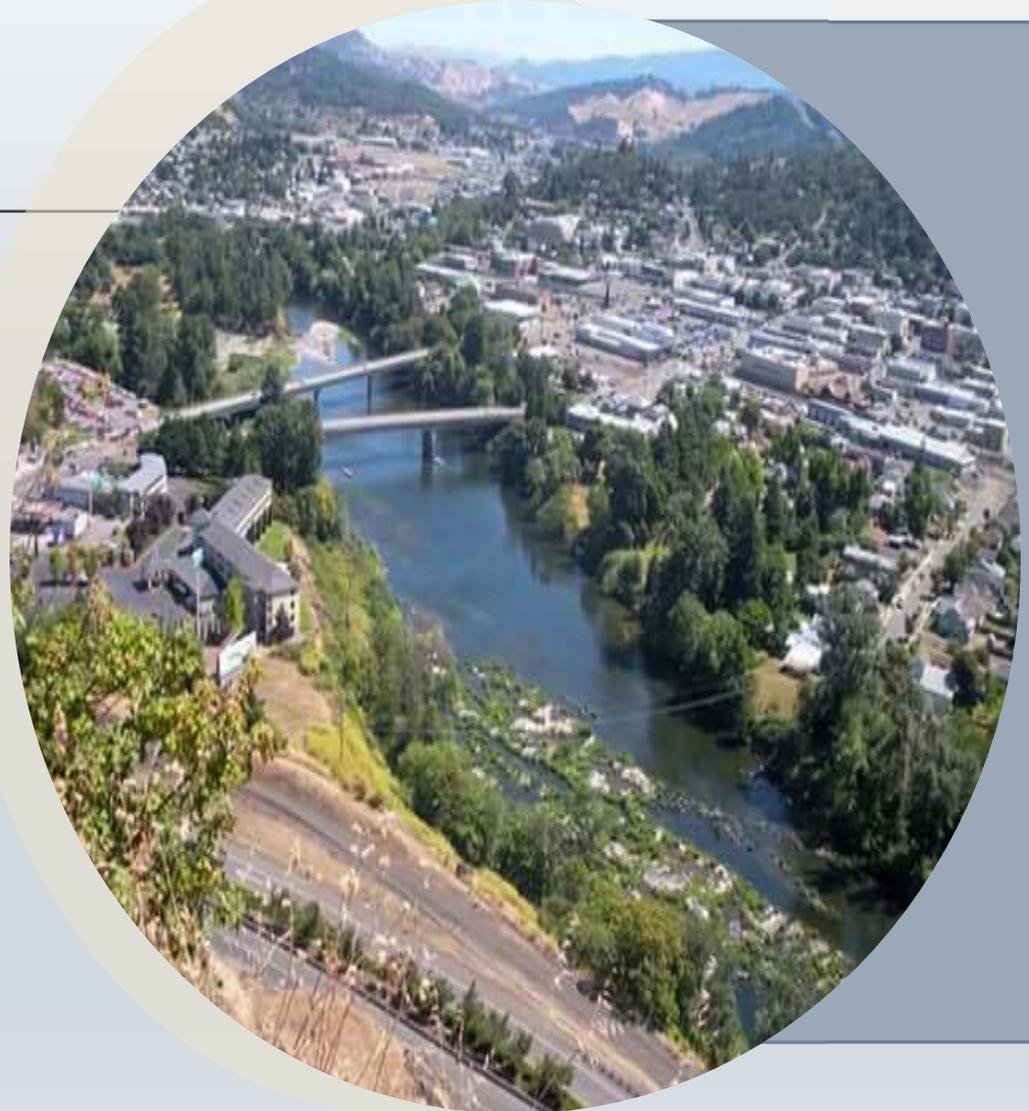


See proposed budget page 109

This concludes the Capital  
Projects Funds presentation.

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Upon your questions  
being addressed, a  
motion may  
be entertained to  
tentatively approve  
these funds.



# Public Works Enterprise Funds- Airport Fund



Airport 10.34% Decrease  
FY22-23 Adopted \$1,070,348  
FY23-24 Request \$959,665

Page 117

- Beginning Fund Balance \$893,219
  - Projected Revenues: \$851,664
  - Materials & Services: \$270,155
  - Debt Payments \$110,654
  - Capital Projects: \$578,856
  - Ending Fund Balance: \$785,218
- Projects: Taxiway Extension Design, Standby Power and Security and Fencing Improvements



See proposed budget page 117

# Public Works Enterprise Funds- Water Fund



## Water Fund

*Page 122*

Beginning Fund Balance \$9,525,509

Projected Revenues \$8,264,538

## Production 6.46% Increase

*Page 127*

- 6 FTE's
- FY22-23 Adopted \$1,332,459      FY23-24 Request \$1,418,532

## Transmission & Distribution 3.77% Increase

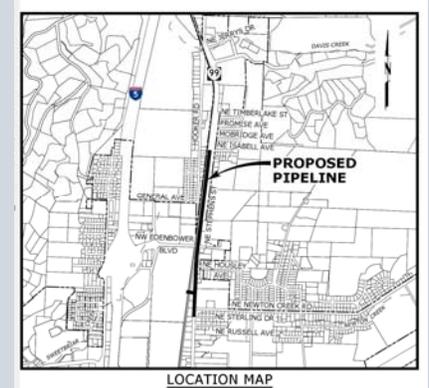
*Page 129*

- 11 FTE's
- FY22-23 Adopted \$1,674,769      FY23-24 Request \$1,737,919

## Administration 9.70% Decrease

*Page 131*

- FY22-23 Adopted \$2,489,797      FY23-24 Request \$2,248,387



See proposed budget page 122

# Public Works Enterprise Funds- Water Fund Continued



Capital Outlay – \$6,260,000

Page 133

- Projects:
  - Main Replacements: Stephens/Pine & Vine Street
  - Plant Improvements: Polymer Mixer & TBD
  - Transmission Main: 24” Isabell Ave. – Newton Creek Drive

Total Water Service Fund 8.3% Increase

- FY22-23 Adopted \$10,767,025
- FY23-24 Request \$11,664,838
- Projected Ending Fund Balance: \$5,125,210



See proposed budget page 133

# Public Works Enterprise Funds- Storm Drainage



Storm Drainage    1.23% Increase

Page 112

FY22-23 Adopted    \$3,758,408

FY23-24 Request    \$3,804,502

- Beginning Fund Balance                    \$6,351,962
- Projected Revenues:                        \$3,900,238
- Materials & Services:                      \$1,094,502
- Capital Projects:                             \$2,710,500
- Ending Fund Balance:                      \$6,447,698
  
- Projects:
  - Open-cut Pipe Replacement - \$1,350,000
  - Cured in Place Piping - \$1,200,000
  - TMDL Implementation - \$100,000



See proposed budget page 112

# Off-Street Parking Fund

- City owned off-street parking facilities
- On-street parking enforcement and maintenance
- In January 2022, the City executed a new parking enforcement services contract.
- Modifications are needed.
- \$122,900 operating revenues programmed at this time
- \$127,240 operating expenditures
- Additional expenses are being covered with ARPA



See proposed budget page 115

This concludes the Enterprise Funds presentation.

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Upon your questions being addressed, a motion may be entertained to tentatively approve these funds.





# Workers' Compensation Fund

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- Self-insurance program to finance uninsured risks
- City liable up to \$500,000 per occurrence general services, \$750,000 public safety
- Claims in excess covered up to statutory maximum through private insurance
- Safety program to reduce work related accidents and injuries
- Estimated 6/30/23 balance of \$782,139
- \$245,460 in resources from other funds based on premium rates and current claim estimates
- \$439,091 in anticipated expenses based on activities and claims history



See proposed budget page 136

This concludes the Internal Service Fund presentation.

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Upon your questions being addressed, a motion may be entertained to tentatively approve this fund.



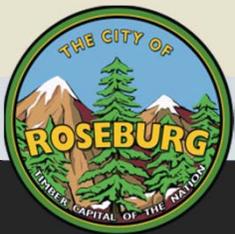
# MOTIONS TO APPROVE



“I move to approve and recommend the City Council adoption of the budget for the 2023-2024 fiscal year in the amount of \$104,307,207.”



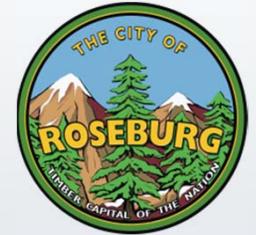
“I move to approve property taxes for the 2023-2024 fiscal year at the rate of \$8.4774 per \$1,000 of assessed value for the permanent rate tax levy.”





# Urban Renewal

2023/2024 Budget  
Presentation



# Urban Renewal General Fund

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- Urban Renewal Agency General Operating Fund
- Tax increment revenues primary revenue source
- \$799,000 total Tax Increment Revenue to be received
- Transfer \$800,000 to UR Capital Fund



See proposed Urban Renewal budget pages 4



# Urban Renewal Capital Funds

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- Fund 351 East/Diamond Lake UR Area
  - \$987,917 Beginning Fund Balance
  - \$405,000 for Capital and Non-Capital projects
    - \$205,000 Contracted Services (Housing incentives program)
    - \$200,000 Capital Improvements (TBD)



See proposed Urban Renewal budget page 6

This concludes the Urban  
Renewal budget presentation.

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Upon your questions  
being addressed, a  
motion may  
be entertained to  
approve the Urban  
Renewal Budget.

Sunshine Apartments



# MOTION TO APPROVE

## City of Roseburg, Oregon

“I move to approve and recommend adoption of the Urban Renewal Agency budget for the 2023-2024 fiscal year in the amount of \$2,890,918.”



## 2023-2024 Proposed Budget

