



January 8, 2018

# STATE OF THE CITY MESSAGE





# HEART of ROSEBURG

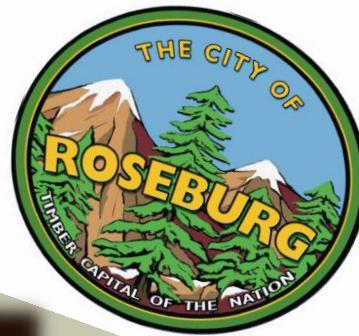


# City Administration Office

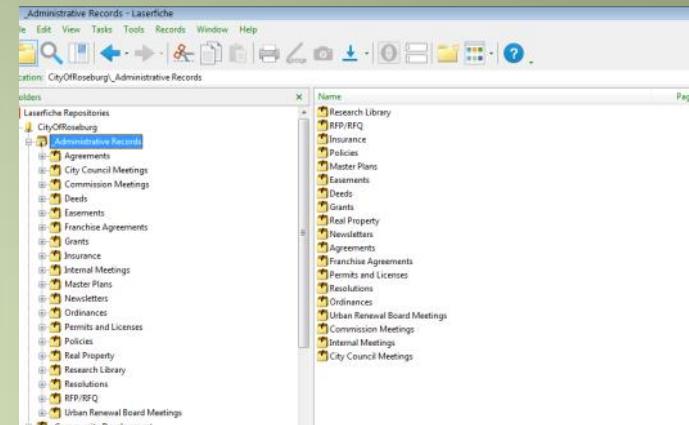
## Oath of Office



CITY OF ROSEBURG  
CITY COUNCIL AND ADMINISTRATIVE POLICIES AND  
PROCEDURES MANUAL  
Update January 2017



# Administration Office



# Administration Office

What you need to know  
to operate a business  
in Roseburg

## ***Business Registration***



# Administration Office



# Administration Office

## Human Resources



**CITY OF ROSEBURG  
EMPLOYMENT APPLICATION**

DIRECTIONS: **DO NOT SUBMIT OR ATTACH A RESUME.** Please print or use a typewriter. Answer all questions. If the question does not apply to you or the position you are applying for, mark it "N/A".

1. Position Applying For: \_\_\_\_\_ Date: \_\_\_\_\_

2. Name: \_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Is any additional information relative to change of name, assumed name or nickname necessary to enable a check on your work or education history? Yes \_\_\_\_\_ No \_\_\_\_\_ Explain \_\_\_\_\_

3. Address: \_\_\_\_\_ Street - P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Second Telephone Number: \_\_\_\_\_

4. Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

5. Employees of the City of Roseburg must be at least 18<sup>th</sup> years of age. Are you able to meet this requirement? Yes \_\_\_\_\_ No \_\_\_\_\_ \* Police Officer positions require a minimum age of 21 years. Can you meet this requirement? Yes \_\_\_\_\_ No \_\_\_\_\_

6. List any relatives currently employed by the City of Roseburg: \_\_\_\_\_

7. If the position for which you are applying requires a valid Oregon Driver's License, can you meet this requirement? Yes \_\_\_\_\_ No \_\_\_\_\_ Oregon License No. \_\_\_\_\_

8. EDUCATION RECORD: If now in school, include present term.  
1 2 3 4 5 6 7 8 9 10 11 12 (circle highest grade completed.)  
NAME OF SCHOOL \_\_\_\_\_ CITY AND STATE \_\_\_\_\_

List other schooling including college, technical school, correspondence and other relevant experience.

SCHOOL	MAJOR SUBJECT	UNITS COMP'

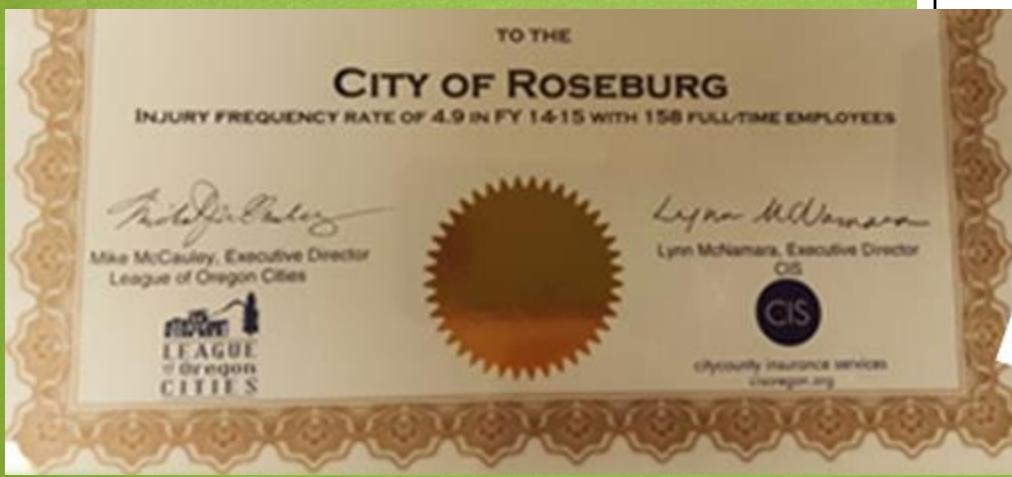
CITY MANAGER PERFORMANCE EVALUATION  
CITY OF ROSEBURG, OR



INDIVIDUAL BEING EVALUATED \_\_\_\_\_  
EVALUATOR PERIOD \_\_\_\_\_ to \_\_\_\_\_  
REVIEWER'S NAME \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

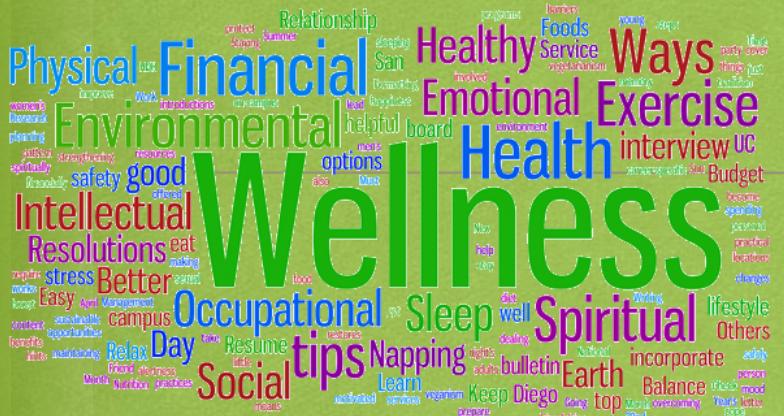
Each member of the City Council must complete the evaluation form, sign it in the appropriate space provided above and return it to the City Manager no later than \_\_\_\_\_  
All submitted evaluations will be summarized and included on the City Council agenda for discussion.

Mayor \_\_\_\_\_  
Date \_\_\_\_\_



# Administration Office

## Human Resources



American  
Red Cross



Start this spring with a

## FREE HEALTH SCREENING!

Do you know your numbers?

Tuesday, April 4, 2017 from 7:30 – 10:30 a.m.  
PSC Umpqua Room

Provided by the Wellness Committee

**What is Included:**  
FREE of charge to employees who want to participate and receive height, weight, blood pressure, glucose, BMI and total cholesterol. Results are confidential and not shared with the City.

**What's Provided:**  
Forms, health information, food and drink (after the test)

**What to Do:**  
Sign up with Koree at extension 6861 or via email for a time. Come to the appointment EATING (no food after midnight, 12 hours preferably).

**Sign up by March 30th**

Sign ups required to meet 20-person minimum

**Employee (& Family) Bowling Night**  
Thursday, Feb. 23<sup>rd</sup>

Sign up by Feb. 17

**Win Prizes!**

**Sign Up Today!**

Contact Val (541) 492-6899 [vilgon@cityofroseburg.org](mailto:vilgon@cityofroseburg.org) to pre-register your team!

**PRE-REGISTRATION IS REQUIRED!**  
Space limited to the first 40 bowlers.  
Bowling starts at 5:45 p.m.  
Entry Fee (paid at Ten Down) is \$12.00 per person  
Dinner is provided by the Wellness Committee

Come join us for a fun-filled night of bowling, food and great prizes!

Lanes can accommodate ten teams (4 bowlers per team)  
Each team MUST have a City employee

**Employee Garden Share Program**

Each summer the Wellness Committee sends out containers full of healthy goodies to encourage everyone to bring in similar items from your garden to share and keep the container filled.

If you do not have a garden you can bring in things from the store or fruit stands. Items to consider are vegetables, fruits, nuts, pretzels, granola bars or other healthy items. Thank you for participating!

**Keeping it simple...we provide the container and goodies to start - you bring in items to refill and share**

Please return all containers to Koree in Administration in September - Thank you!

**change 4 life**  
Eat well Move more Live longer

**Get the Shot Not the Flu**

**Promoting Healthy Living**

**Flu Clinic**

Sign Up by Oct. 2

**Thursday, Oct. 5<sup>th</sup>**  
**8:00 – 10:00 a.m.**  
**City Hall Conference Room**  
**Provided by OccuHealth**

**Who is eligible to receive a free flu vaccine?**  
Any City employee or family members who are currently covered by the City Pacific Source Insurance plan.

**Possible Side Effects (what to expect)**  
Soreness, redness or swelling where the shot was given, fever (low grade) and aches.

**Who should not get a flu shot...**  
People who have a severe allergy to chicken eggs, have had a severe reaction to flu shots or have a moderate or severe illness with a fever.

Contact Koree, ext. 6861 or email to [koree@cityofroseburg.org](mailto:koree@cityofroseburg.org)

**ARE YOU UP FOR THE CHALLENGE?**

**VS @ adapt**

**Walking Challenge**

Starts May 8th Ends June 30th

**3rd Annual City vs. County Challenge (with a new challenger - Adapt)**

8-week competition designed to help you reach, maintain or exceed your personal goals and recommended number of daily steps (10,000 a day)

- Honor system - log your results daily
- Can use your own pedometer, personal device or phone for tracking
- Sign-up required by May 1st to enter challenge
- This is a challenge and the winning agency will take over the rotating Step Challenge Trophy and winners plaque to proudly display.

Sign up by May 1st!

**UNITED WE STEP**

**City Sign Up:** Contact Koree at 492-6861 or via email at [koree@cityofroseburg.org](mailto:koree@cityofroseburg.org)

**County Sign Up:** Contact Francesco at 492-6046 or via email at [koree@cityofroseburg.org](mailto:koree@cityofroseburg.org)

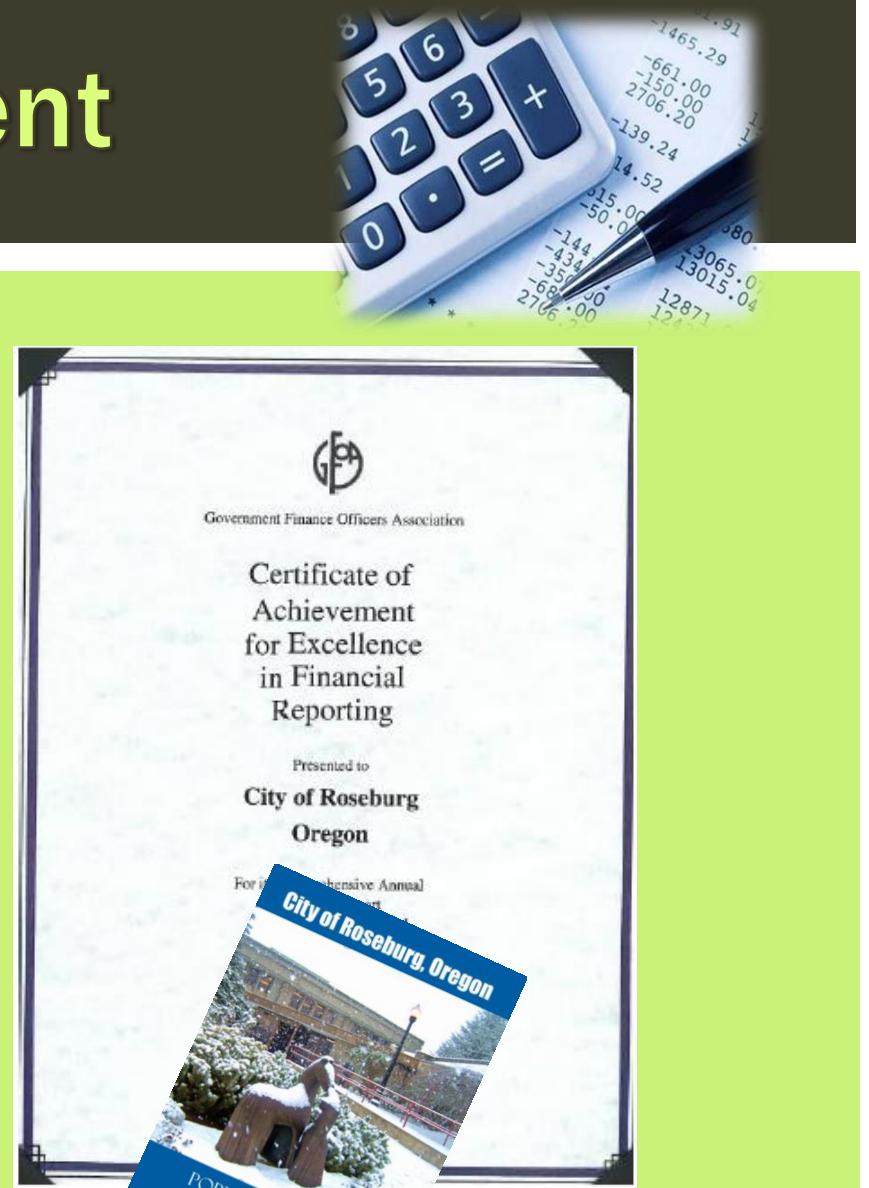
**Adopt Sign Up:** Contact Heather at 492-0142 or via email at [heather@adaptoregion.org](mailto:heather@adaptoregion.org)

# Finance Department

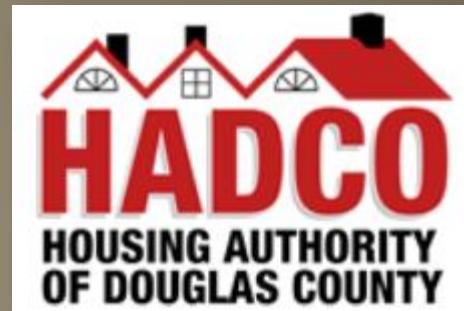
**City of Roseburg, Oregon**



**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**



# Community Development Department



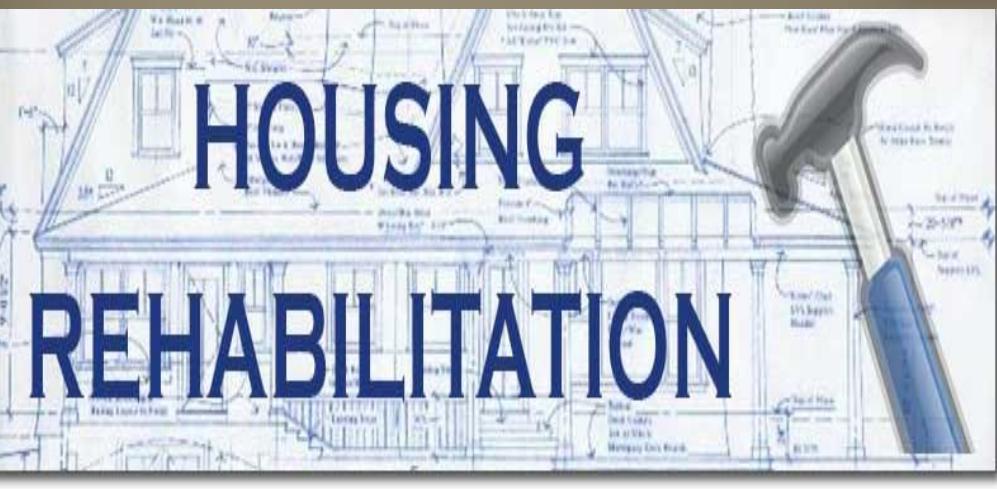
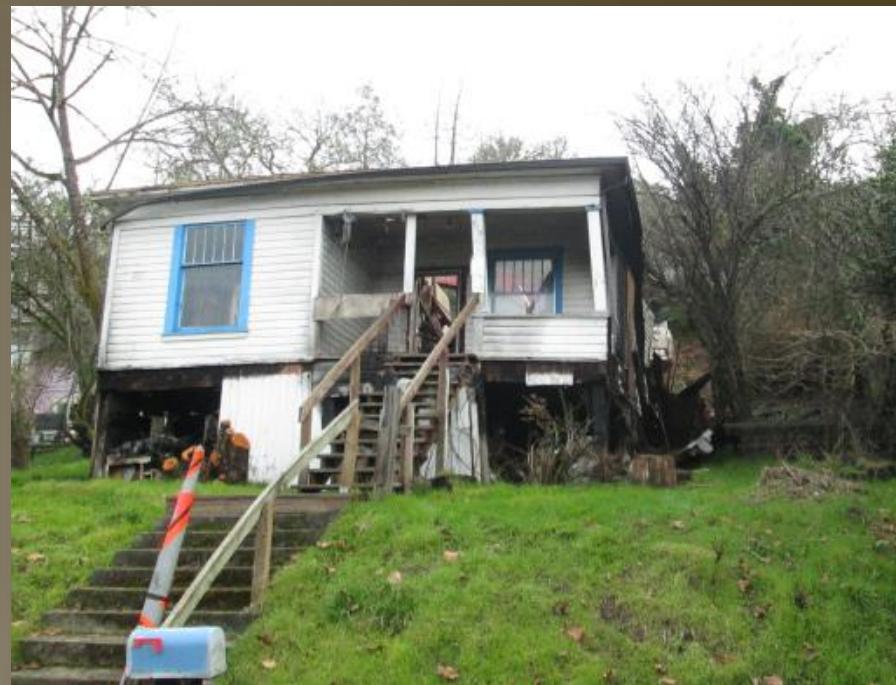
**Director Stuart Cowie**



# Community Development Department



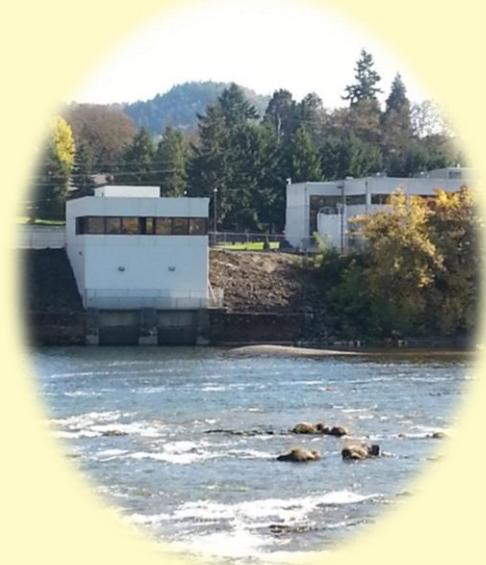
*Photo by KPIC TV*



# Public Works Department



- Parks & Recreation
- Streets and Storm Drainage
- Facilities
- Engineering
- Administration
- Airport
- Water



# Public Works Department



**South Stewart Parkway Project**



**Right turn lane from Stewart Parkway to go east on Garden Valley Boulevard**



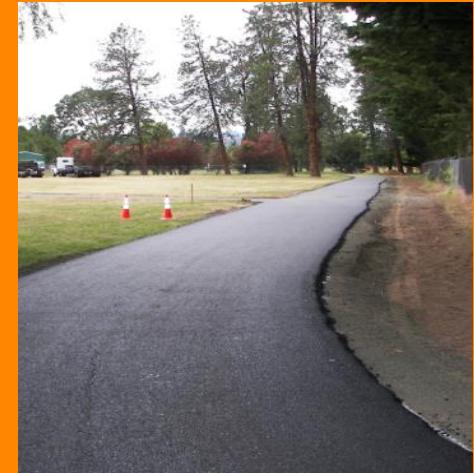
# Public Works Department



**Stewart Park  
Restroom  
Renovation**



**Stewart Park  
Multi-Use Path  
near V.A.  
Entrance**





# Fire Department





# Fire Department

Photos shared by Roseburg  
Firefighters helping the  
California wildfires





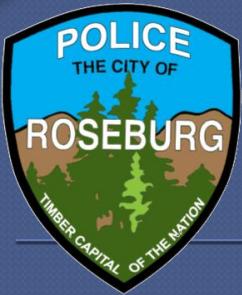
# Fire Department





# Fire Department





# Police Department





# Police Department

## K9 Iago



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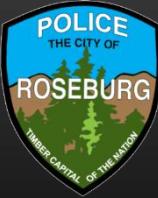


2



3



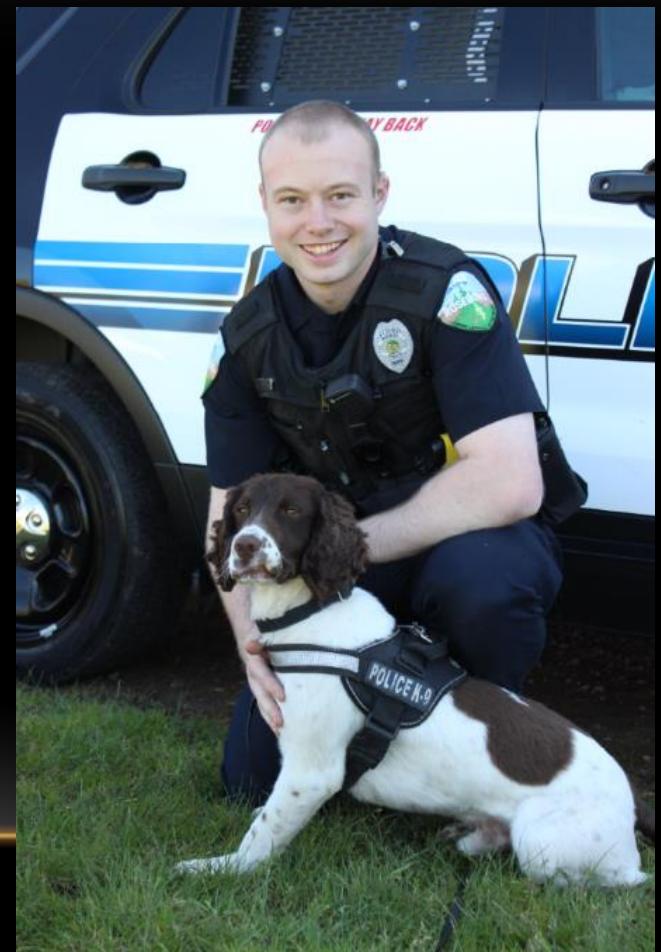


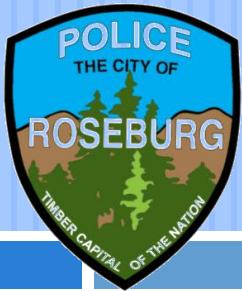
# Police Department

Master Officer Tony Powers



Officer Cameron Derrick  
Officer of the Year

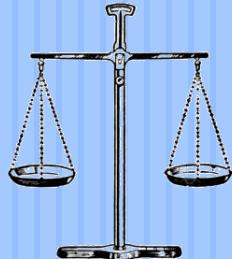




# Police Department

CAUTION CAU

## R.A.Y.S. Roseburg Area Youth Services



# G

IS FOR GOALS



- Enhancing housing and community development
- Implementing transportation policies
- Encouraging economic development and revitalization
- Enhancing community livability and public safety

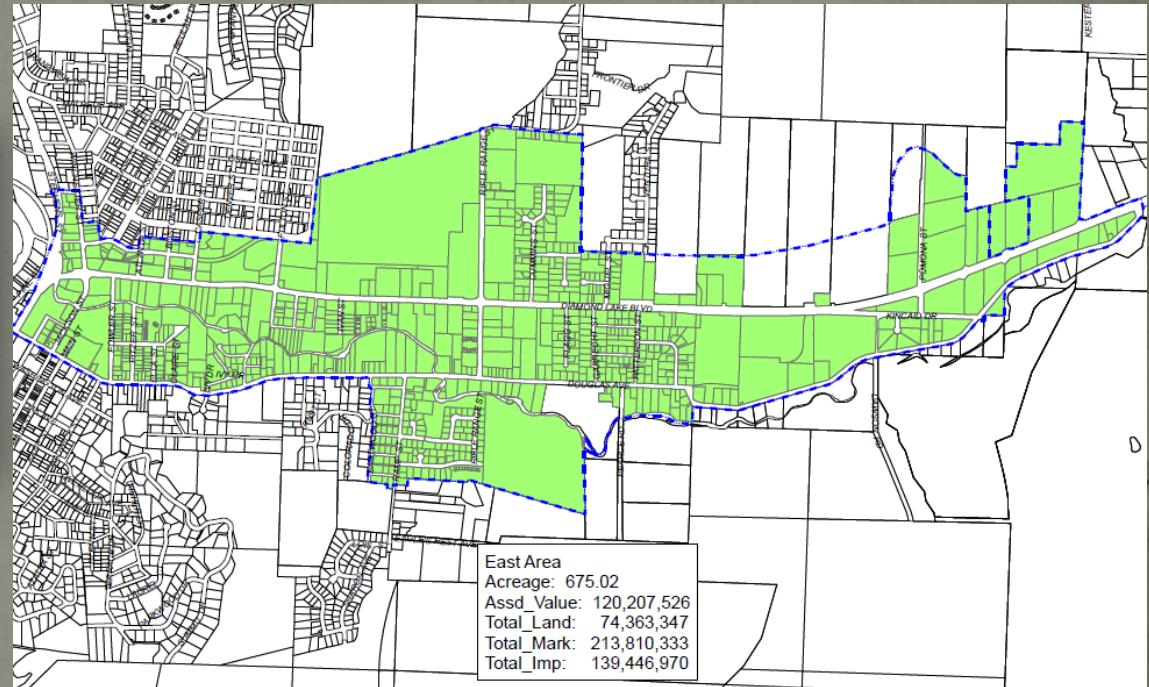


# G

IS FOR GOALS



## Transportation Safety Plan Housing Needs Analysis New urban renewal plan for East Roseburg Opening Roseburg Public Library



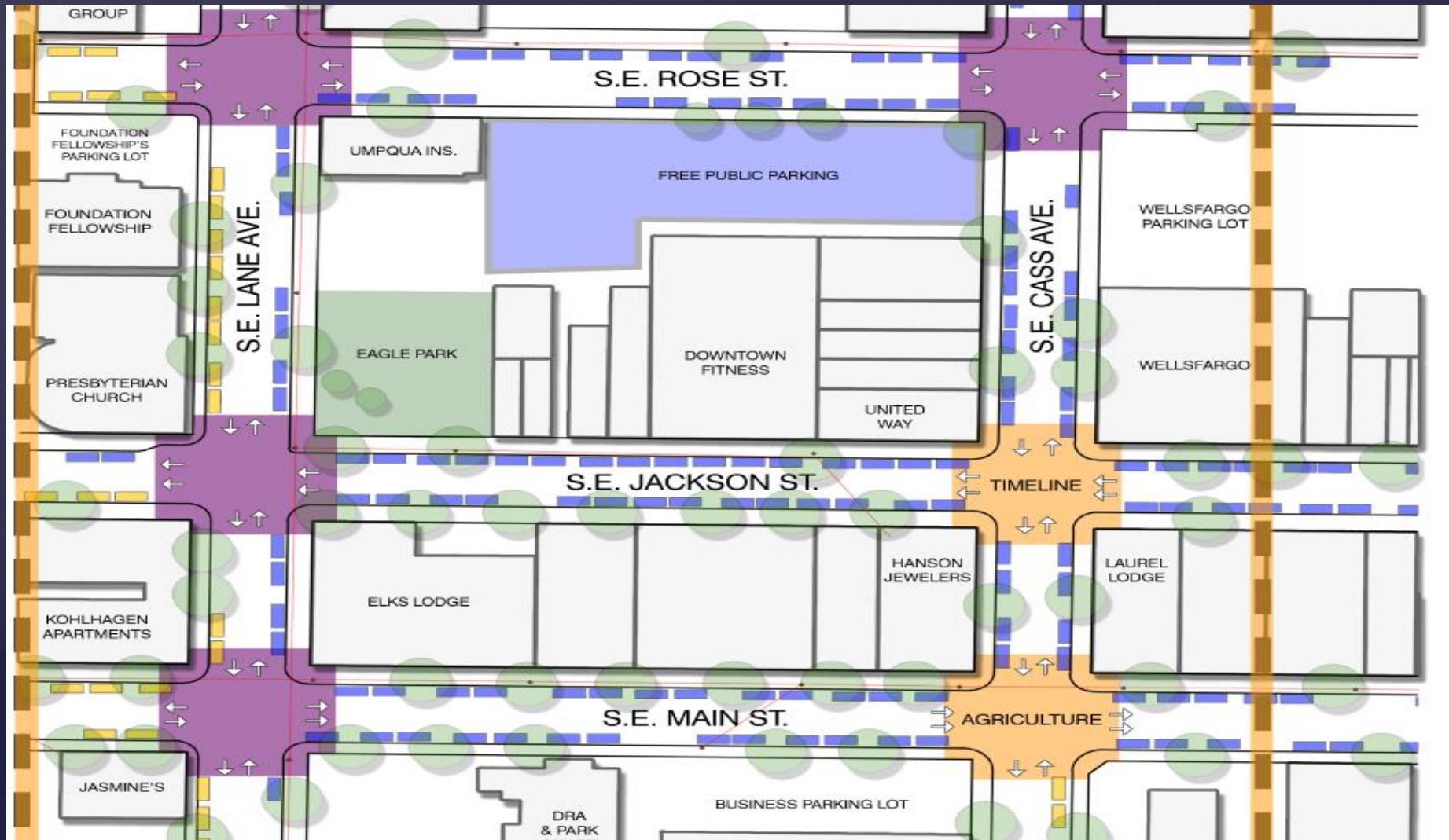
# Coming soon

## Fir Grove Splash Pad & Playground



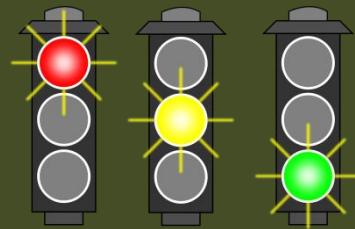
# Coming soon

## Downtown Improvements, Phase 2



# Coming soon

Signal Coordination Improvements



# Coming soon

Precision Approach Path Indicator (PAPI)



# Coming soon

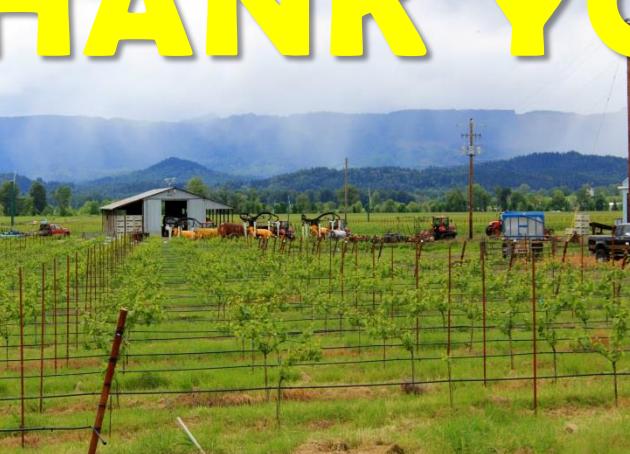
Improve and reconstruct section  
of Stewart Park Multi-Use Path  
from VA Entrance through disc  
golf area





# HEART *of* ROSEBURG





-THANK YOU-

*"the best small town in*

*Oregon"*